Council Minutes
Tuesday, March 15, 2016, 7:00 p.m.
Council Chambers

Council Present:
Mayor George A. Bridge
Deputy Mayor Ron Faulkner, Fire & Emergency Services Chair
Councillor Mary-Lou Colwell, Finance Chair
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets:
Councillor Dave Turton, Public Works Chair

Staff Present:
Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Chris Harrow, Fire Chief until 7:20 p.m.
Terry Kuipers, Chief Building Official until 7:17 p.m.
Gordon Duff, Treasurer
Brian Hansen, Public Works Director
Mike McIsaac, Road Foreman
Todd Rogers, Compliance Coordinator / QMS Representative

1. **Call to Order** – 7:01 p.m.

2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
a. Councillor Dirksen declared a pecuniary Interest for Item 10 c) 3) Extension of Town Agricultural Leases.

3. **Minutes of Previous Meeting**
a. Regular Council Minutes of March 1, 2016

RESOLUTION: 2016-47
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT the minutes of the March 1, 2016 Council Meeting be approved.

Carried

4. **Additional Items Disclosed as Other Business**
Deputy Mayor Faulkner and Councillor Dirksen declared items.

5. **Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

RESOLUTION: 2016-48
Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner
THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. Public Meeting

a) ZBA 2016-06 Harper 46 Robertson Street Harriston

Mayor Bridge, Chair called the meeting to order at 7:03 p.m., asked members of the public to please sign the attendance record, and stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White noted the lands are legally described as Lot 9, Harriston, and the amendment rezones the lands from single detached Residential (R1B) to Residential Exception (R1B-47) to allow two residential units in the dwelling. Other zoning relief may be considered if there are minor yard or setback deficiencies. This is the second public meeting. Notice was mailed to property owners within 120 meters of the lands and applicable agencies, and posted on-site February, 22. Comments from Town staff recommended the amendment, and Mark Van Patter, Wellington County Planning and Development January report was provided. The C.A.O. Clerk read the letter from Bob and Pat Harron 52 Robertson Street supporting the amendment. Material received from the applicant before the meeting will be displayed during comments.

Chair Bridge called on the applicant to provide comments. Nathan Harper presented draft design sketches, and noted the fire separation will be the first item to complete. April 15th is the proposed date for occupation. There is adequate parking available for a duplex. The exterior will be finished within two years.

Chair Bridge called on anyone wishing to comment in favour or in opposition to the proposed amendment, and seeing no further persons came forward stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, N0G 1Z0 or by email at Bwhite@town.minto.on.ca.

Chair Bridge adjourned the Public Meeting at 7:12 p.m.

7. Delegations - None.

8. Public Question Period – None.

9. Correspondence Received for Information or Requiring Direction of Council

a. Drinking Water Source Protection, February 2016 Newsletter
b. Wellington Federation of Agriculture, Roundabout Design for Farm Traffic

c. Office of the Fire Marshal and Emergency Management, Compliance with the Emergency Management and Civil Protection Act (EMCPA)
d. AMO Policy Update - Climate Change Mitigation and Low Carbon Economy Act, 2016, Regulation
e. Clifford Recreation Association, March Newsletter
f. Town of Amherstburg, Resolution regarding the Request for Ontario to Cancel RFP for Added Wind Power Generation
g. Township of Minden Hills, Request for Review of the New OPP Billing Model
h. Municipal Property Assessment Corporation, Non-profit Long-term Care Home – Tax Exemption
i. Rural Ontario Institute, Municipal Councillor Profile Final Report
j. Agricultural Outreach Coordinator SVCA/MVCA, Great Lakes Agricultural Stewardship Initiative (GLASI) Program Information Session Invitation
k. County of Wellington, Planning Department comments on the Green in Green Natural Heritage Study
l. City of Markham, Resolution to Request the Government of Ontario to Limit the Jurisdiction of the Ontario Municipal Board
m. MPP Randy Pettapiece, News Release - Municipalities need relief from joint and several liability
n. County of Bruce, Planning and Development Department, Notice of a Public Meeting

Council stated appreciation for the continued support of MPP Randy Pettapiece on the joint and several liability issue.

MOTION COW 2016-63
Moved By: Councillor Dirksen; Seconded By: Councillor Elliott
THAT the correspondence be received as information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt

1. Saugeen Valley Conservation Authority Annual General Minutes of January 15, 2016

MOTION: COW 2016-64
Moved By: Councillor Anderson; Seconded By: Councillor Colwell
THAT the Saugeen Valley Conservation Authority Annual General Minutes of January 15, 2016 be received as information.

Carried

b. Committee Minutes For Approval – None.

c. Staff Reports

1. Chief Building Official, February Building Statistics
Chief Building Official Kuipers reviewed permit information to date.

MOTION: 2016-65
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT Council receives the Chief Building Officials February Building Statistics for information.

Carried

Deputy Mayor Faulkner assumed the Chair

2. Fire Chief, North Perth Fire Agreement Renewal
   Chief Harrow noted the agreement is for seven years to be consistent with North Perth's other shared service agreements.

MOTION: 2016-66
Moved By: Mayor Bridge; Seconded By: Councillor Dirksen
THAT Council receives the Fire Chiefs March 8, 2016 report on the North Perth Fire Agreement and consider a by-law authorizing the Mayor and C.A.O. Clerk to sign the Fire Agreement with the Town of North Perth.

Carried

Mayor Bridge reassumed the Chair

3. C.A.O. Clerk, Extension of Town Agricultural Leases

Having previously declared a pecuniary interest Councillor Dirksen removed herself from the Council Chambers during this item.

The C.A.O. Clerk White noted there that if approved the lease extensions are two years for Scott Dirksen and three years for George Sheehy.

MOTION: COW 2016-67
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell
THAT Council receives the C.A.O. Clerk's report dated March 1, 2016 regarding Extension of Town Agricultural Leases, and that leases be extended until fall 2019 with George Sheehy for the Harriston Cemetery and Palmerston Industrial Park both at a rate of $200 per acre and with Scott Dirksen for the Harriston Industrial Park at a rate of $120 acre all amounts subject to applicable taxes terms being open to changes in lot size and use.
AND FURTHER that the changes to the policy for leasing Agricultural Land be approved.

Carried

4. C.A.O. Clerk, Update Palmerston Library and Cenotaph, County Upgrades

MOTION: COW 2016-68
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT Council receives the C.A.O. Clerk's report dated March 11, 2016 regarding Update Palmerston Library and Cenotaph, County Upgrades, and that Council approve the following:
1. The Town signing with the County an encroachment agreement for part of Bell Street in front of the Palmerston Library to deal with maintenance and repair of individual assets within that part of the road allowance; and

2. Conveyance of the cenotaph lands to the Town at nominal consideration on the basis that Minto assumes all future maintenance and capital replacement costs for the cenotaph.

Carried

5. Public Works Director and Compliance Coordinator, 2015 Drinking Water System Annual and Summary

Compliance Coordinator Rogers highlighted the Summary and Annual Report for each system noting there were no compliance issues.

MOTION: COW 2016-69
Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner
THAT Council of the Town of Minto approve the 2015 Annual & Summary Reports for the Town of Minto Drinking Water Systems, including Clifford Drinking Water System, Harriston Drinking Water System, Palmerston Drinking Water System and Minto Pines Subdivision Drinking Water System, and that individual members of Council and the C.A.O. Clerk sign the respective reports as stewards of the water infrastructure.

Carried

6. Roads Foreman, Crime Stoppers Public Awareness

Road and Drainage Foreman McIsaac noted that Crime Stoppers are asking for permission to place stickers on Town vehicles to increase awareness.

MOTION: COW 2016-70
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT Council receives the Road Foreman's Report dated March 8, 2016 regarding Crime Stoppers and approves adding stickers to Town vehicles to promote the program.

Carried

7. Public Works Director, Public Works Year End Review

Public Works Director Hansen presented the 2015 year in review for Public Works. There is a Tender out for Elora Street North and a report will be provided to Council March 29. The project is estimated to take three months, and all detours will be well advertised.

Mayor Bridge stated that the roundabout for County Road 109 and County Road 5 is still slated to be completed in June of this year, pending relocation of a Hydro pole. If this work cannot be completed in this time frame, it may be installed after the IPM in September.

MOTION: COW 2016-71
Moved By: Councillor Colwell; Seconded By: Councillor Anderson
THAT Council receives the Public Works Directors 2015 Year in Review as information.

Carried

d. Other Business Disclosed as Additional Item

Councillor Dirksen thanked Council, staff and Minto Residents for their support at the Chili Dinner Fundraiser held Sunday for her granddaughter Eliza.

Deputy Mayor Faulkner noted that arrangements are being made for him to travel to all seven Wellington County Municipalities to help promote the IPM. Mayor Bridge stated the IPM sign on- site will be landscaped this month. He described the concept for the County Showcase Tent including a zip line. Councillor Dirksen suggested Council and staff wear IPM attire at the AMO Conference in August.

11. Motion to Return To Regular Council

RESOLUTION: 2016-49
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion - None

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-50
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

14. By-laws

a. 2016-14, to Amend Zoning By-law 01-86 of the Town of Minto, Harper

RESOLUTION: 2016-51
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen
THAT By-law 2016-14; to amend zoning for 46 Robertson Street, Harriston from Residential to Residential Exception to permit a two unit residence ; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2016-15, North Perth Fire Dispatch Service Agreement

RESOLUTION: 2016-52
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT By-law 2016-15; to authorize the Mayor and C.A.O. Clerk to execute a Fire Protection Agreement between the Corporation of the Town of Minto and the Municipality North Perth; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-16, Confirm the Proceeding of the March 15, 2016 Committee/Council meeting

RESOLUTON: 2016-53
Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT By-law 2016-16; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment

Mayor Bridge adjourned the meeting at 8:09 p.m.

RESOLUTION: 2016-54
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge C.A.O. Clerk Bill White