



**Council Minutes**  
**Tuesday, January 5, 2016**  
**3:00 p.m. Council Chambers**

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**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present:**

Bill White, C.A.O. Clerk  
Annilene McRobb, C.A.O. Clerk and Council Assistant, Recording Secretary  
Chris Harrow, Fire Chief  
Terry Kuipers, Chief Building Official  
Belinda Wick-Graham, Business & Economic Manager  
Gordon Duff, Treasurer  
Brian Hansen, Public Works Director

1. **Call to Order**  
Mayor Bridge called the meeting to order at 3:03 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act - None.**
3. **Minutes of Previous Meeting**
  - a. Regular Council Minutes of December 15, 2015

**RESOLUTION: 2016-01**

**Moved By: Ron Faulkner; Seconded By: Judy Dirksen**

**THAT the minutes of the December 15, 2015 Council Meeting be approved.**

**Carried**

**4. Additional Items Disclosed as Other Business**

Councillors Colwell and Turton and Deputy Mayor Faulkner declared items.

**5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION: 2016-02**

**Moved By: Ron Elliott; Seconded By: Mary-Lou Colwell**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**6. Public Meeting - None.**

**7. Delegations**

**a. Alison Armstrong and Shirley Borges, Health Care Recruitment Report**

Alison Armstrong, Health Care Recruiter for North Wellington Health Care and Shirley Borges, Chair reviewed the Minto-Mapleton Health Professional Recruitment Committee annual report including challenges in 2015 and on-going recruitment and attraction issues. The new Minto Rural Health Care Centre opens in March and will help attract new medical professionals to the area. They noted changing Provincial programs may affect recruitment efforts and MPP Randy Pettapiece is looking into this. Council asked questions of the presenters and requested staff prepare a letter to the Minister of Health and Long Term Care regarding Minto's unique challenges in recruitment.

**b. Dr. Hamid Salsali, Pilot Project, Palmerston Wastewater**

Dr. Salsali presented information on the pilot project for the Palmerston Waste Water Plant. This is the first small scale pilot of the system and early results will be brought forward in a few weeks. Dr. Salsali noted that there are no issues with the current Plant operations and that if the pilot is successful a more efficient and effective treatment process is possible. Council asked questions of Dr. Salsali and Mayor Bridge thanked him for his presentation.

**8. Public Question Period – No one came forward.**

**9. Correspondence Received for Information or Requiring Direction of Council**

- a. Changes to Ontario's Ministry of the Environment & Climate Change, Drinking Water Quality Standards, Testing and Reporting Requirements
- b. Municipality of Port Hope, Resolution of Support re: Opposition to Incineration Facilities
- c. Ministry of Agriculture, Food and Rural Affairs, 2015 Rural Roadmap: The Path Forward for Ontario
- d. The Township of North Stormont, Involvement at the IPM 2015
- e. The Township Of Madawaska Valley, Doctor Recruitment Resolution
- f. Crime Stoppers Guelph Wellington, Winter Edition 2015-2016 Newsletter
- g. Kingston City, Basic Income Guarantee Resolution
- h. Saugeen Valley Conservation Authority, Invitation to Annual Meeting
- i. Municipality of Brockton, Support Measures to Control Invasive Species, Phragmites
- j. Ministry of Municipal Affairs and Housing, Bill 73: The Smart Growth for Our Communities Act, 2015
- k. Watson and Associates Economists Ltd, Passage of Bill 73 and Ontario Regulation 428/15
- l. Ontario Drinking Water, Notice of Release of the Minister's Annual Report on Drinking Water 2015, the Chief Drinking Water Inspector's 2014-2015 Annual Report and Drinking Water Data on Ontario.ca
- m. Ombudsman Ontario, Annual Report
- n. Randy Pettapiece, MPP, Correspondence to Ontario Premier re: Climate Change Resolution

Council discussed the Ombudsman Report, and new municipal complaint process. Council noted the great work Chief Building Official Terry Kuipers provided in Finch for the 2015 International Plowing Match.

**MOTION: COW 2016-01**

**Moved By: Ron Elliott; Seconded By: Dave Turton**

**THAT Council receives the correspondence as information.**

**Carried**

**10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt
  - 1. Saugeen Valley Conservation Authority Minutes of October 22, 2015
  - 2. Maitland Valley Conservation Authority Board of Directors Minutes of October 21, 2015

3. Maitland Valley Conservation Authority Board of Directors Minutes of November 18, 2015
4. Jamesway Manor Board Minutes of October 15, 2015

**MOTION: COW 2016-02**

**Moved By: Ron Faulkner; Seconded By: Mary-Lou Colwell**

**THAT the Saugeen Valley Conservation Authority Minutes of October 22, 2015, Maitland Valley Conservation Authority Board of Directors Minutes of October 21, 2015, Maitland Valley Conservation Authority Board of Directors Minutes of November 18, 2015 and Jamesway Manor Board Minutes of October 15, 2015 be received as information.**

**Carried**

**c. Staff Reports**

Deputy Mayor Faulkner assumed the Chair.

1. Fire Chief, Tanker Truck Request for Proposal Results

**MOTION: COW-2016-03**

**Moved By: Mary-Lou Colwell; Seconded By: Dave Turton**

**THAT Council award the manufacturing of a new Tanker truck for Minto Fire to Dependable Emergency Vehicles at a cost of \$235,000 +HST with the total cost to not exceed \$240,000 +HST.**

**Carried**

2. Fire Chief, Fire Department Radio Purchase

Chief Harrow noted that all but one of the Wellington County Fire Departments will be on the same system which also allows communication with Public Works. OPP and Ambulance are on a separate Provincial System.

**MOTION: COW 2016-04**

**Moved By: Ron Elliott; Seconded By: Judy Dirksen**

**THAT Council receives the Fire Chiefs December 23, 2015 report regarding Radio Purchase and that the Fire Chief be permitted to place the order for new radios for the Fire Department to begin to switch to the County Radio system.**

**Carried**

Mayor Bridge reassumed the Chair

3. C.A.O. Clerk, Engineering Services RFP

C.A.O. Clerk White outlined the proposed two envelope systems for an RFP. A 90 day escape clause will be built into the agreement.

**MOTION: COW 2016-05**

**Moved By: Dave Turton; Seconded By: Ron Faulkner**

**THAT Council receives the report from the CAO/Clerk dated December 17, 2015 regarding Engineering Services RFP and directed staff to proceed to proposals as generally outlined in the report.**

**Carried**

**4. C.A.O. Clerk, Staff Performance Review Program**

**MOTION: COW 2016-06**

**Moved By: Dave Turton; Seconded By: Judy Dirksen**

**THAT Council receives the CAO Clerk's report dated December 21, 2015 regarding Staff Performance Review Program and approves the revised performance review form attached to the report.**

**Carried**

**5. C.A.O. Clerk, Delegations 2016 OGRA ROMA Conference**

Council requested a delegation with the Minister of Health and Long Term Care regarding health professional recruitment in rural areas.

**MOTION: COW 2016-07**

**Moved By: Dave Turton; Seconded By: Mary-Lou Colwell**

**THAT Council receives the December 23, 2015 report from the C.A.O. Clerk regarding delegation requests 2016 OGRA ROMA Conference and that Council request a delegation with the Ministry of Municipal Affairs and Housing on implementing the Public Sector and MPP Accountability and Transparency Act 2014, the Ministry of Environment and Climate Change on funding and reporting on local climate change initiatives and the Ministry of Health and Long Term Care on Health Care Professional Recruitment in Rural Areas.**

**Carried**

Councillor Colwell assumed the Chair

**6. Treasurer and Tax Collector, Interim Tax By-Law**

**MOTION: COW 2016-08**

**Moved By: Judy Dirksen; Seconded By: Jean Anderson**

THAT the Council receive the December 18, 2015 report from the Treasurer and Tax Collector regarding the Interim Tax By-law and consider passing By-law 2016-01 in open session.

Carried

7. Treasurer, Temporary Borrowing By-Law

**MOTION: COW 2016-09**

**Moved By: Dave Turton; Seconded By: Jean Anderson**

**That Council receives the Treasurers report regarding temporary borrowing dated December 18, 2015, and considers passing By-law 2016-02 in regular Council session.**

Carried

8. Treasurer, Approval of Accounts for December 21, 2015  
Treasurer Duff summarized some of the detail in the accounts.

**MOTION: COW 2016-10**

**Moved By: Judy Dirksen; Seconded By: Ron Faulkner**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for December 21, 2015 as follows: Administration \$64,385.40, People and Property \$24.78; Building \$1,297.74; Economic Development \$47,209.48, Incubator \$581.04, Tourism \$3,395.27; Fire \$28,819.40, Drains \$12,870.14; Roads \$111,813.45, , Waste Water \$35,911.02, Streetlights \$945.24, Water\$ 27,117.98, Recreation \$2,538.24, Clifford \$10,379.29, Harriston \$21,283.00, Palmerston \$21,560.84, Norgan \$3,474.72.**

Carried

Councillor Turton assumed the Chair

9. Public Works Director, Clifford Ultra Rib Pipe Sanitary Sewer Mains  
Public Works Director Hansen noted Ultra Rib is installed throughout Clifford.

**MOTION: COW 2016-11**

**Moved By: George Bridge; Seconded By: Ron Elliott**

**THAT Council receives the report from the Public Works Director regarding Clifford Ultra Rib Pipe Sanitary Sewer Mains and approves adding an additional \$50,064 plus HST to the Ann Street reconstruction contract to replace the Ultra Rib Pipe; AND FURTHER that the Public Works Director develop a strategy to re-line and replace sanitary mains in Clifford over the next few years to help alleviate future threats of pipe failure.**

Carried

Mayor Bridge reassumed the Chair

- d. Other Business Disclosed as Additional Item  
Councillor Colwell noted the Minto Chamber of Commerce Annual General Meeting is February 8th in Palmerston with the location to be determined. A Strategic Plan meeting is at 6:30 p.m. and the Annual General Meeting is at 7:30 p.m. The grand opening of Dinkelmann Grappling Arts, a fitness and martial arts centre at 254 Main Street West, Palmerston is Thursday January 14th at 8 p.m. The centre is a part of the Renew Northern Wellington initiative.

Councillor Turton noted that due to the success of the Diggin' it Street Dance in Harriston in 2015, the second annual is being planned for August 13<sup>th</sup>. Suggestions for a name for this event will be considered through the Business and Economic Manager.

Deputy Mayor Faulkner stated a new sign for the IPM has been installed and encouraged the public to volunteer for short term support through himself or Annilene McRobb.

**11. Motion to Return To Regular Council**

**RESOLUTION: 2016-03**

**Moved By: Dave Turton; Seconded By: Jean Anderson**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**13. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2016-04**

**Moved By: Judy Dirksen; Seconded By: Ron Elliott**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**14. By-laws**

- a. 2016-01, To provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for taxes in default

**RESOLUTION: 2016-05**

**Moved By: Mary-Lou Colwell; Seconded By: Ron Faulkner**

THAT By-law 2016-01; To provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for taxes in default; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- b. 2016-02, Authorizing the Temporary Borrowing of monies to meet current expenditures pending receipt of current revenues of the Corporation of the Town of Minto

**RESOLUTION: 2016-06**

Moved By: Jean Anderson; Seconded By: Dave Turton

THAT By-law 2016-02; Authorizing the Temporary Borrowing of monies to meet current expenditures pending receipt of current revenues of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. 2016-03, Confirm the Proceeding of the January 5, 2016 Committee/Council meeting

**RESOLUTION: 2016-07**

Moved By: Ron Faulkner; Seconded By: Mary-Lou Colwell

THAT By-law 2016-03; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

**15. Adjournment**

Mayor Bridge adjourned the meeting at 5:25 p.m.

**RESOLUTION: 2016-08**

Moved By: Ron Elliott; Seconded By: Judy Dirksen

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White