



Council Minutes
Tuesday, February 16, 2016
6:30 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets:

Deputy Mayor Ron Faulkner

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, C.A.O. Clerk and Council Assistant, Recording Secretary
Gordon Duff, Treasurer
Brian Hansen, Public Works Director

Present Part of Meeting:

Janet Klemp, Tax Collector
Belinda Wick-Graham, Business & Economic Manager
Stacey Pennington, Building Assistant

1. **Call to Order - 6:30 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act – None.**
3. **Motion to Convene into Closed Session**
 - a. Personal matters about an identifiable individual, Department Heads Performance Reviews

RESOLUTION; 2016-29

Moved By: Ron Elliott; Seconded By: Dave Turton

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

Personal matters about an identifiable individual, Department Heads Performance Reviews.

Carried

4. Motion to Convene into Open Session

RESOLUTION: 2016-30

Moved By: Mary-Lou Colwell; Seconded By: Judy Dirksen

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

a. Regular Council Minutes of February 2, 2016

RESOLUTION: 2016-31

Moved By: Jean Anderson; Seconded By: Ron Elliott

THAT the minutes of the February 2, 2016 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Mayor Bridge, Councillors Turton, Dirksen and C.A.O. Clerk White had extra items.

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2016-32

Moved By: Dave Turton; Seconded By: Mary-Lou Colwell

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting - None

9. Delegations

a. Janet Klemp, 6th Annual Mayor's Charity Golf Tournament

Mrs. Klemp stated the 6th Annual Tournament is August 11th at Pike Lake. \$44,000 has been raised since starting. Non-profit groups can apply to help run the tournament; Teams can also register. Mayor Bridge and Janet Klemp presented a \$1,000 donation from the Mayor's Tournament to Gordon Duff Minto Arts Council and Michael Hendricks, owner of the Old Post toward restoring the clock tower. Mr. Hendricks thanked the community for its support, noted there are four tenants in the building, and confirmed he hopes to restore the clock tower this summer.

b. Ken Mohle , Youth for Christ/Youth Unlimited (YFC/YU) Minto

Mr. Mohle provided information on the YFC based in Harriston. He and Joe Janeczko plan outreach to Palmerston and Clifford, and hope to build on Pat Savage's work. A 2016 budget is being prepared. They are not asking for funding at this time.

c. Wellington County Councillor David Anderson, County Update

County Councillor Anderson and Chair of Social Services provided an update on County activities such as Social Services, Museums, Libraries, and Transportation 43% of property tax revenue collected by Minto goes to Wellington County.

Council discussed the roundabout to be installed at County Road 109 and County Road 5 (Whites Road). The roundabout will be single lane; there are currently four in Wellington County all receiving good feedback.

On behalf of the Palmerston Lions, Councillor Ron Elliott presented a certificate to Mayor Bridge and County Councillor Anderson in appreciation for the \$10,000 accessibility grant from the County for the Palmerston CNR building.

d. Nathan Harper, Zoning Bylaw Amendment: Robertson Street Harriston
Mr. Harper apologized for missing the public meeting and provided information on his plans for 46 Robertson Street, Harriston. He is asking the property be rezoned to allow him to re-establish the property as a duplex. He intends to address most of the concerns expressed at the public meeting with a high quality rental accommodation.

Council discussed next steps. The C.A.O. Clerk noted the required public meeting under the Planning Act is complete, and notice of today's proceedings given to those who attended that meeting. A by-law can come back to rezone for less than four units without another public meeting. To get feedback on a two unit rezoning Council could hold another public meeting if it wished.

MOTION: COW 2016-33

Moved By: Dave Turton; Seconded By: Mary-Lou Colwell

THAT a public meeting be held on March 15th, 2016 in regards to the rezoning 46 Robertson Street to permit two units.

Carried

10. Public Question Period - None.

11. Correspondence Received for Information or Requiring Direction of Council

Council discussed correspondence from Ralph Tarr regarding fencing White's Junction Trail. Mayor Bridge and C.A.O. Clerk White have spoken to him on the issue.

- a. The Ontario Energy Board, Public Hearing, Natural Gas Expansion
- b. Maitland Valley Conservation Authority, 2016 Priorities and Budget
- c. Ministry of Municipal Affairs and Housing, Annual Municipal Client Survey Results
- d. GM Blue Plan Engineering, Clifford Waste Water Collection System
- e. Corporation of the Town of Carleton Place, OMAFRA Grant Scoring
- f. Ralph Tarr, Right of Way on Railroad Trails

MOTION: COW 2016-34

Moved By: Dave Turton; Seconded By: Jean Anderson

THAT Council receives the correspondence as information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt-None
- b. Committee Minutes For Approval

1. Cultural Roundtable Minutes of January 25, 2016

The Business and Economic Development Manager highlighted the minutes noting focus for 2016 is on the volunteer portal. The Basement Cafe series continues Saturday at the Harriston Library. The Big Brothers, Big Sisters Bowl-a-thon is Sunday. Council congratulated Mayor Bridge on receiving the 2015 Community Influencer of the Year by the Economic Development Council of Ontario. The Business and Economic Development Manager is arranging formal recognition of the two EDCO awards.

MOTION: COW 2016-35

Moved By: Dave Turton; Seconded By: Mary-Lou Colwell

THAT the Cultural Roundtable Committee Minutes of January 25, 2016 be received and recommendations contained within be accepted.

Carried

c. Staff Reports

1. Building Assistant, Severance Consent Agreement, Stever Development

MOTION: COW 2016-36

Moved By: Mary-Lou Colwell; Seconded By: Ron Elliott

THAT Council of the Town of Minto receives the Building Assistant's Report dated February 2, 2016 regarding Deletion of the Severance Consent Agreement for the Stever Development located at Minto and Nelson Street, in Clifford, and the Mayor and C.A.O. Clerk be authorized to sign any required documentation to release the 2008 Severance Agreement pertaining to the properties.

Carried

2. Chief Building Official, January Building Statistics

Building Assistant Pennington presented the report on behalf of CBO Kuipers.

MOTION: COW-2016-37

Moved By: Ron Elliott; Seconded By: Judy Dirksen

THAT Council receives the January 2016 building permit summary from the Chief Building Official as information.

Carried

3. Fire Chief, Howick Fire Agreement Renewal

C.A.O. Clerk White presented the report on behalf of Chief Harrow.

MOTION: COW 2016-38

Moved By: Dave Turton; Seconded By: Ron Elliott

THAT Council receives the Fire Chiefs February 11, 2016 report on the Howick Fire Agreement and consider a by-law authorizing the Mayor and C.A.O. Clerk to sign the Fire Agreement with the Township of Howick.

Carried

4. C.A.O. Clerk and Council Assistant, Appointment By-law update

MOTION: COW 2016-39

Moved By: Mary-Lou Colwell; Seconded By: Jean Anderson

THAT Council receives the February 11, 2016 report from the C.A.O. Clerk and Council Assistant regarding updating the Appointment By-law, and considers the By-law in regular session.

Carried

Councillor Colwell assumed the Chair

5. Treasurer, Approval of Accounts February 11, 2016

Treasurer Duff noted accounts include an advance on the loan to the Minto Rural Health, payment of the County Tax portion, receipt of the 2015 plow truck and the Town share of the engineering costs for Elora Street reconstruction.

MOTION: COW-2016-40

Moved By: Dave Turton; Seconded By: Jean Anderson

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for February 11, 2016 as follows: Administration \$1,046,672.56, People and Property \$755.98, Health Services \$15,227.80, Building \$ 172.89; Economic Development \$6,027.98, Incubator \$1,932.47, Fire \$17,187.69, Roads \$465,462.56, Streetlights \$12,088.08, Waste Water \$ 16,339.98, Water \$12,435.90, Clifford \$12,656.47, Harriston \$25,042.82 Palmerston \$ 29,833.63, Norgan \$ 34,775.25.

Carried

6. Treasurer, Council Expenses 2015

Treasurer Duff noted that yearly expenses are to be reported under the Municipal Act. Council discussed differences in per diem payments per Council Members; C.A.O. Clerk White noted that he and the Mayor sign off on per diem requests of Councillors and the amount depends on attendance and Committee meeting frequency. The new pay scale has resulted in less expense to the Council budget and a savings was taken at budget.

MOTION: COW-2016-41

Moved By: George Bridge; Seconded By: Ron Elliott

THAT Council receives the February 9th report from the Treasurer regarding 2015 Council Remuneration for information.

Carried

7. Treasurer, Ontario Community Infrastructure Fund (OCIF) Application

MOTION: COW-2016-42

Moved By: Jean Anderson; Seconded By: Judy Dirksen

THAT Council receives the Treasurer's report dated February 8, 2016 and a By-law is considered in regular session authorizing the Mayor and C.A.O. Clerk to sign the Ontario Community Infrastructure Fund-Application Based Component Contribution Agreement and any related documents for the Jane & Inkerman Streets complete Reconstruction project.

Carried

8. Treasurer, Broader Municipal Investment Powers

MOTION: COW-2016-43

Moved By: Dave Turton; Seconded By: George Bridge

THAT Council receives the Treasurer's report dated February 10, 2016 and supports the following resolution;

WHEREAS municipalities are required to invest their reserves in accordance with the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), which specifically outlines allowable investments;

and WHEREAS to ensure the sustainability and sound stewardship of the municipality's investments, the municipality is of the opinion that changes should be made to the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), to allow for the prudent investment of reserves, if those investments are professionally managed and part of a broader investment strategy;

and WHEREAS the Prudent Investor Standard is an industry accepted best practice in effectively managing a portfolio of investments, and the Standard applies to investments, not in isolation, but in the context of the portfolio of investments and as part of an overall strategy, that should incorporate acceptable risk and return objectives suitable to the stakeholders;

and WHEREAS the Province is conferring "Prudent Investor" status on the City of Toronto to enable greater diversification in portfolio management,

and WHEREAS the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), and the Municipal Finance Officers Association of Ontario (MFOA), have long requested that the Prudent Investor Standard apply to all municipal investments that are invested with The One Investment Program;

and WHEREAS in 2005, municipalities were granted the ability to invest in longer-term corporate bonds and Canadian equity investments via only the One Investment Program, and the One Investment Program has demonstrated strong investment returns for municipalities within these 'new' investment sectors;

and WHEREAS the institutional portfolio managers utilized by the One Investment Program recommend that the Prudent Investor Standard approach is a more appropriate approach to investing;

and WHEREAS operating municipal investments under the Prudent Investor Standard is precluded by the Municipal Act, Eligible Investments, in its current form;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Minto support the request of AMO, LAS, and MFOA to amend Ontario Regulation 438/97 (as amended) of the Municipal Act, 2001, to allow municipalities to invest consistent with the Prudent Investor Standard, if such investments are through the One Investment Program.

Carried

Councillor Turton Assumed the Chair

9. Public Works Director, Minto Green Legacy Days
Public Works Director Hansen stated pre-orders of trees can be advertised on the County and Town websites, and on the County page in the Wellington Advertiser.

MOTION: COW-2016-44

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT Council receives the Public Works Directors' February 3, 2016 report regarding Minto Green Legacy Days to be held April 30th, 2016 from 8-10 am and direct staff to make necessary adjustments to accommodate taking pre-orders from landowners for the event.

Carried

The Director noted a new feature on the Town website for Winter Road Conditions which is updated daily. Although there have been less snowfall this year, staff remain busy with salting, sanding, replacing road signs, cold patching and equipment maintenance. On-call plow operators are not called in unless plowing is needed.

Mayor Bridge resumed the Chair

d. Other Business Disclosed as Additional Item

Councillor Turton reminded Council of the Maitland Valley Conservation Authority (MVCA) Annual General Meeting February 17 at 7 pm at the Harriston Library.

At the request of Mayor Bridge, the C.A.O. Clerk White noted that the IPM is progressing well, over 400 sites are reserved in the RV Park, Tented City layout is taking shape and there is strong local exhibitor interest. Wellington County is very supportive in areas such as traffic, waste management. Treasurer Duff advised Luke Hartung joined sponsorship and is making approaches to local farmers. The C.A.O. Clerk confirmed that the Town Staff working on IPM do so as a volunteer and there is no paid work for the many night and weekend meetings. Mayor Bridge noted that the County Showcase for the IPM is coming together and may include a zip line.

Councillor Dirksen stated that the Trees for Minto Chair, Jared James, will be speaking at the MVCA Annual General Meeting, Dirksen, and that September 18th is the IPM worship service to be held at the EC Grey Centre, Norwell Secondary School.

C.A.O. Clerk White stated Council has delegations with the Ministry of Environment and Climate Change at the OGRA/ROMA conference. The Ombudsman has also offered to meet.

13. Motion to Return To Regular Council - None

RESOLUTION: 2016-33

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

14. Notices of Motion - None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-34

Moved By: Ron Elliott; Seconded By: Dave Turton

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2016-08, Ontario Community Infrastructure Application Agreement

RESOLUTION: 2016-35

Moved By: Mary-Lou Colwell; Seconded By: Judy Dirksen

THAT By-law 2016-08; to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario as represented by The Minister of Agriculture, Food and Rural Affairs; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2016-09, Howick Fire Dispatch Services Agreement

RESOLUTION: 2016-36

Moved By: Jean Anderson; Seconded By: Ron Elliott

THAT By-law 2016-09; to authorize the Mayor and C.A.O. Clerk to execute a Fire Services Agreement between the Corporation of the Town of Minto and the Corporation of the Township of Howick; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-10, to Appointing Municipal Council Members and Citizens of the Town of Minto

RESOLUTION: 2016-37

Moved By: Dave Turton; Seconded By: Mary-Lou Colwell

THAT By-law 2016-10; for the purpose of Appointing Municipal Council Members and Citizens of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-11, Confirm the Proceeding of the February 16, 2016 Committee/Council meeting

RESOLUTION: 2016-38

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT By-law 2016-11; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment

Mayor Bridge adjourned the meeting at 9:04 p.m.

RESOLUTION: 2016-39

Moved By: Ron Elliott; Seconded By: Dave Turton

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White