



Council Minutes
Tuesday, August 2, 2016
3:00 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets:

Councillor Dave Turton

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Belinda Wick-Graham, Business & Economic Manager
Gordon Duff, Treasurer
Somer Gerber, Business Development Coordinator LaunchIT
Brian Hansen, Public Works Director
Mike McIsaac, Road and Drainage Foreman

1. **Call to Order** 3:02 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act** - None.
3. **Minutes of Previous Meeting**
 - a. Regular Council Minutes of July 19, 2016

RESOLUTION: 2016-159

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT the minutes of the July 19, 2016 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business

Deputy Mayor Faulkner Councillor Elliott and Councillor Colwell declared items.

5. **Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

RESOLUTION: 2016-160

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. **Public Meeting** - None

7. Delegations

- a. Nathan Van Staveren, recognition of involvement with The War Amps

Mayor Bridge presented Clifford Resident Nathan Van Staveren with a certificate recognizing his work with the War Amps CHAMP Program and thanked him for his dedication. Nathan stated War Amps inspired him and thanked the organization for bringing the best out of him.

8. Public Question Period - None

9. Correspondence Received for Information or Requiring Direction of Council

- a. Don Scott Cuesta Planning Consultants, County Official Plan Amendment #99 Appeal
- b. Upper Grand District School Board, 2015 Annual Report
- c. Ontario Ombudsman, The Watchdog July Newsletter

Council discussed items a) and c). The C.A.O. Clerk explained the Cuesta Planning letter related to the appeal in Erin regarding growth management, and stated no Council follow up is needed. The Town's comprehensive complaint policy will allow almost all issues to be resolved locally before the Ombudsman becomes involved.

MOTION: COW 2016-190

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen

That the correspondence be received as information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt - None

- b. Committee Minutes for Approval

- 1. LaunchIt Committee Minutes of July 4, 2016

Somer Gerber outlined progress on the Live2Lead program to be hosted at the Norgan. The Cultural Roundtable Committee sponsored \$1,000 towards the event, but others are needed to cover the \$4,500 cost. The program can be shown three times in the area.

MOTION: COW 2016-191

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

That the LaunchIt Committee Minutes of July 4, 2016 be received and recommendations contained within be accepted.

Carried

- c. Staff Reports

- 1. Deputy Clerk, 2017 Council Meeting dates and Christmas Office Closure

Mayor Bridge has a conflict with the November 22, 2016 budget meeting. Staff will circulate another date.

MOTION: COW 2016-192

Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner

THAT the Council of the Town of Minto receives the report regarding 2017 Council Meeting dates and Christmas Office Closure from the Deputy Clerk and that the Council authorizes the closure of the Municipal office from December 26-30 inclusive that Council agrees to the 2017 Council meeting dates and further that the November 2016 Budget meeting be reschedule to a date to be determined.

Carried

2. C.A.O. Clerk, Public Works Department, Road Closure, Parking and Stopping Restrictions IPM 2016

C.A.O. Clerk reviewed the traffic plan prepared in consultation with IPM Traffic Committee noting it fits in with County Roads plan for the event. A By-law comes forward next meeting.

MOTION: COW 2016-193

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT Council receives the staff report dated July 27 regarding 2016 International Plowing Match and Rural Expo Temporary No Parking, No Stopping, Road Closure, and approves:

1. Speed reduction to 50 km/hour 6th Line from CR 109 to Road 1 North
2. Close Gillespie Land CR 109 to the 6th Line; restrict to IPM service vehicles, tractors
3. No parking or stopping 6th Line from CR 109 to Road 1 North

Carried

3. C.A.O. Clerk, Senior Managers, Ontario 150 Grant Applications

Treasurer Duff and Economic Manager Wick-Graham presented information on the Community Celebration Program, Community Capital Program and Partnership Program.

MOTION: COW 2016-194

Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner

THAT Council receives the C.A.O. Clerk and Senior Manager's report dated July 26, 2016 regarding Intake Ontario 150: Community Celebration Program, Community Capital Program, Partnership Program and directed staff to submit applications for each component including the Harriston Arena Accessibility project for the Capital Program.

Carried

4. C.A.O. Clerk, Recreation Services Manager, Bill 132 Amending the Occupational Health and Safety Act

The C.A.O. Clerk reviewed new legal requirements; the policy comes to Council next meeting.

MOTION: COW 2016-195

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT Council receives the C.A.O. Clerk's and Recreation Service Manager July 18, 2016 report regarding Amendments to the Occupational Health and Safety Act pertaining to Bill 132 Sexual Harassment and violence, and that a revised policy be presented at the September 6, 2016 Council meeting.

Carried

Councillor Colwell assumed the Chair

5. Treasurer, Approval of Accounts July 28, 2016

Treasurer Duff noted key account payments such as paving of various streets in Minto, catch basins, sidewalks and refrigeration work at the arenas.

MOTION: COW 2016-196

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for July 15, 2016 as follows: Administration \$ 143,977.10, Building \$916.89, Economic Development \$8,232.30, Incubator \$5,649.39, Tourism \$194.79, Fire \$8,275.60, Roads \$246,160.56, Streetlights \$793.01, Waste Water \$7,356.43, Water \$18,327.13, Minto in Bloom \$1,168.75, Recreation \$18,668.05, Clifford \$5,365.98, Harriston \$13,559.01, Palmerston \$27,621.26, Norgan \$4,143.64.

Carried

Chair Bridge resumed the Chair

6. Public Works Director, Treasurer, C.A.O. Clerk, Connection Link Merit Based Funding 2016

The C.A.O. Clerk summarized phasing for connecting link work and noted that a financial plan will come forward at 2017 budget regarding funding the Town's share of over \$9 million in work. The Treasurer noted the link to asset management plans.

MOTION- COW 2016-197

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT Council receives the report dated July 26, 2016 regarding Connecting Links Merit Based Funding Intake Two from the C.A.O. Clerk, Public Works Director and Treasurer, and that Highway 9 James Street to West Heritage Road, Clifford be submitted for Intake two funding.

Carried

7. Road Foreman, Tender for Miscellaneous Asphalt

Public Works Director Hansen noted only one tender was submitted, but pricing was good.

MOTION: COW 2016-198

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT Council receives the July 27th, 2016 report from the Road Foreman regarding Tender 2016-11 Miscellaneous Asphalt and approves the hiring of The Murray Group Limited at the tender price of \$173,257.34 excluding HST.

Carried

d. Other Business Disclosed as Additional Item

Deputy Mayor Faulkner noted hydro poles have begun to be installed at the IPM site.

Councillor Elliott encouraged people to join the Mayors Charity Golf Tournament August 11. There are 30 teams signed up and room for six more. Proceeds go to the 1st Palmerston Scouts Group, Minto Minor Ball and Minto refugee Settlement Committee.

Councillor Colwell reminded all of the Chamber BBQ at John Cox home Thursday August 4.

11. Motion to Return To Regular Council

RESOLUTION: 2016-161

**Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner
THAT the Committee of the Whole convenes into Regular Council meeting.**

Carried

12. Notices of Motion - None

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-162

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

14. By-laws

a. 2016-63, Temporary Road Closure Downtown Harriston Street Party

RESOLUTION: 2016-163

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson
THAT By-law 2016-63: to approve a Temporary Road Closure and No Parking on Elora Street South and Maitland Street in Harriston during the Downtown Harriston Street Party, August 13 & 14, 2016; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

b. 2016-64, Confirm the Proceeding of the August 2, 2016 Committee/Council meeting

RESOLUTION: 2016-164

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
That the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

15. Adjournment 4:02 p.m.

RESOLUTION: 2016-165

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**

Carried

George A. Bridge, Mayor

Bill White C.A.O. Clerk