



Council Minutes
Tuesday, February 2, 2016
3:00 p.m. Council Chambers

Council Present:

Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner

Staff Present:

Bill White, C.A.O. Clerk
Annileene McRobb, C.A.O. Clerk and Council Assistant, Recording Secretary
Terry Kuipers, Chief Building Official
Gordon Duff, Treasurer
Brian Hansen, Public Works Director
Wayne Metzger, Water Lead Hand

1. **Call to Order** - Councillor Turton called the meeting to order at 3:02 p.m.
 - a. Resolution to name Acting Deputy Mayor

RESOLUTION: 2016-21

Moved By: Ron Elliott; Seconded By: Mary-Lou Colwell

THAT The Council of the Town of Minto appoint Councillor David Turton to act in the place of the head of Council and the Deputy-Mayor of Council for the February 2, 2016 Council Meeting. While so acting, the member has and may exercise all the rights, powers and authority of the head of Council.

Carried

2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act -None.**
3. **Minutes of Previous Meeting**
 - a. Regular Council Minutes of January 19, 2016

RESOLUTION: 2016-22

Moved By: Jean Anderson; Seconded By: Judy Dirksen

THAT the minutes of the January 19, 2016 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business

Councillors Colwell and Dirksen and Acting Deputy Mayor Turton declared items.

5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2016-23

Moved By: Mary-Lou Colwell; Seconded By: Ron Elliott

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. Public Meeting - None.

7. Delegations

a. Mark MacKenzie, Harriston Historical Society, Local Project, Newsletter
Mark MacKenzie and Willa Wick provided an overview of the Society's 2015 activities, and noted Carmen Wepler will speak on the history of plowing matches and his experience at the World Plowing Championship February 10th 7:30 p.m. Harriston Library. Mr. MacKenzie noted after 20 years provincial funding for historical plaques is no longer available. The Historical Society wants to continue to offer historical plaques for key historical sites like the former Town Hall and the Old Post Office in Harriston. The cost of plaques varies from \$1500-3000.

Council discussed options and suggested the Historical Society work through the Cultural Roundtable Committee for requests of funding these projects. The C.A.O. Clerk asked the Society forward information on current plaque locations to ensure they are added to the Treasures of Minto Website.

MOTION: COW 2016-21

Moved By: Jean Anderson; Seconded By: Judy Dirksen

THAT the Harriston Historical Society work with the Cultural Roundtable Committee regarding locating and funding plaques recognizing historic sites.

Carried

8. Public Question Period

The Acting Deputy Mayor asked if County Councillor Anderson could provide information on a new County crossing of Toronto Street at Prospect in Palmerston. County Councillor Anderson explained the crossing was in response to an accessibility concern and more detail could come forward at his Council update. Council discussed the process for establishing these types of crossings.

9. Correspondence Received for Information or Requiring Direction of Council

a. Drinking Water Source Protection, proposed amendments to the Source Protection Plan for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region

- b. Randy Pettapiece, MPP, Town of Minto meeting request ROMA Good Roads
- c. The Friends of the Ontario Greenbelt, Ontario Greenbelt in Wellington County
- d. Federal Economic Development Agency for Southern Ontario, Canada 150 Community Infrastructure Program
- e. Association of Municipal Managers, Clerks and Treasurers of Ontario, Recipient of Certified Municipal Officer Accreditation

MOTION: COW 2016-22

Moved By: Ron Elliott; Seconded By: Judy Dirksen

THAT Council receives the correspondence as information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt
 - 1. Saugeen Valley Conservation Authority Minutes of December 10, 2015
 - 2. Clifford Jamesway Manor Meeting Minutes of December 10, 2015

MOTION: COW 2016-23

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT the Saugeen Valley Conservation Authority Minutes of December 10, 2015, and Jamesway Manor Board Minutes of December 10, 2015 be received as information.

Carried

- b. Committee Minutes For Approval
 - 1. Minto Trails Committee Minutes of December 15, 2015

C.A.O. Clerk White reviewed the minutes and noted letters were sent to landowners along the trail where there the Town does not own the link. There is some positive feedback that parts of the link may be available, but there are also some concerns. Despite not receiving Canada 150 Community Infrastructure Program Grant work on the trail link will continue such as adding members from existing Minto trail groups.

MOTION: COW 2016-24

Moved By: Mary-Lou Colwell; Seconded By: Jean Anderson

THAT the Minto Trails Committee Minutes of December 14, 2015 be received and recommendations contained within be accepted.

Carried

- 2. Trees for Minto Minutes of January 26, 2016
- Councillor Dirksen reviewed the minutes and noted that we have discovered many grants that may assist landowner in planting trees on their property.

MOTION: COW 2016-25

Moved By: Ron Elliott; Seconded By: Jean Anderson

THAT Council the Trees for Minto Minutes of January 26, 2016 be received and recommendations contained within be accepted.

Carried

c. Staff Reports

1. Building Assistant, Severance Report- B7/16 Brown Cecilia Street Clifford Chief Building Official Kuipers presented the report. Council discussed servicing and encroachment issues to be addressed by conditions.

MOTION: COW 2016-26

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT the Council recommends the County of Wellington Land Division Committee approve Severance Application B7/16 Cheryl Brown, Plan Clifford Pt Park Lot 11 Lots 2, 3 and 7 Plan 6OR1322, Town of Minto that the following conditions be considered:

- 1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.**
- 3. THAT the applicant satisfies the requirements of the Town of Minto in reference to the location of the pool on Part 1 prior to the issuance of consent.**
- 4. THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.**
- 5. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.**
- 6. THAT the applicant provide confirmation from the Town of Minto that servicing arrangements are made as required to provide for, among other matters, extensions of sanitary sewers, water, storm sewers, streetlights, hydrants, roadways, curbs and sidewalks, and surface water management and that if necessary a servicing agreement has been signed and securities posted to the satisfaction of the Town.**
- 7. That the applicant written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands has been including payment of applicable fees.**

Carried

2. C.A.O. Clerk and Council Assistant, Changes to 2016 Council Meetings

MOTION: COW 2016-27

Moved By: Mary-Lou Colwell; Seconded By: Ron Elliott

That Council receives the CAO Clerk and Council Assistant's report dated January 26, 2016 regarding the 2016 Calendar and that the April 5th meeting be moved to March 29th, and that the August 16th and September 20th meeting be removed.

Carried

3. C.A.O. Clerk, Provincial Electric Vehicle Charger Program

C.A.O. White stated that if the grant is successful, a partnership agreement with Sun Saver 2 is needed for installation. The chargers may link to solar panel under Fit 4.0.

MOTION: COW 2016-28

Moved By: Ron Elliott; Seconded By: Mary-Lou Colwell

That Council receives the C.A.O. Clerk's January 27, 2016 report regarding Provincial Electric Vehicle Charger Program and agrees to Arntjen Solar and/or Sun Saver 2 preparing and submitting an application for 100% Provincial Funding of installing Electric Vehicle Supply Equipment at the Town office, Harriston Minto Community Complex, Clifford Arena and Palmerston Community Center on the understanding an installation, maintenance and cost sharing agreement will be negotiated between the parties if the application is successful.

Carried

Councillor Colwell assumed the Chair

4. Treasurer, Approval of Accounts January 25th, 2016

Treasurer Duff summarized key accounts for downtown snow removal and road capital.

MOTION: COW 2016-29

Moved By: Jean Anderson; Seconded By: Dave Turton

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for January 25, 2016 as follows: Administration \$101,611.10, Building \$ 1,169.82; Economic Development \$9,167.58, Incubator \$1,014.73, Tourism \$ 1,223.63; Fire \$13,456.85, Drains \$3,737.98; Roads \$207,318.64, Streetlights \$2,539.66, Waste Water \$ 15,994.72, Water \$54,952.64, Recreation \$ 1,337.13, Clifford \$6,597.03, Harriston \$11,323.43 Palmerston \$ 10,846.73, Norgan \$ 3,369.22.

Carried

5. Treasurer and Tax Collector, Section 357 Applications

MOTION: COW 2016-30

Moved By: Judy Dirksen; Seconded By: Ron Elliott

That Council receives the February 2016 report from the Treasurer and Tax Collector regarding Section 357 Applications and that these applications be approved.

Carried

6. Treasurer and Tax Collector, Minutes of Settlement and Assessment Adjustments

MOTION: COW 2016-31

Moved By: Dave Turton; Seconded By: Jean Anderson

That Council receives the February 2016 report from the Treasurer and Tax Collector regarding Assessment Adjustments and that these adjustments be approved.

Carried

Acting Deputy Mayor David Turton assumed the Chair

7. Public Works Director, Compliance Coordinator, DWQMS Representative and Water Lead Hand

Water Foreman Wayne Metzger noted current DWQMS Representative Darrell Buehler retires the end of February and Todd Rogers is trained to take over his role.

MOTION: COW 2016-32

Moved By: Ron Elliott; Seconded By: Mary-Lou Colwell

THAT Council receives the Public Works Director's report dated January 29, 2016 regarding naming of a Compliance Coordinator, DWQMS Representative and Alternate ORO, and that Council considers a By-law in open session.

Carried

d. Other Business Disclosed as Additional Item

Councillor Colwell reported the Minto Rural Health Facility will be 90% complete by the end of February with the first tenant moving in April 1st. The Chamber of Commerce Annual General Meeting is Monday February 8 at the CNRA building in Palmerston 6:30 pm Strategic Planning and AGM 7:30.

Councillor Dirksen noted the Minto Rural Health Centre is fully leased. She had attended a public meeting January 27th to learn about the new governance model under the Memorandum of Understanding for Groves Hospital and North Wellington Health Care. She expects residents should not see any differences in health services.

Acting Deputy Mayor Turton reminded Council of the Maitland Valley Conservation Authority Annual General Meeting February 17, 2016 at 7 pm at the Harriston Library. The Bowl for Big Brothers and Big Sisters Annual Fundraising takes place in February and asked Council to get involved. A Weather Alert from Wellington County suggests freezing rain warning in effect for our area from 9 pm – midnight tonight.

11. Motion to Return To Regular Council

RESOLUTION: 2016-24

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion - None

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-25

Moved By: Mary-Lou Colwell; Seconded By: Ron Elliott

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

14. By-laws

- a. 2016-06, to appoint a Compliance Coordinator and Alternate Overall Responsible Operator Pursuant to the Safe Drinking Water Act

RESOLUTION: 2016- 26

Moved By: Jean Anderson; Seconded By: Judy Dirksen

THAT By-law 2016-06; to appoint Todd Rogers as Compliance Coordinator and Alternate Overall Responsible Operator Pursuant to the *Safe Drinking Water Act*; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- b. 2016-07, Confirm the Proceeding of the January 19, 2016
Committee/Council meeting

RESOLUTION: 2016-27

Moved By: Ron Elliott; Seconded By: Mary-Lou Colwell

THAT By-law 2016-07; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment

Acting Deputy Mayor Turton adjourned the meeting at 4:08 p.m.

RESOLUTION: 2016-28

Moved By: Judy Dirksen; Seconded By: Jean Anderson

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.
Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White