



**Tuesday, October 18, 2016**

**6:30 p.m.**

**Council Chambers**

---

**Pages**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
- 3. Motion to Convene into Closed Session**
  - a. Previous Minutes of the September 6, 2016 Closed Session Meeting
  - b. Litigation or potential litigation Elora Street, Harriston Wayfinding signage
  - c. Advice that is subject to solicitor-client privilege- George Street Development, Harriston
- 4. Motion to Convene into Open Session**
- 5. Minutes of Previous Meeting**
  - a. Regular Council Minutes of October 4, 2016 1
- 6. Additional Items Disclosed as Other Business**
- 7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**
- 8. Public Meeting**
- 9. Delegations**
  - a. Wayne and Joel Martin, 2017 Canadian Fast Pitch Championships
  - b. County Councillor David Anderson, County of Wellington Update 11

**10. Public Question Period**

**11. Correspondence Received for Information or Requiring Direction of Council**

a.	Mayor Bill Vrebosch, Municipality of East Ferris, ROMA Conference in January	35
b.	Ontario Good Roads Association, Call for Nominations for Board of Directors	36
c.	Township of Madawaska Valley, Resolution regarding parole system and Bill 21, Private Members Bill	40
d.	Minister of Natural Resources and Forestry Kathryn McGarry, Introduction of Legislation to Amend the Aggregate Resources Act	41
e.	Federation of Canadian Municipalities, seeks members' help for our Haitian partner municipalities severely damaged by Hurricane Matthew	43
f.	Royal Astronomical Society of Canada, Street Lighting	44
g.	Association of Municipalities Ontario, AMO Policy Updated Arbitrated Settlement with the OPPA	45
h.	MPP Randy Pettapiece, News Release- Order Paper Questions	47
i.	Municipality of Grey Highlands, Accomodation Review Request for Immediate Moratorium	48
j.	Association of Municipalities Ontario, AMO Report to Member Municipalities - Highlights of September 2016 Board Meeting	49
k.	Association of Municipalties Ontario, Whats Next Ontario Resolution request	53
l.	Ombudsman Ontario, The Watchdog September Newsletter	55
m.	Harriston Royal Canadian Legion, Wreaths for Harriston and Clifford Cenotaphs	59

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a.	Committee Minutes for Receipt	
b.	Committee Minutes for Approval	
1.	LaunchIt Minto Minutes of September 7, 2016	60
c.	Staff Reports	
1.	Triton Engineering Services Ltd., Queen and Walker Streets, Traffic Report	62

2.	By-law Enforcement Officer, Amendments to the Parking By-law	67
3.	Chief Building Official, July, August and September Building Permit Reviews	73
4.	Deputy Clerk, Ontario Drainage Act, Court of Revision	85
5.	C.A.O. Clerk, Harriston Lawn Bowling, Final Agreement Public Guardian and Trustee	87
6.	C.A.O. Clerk, Marquardt Lease; Monster Truck Rides; Temporary Building	89
7.	Tax Collector, Application for Tile Drain Loan Ryan and Chantelle Koeslag 6408 Given Rd	92
8.	Treasurer, Approval of Accounts September 2016	95

d. Other Business Disclosed as Additional Item

**13. Motion to Return To Regular Council**

**14. Notices of Motion**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**16. By-laws**

a.	2016-25, authorizing the transfer of 43 Arthur Street West, Harriston to the Town of Minto	97
b.	2016-77, amend Parking By-law 5000-05	101
c.	2016-78, Sale of Part Lot 313, Ann Street, Clifford to Bray	107
d.	2016-79, Sale of Part Lot 314, Ann Street, Clifford to Welsh	109
e.	2016-80, Confirm the Proceeding of the October 18, 2016 Committee/Council meeting	111

**17. Adjournment**



**Council Minutes  
Tuesday, October 4, 2016  
3:00 p.m. Council Chambers**

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present:**

Gordon Duff, Deputy C.A.O. Clerk, Treasurer  
Annilene McRobb, Deputy Clerk, Recording Secretary  
Chris Harrow, Fire Chief  
Terry Kuipers, Chief Building Official  
Matthew Lubbers, Recreation Services Manager  
Todd Rogers, Compliance Coordinator / DWQMS Representative  
Mark Robertson, Wastewater Foreman

- 1. Call to Order 3:05 p.m.**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
  - a. Councillor Turton declared a conflict of interest for Items 6. a) Public Meeting ZBA 2016-08 Thomas/McPhail Lot 21 South Side George Street, Harriston and 14. c) By-law 2016-73, Zoning By-law Thomas/McPhail
- 3. Minutes of Previous Meeting**
  - a. Regular Council Minutes of September 6, 2016

**RESOLUTION: 2016-179**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott  
THAT the minutes of the September 6, 2016 Council Meeting be approved**

**Carried**

- 4. Additional Items Disclosed as Other Business**



Mayor Bridge, Deputy Mayor Faulkner, and Councillors Elliott and Turton declared items.

**5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION: 2016-180**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT The Town of Minto Council convenes into Committee of the Whole**

**Carried**

**6. Public Meeting- 5:00 p.m.**

**a. ZBA 2016-08 Thomas/McPhail Lot 21 South Side George Street, Harriston**

Councillor Turton having previously declared a conflict of interest on this item and removed himself from his Council seat.

A Public Meeting to consider an amendment to the Town of Minto Zoning By-law No. 01-86 for property located on Lot 21 S/S George Street, Former Town of Harriston, Town of Minto. Mayor Bridge acted as the Chair of the Public Meeting and called the meeting to order at 5:05 p.m. requesting any member of the public present to please sign the attendance record. Chair Bridge stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Deputy C.A.O. Clerk Duff stated the municipal address and legal description of the property is Lot 21 S/S George Street, Former Town of Harriston, Town of Minto. The Purpose and Effect of the proposed amendment is to rezone the subject lands from Low Density Residential (R1C) to Medium Density Residential (R2) to permit a semi-detached dwelling. Other zoning relief may be considered where appropriate. The notices were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies and posted on the subject property on September 2<sup>nd</sup>, 2016

Comments were received from the Town of Minto staff, Elizabeth Martelluzzi, Junior Planner, County of Wellington, The Upper Grand District School Board and Brandi Walters, Environmental Planner, Maitland Valley Conservation Authority (MVCA). County of Wellington Senior Planner Van Patter was in attendance and spoke to the matter. Van Patter noted that the MVCA had a concern on the application in regards to safe access during a flood as it lays in the flood fringe area. A letter was sent to the MVCA from the Minto Fire Department on their response capabilities and the MVCA sent an amended report stating that this application is in general conformance with the Natural Hazard Policies and had no further concerns.

Chair Bridge called on the applicant and Don McPhail came forward. McPhail noted that he will be building a two unit building with no basement.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment, no one came forward.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at [Bwhite@town.minto.on.ca](mailto:Bwhite@town.minto.on.ca).

With no further comments, Chair Bridge adjourned the Public Meeting at 5:11 p.m.

## **7. Delegations**

- a. Mayors Charity Golf presentation to Minto Refugee Settlement Committee, 1st Palmerston Scout Group and Minto Minor Ball

Mayor Bridge presented cheques for \$3,500 to each group.

Terry Fisk, Miriam Long, Peggy Roger and Dave Mallett accepted the cheque on behalf of the Minto Refugee Settlement Committee and thanked the Mayor and organizing committee for having them to be a part of this event and noted that as of 9 am this morning, a refugee family has been chosen and they will arrive in Minto on October 17<sup>th</sup>. The family consists of two parents and six children between the ages of 2 and 12, three girls and three boys.

Dan Belair of the 1st Palmerston Scout Group noted that they continue to fundraise for the Jamboree in Nova Scotia. The cost is close to \$3,000 per child to attend.

Minto Minor Ball representative Ron Elliott thanked Janet Klemp and the other groups for their work during the tournament, the funds will be used for equipment.

- b. Brian Baldwin, Seniors Advisory Committee Retirement, was not in attendance.

## **8. Public Question Period          None.**

## **9. Correspondence Received for Information or Requiring Direction of Council**

- a. Ministry of the Environment and Climate Change, Harriston Drinking Water System
- b. Perth County, Notice of a Public Meeting, Proposed Official Plan Amendment
- c. Ontario Good Roads Association, OGRA Conference February 26-March 1, 2017
- d. Ministry of Energy, Amendments to the Energy Consumer Protection Act
- e. Ontario Provincial Police, 2017 Annual Billing Statements information
- f. Saugeen Valley Conservation Authority, 2016 Flood Contingency Plan

- g. Municipality of Hastings Highlands, Resolution re: Bill 171 Hwy Traffic Act Amendment Act
- h. Crime Stoppers Fall Newsletter 2016
- i. Hydro One Networks Inc., Planned Palmerston Transformer Station Upgrade Near Your Community
- j. Town of Aurora, Resolution regarding Ontario Municipal Board Reform Update
- k. MPP Randy Pettapiece, News Release Recognizing IPM organizers and volunteers
- l. Ministry of Natural Resources and Forestry, Conservation Authorities Act Review
- m. Clifford Recreation Association, October 2016 Newsletter
- n. City of Belleville, Municipal Resolution - Supporting Agricultural Expert
- o. Township of Brudenell, Lyndoch and Raglan, Resolution re: Ontario's Intensive Therapy Funding and Services for Children with Autism
- p. Federation of Canadian Municipalities, Meeting of the Board of Directors September 13 - 16, 2016
- q. Ministry of Infrastructure, Clean Water and Wastewater Fund

Mayor Bridge noted that he is a part of the FCM Rural Forum and will continue to update Council as he continues on this committee.

**MOTION: COW 2016-220**

**Moved By: Councillor Colwell; Seconded By: Councillor Anderson**

**THAT Council supports correspondence received from the Township of Brudenell, Lyndoch and Raglan, Resolution re: Ontario's Intensive Therapy Funding and Services for Children with Autism.**

**Carried**

**MOTION: COW 2016-221**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT staff bring back a report on item n) City of Belleville, Municipal Resolution - Supporting Agricultural Expert and that the balance of the correspondence be received as information.**

**Carried**

**10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt
  - 1. Jamesway Board Minutes of June 9, 2016
  - 2. Maitland Valley Conservation Authority Board of Directors Minutes of July 20, 2016

**MOTION: COW 2016-222**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT the Jamesway Board Minutes of June 9, 2016 and the Maitland Valley Conservation Authority Board of Directors Minutes of July 20, 2016 be received as information.**

**Carried**

- b. Committee Minutes for Approval - None
- c. Staff Reports

1. Recreation Services Manager, Town Van Replacement Update

**MOTION: COW 2016-223**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**That Council receives the Recreation Services Manager's September 29<sup>th</sup> 2016 report regarding Van Replacement Update and staff proceed with request for quotation for the vehicle type outlined in the report.**

**Carried**

2. Building Inspector, Consent Severance B70/16 - Will: Pt Lt 6 & Lt 7 w/s James St, Lt 7 e/s Henry St Morrisons, Part Lot 19 Con 11, 245 James Street

**MOTION: COW 2016-224**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B70/16 Will, 245 James Street, Palmerston Town of Minto that the following conditions be considered:**

1. **THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
2. **THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.**
3. **THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto Zoning By-law.**
4. **That the applicant provides written confirmation from the Town of Minto Public Works Department that they are satisfied that separate municipal services are available to each of the separate lots proposed for the subject lands, these services are properly connected to each existing structure.**
5. **That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is \$221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.**
6. **That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.**

**Carried**

3. C.A.O. Clerk Changing Workplaces Review Special Advisors' Interim Report

**MOTION: COW 2016-225**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**That Council receives the C.A.O. Clerk's September 14, 2016 report regarding Changing Workplaces Review Special Advisors Interim Report, and that the following comments be sent to the Ministry of Labour:**

- 1. That the Town of Minto request annual reporting or administrative processes not be increased as a result of any changes made to the Labour Relations Act or the Employment Standards Act.**
- 2. That the Employment Standards Act continues to allow for reasonable and safe flexibility in hours of work for winter snow removal employees during a declared winter storm event.**
- 3. That Employment Standards Act provisions for interns and part time employees remain unchanged so long as these positions are seen as training opportunities for the employer or positions that allow for movement within a municipal employers succession plan.**
- 4. That municipal employers retain sufficient flexibility under the Employment Standards Act to deal with restructured, frustrated or severed employment situations with proper notice of termination and severance pay without being limited by just cause provisions.**

**Carried**

4. C.A.O. Clerk, Sale of Part Lot 313, Part Lot 314 Ann Street, Clifford

Deputy C.A.O. Clerk Duff noted that the sale of these lots adheres to our policies. These are the last of the serviced lots, with only blocks C and D left on Ann Street to be serviced

**MOTION: COW 2016-226**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT Council receives the September 29, 2016 report from the C.A.O. Clerk regarding Sale of Part Lot 313, Part Lot 314 Ann Street, Clifford and that By-laws authorizing the Mayor and C.A.O. Clerk to execute all documents needed to close the transactions be considered as follows:**

- 1. Benjamin J. Bray for Part Lot 313, Part 3 Plan 61R-20886**
- 2. Christine Welsh for Part Lot 314 Part 4 Plan 61R-20886**

**And that Council not sign back on Christine Welsh's offer for Part Lot 313.**

**Carried**

5. C.A.O. Clerk, Clean Water and Wastewater Fund

Council discussed the options presented and noted that we must fit the mold required for the funding. George Street Harriston is on the critical list of infrastructure to be replaced.

**MOTION: COW 2016-227**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council of the Town of Minto receives the joint report from the Treasurer, Public Works Director and C.A.O. Clerk dated September 29, 2016 regarding Ontario Community Infrastructure Fund, Small Communities Fund, Permanent Infrastructure Funding and that Council of the Town of Minto approves submission of the George Street North project.**

**Carried**

Councillor Colwell assumed the Chair

6. Treasurer, Approval of Accounts August and September 2016

Treasurer Duff noted that the larger payments included County of Wellington and School Boards, entrance signs into the Towns, road payments for road work on Elora Street as well as Jane and Inkerman streets and paving at the Palmerston arena and refrigeration updates.

**MOTION: COW 2016-228**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 15, 2016 as follows:**

**Administration \$2,100,820.96, People & Property \$587.53, Building \$603.00, Economic Development \$59,088.95, Incubator \$1,107.27, Tourism \$2,856.96, Fire \$5227.72, Roads \$310,200.95, Streetlights \$8,986.65, Waste Water \$57,229.63, Water \$12,639.18, Minto in Bloom \$90.34, Recreation \$1,487.06, Clifford \$3,483.94, Harriston \$4,698.52, Palmerston \$68,621.25, Norgan \$2,804.80.**

**Carried**

7. Treasurer, Ontario Community Infrastructure Fund (OCIF) Contribution Agreement

**MOTION: COW 2016-229**

**Moved By: Councillor Anderson; Seconded By: Councillor Turton**

**THAT Council receives the report from the Treasurer dated September 26, 2016 regarding the Contribution Agreement for the Ontario Community Infrastructure Fund (OCIF) Formula based Component and considers a by-law in open session authorizing the Mayor and Deputy Clerk to sign the agreement.**

**Carried**

Mayor Bridge resumed the Chair

8. Compliance Coordinator / DWQMS Representative, MOECC Proposed Amendments  
Todd Rogers noted that his report is regarding proposed changes as part of due diligence.

**MOTION: COW 2016-230**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT the Council of the Town of Minto receives the Compliance Coordinators report regarding The Ministry of the Environment and Climate Change proposed amendments for information.**

**Carried**

d. Other Business Disclosed as Additional Item

Councillor Elliott stated that he has received a call regarding concerns with the roundabout, feeling that the yield signs are being ignored. Mayor Bridge will bring this concern to Inspector Lawson. Positive comments are also coming from the public in regards to the roundabout and seem to be working well.

Councillor Dirksen congratulated everyone on the Plowing Match and the value of the volunteers and resources was unbelievable. The IPM Church service had 900 people attend

October 22 is the YFC annual fundraising banquet please contact Councillor Dirksen for tickets.

Deputy Mayor Faulkner thanked all of the volunteers from across Canada that came out to volunteer at the IPM 2016 noting it has been touted as the best organized match in recent history,

Mayor Bridge noted that he received an email from Steven Dewar of Guelph EMS praising Chief Harrow for his work during IPM 2016 and noted that this is the first time that all three emergency groups worked together out of the same command during an event creating a great partnership. Mayor Bridge stated that a stone has been purchased for the plaque that was presented to Council by the IPM. The Harriston-Minto Agricultural Fair held September 16-18 had a great turnout.

Committee of the Whole broke at 4:24 p.m. until 5:00 p.m. at which time they held the Public Meeting Item 6 a.

**11. Motion to Return To Regular Council**

**RESOLUTION: 2016-181**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**12. Notices of Motion**

**13. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2016-182**

**Moved By: Councillor Anderson; Seconded By: Councillor Colwell**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole**

**Carried**

**14. By-laws**

**a. 2016-71, To amend the estimates of all sums required during 2016 for purposes of the Municipality**

**RESOLUTION: 2016-183**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT By-law 2016-71; To amend the estimates of all sums required during 2016 for purposes of the Municipality; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**b. 2016-72, Ontario Community Infrastructure Fund (OCIF) Application**

**RESOLUTION: 2016-184**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT By-law 2016-72; to authorize execution of an Agreement with Her Majesty the Queen in Right of Ontario as represented by The Minister of Agriculture, Food and Rural Affairs; Ontario Community Infrastructure Fund - Formula Based Component; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

c. 2016-73, Zoning By-law Thomas/McPhail

Councillor Turton having previously declared a conflict of interest on this item did not vote on this item.

**RESOLUTION: 2016-185**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT By-law 2016-73; To amend the current zoning on Lot 21 George Street, Harriston from Residential (R1C) to Residential (R2); be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

d. 2016-74, to provide for drainage works in the Town of Minto known as Municipal Drain 116

**RESOLUTION: 2016-186**

**Moved By: Councillor Dirksen; Seconded By: Councillor Colwell**

**THAT By-law 2016-74; to provide for drainage works in the Town of Minto known as Municipal Drain 116; be introduced and read a first and second time in open Council and sealed with the seal of the Corporation.**

**Carried**

e. 2016-75, Lease Agreement T&M BBQ 215 William Street, Palmerston

**RESOLUTION: 2016-187**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2016-75; to Authorize the Mayor and Clerk to execute an Agreement between the Corporation of the Town of Minto and T & M BBQ Catering, 215 William Street, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

f. 2016-76, Confirm the Proceeding of the October 4, 2016 Committee/Council meeting

**RESOLUTION: 2016-188**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**



THAT By-law 2016-76; Confirm the Proceedings of the October 4, 2016 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment 5:12 p.m.

RESOLUTION: 2016-189

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

---

Mayor George A. Bridge

---

C.A.O. Clerk Bill White

# Town of Minto Council Meeting October 18<sup>th</sup> 2016

---

**Report by Wellington Councillor David Anderson**

- 1. Wellington County Library August & September 2016 Use Statistics**
- 2. Wellington County Museum and Archives CIRCA newsletter.**
- 3. Wellington County OPP Statistic report from September 1<sup>st</sup> to September 30<sup>th</sup> 2016.**
- 4. Copy of the Wellington County Social Services Committee Agenda September 7<sup>th</sup> 2016 with a attached report on Social Infrastructure Fund.**
- 5. Wellington County report on Rural Collection Progress Report.**

1.

# Wellington County Library

## AUGUST AND SEPTEMBER 2016

### Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: October 12, 2016

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: October 5, 2016



# Use Statistics

	2016	2016
System wide circulation:	August	September
Print, eBooks, cds, dvds, magazines and audiobooks:	102,201	84,913
Inter-library loan, material loaned:	478	338
Public computer usage within the libraries:	7,159	6,179
Programme attendance:	2,754	2,351
Database usage:	8,061	5,031
Public wireless users:	8,869	8,078

# Circulation Statistics

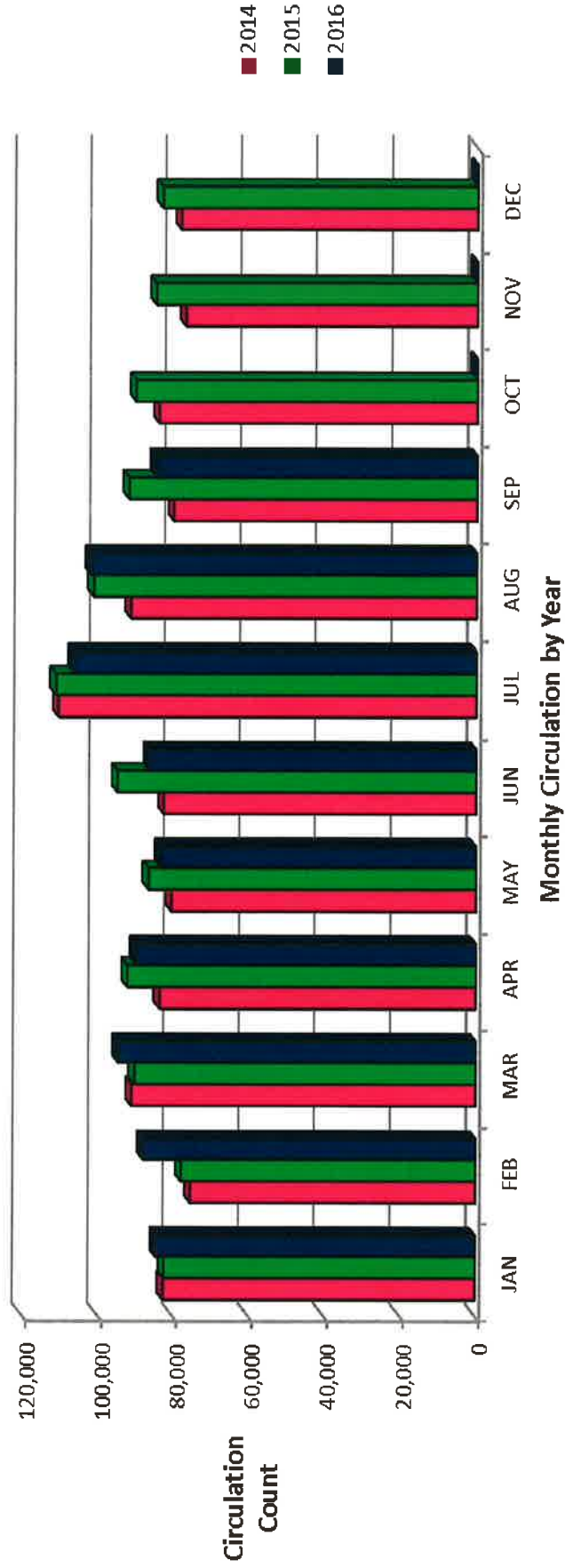
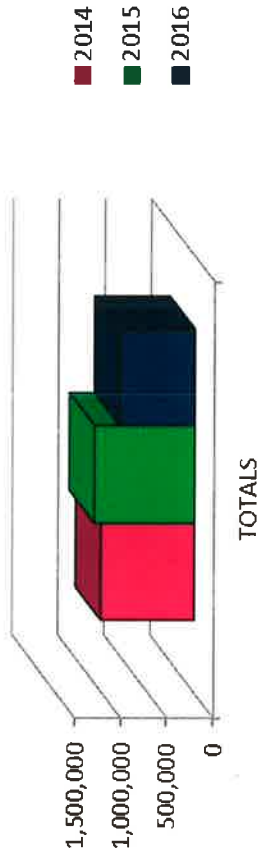
	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ABOYNE	12,479	10,993	14,565	11,264	12,268	12,391	16,870	13,469	10,593	11,634	10,940	11,188	148,654
ARTHUR	12,132	11,457	14,956	9,453	9,059	10,358	11,656	10,619	9,498	9,240	8,837	8,460	125,725
	9,598	8,849	9,183	8,547	7,806	8,821	9,741	9,370	3,215	0	0	0	75,130
	4,587	4,321	4,716	4,768	4,506	4,762	6,459	5,209	4,493	5,137	4,440	4,430	57,828
CLIFFORD	4,413	4,689	5,220	4,780	4,911	4,621	6,049	5,482	5,389	5,204	4,833	5,065	60,656
	4,905	5,271	5,831	5,103	4,882	5,204	5,353	6,061	5,135	0	0	0	47,745
	1,372	1,264	1,623	1,264	1,392	1,534	2,056	1,544	1,440	1,433	1,053	1,078	17,053
CLIFFORD	1,306	1,124	1,336	1,339	1,249	1,173	1,711	1,644	1,459	1,507	1,188	1,404	16,440
	1,458	1,377	1,704	1,645	1,552	1,424	1,926	1,846	1,549	0	0	0	14,481
DRAYTON	9,908	9,502	10,947	9,314	8,648	9,901	13,317	10,716	9,503	9,266	8,430	8,401	117,853
	9,235	9,067	10,613	9,449	8,724	10,919	12,528	10,357	8,699	8,597	8,204	8,039	114,431
ELORA	8,900	9,731	9,811	10,304	8,697	8,571	12,599	10,827	8,133	0	0	0	87,573
	5,520	4,759	5,988	5,791	5,498	4,790	6,699	6,056	5,318	5,598	5,173	5,390	66,580
	5,513	4,870	6,082	6,043	5,924	6,581	7,708	7,383	6,612	6,749	6,084	6,568	76,117
ERIN	6,961	7,176	7,264	6,815	6,381	6,968	7,900	8,112	9,199	0	0	0	66,776
	4,214	3,793	4,766	4,285	4,198	4,226	6,107	4,765	3,867	4,604	4,361	4,585	53,771
	4,593	4,443	5,175	4,932	4,710	5,064	6,195	5,688	5,115	4,851	4,382	4,097	59,245
FERGUS	4,519	5,410	5,617	5,181	5,043	4,794	6,435	5,582	4,450	0	0	0	47,031
	10,052	9,000	10,803	11,077	10,023	8,008	13,506	11,435	10,249	10,272	9,285	9,397	123,107
	9,376	8,588	7,186	18,267	16,066	18,003	20,087	17,721	15,944	15,440	15,196	13,086	174,960
HARRISTON	14,728	16,746	17,776	16,537	15,128	16,103	21,085	19,747	18,338	0	0	0	156,188
	3,879	4,026	4,652	4,062	3,825	4,154	5,633	4,585	4,207	4,428	3,902	4,060	51,413
HILLSBURGH	4,238	3,969	5,039	4,544	4,444	4,303	5,310	5,026	4,648	4,232	4,372	4,028	54,153
	4,186	4,267	4,581	3,931	3,985	3,953	4,546	4,523	3,938	0	0	0	37,910
	3,547	2,845	3,440	3,632	3,147	3,370	4,271	3,524	2,835	2,923	2,473	3,009	39,016
	2,956	2,770	3,364	3,372	2,826	3,261	3,932	3,477	2,994	2,905	2,788	2,772	37,417
MARDEN	3,120	3,257	3,510	3,195	2,960	2,977	3,602	3,729	3,215	0	0	0	29,565
	3,887	3,267	4,276	3,843	3,502	3,905	5,040	4,634	3,841	3,943	3,704	3,813	47,655
	3,668	3,554	4,246	4,191	4,002	4,208	4,450	3,948	3,692	3,684	3,465	3,602	46,710
MT FOREST	4,146	3,543	4,274	4,203	4,313	3,958	4,327	4,552	3,981	0	0	0	37,297
	7,392	7,539	8,416	7,486	7,476	7,246	10,308	8,180	7,949	8,120	7,236	7,596	94,944
	7,746	7,388	8,570	8,461	7,881	8,044	8,773	8,613	8,112	8,454	7,683	8,278	98,003
PALMERSTON	8,633	8,816	9,233	9,215	8,862	9,760	10,522	10,648	8,930	0	0	0	84,619
	2,100	1,944	2,239	2,410	2,188	2,403	3,270	2,707	2,411	2,801	2,236	2,325	29,034
	2,756	2,318	2,734	2,384	2,628	2,891	3,800	3,458	3,239	2,942	2,646	2,697	34,493
PUSLINCH	2,612	2,530	3,504	3,977	3,348	3,508	4,444	4,715	3,618	0	0	0	32,256
	3,234	2,777	3,269	3,343	3,317	3,878	3,905	3,140	2,937	3,010	3,065	2,800	38,675
	2,918	2,781	3,364	3,292	2,777	3,025	3,738	3,196	2,954	3,035	2,675	2,585	36,340
	3,312	3,171	3,767	3,343	3,280	3,342	4,371	3,631	3,598	0	0	0	31,815
ROCKWOOD	5,942	5,473	6,930	6,867	6,236	6,997	8,758	7,191	6,339	6,553	6,428	5,889	79,603
	6,088	5,839	6,978	6,875	6,599	7,500	9,605	8,440	7,892	7,788	7,037	6,719	87,360
	7,397	7,863	8,576	8,038	7,164	7,195	9,927	8,858	7,614	0	0	0	72,632
TOTALS	82,483	75,324	91,148	83,629	80,544	82,606	110,806	91,661	80,221	84,169	77,130	78,420	1,018,141
	82,297	77,827	90,281	92,346	86,649	95,072	111,491	101,493	92,177	90,395	85,014	83,337	1,088,379
	84,475	88,007	94,631	90,034	83,401	86,578	106,778	102,201	84,913	0	0	0	821,018
Annual Change	3%	13%	5%	-3%	-4%	-9%	-4%	1%	-8%				-1%

Numbers now include eBook circulation and in-house usage of material.



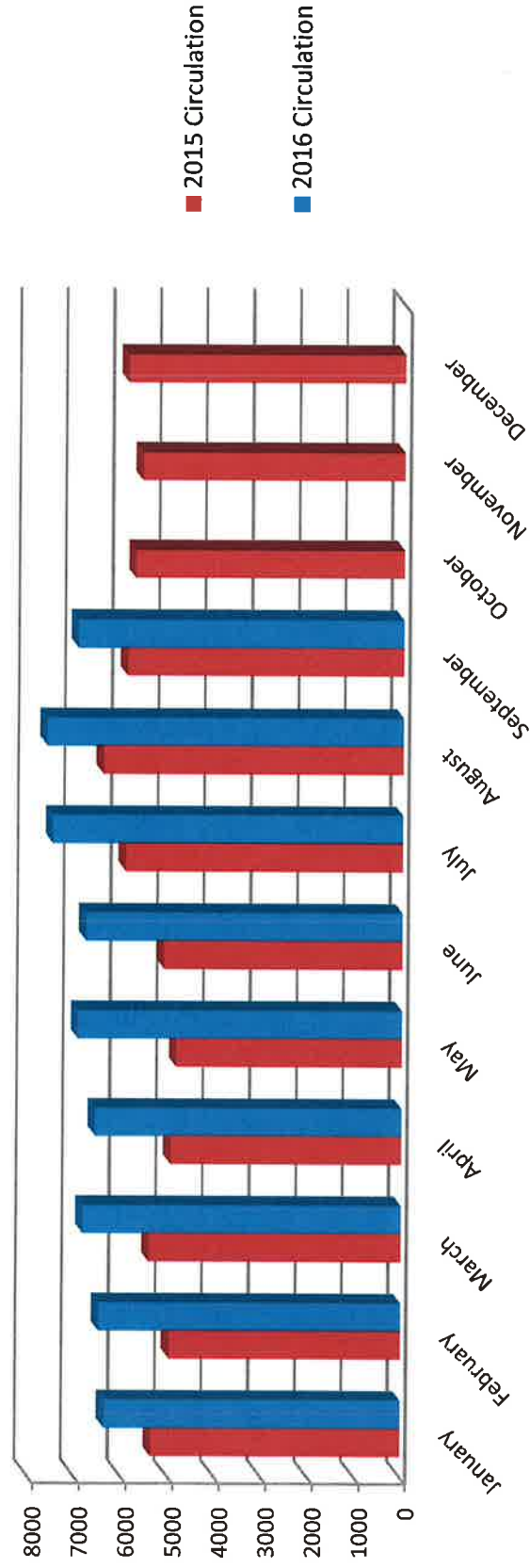
# Circulation Activity

Wellington County Library  
Total Circulation of Materials by Year



# eBook Circulation Activity

eBook Circulation by Month \*



\*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

# Website Statistics

## August and September 2016

### Top Pages Visited

Library Home Page	15,575
Online Resources	4,066
Borrowing	4,145
eBooks and More	1,661

Our website was accessed in a variety of ways including 4,372 visits through Mobile Devices.

Mobile devices include Apple iPad, Apple iPhone, Blackberry Playbook, Samsung SM-G386W and LG D852 G.

### Visits to Library Website

# of total visits	19,831
# of pages viewed	39,699

#### Location of people accessing our website:

Canada, U.S., New Zealand, U.K., Germany, France, India, Italy and United Arab Emirates.

#### The majority of visitors were within

##### Canada:

Fergus, Guelph, Toronto, Halton Hills, Kitchener, Minto, Orangeville, Clifford, Milton, Hamilton and Waterloo.

Of the visitors 68% were returning and 32% were new visitors to our website.



August 2015

TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
	CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
10	255	125	12	
19	338	28	36	
7	51	11	2	
10	135	11	0	
8	48	13	42	
8	384	12	3	
20	147	59	32	
30	455	113	52	
15	142	47	49	
11	41	7	28	
21	252	40	43	
13	55	20	33	
16	142	86	0	
23	134	49	15	
<b>211</b>	<b>2579</b>	<b>621</b>	<b>347</b>	<b>3547</b>
Total Programmes				Total Participants

# Programming Report

September 2016

September 2015

ATTENDEES				
BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	CHILDREN / TEENS	PARENTS/ CAREGIVERS	ADULTS
ABOYNE	0	0	0	0
ARTHUR	22	88	58	107
CLIFFORD	13	59	4	8
DRAYTON	26	214	89	39
ELORA	11	55	13	60
ERIN	18	227	49	33
FERGUS	21	115	79	98
HARRISTON	18	44	28	43
HILLSBURGH	13	47	22	56
MARDEN	15	41	12	63
MT FOREST	20	96	21	92
PALMERSTON	18	97	12	26
PUSLINCH	12	82	37	58
ROCKWOOD	6	42	27	10
<b>Total</b>	<b>213</b>	<b>1207</b>	<b>451</b>	<b>693</b>
Total Programmes				2351
Total Participants				2351

ATTENDEES				
BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS
ABOYNE	19	134	56	50
ARTHUR	20	140	45	137
CLIFFORD	11	47	26	2
DRAYTON	23	170	82	18
ELORA	11	111	27	76
ERIN	20	104	42	23
FERGUS	25	187	110	72
HARRISTON	18	73	33	85
HILLSBURGH	16	93	30	149
MARDEN	13	45	9	85
MT FOREST	21	153	31	116
PALMERSTON	14	61	30	33
PUSLINCH	13	118	68	48
ROCKWOOD	17	131	78	20
<b>Total</b>	<b>241</b>	<b>1567</b>	<b>667</b>	<b>914</b>
Total Programmes				3148
Total Participants				42



## House of Industry Barn will be open until the end of October

Be sure and come out to see our new team of "horses" (model workhorses created by Susan Strachan Johnson)!

## Poor House Spirit Walks

Meet a new cast of characters from the Poor House Past!

### Poor House Spirit Walks

October 20, 21, 27 and 28, 7:00 pm and 8:00 pm

### Poor House Cemetery Walks

October 26, 7:00 pm and 8:00 pm

October 30, 2:00 pm and 3:00 pm

Space is limited, tickets must be purchased in advance, no tickets at the door.

**Admission is \$8.00 plus HST per person**



## Family HALLOWEEN Day

- Costume Parade at 3:30 pm
- Halloween Crafts
- Games
- Spooky Stories in the Barn

Make your own puppets • Pumpkin and Gourd decorating  
Bring your own clothes and make a scarecrow!

**Drop-in format all afternoon**  
**Admission by Donation**



**Sunday**  
**October 16**  
**1:00 - 5:00 pm**



# Thank you!

## to our 2016 Summer Students

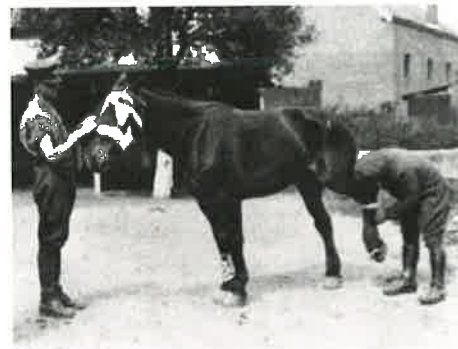
**for all your hard work and dedication  
to the Museum and Archives!**

Pictured L to R: Julie O'Donnell and Gabriel Masewich,  
Ailish Farrelly serving tea



## War Horse and the Canadian Army Veterinary Corps (November 5 to April 23)

Although the First World War was the first 'mechanized' war, it was the horse that was the driving engine for the transport of large artillery, equipment and supplies. Over 130,000 work horses were sent from Canada to France and Belgium and suffered from shellfire, trauma and disease. Because the horses were so vital to the war effort, it was the job of hundreds of Canadian veterinarians to heal wounds, prevent disease and return the horses to their war duties. From the collection of the Ontario Veterinary College, Guelph, we present this riveting exhibit of artifacts and photographs. On Saturday, November 5 at 1pm, after the Remembrance ceremony on the front lawn, Dr. Lisa Cox, Curator at OVC, will present her talk "Remembering Canada's War Horses, 1914 – 1918."



## ArtiFACT "Swan" Baby Stroller, 1969

The bright floral print and shiny chrome of this stroller makes it really stand out in a crowd! It was made in 1969 by Lines Bros. (Canada) Ltd. of Waterloo. The fringed canopy blocked the sun, and the seat adjusted to babies and growing toddlers! Edith and Heinz Wagner of Minto Township used it to carry their youngest daughter, Julie, until the mid-1970s. Groovy!



## Friendly Reminder:

**The Wellington County Museum and Archives  
will be CLOSED on the Thanksgiving Holiday  
Monday October 10, 2016.**

# Happy Thanksgiving!



## A NATIONAL HISTORIC SITE

located on Wellington Road 18 between  
Fergus and Elora

**[www.wellington.ca/museum](http://www.wellington.ca/museum)**

T 519.846.0916 x 5221 | Toll Free 1.800.663.0750 x 5221



**Alternate  
formats  
available  
upon  
request.**



3.



**Ontario Provincial Police  
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the  
County of Wellington Police Services Board**

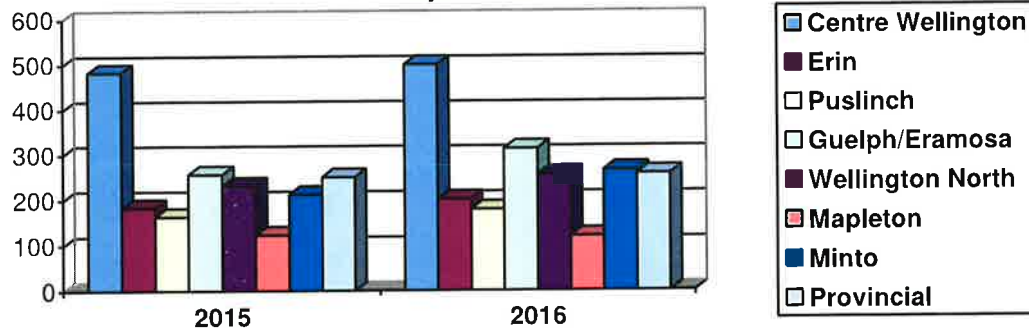
**October 2016**

This report covers the period from September 1<sup>st</sup>, 2016 to September 30<sup>th</sup>, 2016



## Calls for Service

**Calls for Service September 2015  
vs September 2016**



## Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	4,419
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	1,627
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	1,595
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	2,660
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	2,250
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	1,085
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	1,925
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	2,144
<b>Totals</b>	<b>22,550</b>	<b>23,189</b>	<b>24,324</b>	<b>24,127</b>	<b>23,448</b>	<b>22,223</b>	<b>17,705</b>

## Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
<b>85</b>	2013	100
	2014	91
	2015	76

## 911 Calls

2016 YTD	<b>750</b>
2013	2,520
2014	2,104
2015	1,513

## Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
<b>62</b>	2013	70
	2014	75
	2015	72

## False Alarms

2016 YTD	<b>553</b>
2013	961
2014	881
2015	766

\*This is **NOT** the number of sex offenders residing in Wellington County



**County of Wellington OPP**  
**Report for the Police Services Board**

## Crime

<b>Crimes Against Persons</b>	<b>2015</b>	<b>2016 YTD</b>
Homicide	2	0
Sexual Assault	34	45
Robbery	4	3
Assault	147	149

<b>Crimes Against Property</b>	<b>2015</b>	<b>2016 YTD</b>
Break & Enter	175	137
Auto Theft	45	87
Theft	459	530
Mischief	276	274

<b>Other Crime</b>	<b>2015</b>	<b>2016 YTD</b>
Fraud Investigations	174	243
Drug Investigations	265	197

<b>Other Investigations</b>	<b>2015</b>	<b>2016 YTD</b>
Domestic Disputes	278	303
Missing Persons	47	63
DNA Samples	35	36

<b>Crime Breakdown 2016 YTD</b>	<b>North Wellington</b>	<b>Centre Wellington</b>	<b>South Wellington</b>
Homicide	0	0	0
Sexual Assault	16	14	14
Robbery	1	0	2
Assault	58	48	40
Break & Enter	69	26	39
Auto Theft	45	9	26
Theft	220	128	173
Mischief	104	73	87
Fraud Investigations	100	82	59
Drug Investigations	63	45	68
Domestic Disputes	113	92	97
Missing Persons	30	26	6



## Major Crime Unit (MCU)

Supervisor: Detective Sergeant C. ASHMORE

The Wellington County Major Crime Unit has several investigations ongoing over the month of September involving threats, elder abuse, child pornography, stolen firearms and a criminal negligence causing death case. Several sexual assault complaints handled by MCU were concluded with charges being laid in three different investigations.

The Major Crime Unit also continues to investigate two historic files from Wellington County. In addition, several local Detectives remain assigned and actively involved in the December 2015 Town of Erin homicide investigation.

On top of the above noted occurrences, the Wellington County Major Crime Unit, as mandated, supports submissions to the Ontario Sex Offender Registry. A specially trained Detective also conducts social media intelligence for many criminal investigations.

The Unit also assists with High Risk Offenders, DNA submissions, manages Crime Stoppers complaint investigations, provides ongoing benchmark assistance to frontline officers and spends significant time preparing court case disclosures.

## Street Crime Unit (SCU)

Supervisor: Detective Sergeant D. KING

For the month of September the Wellington County Street Crime Unit (SCU) was involved in several investigations, proactive initiatives and training.

The SCU assisted the front line officers with the preparation and execution of a search warrant on a residence and recovered stolen property that had been taken from a local business the previous night, members also seized illegal drugs. The SCU members further supported front line investigations by drafting evidence-based search warrants with the hope of identifying those persons responsible for several break and enters. The SCU assisted the Wellington County Major Crime Unit with drafting of warrants to support a serious criminal investigation.

The SCU worked with neighbouring OPP Detachments and Regional Police services on two joint forces initiatives; one involving auto theft in the north end of the County and residential break and enters in the south end of the County. SCU members attending the South Bruce OPP Detachment Intelligence meeting where several Crime Unit investigators from OPP Detachments and Municipal Police Services shared information. The SCU identified and developed focus patrols to reduce thefts in dog parks in the south end of the County.

SCU members attended training on human source development and they assisted with public safety and foot patrol at the Wellington County International Plowing Match.





County of Wellington OPP  
Report for the Police Services Board

## Traffic

### Enforcement

Traffic	2016 YTD
Speeding	4,769
Seatbelt Offences	276
Careless Driving	174
Drive Under Suspended	158
Distracted Driver Offences	129
Other Moving Violations	311
Equipment and Other HTA	1,861
No Insurance - CAIA	56
<b>Other Provincial Acts</b>	<b>2016 YTD</b>
Liquor Licence Act	254
Trespass to Property Act	179
Other Provincial Acts	35
Other CAIA	79
<b>By-Law Offences</b>	
By-Law Offences (General)	611
Taxi By-Law	0
<b>County of Wellington OPP</b>	<b>8,592</b>
<b>2016 Total</b>	
<b>West Region Traffic Unit</b>	<b>300</b>
<b>2016 Total</b>	
2016 Total Traffic	7,734
2016 Total Other Provincial	547
2016 Total By-Law	611
<b>2016 POA Charges</b>	<b>8,892</b>
2015 POA Charges	12,303

## Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	21,966	24,078
Roadside Alcotests	387	278
Warn Suspensions	115	76
ADLS Suspensions	99	90
Persons Charged	100	98

## Racing

2016 HTA Sec. 172 Impoundments	Previous Year Totals	
<b>145</b>	2013	93
	2014	108
	2015	110

## Parking Enforcement

Municipality	2015	2016
Centre Wellington	334	304
Erin	38	32
Puslinch	28	23
Guelph / Eramosa	313	192
Wellington North	66	22
Mapleton	9	6
Minto	25	23
County / Other	0	1
<b>Parking Totals</b>	<b>803</b>	<b>603</b>



## Traffic

### Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
5	2013	8
	2014	9
	2015	14

Wellington County Command Staff would like to thank Sergeant R. NIXON for his outstanding three year term as the Traffic Management Unit Sergeant. As of September 25<sup>th</sup>, Sergeant NIXON returned to Platoon and Sergeant D. CLARK took over as the Traffic Management Unit Sergeant for the next three year duration.

## Traffic Initiatives

### Automated Licence Plate Reader (ALPR)

The Wellington County OPP Traffic Management Unit conducted 78 hours of patrol in the Automated Licence Plate Reader (ALPR) cruiser during the month of September. Officers laid 27 charges under the Highway Traffic Act and three charges under the Compulsory Automobile Insurance Act; officers also performed five roadside breath tests.

### Marine Patrol

Marine patrol was limited to 14.50 hours during the month of September due to low water levels. There were no major events on the waterways thus officers were reassigned to security at the International Plowing Match and Rural Expo.

### Bike Patrol

Bike patrol officers were kept busy during the month of September. Officers on bike patrol along the Cataract Trail in Erin arrested four youths on the first day of school for possession of a controlled drug.

Bike patrol officers were assigned to the International Plowing Match with two officers assigned to patrol on bicycles each day. Bicycle officers also attended the RCMP Musical Ride in the Town of Erin and conducted safety patrols along the Terry Fox Charity Run also in Erin.

Bike patrol officers proactively issued one Controlled Drug and Substance Act charge, 20 Highway Traffic Act charges and one Liquor Licence Act charge during the month of September.



## Traffic

### Motor Vehicle Collisions

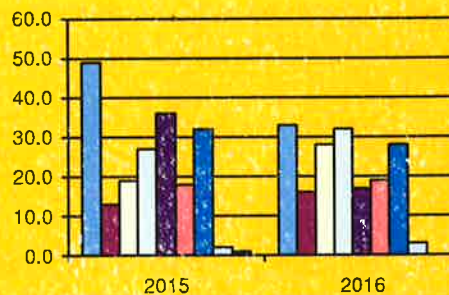
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	0	25	170	0	19	150	4	145	21	17	85
FEB	31	1	30	137	1	23	113	3	125	9	10	71
MAR	21	2	19	131	2	14	113	8	105	18	12	62
APR	34	0	34	122	0	28	94	7	107	8	8	45
MAY	38	0	38	128	0	25	103	4	107	17	14	43
JUN	43	2	41	152	2	27	123	5	132	15	14	46
JUL	25	1	24	114	1	19	94	0	103	11	13	29
AUG	46	2	44	140	2	29	108	7	111	22	10	47
SEP	44	1	43	109	1	32	75	3	100	6	9	27
OCT												
NOV												
DEC												
<b>TOTAL</b>	<b>308</b>	<b>9</b>	<b>298</b>	<b>1203</b>	<b>9</b>	<b>216</b>	<b>973</b>	<b>41</b>	<b>1035</b>	<b>127</b>	<b>107</b>	<b>455</b>

### Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	1,203
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	973
Personal Injury MVC	282	320	302	326	195	297	216
Fatal MVC	6	7	8	8	6	6	9
Persons Killed	6	7	9	9	6	6	9
Persons Injured	425	463	442	481	330	428	298
Alcohol Involved	42	57	63	37	40	48	41
<b>Total MVC</b>	<b>1,813</b>	<b>1,976</b>	<b>1,875</b>	<b>2,095</b>	<b>1,959</b>	<b>1,728</b>	<b>1,203</b>

### Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	49	33
Erin	13	16
Puslinch	19	28
Guelph / Eramosa	27	32
Wellington North	36	17
Mapleton	18	19
Minto	32	28
City of Guelph	2	3
Provincial Highways	1	0
<b>Total Collisions</b>	<b>197</b>	<b>176</b>



4.



# The Corporation of the County of Wellington

## Social Services Committee

### Agenda

September 7, 2016

1:00 pm

County Administration Centre

Guthrie Room

Members: Warden Bridge; Councillors Anderson (Chair), Black, Davidson, L. White

	Pages
<b>1. Call to Order</b>	
<b>2. Declaration of Pecuniary Interest</b>	
<b>3. Delegation:</b>	
3.1 Mr. Derrick Thomson, CAO, City of Guelph	
Introduction and Overview of New Role	
<b>4. Webster Place Construction Status Report #2</b>	3 - 3
<b>5. Financial Statements as of July 31, 2016</b>	4 - 9
<b>6. Child Care</b>	
6.1 Ontario Early Years Child and Family Centres	10 - 17
6.2 Delegates from Singapore	18 - 19
<b>7. Housing</b>	
7.1 Social Infrastructure Fund	20 - 23
7.2 Survivors of Domestic Violence Portable Housing Benefit Pilot Update	24 - 25
7.3 Housing Services Status and Activity Report	
7.3.1 Quarter 1	26 - 26
7.3.2 Quarter 2	27 - 27
<b>8. Ontario Works</b>	
8.1 2016 Ontario Works Service Plan	28 - 62
8.2 OW Rate Increase and Exemption of Child Support Payments	63 - 64
8.3 Increase to Homelessness Partnering Strategy Funding	65 - 68
8.4 Ontario Works Statistics	69 - 70
<b>9. 2016 National Housing Strategy</b>	71 - 71

10. **2016 Social Infrastructure Fund - Investment in Affordable Housing**
11. **Closed Meeting**
12. **Rise and Report**
13. **Adjournment**

72 - 73

Next meeting date October 12, 2016 or at the call of the Chair.



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

**To:** Chair and Members of the Social Services Committee  
**From:** Ryan Pettiapiere Director of Housing  
**Date:** Wednesday, September 07, 2016  
**Subject:** Social Infrastructure Fund

### Background:

Since the 2016 federal budget was announced there has been much anticipation of the federal and provincial government's Social Infrastructure Fund (2016 SIF) and additional investments in the area of social housing. We are pleased to report that specifics of both federal and provincial investments and subsequent programmes have been released. Specifically, these announcements included the following investments in housing:

- An increase to the funding under the current Investment in Affordable Housing (IAH)
- Funding for the construction and renovation of affordable housing for seniors
- Funding for the renovation and retrofit of social housing; and
- Funding for the construction and renovation of shelters and transitional housing for survivors of domestic violence.

The additional IAH funding and the seniors funding are being allocated and administered to Service Managers as one programme. The renovation and retrofit of social housing funding being allocated to Service Managers is being called the Social Housing Improvement Programme (SHIP) and is a separate allocation.

Based on the attached letter addressed to the Warden dated June 21<sup>st</sup> from the provincial Minister of Housing, we are pleased to report that notional funding allocations have been provided to the County of Wellington CMSM in the following amounts based on these categories for the 2016-2017 and 2017-2018 fiscal years:

Programme	2016-17	2017-18
IAH/Seniors	\$2,271,000	\$1,641,500
SHIP	\$2,402,700	\$0

A detailed report updating the Committee on planned expenditures of these funding allocations will be brought forward for the October Social Services Committee meeting.

### Recommendation:

That the Social Infrastructure Fund Report be received for information.

Respectfully submitted,

5.



## COUNTY OF WELLINGTON

### COMMITTEE REPORT

---

**To:** Chair and Members of the Solid Waste Services Committee  
**From:** Gordon J. Ough, P.Eng., County Engineer  
**Date:** Tuesday, September 06, 2016  
**Subject:** Rural Collection Progress Report

---

#### **Background:**

At the March Solid Waste Services (SWS) and County Council meetings, the decision was made to expand rural collection of waste and recyclables throughout the County. Planning for the service expansion commenced immediately following the decision, and staff made a successful rollout of rural collection a top priority. Expanded rural collection began the week of July 5.

Since the March meetings, reports have been received for information at the May and June SWS Committee and Council. These provided updates on the noteworthy developments of the expanded rural collection rollout. The following report presents the highlights of the final preparations and early results of the expanded service.

#### **Operations Update:**

##### **Blue Box Delivery**

From late May until mid-June a number of SWS staff participated in delivering the new, larger 22-gallon blue boxes. The larger blue box will better accommodate recyclable volumes with consideration of the bi-weekly rural collection schedule. With the addition of flower pots and planter trays to the blue box programme this year, and with packaging trends of having bulky plastic containers, the larger blue box will be a convenient tool for County residents and will now be the standard size box for future County orders.

Over 7,000 rural homes and businesses received boxes with a total of 14,056 blue boxes and introductory packages delivered throughout the County.

A small number of households contacted SWS to advise that they did not receive blue boxes or the introductory packages. Blue boxes were dropped off to residents who didn't receive them initially. After a period of time the extra boxes were distributed to waste facilities where they were available to be picked up by residents. Introductory packages were mailed to those who misplaced or did not receive the information.

##### **Programme Start-up**

With any service expansion of a large scale, it can be expected that there will be some issues or problems associated with implementation. Hearing feedback from the contracted Waste Management (WM) drivers and from County staff, this rollout went relatively well compared to rural collection expansions in the past.

During the first several weeks of rural collection there was some confusion amongst the public which was anticipated. The misunderstandings in the rural areas were primarily due to residents not being aware of which side of the road to set their materials on. SWS staff were on the road and in contact with WM staff. Where waste and recyclable set-outs were noted to be on the wrong side of the road, the items were moved to the correct side and information was left advising the resident of proper placement instructions.

Due to WM overhauling their routes to accommodate the rural areas, some urban residents experienced a different time of collection than they were accustomed to in the past. This led to some instances of materials not being collected. This provided SWS an opportunity to reinforce the message for residents to set out their waste and recyclables by 7am to better ensure their materials are collected.

### Initial Participation Statistics

Participation data is gathered by monitoring selected areas within a Town/Township for a month at a time on a quarterly basis throughout the year. Every year new areas are selected to be monitored. Some community's data may be under or over-stated depending on the areas selected. Participation tracking reflects a snapshot in time but as there are more areas monitored over the years, the statistics become more accurate and refined.

The participation numbers below display initial results from rural collection since the expansion, as well as the data from the end of the rural collection pilot in Guelph/Eramosa and Minto in 2008. The 2016 results from Guelph/Eramosa and Erin have been tracked for all of 2016, as opposed to only since the July 5 expansion.

Rural Collection Participation Rates - 2016 vs 2008 Pilot

Town/ Township	2016 Garbage	2016 Recycle	2008 Garbage	2008 Recycle
Mapleton	21%	64%	-	-
Minto	27%	52%	17%	38%
Centre Wellington	20%	40%	-	-
Wellington North	20%	46%	-	-
Puslinch	21%	46%	-	-
Overall	22%	46%	-	-
Guelph- Eramosa	48%	72%	32%	58%
Erin	68%	80%	-	-
Overall	58%	76%	25%	49%

The above statistics from the beginning of the 2016 expanded rural service compare closely to the participation at the end of the 2007-2008 Rural Collection Pilot in Minto and Guelph/Eramosa. This suggests an early adoption of the expanded service by rural residents.

The long-term trend, which has been observed in Wellington County, has been that as the service becomes more established it is utilized by many more residents. The above table shows the relatively higher current rural collection participation rates in the Town of Erin and Township of Guelph/Eramosa, which have been receiving the service for a number of years.

### Promotion and Education Update:

#### Public Feedback

From May 1 until August 23 the topic of rural collection accounted for 30% of the 1,570 calls and 27% of the 108 emails SWS received during that time. While a small minority was not in favour of the expanded service, the majority of calls and correspondence were supportive of the change and/or simply had questions on how to participate.

Residents using County waste facilities have also been largely supportive and receptive to County-wide rural collection.



As with any significant change in service, SWS and Communications staff coordinated a comprehensive communications programme to inform residents of the changes. A summary of the key components of the plan is provided in the table below. Copies of completed and approved media are attached for Committee's information.

Media Tool	Approximate Start Date	Status
Media Release - decision	March 31	Complete
County Page ads – April to September	April 8	Complete
Spring Newsletter in Wellington Advertiser	April 29	Complete
County Website	May 9	Complete
eNews Notices – May through September	May 18	On-going
Posters	May 18	Complete
Postcards	May 18	Complete
Introductory package delivered to each home along with two blue boxes, includes: <ul style="list-style-type: none"> <li>• introduction to service</li> <li>• municipal collection map</li> <li>• collection schedule</li> <li>• participation information</li> <li>• list of user pay bag distributors</li> </ul>	May 30	Complete
Radio commercials – 4 weeks	June 13	Complete
Fall Newsletter in Wellington Advertiser	October 28	

### Recommendation:

That the report titled "Rural Collection Progress Report" be received for information.

Respectfully submitted,



Gordon J. Ough, P.Eng.  
County Engineer



September 30, 2016

Dear Under 6000 Municipal Colleagues:

Here is the latest news regarding Clean Water and Wastewater Fund which has been amended to include funding for all rural communities.

As you know, the previous announcement only allowed money to communities with water and sewer systems. Your CAO would have received the letter by now.

The representatives of AMO and ROMA were not willing to leave the table without receiving a commitment to all communities.

As a result of this pressure from the AMO and ROMA reps, a new deal was presented that allows our OCIF as part of their 25% of a new commitment whereby the Feds are in for 50%, the Province is in for 25% and Municipalities 25%. And it's not by application.

The eligible programs must conform to the guidelines i.e. storm water remediation even for those with no systems.

As you can see, our Under 6000 Group has been able to work with ROMA and AMO as a consultation unit and we are not being ignored.

Please don't forget to consider the ROMA Conference in January. It is definitely "rural based" and will bring you together with all the rural municipalities.

If you wish to register but it's not in this year's budget, remember, you can register now and arrange for payment in the New Year.

Yours truly,

Mayor Bill Vrebosch,  
Municipality of East Ferris,  
AMO Board Rural Caucus,  
ROMA Zone 9  
Chair, Under 6,000

October 5, 2016



To the Head & Members of Council:

Pursuant to Policy B-008 of the Ontario Good Roads Association, the Nominating Committee shall report to the Annual Conference its nominations for 12 directors. The following members of the Board will automatically serve on the 2017-2018 Board of Directors in the following capacity:

President	Ken Laupé, Manager, Road Operations - East, Planning & Infrastructure Services, City of Brampton
1 <sup>st</sup> Vice-President	Luc Duval, Director of Public Works & Engineering, City of Timmins
Immediate Past President	Robert Burlie, Manager of Road Operations, Etobicoke/York District, City of Toronto

Those nominated by the Nominating Committee shall be selected from OGRA's municipal or First Nations membership pursuant to the requirements for geographic representation contained in Section 12 of the Constitution, and so far as possible meeting the criteria established in Policy B-008. A full copy of the Constitution can be viewed on the OGRA web-site:

[OGRA Constitution](#)

The following incumbent Directors have put their name forward wishing to continue to represent their respective Zones:

**North (3 to be elected)**

Rick Harms  
Project Engineer  
City of Thunder Bay

**Southwest (3 to be elected)**

Andy Bruziewicz,  
Councillor  
City of Sarnia

Virginia Ridley,  
Councillor  
City of London

Chris Traini,  
County Engineer  
County of Middlesex

**South Central (2 to be elected)**

Bryan Lewis,  
Councillor  
Town of Halton Hills

John McKean,  
Mayor  
Town of the Blue Mountains

**Southeast (3 to be elected)**

Dave Burton,  
Reeve  
Municipality of Highlands East

Rick Kester,  
CAO  
City of Belleville

Michael Touw  
Director of Public Works  
Township of Leeds and the Thousand  
Islands

**Toronto (1 to be elected)**

Paul Ainslie  
Councillor  
City of Toronto

Two vacancies exist in the **Northern Zone**.

The Northern Zone consists of the municipalities in the Districts of Algoma, Cochrane, Kenora, Manitoulin Island, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming; municipalities in and including the District of Muskoka and the City of Greater Sudbury.

The Southwest Zone consists of the municipalities in and including the Counties of Brant, Bruce, Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, and Perth, the municipality of Chatham-Kent, and municipalities in and including the Regional Municipality of Waterloo.

The South Central Zone consists of the municipalities in and including the Counties of Dufferin, Grey, Simcoe, and Wellington, and municipalities in and including the Regional Municipalities of Durham, Halton, Niagara, Peel and York, and the City of Hamilton.

The South East Zone consists of municipalities in and including the Counties of Frontenac, Haliburton, Hastings, Lanark, Leeds and Grenville, Lennox and Addington, Northumberland, Peterborough, Prescott and Russell, Prince Edward, Renfrew, and Stormont, Dundas and Glengarry, and the Cities of Kawartha Lakes and Ottawa.

Any member of Council or a permanent full time staff from an OGRA member municipality or First Nations interested in being considered as a candidate for a position on the Board of Directors must complete the attached Nomination Consent form and submit it along with their résumé to the attention of the Chair of the Nominating Committee by no later than November 11, 2016. Fax your information to 289-291-6477, e-mail to [info@ogra.org](mailto:info@ogra.org) or mail to OGRA, 1525 Cornwall Road, Unit 22, Oakville, Ontario L6J 0B2

The Nominating Committee will meet in November to recommend a slate of Directors to the membership. The members of the Committee are:

Chair: Rick Champagne, Immediate Past President  
Vice Chair: Tom Bateman, Past President  
Members: Bryan Lewis, OGRA Director  
John McKean, OGRA Director  
Virginia Ridley, OGRA Director

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at [joe@ogra.org](mailto:joe@ogra.org).

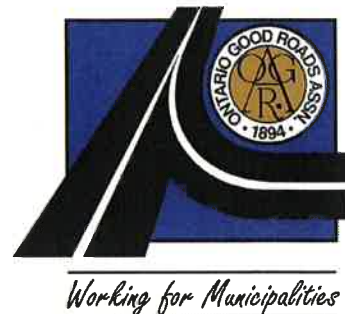
Yours truly,

A handwritten signature in cursive script, enclosed within a hand-drawn oval. The signature appears to read "Joe Tiernay".

J. W. Tiernay,  
Executive Director

c: Rick Champagne, Chair, Nominating Committee

Ontario Good Roads Association  
Board of Directors  
Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2017/18 term of office:

Name of Candidate

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Municipality: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, \_\_\_\_\_ hereby consent to the Nomination  
(Name of Candidate)  
to the Board of Directors of the Ontario Good Roads Association.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**THE CORPORATION OF THE TOWNSHIP  
OF MADAWASKA VALLEY**

P.O. Box 1000

85 Bay Street

Barry's Bay ON K0J 1B0

Ph 613-756-2747 Fax 613-756-0553

[info@madawaskavalley.ca](mailto:info@madawaskavalley.ca)

---

**Moved by: Mayor Love**

**15-0310-16**

**Seconded by: Councillor Archer**

**03 October 2016**

**BE IT RESOLVED**

WHEREAS: The safety of victims of sexual violence and/or domestic violence should be a priority for all levels of government in Canada, and

WHEREAS: The intent of a certificate of parole is to set out the conditions under which an inmate may be granted parole, and

WHEREAS: By signing a certificate of parole the inmate indicated that they agree to abide by the conditions contained therein; and

WHEREAS: The electronic monitoring of parolees convicted of an offence of sexual violence and/or an offence of domestic violence would facilitate compliance with the conditions of parole and provide some peace of mind for the victims of these crimes,

**THEREFORE BE IT RESOLVED**

**THAT** the Council of the Township of Madawaska Valley supports the changes to the parole system proposed in the Private Member's Bill put forward by the Honourable John Yakabuski, MPP for Renfrew Nipissing Pembroke, and submitted as Bill 21, An Act to amend the Ministry of Correctional Services Act in respect of parole,

**AND THAT** a copy of this resolution of support be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable David Orazietto, Minister of Community Safety & Correctional Services, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrew Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

**THAT** a copy of this resolution of support be sent to the Association of Municipalities of Ontario (AMO), and to all Ontario municipalities for consideration.

**X CARRIED.**

  
\_\_\_\_\_  
Craig Kelley, CAO/Clerk





October 6, 2016

Dear Friends,

**Re: Introduction of Legislation to Amend the Aggregate Resources Act**

I am writing to inform you of the introduction of a bill to amend the *Aggregate Resources Act* in the Ontario legislature on October 6, 2016. The proposed bill is the foundation of our plan to modernize and strengthen Ontario's framework for managing aggregate resources.

In fall 2015, the Ministry of Natural Resources and Forestry, through an Environmental Registry posting, consulted on proposed changes through a document called 'A Blueprint for Change: a proposal to modernize and strengthen the Aggregate Resources Act policy framework'.

The proposals described in the Blueprint were developed in consideration of the recommendations from the Standing Committee and input from fall 2014 discussions with stakeholders, Indigenous communities and organizations. The comments and the recommendations received were considered in the development of this proposed Bill. This information will also be considered in the development of future changes to regulations and policy.

The proposed bill is the first step in a phased process that will modernize and strengthen the way aggregate operations are managed in Ontario. Should the bill pass, Ontario would move forward with public consultations on any future proposed regulatory and policy changes under the revised act, including future proposals related to changes to fees and royalties.

The changes proposed to the legislation provide the framework for stronger oversight in the management of aggregate operations, increased and equalized fees and royalties, enhanced environmental accountability, and improved information on operations and enhanced public participation.

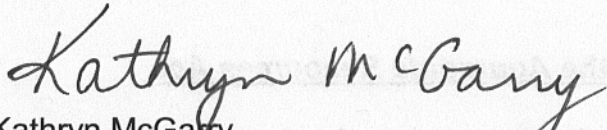
The bill to amend the *Aggregate Resources Act* is available on the Legislative Assembly of Ontario website ([www.ontla.on.ca](http://www.ontla.on.ca)) and has also been posted on the Environmental Registry ([www.ontario.ca/environmentalregistry](http://www.ontario.ca/environmentalregistry), posting number 012-8443) for public consultation for a period of 60 days ending on December 5, 2016. We welcome feedback on the legislative changes proposed. Alternatively, written comments can be sent to [ARAreview@ontario.ca](mailto:ARAreview@ontario.ca).



If you have any questions about the introduction of the bill, please contact Pauline Desroches, Manager, Resource Development Section, at 705-755-2140 or [Pauline.Desroches@ontario.ca](mailto:Pauline.Desroches@ontario.ca).

Thank you for your ongoing support in this initiative. I look forward to hearing your thoughts.

Best,



Kathryn McGarry  
Minister of Natural Resources and Forestry



## **FCM seeks members' help for our Haitian partner municipalities severely damaged by Hurricane Matthew**

Since 2011, with funding from the Government of Canada and in cooperation with the City of Montréal and the Union des municipalités du Québec, FCM has partnered with the Haitian municipalities of Grand-Goâve, Petit-Goâve, Gressier and Léogane. The four municipalities were hit hard by the hurricane and hundreds of homes have been destroyed, crops lost and roads severely damaged.

FCM and its staff in Haiti are already helping our municipal partners deal with the challenges of rebuilding. With FCM's support, each of the four municipalities is compiling a more complete report of damage and aid priorities.

Municipalities throughout Canada are invited to contribute to the Haiti Emergency Fund. The Fund will help rebuild culverts, bridges and public markets; strengthen protective dikes; clean out surface runoff canals; and replace roofing on public and community buildings.

Please send your donation by cheque payable to *FCM – Haiti Fund* directly to FCM at 24 Clarence Street, Ottawa, K1N 5P3. Municipalities that make a donation will receive a detailed report on how the funds were used.

Thank you in advance for your generous help for our municipal partners and friends in Haiti.

Clark Somerville  
FCM President and Regional Councillor, Halton Hills

**From:** Better Light RASCTO [<mailto:betterlight@rascto.ca>]

**Sent:** October-02-16 2:01 PM

**To:** Bill White

**Subject:** Communication to Council: Street Lighting

Dear Bill White,

Greetings from the Royal Astronomical Society of Canada. The RASC is Canada's leading astronomy organization, with over 5000 amateurs, educators and professionals. The volunteer members of our 28 Centres, many in Ontario, offer outreach and award-winning science education programs across Canada.

We are very concerned about light pollution in our communities. As observers of the night sky, we are among the first to notice the impact of light on our communities. However, the effects of light pollution extend to health issues for all citizens, environmental issues for wildlife, and the negative impact on climate through higher than necessary energy use through over-lighting.

Many communities are considering the switch to LED lighting with a view to reducing the use of electricity. Depending on the design of the lighting, this can result in reduced light pollution or significantly worse light pollution.

We have attached an information sheet on light pollution. We would respectfully request that this be treated as a 'communication to council' and included in the minutes of your council meetings.

You are welcome to contact us for more information:

<http://rasc.ca/light-pollution-abatement>

An international organization on light pollution is here:

<http://darksky.org/>

Best regards,

Peter Hiscocks

Chair of the Committee on Light Pollution  
Royal Astronomical Society of Canada, Toronto Chapter

**From:** AMO Communications [<mailto:communicate@amo.on.ca>]  
**Sent:** October-04-16 12:47 PM  
**To:** Bill White  
**Subject:** AMO POLICY UPDATE - ARBITRATED SETTLEMENT WITH THE OPPA

October 4, 2016

### **Arbitrated Settlement with the OPPA**

An arbitrated decision has been reached between the Government of Ontario and the Ontario Provincial Police Association (OPPA). Over three hundred small municipal governments across Ontario use the services of the OPP and this award will have significant budgetary impacts for these municipal governments against a backdrop of limited municipal revenues.

Although of no solace to those small municipal governments facing new fiscal impacts, the salary award is in line with the Toronto Police Service contract, which reduced the previous salary rate increases to less than 3%, which was generally the previous pattern. As fire services have been holding up the police sector as its comparator, it will be interesting to see where fire services land in the arbitration process.

The accumulated arbitrated wage settlement for the OPPA's increases, by calendar year, are as follows:

2015: 2.65% 2016: 1.95% 2017: 1.90% 2018: 1.75%.

For comparison, previous wage settlements for the OPPA were:

2011: 5.075% 2012: 0.0% 2013: 0.0% 2015: 8.55%.

The October 3<sup>rd</sup> arbitrated settlement, among other issues, also:

- Delays salary progression from 4<sup>th</sup> to 1<sup>st</sup> class officers by two months (with a cumulative impact);
- Provides for posting renewal incentives, (up to \$30,039 for 4 years);
- Eliminates pay in lieu of vacation;
- Reduces overtime banking for civilian employees (from 100 to 40 hours); and
- New employees (effective January 1, 2017) will not be entitled to termination pay.

The settlement also provides for the establishment of a committee to examine shift scheduling. Shift scheduling had been identified by the Auditor General in multiple reports,

as a key opportunity for efficiency improvements of up to \$10 million. It remains to be determined whether the shift scheduling committee will deliver any service efficiencies. Other service efficiencies identified in the Auditor General's value-for-money audit of 2012 include updating the staff deployment model to better balance workloads between detachments; assigning more corporate service functions to civilians, and improving the management of overtime costs.

## **Billing**

On September 8th, the OPP wrote to municipalities advising of the salary rate estimates upon which 2017 Annual Billing Statements would be made. Those estimated rate increases for 2015 to 2017 were:

2015: 1.50% 2016: 2.64% 2017: 2.54%.

In addition, the OPP advised estimate to actual cost reconciliation for 2015 and 2016 would not be completed until the 2018 Annual Billing Statement. In other words, if municipalities were billed more than originally estimated in 2015, it could take three years for that difference to be reconciled. In addition, the differences between the arbitrated settlement and the estimated future increases also needs to be reconciled. AMO will be pursuing this rather one-sided accounting and billing system. Service systems should be much more responsive.

**Contact:** Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca) or 416-971-9856 Ext.323.



FOR IMMEDIATE RELEASE  
October 3, 2016

## **Pettapiece demands answers on important local issues**

(Queen's Park) – Perth-Wellington MPP Randy Pettapiece is seeking answers from the government on a range of key local issues.

His questions address hydro rates, the crisis in the developmental services sector, the possibility of new child care spaces in our communities, the Stratford Perth Residential Hospice project and GO transit service.

On all of these issues, Pettapiece submitted "Order Paper" questions in the legislature. This initiates a process that will compel the government to respond in writing.

"Under this government, hydro rates have skyrocketed. Many people have trouble paying their bills," said Pettapiece. "But two weeks ago, the Premier came to Perth-Wellington for the International Plowing Match talking about a rate reduction for rural residents."

Pettapiece asked the government to confirm the exact number of ratepayers in Perth-Wellington eligible for the full 20% rate reduction, which the Premier promised. Pettapiece is concerned the real answer could be "not many."

The MPP also wants to know when the government will implement the 60 recommendations recently made by the ombudsman to improve the developmental services sector.

"The ombudsman released a report this summer about the crises families are facing when it comes to accessing developmental services for their loved ones," said Pettapiece. "People deserve to know the government is taking seriously its obligation to do better and follow through on its commitments."

In regards to the Stratford Perth Residential Hospice, Pettapiece has called on the minister of health to offer his full support and funding for the project. Pettapiece has long supported the organizing committee's efforts to bring new palliative care beds to Perth County.

Pettapiece will continue to voice his constituents' concerns in the Ontario legislature. Some of his key priorities include hydro rates, employment and local health care.

More information about his work, including a full list of the questions he tabled in the legislature today, can be found on Pettapiece's website: [www.pettapiece.ca](http://www.pettapiece.ca).

- 30 -

**Randy Pettapiece, MPP | 416-325-3400 | [www.pettapiece.ca](http://www.pettapiece.ca)**

October 4, 2016

Council of the Municipality of Grey Highlands passed the following resolution at their meeting of October 3, 2016:

**16-692**

**Mokriy - Halliday**

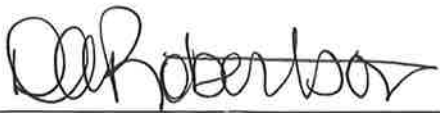
**Whereas the current Accommodation Review process is not reflective of the reality of rural school and community life; and**

**Whereas school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;**

**Be it resolved, That the Municipality of Grey Highlands requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities be studied, completed and the results and recommendations be considered; and**

**That this resolution be circulated to Premier Kathleen Wynne, MPP Bill Walker, Minister of Infrastructure, Bluewater District School Board, Bruce-Grey Catholic District School Board, Community School Alliance, County of Grey, County of Bruce, People for Education, and all municipalities in Ontario.  
CARRIED.**

CERTIFIED TO BE A TRUE COPY



Debbie Robertson  
Chief Administrative Officer(Acting)/Municipal Clerk  
Director Council and Legislative Services



**From:** AMO Communications [<mailto:communicate@amo.on.ca>]

**Sent:** October-03-16 4:52 PM

**To:** Bill White

**Subject:** AMO Policy Update - AMO Report to Member Municipalities - Highlights of September 2016 Board Meeting

October 3, 2016

## **AMO Report to Member Municipalities:**

### **Highlights of the September 2016 Board Meeting**

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the September 30, 2016 meeting include:

#### **Federal Infrastructure Phase 2 Design**

The Board approved overarching principles and design recommendations to form its response to the federal government's consultation request. The principles are based on maximizing municipal government interests and flexibility. For example:

- identifying local funding priority is through local asset management plans;
- funding based on formula allocation for all funding streams, yet provide for a carve out for major municipal capital projects/transformational infrastructure projects;
- align federal program with local needs through municipal asset management plans (including capital plans) which means past federal incrementality requirement for funding is eliminated;
- funding eligibility expanded to local economic development projects, roads and bridges, sewer separation and climate adaptation among priorities as they are major portion of municipal assets; and
- reporting based on a federal Gas Tax model tied to the next year's allocation.

**AMO Contact:** Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), (416) 971-9856 ext. 334.

#### **Energy Matters**

The energy landscape is evolving weekly. Bill 13, *An Act in Respect of the Cost of Energy*, outlines how the 8% residential electricity cost reduction will be implemented. The reduction is welcomed for customers, however, AMO will make a submission on the Bill seeking

clarification about the confidentiality clauses, and the duration and source of revenue for the program. Bill 13 is vague on these and the impacts on municipal LDCs and how this compares to the impacts on Hydro One and the Province. AMO must get better information from the Minister of Energy on the proposed funding mechanism for the announced rural rate reduction. AMO will continue to take action on the price of energy which is economically challenging for municipal governments and our communities. Note: Attend the Energy Symposium on November 3 and 4 to become more informed about energy now and into the future at [Energy Symposium](#).

**AMO Contact:** Cathie Brown, Senior Advisor, [cathiebrown@amo.on.ca](mailto:cathiebrown@amo.on.ca), ext. 342.

### **Expanding Medical Services**

It is expected that the Province will be releasing a consultation paper shortly on a government proposal that could enable full-time firefighters, who are also certified primary care paramedics to use their medical training while working for a municipal fire service should a municipal government voluntarily agree. Premier Wynne, speaking both at the OPFFA conference in June 2016 and at the AMO conference in August 2016, has been clear that she and Cabinet want a consultation on the viability and efficacy of this proposal prior to Cabinet making an evidence-based decision to proceed or not on it. The Board will be ready to respond when the provincial discussion paper is released and members will receive an update in the near future.

**AMO Contact:** Amber Crawford, Policy Advisor, [acrawford@amo.on.ca](mailto:acrawford@amo.on.ca), ext. 353.

### **Ontario's Changing Workplaces Review Interim Report to Ministry of Labour**

The Board received an overview of the Expert Panel's Interim Report, a major review of the *Labour Relations Act, 1995* (LRA) and the *Employment Standards Act, 2000* (ESA). It has identified about 50 issues and over 225 options for feedback by October 14<sup>th</sup>. The final report is not expected until spring of 2017. The review has significant implications for both private and public sector employers, including municipal governments. The Board provided direction for the preparation of an AMO response to the interim report.

**AMO Contact:** Nicholas Ruder, Policy Advisor, [nruder@amo.on.ca](mailto:nruder@amo.on.ca), (416) 971-9856 ext. 411.

### **AMO's 2015 Federal Gas Tax Fund Annual Report**

As required under the Administrative Agreement, AMO must submit an annual report highlighting Gas Tax investments in eligible projects to Infrastructure Canada by September 30<sup>th</sup> of every year. AMO board members have approved the 2015 Gas Tax annual report. The report will be sent to the federal government and distributed to the 443 Ontario municipalities for which AMO administers the Fund, Ontario MPs, and federal opposition leaders.

**AMO Contact:** Chris VanDooren, Gas Tax Manager, [cvandooren@amo.on.ca](mailto:cvandooren@amo.on.ca), ext. 410.

### **National Housing Strategy Consultation**

Affordable housing is essential for prosperous and healthy communities. The federal government has signaled its re-engagement in housing with a commitment to develop a National Housing Strategy. In Ontario, housing is a municipal responsibility unlike other provinces and territories. Given this, it is essential that AMO has a well-considered voice in the development and implementation of the national strategy. AMO's response will comment on the federal government's proposed vision, principles, themes and outcomes as outlined on the federal website: [Let's Talk Housing](#). Comments from municipal governments, District Social Service Administration Boards, and individuals are invited up until October 21st.

**AMO Contact:** Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), (416) 971-9856 ext. 329.

### **Workplace Safety and Insurance Board (WSIB) Presentation**

Tom Teahen, President and CEO of the WSIB, provided the Board with an overview of the WSIB's priorities, claim rates for PTSD and presumptive for firefighters, its current funded position and projection for fully funded status, as well as costs and premium rates for municipal government (Schedule 1 employers) who unlike all other employers will not see rate decrease in 2017. These expected increases are attributed to the implementation of Bill 163, *Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder)*, 2016.

**AMO Contact:** Nicholas Ruder, Policy Advisor, [nruder@amo.on.ca](mailto:nruder@amo.on.ca), (416) 971-9856 ext. 411.

### **Health Task Force**

The Board approved the establishment of a new AMO Health Task Force to provide advice to the Board on positions and advocacy strategy related to health policy issues. Deputy Mayor Mark Taylor (Ottawa) will chair the task force, with Mayor Graydon Smith, Bracebridge, acting as Vice-Chair. The Province is transforming aspects of the health care delivery and as a co-funder of significant health programs – public health, land ambulance, long-term care, AMO believes it should be involved in any policy or program review with the Province. There needs to be a better discussion on the long-term fiscal sustainability of health care services and the appropriateness of funding some of these services on the municipal property tax base.

**AMO Contact:** Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), (416) 971-9856 ext. 329.

### **Federal Consultations on National Accessibility Legislation**

Consultation on new national legislation to increase accessibility for persons with disabilities has begun. The Board approved responding to the federal consultations noting that national legislation to increase accessibility for persons with disabilities should apply only to areas of

federal jurisdiction and not the broader public sector in Ontario, including municipal governments, which is covered by provincial legislation and regulation.

**AMO Contact:** Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), (416) 971-9856 ext. 329.

**[Bill 14, An Act to Prohibit Door-to-Door Sales of Certain Products](#)**

A Private Member's Bill, if passed, would enact a province-wide ban on the door-to-door sale of certain household energy products but could bring impacts to municipal governments. In particular, the Board is concerned with the lack of clarity regarding the responsibility of enforcing a provincial ban. This would be a new unfunded mandate and unacceptable.

**AMO Contact:** Nicholas Ruder, Policy Advisor, [nruder@amo.on.ca](mailto:nruder@amo.on.ca), (416) 971-9856 ext. 411.

**LAS Updates**

One Investment Program High Interest Savings Account (HISA) has surpassed \$180 million. The effective rate at the \$150 million level is 1.1%. LAS/CHUMS is negotiating a new effective rate and will notify municipalities as soon as possible.

**AMO Contact:** Jason Hagan, LAS Program Manager, [jhagan@amo.on.ca](mailto:jhagan@amo.on.ca), (416) 971-9856 ext. 320.

October 6, 2016

Dear Clerks:

## **AMO Seeks Council Resolution**

On behalf of the AMO Board, I would ask you to place the attached resolution on council's next agenda along with this letter.

AMO wants every council to be involved in the *[What's Next Ontario?](#)* project. There is a looming fiscal gap facing Ontario's municipalities. *What's Next Ontario?* is about recognizing the gap and seeking sector support for closing it. The response has been impressive, but there's more to be done! We've boiled down the essence of the challenge we face in the next ten years to a one-page resolution. We urge every council in Ontario to adopt the resolution, and reply to AMO by December 1, 2016.

What does it say? We know Ontarians see infrastructure as the number one challenge facing their community. We know that even if we raise property taxes and user fees by inflation (1.8%), we will still be \$3.6 billion short to fix the infrastructure gap, every year for ten years. This is what we need to address. As elected officials, how do we deal with this challenge? What is the best approach? Ontarians already pay the highest property taxes in the country. How high is too high?

We could finance this gap by increasing property taxes. It would require property tax revenue increases of 4.6% annually for 10 years, sector-wide. And, what happens if the federal or provincial governments pull back on future commitments? We know that could mean property tax revenue increases of up to 8.35% annually for 10 years, sector-wide. How might these numbers translate locally as an annual rate increase?

The attached resolution is a starting point. Thank you for bringing this to your council's attention. My e-mail address is on the resolution and I look forward to receiving council's support.

If you have questions, please contact Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 Ext. 323.

Yours sincerely,



Lynn Dollin  
AMO President

## WHAT'S NEXT ONTARIO? RESOLUTION

**WHEREAS** recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

**AND WHEREAS** infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

**AND WHEREAS** a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

**AND WHEREAS** the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

**AND WHEREAS** this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

**AND WHEREAS** if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

**AND WHEREAS** Ontarians already pay the highest property taxes in the country;

**AND WHEREAS** each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

**NOW THEREFORE BE IT RESOLVED** that this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Please forward your resolution by December 1, 2016 to:  
AMO President Lynn Dollin [amopresident@amo.on.ca](mailto:amopresident@amo.on.ca).



# THE WATCHDOG

## Newsletter

[WWW.OMBUDSMAN.ON.CA](http://WWW.OMBUDSMAN.ON.CA)

[SUBSCRIBE TO OUR E-NEWSLETTER](#)

[UNSUBSCRIBE](#)

[FRANÇAIS](#)

## Ombudsman launches investigation of Toronto school busing issues

Ombudsman Paul Dubé [launched his first systemic investigation related to school boards](#) on Monday, September 26, focusing on recent school busing problems at the Toronto District School Board and Toronto Catholic District School Board.

The investigation will examine whether the boards' oversight of student transportation and their response to delays and disruptions at the start of the 2016-2017 school year was adequate.

"Nearly four weeks into the school year, we continue to receive complaints from frustrated families who are experiencing chronic delays or are repeatedly forced to scramble to get children to school when their buses don't show up."

-Ombudsman Paul Dubé



Both boards have received formal notice and the Ombudsman's team of investigators will now conduct interviews with relevant officials and witnesses, and gather all relevant information from the boards and their transportation consortium. The investigation will be completed as quickly as possible, Mr. Dubé said.

Anyone who has information relevant to the investigation can [contact the Ombudsman's office through the online complaint form](#), by phone (1-800-263-1830), or email ([info@ombudsman.on.ca](mailto:info@ombudsman.on.ca)).

This investigation follows two recently-released systemic reports, in which Mr. Dubé made a combined **82 recommendations** to government - all of



### SEPTEMBER 2016

The Ombudsman is an independent officer of the Ontario legislature who conducts oversight of provincial government agencies and municipalities, universities and school boards. Ombudsman Paul Dubé began his five-year term on April 1.

### [FILE A COMPLAINT ONLINE](#)

#### Ombudsman Ontario

Bell Trinity Square  
483 Bay St., 10th Floor, South Tower  
Toronto, ON  
M5G 2C9

Phone: 1-800-263-1830

Fax: 416-586-3485

TTY: 1-866-411-4211

Email: [info@ombudsman.on.ca](mailto:info@ombudsman.on.ca)



### CLOSED MEETINGS

#### Township of Leeds and the Thousand Islands

The Ombudsman found that the township council's discussion of a zoning by-law application by email constituted an illegal meeting, and he recommended (for the third time) that council cease its practice of discussing



which were accepted. His June report, [A Matter of Life and Death](#), called for police to be better trained in de-escalating conflict situations, and his August report, [Nowhere to Turn](#), recommended reforms to services for adults with developmental disabilities who are in crisis.

---

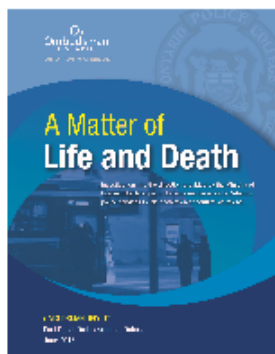
## School boards cases: 700+ in first year

Our Office recently marked the [one-year anniversary](#) of our oversight of the province's 82 school boards and school authorities, which came into effect on September 1, 2015. We received more than 700 complaints about school boards in the first year. Most were resolved through early resolution or referral, and no formal investigations were launched.

As of September 30, we had received 859 school board cases and launched one investigation - into Toronto busing issues. Topics include special education, to bullying, to busing, to school staff.

---

## Worth sharing: Police de-escalation training



Ombudsman Paul Dubé shared the lessons learned from his recent investigation into how Ontario police are trained to handle conflict situations, at the annual conference of the U.S.-based [National Association for Civilian Oversight of Law Enforcement](#) in Albuquerque, NM. Mr. Dubé presented to the international audience about his June report, *A Matter of Life and Death*, which prompted the province to commit to developing a new use-of-force model and increasing police de-escalation training across the province.

council business via email, noting that the law as it stands does not permit a quorum of council to meet via any electronic format.

[Read the report](#)

In another case involving a meeting that was closed to discuss personal matters about an identifiable individual, the Ombudsman cautioned council that its resolution to proceed in camera should provide more information.

[Read the letter](#)

### **Town of Goderich**

The Ombudsman found that the Town's Recreation Board of Management falls within the *Municipal Act's* definition of a "local board" and is subject to the Act's open meeting requirements.

[Read the report](#)

---

## IN THE NEWS

The Ombudsman sat down with Focus Ontario's Alan Carter to discuss his first six months in office and Toronto school busing issues. Watch the interview [here](#) at around the 14-minute mark.

Mr. Dubé also spoke with TVO about his approach to Ombudsman work, his recent investigative reports, and the Office's new jurisdiction over municipalities, universities, and school boards. [Read the interview](#)

Read about how we resolve complaints about universities in the University of Toronto's newspaper, [The Varsity](#).

The report was also the subject of host Michael Enright's commentary on the September 25 episode of Sunday Edition: "[The Ombudsman's report is] an eloquent plea for systemic and individual responsibility. His report is too important to be left to wither on a shelf beside earlier, similar reports and coroners' recommendations. It should be read by every police chief, every journalist, every judge. And by every police officer." [Listen here.](#)

## Broader public sector: Recent cases and outreach

We've received more than **3,500** complaints about municipalities, universities, and school boards since our jurisdiction over those sectors came into effect. We've had **859** school board complaints since September 1, 2015 and since January 1, we've received **2,487** complaints about municipalities and **190** about universities. Most of these cases have been resolved informally, usually through referral to local officials.

The Ombudsman, Deputy Ombudsman and staff met with hundreds of municipal stakeholders at recent events in Niagara Falls, Kingston, Hearst, Oshawa, Minett and Cobourg, sharing information about how we handle municipal cases. Ombudsman Paul Dubé delivered speeches at the [Ontario East Municipal Conference](#) and the [Association française des municipalités de l'Ontario](#) annual conference, and answered questions from municipal representatives from across the province. Deputy Ombudsman Barbara Finlay spoke at a number of groups, including the [Municipal Finance Officers' Association of Ontario](#).

### WHAT'S NEW?



What's new at our office? Check out the [Ombudsman's latest post](#) about his most recent speeches and reports, and other activities by our team, including a meeting with the [Ontario Legislature Internship Programme](#) interns to explain our role as an independent officer of the Legislative Assembly.



### WANT TO WORK WITH US?

We're looking for talented people to join our **investigations and early resolutions** teams.



[Watch or read the Ombudsman's OEMC speech here](#)

## Recent cases

*Municipalities:* A man complained to us that he received a water bill and a late payment penalty even though he had a \$600 credit with the utility. Our staff contacted the municipality and discovered that the man's original account had been closed and a new account had been set up without the credit being transferred over. The municipality transferred the credit and cancelled out the money owing, and waived the late fee.

*School boards:* A father contacted us when the principal at his daughter's school told him she could no longer attend the school, since the family lived outside the catchment area. After our Office contacted the principal and superintendent, the daughter was allowed to stay at the school for another year, and the situation will be revisited next year.

In another case, a student complained about the quality of education at his high school, and requested a transfer to another school. Our staff facilitated a meeting between the student, his mother, and the principal of the school to discuss the student's concerns and a possible transfer to a new school.

[Check out our brochures](#) to learn more about municipal, university and school board complaints, or [fill out a complaint form here](#).

Have a complaint about a municipality? [Read this first](#)

Have a complaint about a university? [Read this first](#)

Have a complaint about a school board? [Read this first](#)

Watch for more about our oversight of these new sectors - and the province - in our 2015-2016 Annual Report in early November.

Learn more about early resolutions [here](#). Learn about investigations [here](#).



## STAY CONNECTED

Ombudsman Ontario has 4,462 [Facebook](#) fans and 37,266 [Twitter](#) followers! Please continue to reach out to us on social media, or drop us a line at [thewatchdog@ombudsman.on.ca](mailto:thewatchdog@ombudsman.on.ca).

And stay connected with our office in both official languages! Follow our French Twitter account: [@Ont\\_OmbudsmanFR](https://twitter.com/Ont_OmbudsmanFR).

RECEIVED OCT 13 2016



# Royal Canadian Legion

**Branch 296- Harriston**

**53 Elora Street, S.**

**Harriston, ON**

**N0G 1Z0**

**(519) 338-2843**

[legion296@wightman.ca](mailto:legion296@wightman.ca)

Town of Minto

We, at Branch 296 RCL, thank the Town for supporting our Poppy Campaign each year. Branch 296 has purchased wreaths for both Harriston and Clifford Cenotaphs. The cost of these large size wreaths is \$65 each. A cheque to sponsor these wreaths should be made out to Legion Branch 296 Poppy Fund. We trust that a representative will be available to lay these wreaths. The Clifford service will be held on Sunday Nov.6 at 2:15 p.m. at the cenotaph and in Harriston 11a.m.Wed. Nov.11. Once again thank you for your continued support.

On behalf of the poppy committee,

A handwritten signature in cursive script, appearing to read 'Anne South', is positioned above the printed name.

Comrade Anne South

LaunchIt Minto  
Minutes of September 7, 2016  
Page 1 of 2

The LaunchIt Minto Board held a meeting on Wednesday September 7, 2016 at LaunchIt Minto. Board Members present for the meeting were Chair Glen Hall, Councillor Mary-Lou Colwell, Bernice Weber Passchier, Calvin Frey, Irmgard Kuersten-Kirkorian, John Mock and Manager of Economic Development Belinda Wick-Graham.

Members of staff present; Business Development Coordinator, Somer Gerber. Regrets were received from Hope Reidt, Justin McIntosh, Ryan Koeslag and Mayor George Bridge

Chair Glen Hall opened the meeting at 12:03p.m

Hall opened the meeting with a discussion about Board member recruitment following the announcement that Justin McIntosh has stepped down from the Board due to his limited availability. The Board made some suggestions including Harold DeVries from Guelph Wellington Business Enterprise Centre. Gerber will contact the suggested people to discuss this invitation.

The Board reviewed the August financials. Wick-Graham told the Board that LaunchIt Minto was approved for \$10,000 from the Libro Prosperity Fund This money will allow us to start the Elevating Agriculture component. LaunchIt will receive the funds in November.

This money will allow us to do the following:

1. Land will be surveyed with total station GPS technology by Town Engineering Consultant
2. Soil tests will be conducted to assist in laying out potential parcels.
3. Plot plan will be prepared identifying size and dimension of parcels available along with roadway access and any other needed services (power, water etc.)
4. Plot Lease will be drafted outlining general terms for all occupants including term, cost, type of crops, permitted farm practices, buildings and structures, equipment, etc.

Actual roadway construction, plot identification in field and leasing to qualified participants will be a subsequent program. The above work will ensure the proper plan is in place when the Town is ready to allow occupancy.

Moving forward with the agriculture component of LaunchIt we will partner with Georgian College, Farm Start and GWBEC for training and other resources.



The Board reviewed the Minto Chamber of Commerce contribution toward wages and felt that it is time to renegotiate the Chamber's portion. Gerber's hours for the Chamber and LaunchIt are 50/50 therefore the LaunchIt Board feels it is reasonable to ask the Minto Chamber to increase their contribution from \$12,000.00 to \$18,500.00. The breakdown of funds will be \$16,500 from the Chamber and \$2,000 from Savour the Flavour in addition to the Town of Minto's contribution of \$25,000.

**MOTION:**

**Moved by: Calvin Frey and 2nd by Bernice Weber Passchier**

**THAT: LaunchIt will propose to the Minto Chamber of Commerce an increase in their contribution.**

**CARRIED**

Gerber told the Board about the seminar held on September 6, 2016 called "Customizing Your Sales Strategy" with Judi Riddolls. The feedback from this event and speaker was very positive. Gerber added that Riddolls has offered her services to LaunchIt/Minto Businesses at a half price rate of \$50 per hour, charging LaunchIt \$35 per hour. This could be another resource that we can offer businesses through LaunchIt as well as an opportunity to generate some revenue.

The Board heard from Gerber regarding plans for the Live2Lead event on October 7<sup>th</sup> at the Norgan Theatre.

Sponsors for this event include...

Minto Cultural Roundtable

Minto Chamber of Commerce

Innovative Print

OSiM Interactive

Bosman Home Front

Country 93

Saugeen Economic Development Corp.

Harry Stone's

Tim Horton's – Palmerston

Tickets for this event are going quickly but are available at the Town of Minto, LaunchIt Minto and online at <http://norgantheatre.com/>

The meeting adjourned at 12:59 p.m.

The next LaunchIt Minto meeting will be on October 11, 2016 at 12:00pm LaunchIt Minto.

Somer Gerber, Business Development Coordinator



**TRITON  
ENGINEERING  
SERVICES  
LIMITED**

Consulting Engineers

18 Robb Boulevard, Unit 8  
Orangeville  
Ontario L9W 3L2  
Tel: (519) 941-0330  
Fax: (519) 941-1830  
e-mail: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • GRAVENHURST

October 13, 2016

Town of Minto  
5941 Highway No. 89  
HARRISTON, Ontario  
N0G 1Z0

ATTENTION: Bill White  
Chief Administrative Officer/Clerk

RE: TOWN OF MINTO  
QUEEN STREET SOUTH  
PALMERSTON  
OUR FILE: A3153A

Dear Sir:

This report has been prepared to address safety concerns that have been raised in regard to Queen Street South in Palmerston. We have reviewed the site and the Staff Report dated April 8, 2016, prepared by Mr. Mike McIsaac, Road Foreman.

It has been identified that residents have raised concerns with the speed of traffic on Queen Street (which has a posted speed limit of 50 km/h), and with vehicles disobeying the stop signs on Queen Street at Walker Street. It is our understanding that no speed studies have been carried out to verify the speed of traffic. However, since Queen Street provides a connection to North Perth and the location of the study area is near the edge of the urban area are factors that may lead to increased speeds on this roadway.

The Staff Report identifies that a three-way stop was installed at the intersection of Queen Street and Walker Street in 2011 under Bylaw 2011-069. It is identified that the all-way stop is not warranted under Book 5 of the Ontario Safety Manual (OTM). The Report also identifies that OTM Book 5 states that all way stop signs are not suitable speed control devices and should not be used to slow traffic in residential areas. We concur with the statements and conclusions in the report regarding this existing all-way stop.

Further we note that the Transportation Association of Canada *Neighbourhood Guide to Traffic Calming* also states "*Stop signs used as traffic calming measures may not be effective, and may create compliance problems.*"

The reports of non-compliance with the stop signs on Queen Street would tend to support the position of these Transportation publications that all-way stop signs are not particularly effective as speed control measures. That said, the removal of stop signs is also problematic in that many residents have become used to them.



From Walker Street northerly, Queen Street has an urban cross-section with barrier curb and gutter and sidewalk on the west side. The asphalt width is 6.5 metres, which is less than the standard of 8.0 metres for a local urban road. Parking is prohibited on the west side of the street. South of Walker Street, the asphalt width is 6.8 metres, with no curbs and no sidewalk. There are no parking restrictions on this section of the road. Sight distances are very good in both directions. The attached photos show Queen Street looking north and south from Walker Street.

The existing posted speed limit is 50 km/h. This is an appropriate speed limit for this residential street. We do not recommend reducing the speed limit, as the posting of unrealistically low speed limits tends to frustrate drivers and lead to even less compliance. Even drivers that tend to obey speed limits will end up exceeding speed limits that they perceive to be unrealistically low. Instead, education and enforcement of the existing speed limit is recommended.

We have not identified any concerns with the configuration of Queen Street that would be a safety concern. The road is straight and sight distances are good. While the roadway width is less than Town Standard, the pavement width of 6.5 to 6.8 metres is acceptable for two way traffic. The slightly narrower pavement may have a traffic calming effect.

It is desirable (but not required) that urban streets have a sidewalk on at least one side. It is our understanding that this section of Queen Street may be scheduled for upgrades within the next five years. The provision of curb and gutter with sidewalk on one side is recommended at the time of reconstruction to emphasize the urban nature of the roadway, and accommodate pedestrians.

## **POTENTIAL MEASURES**

### **Removal of the All-Way Stop**

From a traffic engineering perspective, removal of the unwarranted all-way stop would be recommended. However, this process requires community involvement, advertising, and advance signing. Unless there is consensus in the local community to remove the stop signs on Queen Street at Walker Street, we recommend that they be retained at this time. There do not appear to be any sight distance issues with seeing the stop signs, but stop bars should be painted on the roadway to provide better emphasis.

### **Traffic Calming**

There are a number of traffic calming measures that can be considered, including chicanes, speed humps, marked or textured cross-walks, provision of on-street parking etc. All potential traffic calming measures have benefits and disbenefits. All measures are not perceived the same way by both residents and street users. Careful study and community involvement is key to successful implementation. Some municipalities have developed policies which address prioritization and implementation.

Prior to the consideration of any more extensive traffic calming measures, we recommend the implementation of more limited measures as well as awareness.

### **Awareness, Education and Enforcement**

Motorists may not be aware of their speed, or fail to recognise the urban setting and need to moderate their speed. It is suggested that the Town install temporary portable speed signs. These signs provide a readout of approaching vehicle speed, flashing when the speed exceeds the posted speed. The signs also log traffic volumes and speeds and provide reports to the Municipality. These

signs are usually installed for a period of one week. Following this education period, the police should be requested to provide periodic enforcement of both speed and failure to stop.

## **CONCLUSIONS AND RECOMMENDATIONS**

A review of the site has not identified any inherent safety concerns.

The existing all-way stop, while not warranted, should be retained, and emphasized by painting stop bars.

When Queen Street is scheduled for improvements, provision of curb and gutter, and sidewalk on one side should be considered.

An awareness, education, and enforcement program should be implemented including the installation of temporary portable electronic speed signs, followed by increased enforcement.

We trust that this information is satisfactory for your present requirements and should you have any questions, please do not hesitate to contact the undersigned.

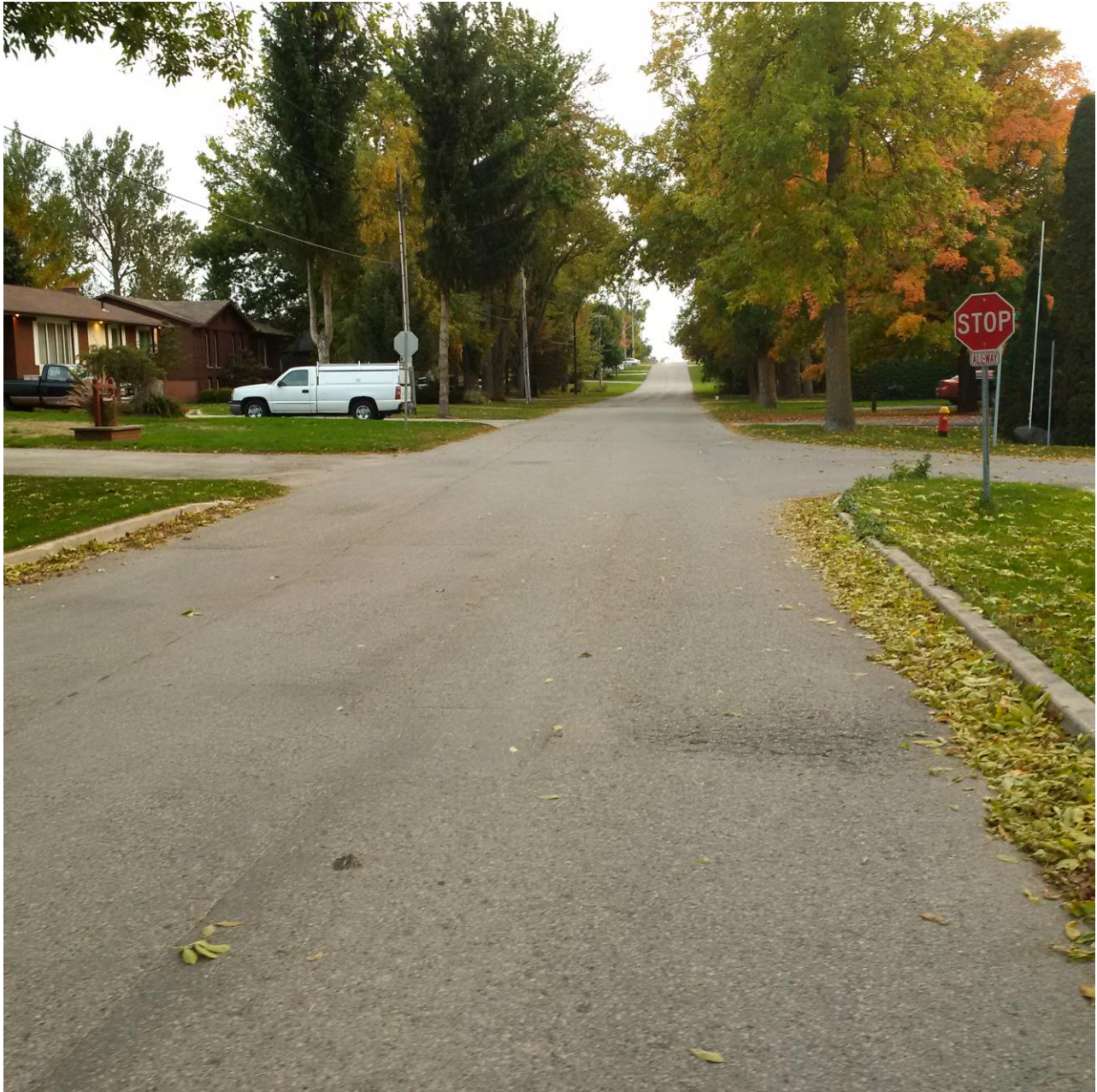
Yours very truly,

TRITON ENGINEERING SERVICES LIMITED



Howard Wray, P. Eng.

cc: Paul F. Ziegler, C.E.T



Queen Street Looking South





Queen Street Looking North



## TOWN OF MINTO

DATE: October 18, 2016

REPORT TO: Mayor and Council

FROM: Cam Forbes, By-law Enforcement Officer

SUBJECT: Amendments to the Parking By-law

---

### **STRATEGIC PLAN:**

Maintain and enhance infrastructure to protect public health and safety, prevent property damage, maintain a high quality of life, and effectively manage financial resources to ensure Minto is an attractive and viable community for family living and business investment.

### **BACKGROUND:**

The current parking by-law was passed in 2005 and schedules amended most recently in 2015. This report considers three potential amendments:

1. Set Parking Restrictions Milton Seiler Crescent
2. Two hour Parking limits main streets
3. Adopt County changes to definitions and set fines.

*Milton Seiler* sub-division was assumed by the Town in August 2016. This means the Town is responsible for maintaining the road including winter control, services, sidewalks and repairs. Municipal by-laws also now apply to this public street. The roadway is not wide enough to permit parking on both sides. It is recommended parking be allowed on the outside curve, or even numbered side of the road.



*Two Hour Parking limits* had been informally assume on main streets in Clifford, Harriston and Palmerston, but it was not enforced. As redevelopment has occurred to decrease vacancy rates and more residential development is in place, there are more incidents of people parking all day in spaces that should be available to customers. This is a particular issue at the Heritage Funeral Home during visitation and funerals when spaces in front of the business are critical.

In consultation with the downtown committees, staff supports a more formal approach to parking enforcement in these areas. New by-law wording would allow enforcement of the two hour limit, as needed, in the following areas:

1. Clifford                -Elora Street two blocks north and south of light at Allan Street
2. Harriston            -Elora Street Young to Arthur St.  
                              -Arthur Street Queen to Thomas St.
3. Palmerston        -Main Street Cumberland/White's Road to Henry St.

This has been discussed at the Downtown Advisory Committee in each area; the Harriston Committee passed a resolution in support of this action. The Chief Building Official has notified

*Adopt County changes to definitions and set fines* as approved by Wellington County including changes to add definitions of “boulevard” and “shoulder” and establish set fines as offences to parking on these areas. (See attachments). These offenses would be applied County wide in all municipalities

#### **COMMENTS:**

Prohibiting parking on the inside curve of Milton Seiler Crescent allows more room for two way traffic and enhance public safety by allowing sufficient space for emergency vehicles to respond. There is limited space due to the number of driveways but restricting parking to one side of the street in this subdivision is strongly recommended.

The Economic Development and Planning Committee also discussed the merits of the two hour parking limit in the downtown area of Clifford, Harriston and Palmerston. The Committee supports the approach along with an effort to advise the public of the new requirements once adopted. This could take the form of notices placed on windshields and provided to businesses along the street to inform tenants.

The definition “boulevard is to be changed to mean, that portion of every road allowance which is not used as a sidewalk, driveway, traveled roadway or shoulder including any area where grass is growing or is seeded, or where an earth surface exists. The definition “shoulder is to be added to mean that portion of every highway which abuts the roadway and which is designed and intended for passage and stopping of motor vehicles which extends no more than 3.6 metres in width from the limit of the roadway. In section 9 of this by-law, set fines are to be added to prohibit parking on a boulevard and on the shoulder of a roadway. Council should adopt this change to be consistent with the County wide bylaw.

#### **FINANCIAL CONSIDERATIONS:**

The cost involved in amending this by-law will be the cost of installing no parking signs, and some additional enforcement by current staff and the OPP as needed.

**RECOMMENDATION:**

That the Council of the Town of Minto receives the By-law Enforcement Officers October 18, 2016 report regarding the amended Parking By-law, and consider the by-law in open session to implement parking on the inside curve of Milton Seiler Crescent, establish two hour limits in the urban areas as outlined in the report, and approve changes recommended by the County regarding parking on boulevards and shoulders of the road.

Cam Forbes,  
Property Standards Officer  
By-Law Enforcement Officer





KIM COURTS  
DEPUTY CLERK  
T 519.837.2600 x 2930  
F 519.837.1909  
E [kimc@wellington.ca](mailto:kimc@wellington.ca)

74 WOOLWICH STREET  
GUELPH, ONTARIO  
N1H 3T9

October 4, 2016

Wellington County Member Municipality Clerks

**Re: Parking By-Law 5000-05 Amendments**

Dear Clerks,

In the spring of 2016, the parking by-law working group met to review the Parking By-Law and the following items were reviewed for amendment:

- the definition of "Boulevard"
- the definition of "Shoulder"
- added an offence for parking on a Boulevard
- added an offence for parking on a Shoulder

At its meeting held on September 22, 2016 Wellington County Council approved the following recommendation from the Police Services Board:

**That staff be directed to prepare an amending by-law to Parking By-law 5000-05 to include the proposed changes as presented by Ms. Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator; and**

**That the member municipal clerks be requested to present the same amending by-law to their Councils for enactment.**

Please see the attached by-law passed by County Council on Thursday, September 22, 2016.

Once your Councils have passed the amending by-law, please forward 2 certified copies to my attention.

If you have any questions, please contact Kelly-Ann Wingate at [kellyannw@wellington.ca](mailto:kellyannw@wellington.ca) or 519.837.2600 x 2510.

Respectfully,

A handwritten signature in black ink, appearing to read "Kim Courts", with a horizontal line underneath.

Kim Courts  
Deputy Clerk



## THE CORPORATION OF THE COUNTY OF WELLINGTON

### BY-LAW NUMBER 5487-16

A By-law to amend By-Law Number 5000-05.

**WHEREAS** the Council of the Corporation of the County of Wellington has adopted  
Parking By-Law Number 5000-05;

**AND WHEREAS** the Council of the Corporation of the County of Wellington deems it  
necessary and expedient to amend Parking By-Law Number 5000-05;

**NOW THEREFORE** the Council of The Corporation of the County of Wellington enacts as  
follows:

#### TITLE

1. This Bylaw may be cited as "Parking Amendment Bylaw 2016".

#### DEFINITIONS

2. Section 1 of Parking By-Law 5000-05 be amended as follows:

- a) The definition of "boulevard" be deleted and replaced by the following:

"boulevard" means that portion of every road allowance which is not used as a sidewalk, driveway, traveled roadway or shoulder including any area where grass is growing or is seeded, or where an earth surface exists.

- b) The following defined term is inserted after "sidewalk" :

"shoulder" means that portion of every highway which abuts the roadway and which is designed and intended for passage and stopping of motor vehicles which extends no more than 3.6 metres in width from the limit of the roadway.

#### PARKING OFFENCES

3. Section 9 of Parking By-Law 5000-05 be amended by inserting the following new clauses:

9.40 No person shall park a vehicle on a boulevard.

9.41 No person shall park a vehicle on the shoulder of a roadway.

**GENERAL**

- 4. Subject to the amendments made in this By-Law, in all other respects, By-Law 5000-05, including the Schedules thereto, is hereby confirmed unchanged.
- 5. This By-Law shall come into force and effect on the date of its passing and enactment.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED SEPTEMBER 22, 2016.**

\_\_\_\_\_  
**GEORGE BRIDGE, WARDEN**

\_\_\_\_\_  
**DONNA BRYCE, COUNTY CLERK**



## Building Permit Monthly Review

Period Ending - July 31, 2016

	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	3	\$ 860,000.00	2	\$ 565,000.00
Multiple Family Dwelling	0	\$ -	0	\$ -
Accessory Appartments	0	\$ -	0	\$ -
Residential Additions/Renovations	5	\$ 241,000.00	1	\$ 125,000.00
Residential Accessory Structures	5	\$ 40,000.00	5	\$ 182,000.00
Residential Pool Enclosures/Decks	10	\$ 135,000.00	7	\$ 18,000.00
Commercial Permits	0	\$ -	1	\$ 75,000.00
Industrial	1	\$ 50,000.00	0	\$ -
Institutional	0		0	\$ -
Agricultural	5	\$ 335,000.00	3	\$ 841,000.00
Sewage Systems	1	\$ 10,000.00	1	\$ 17,000.00
Demolitions	0	\$ -	0	\$ -
Monthly Total	30	\$ 1,671,000.00	20	1823000
Total Year to Date	122	\$ 9,937,000.00	118	\$ 16,362,000.00

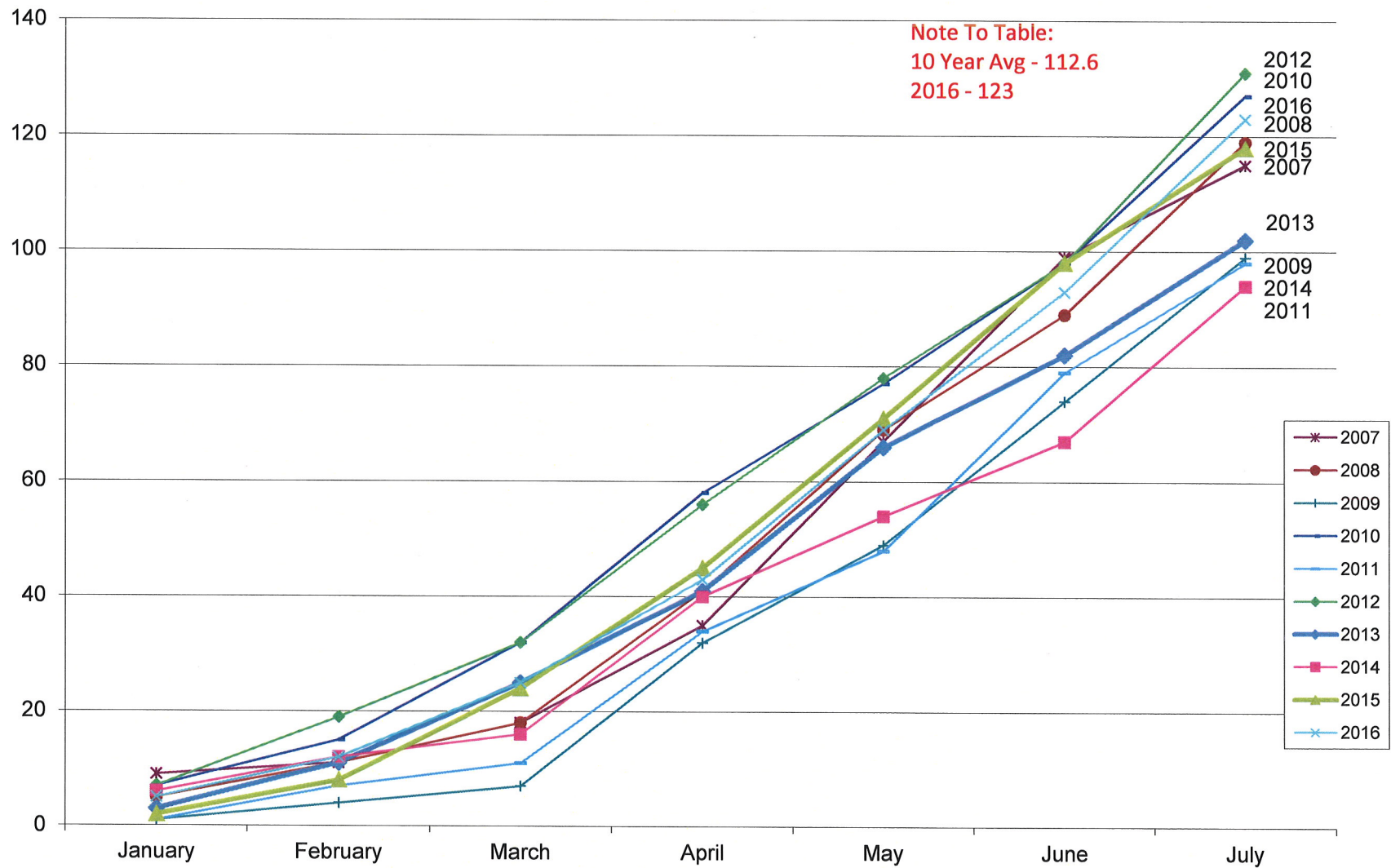


## Building Permit Year-To-Date Report

Year-To-Date Ending July 31, 2016

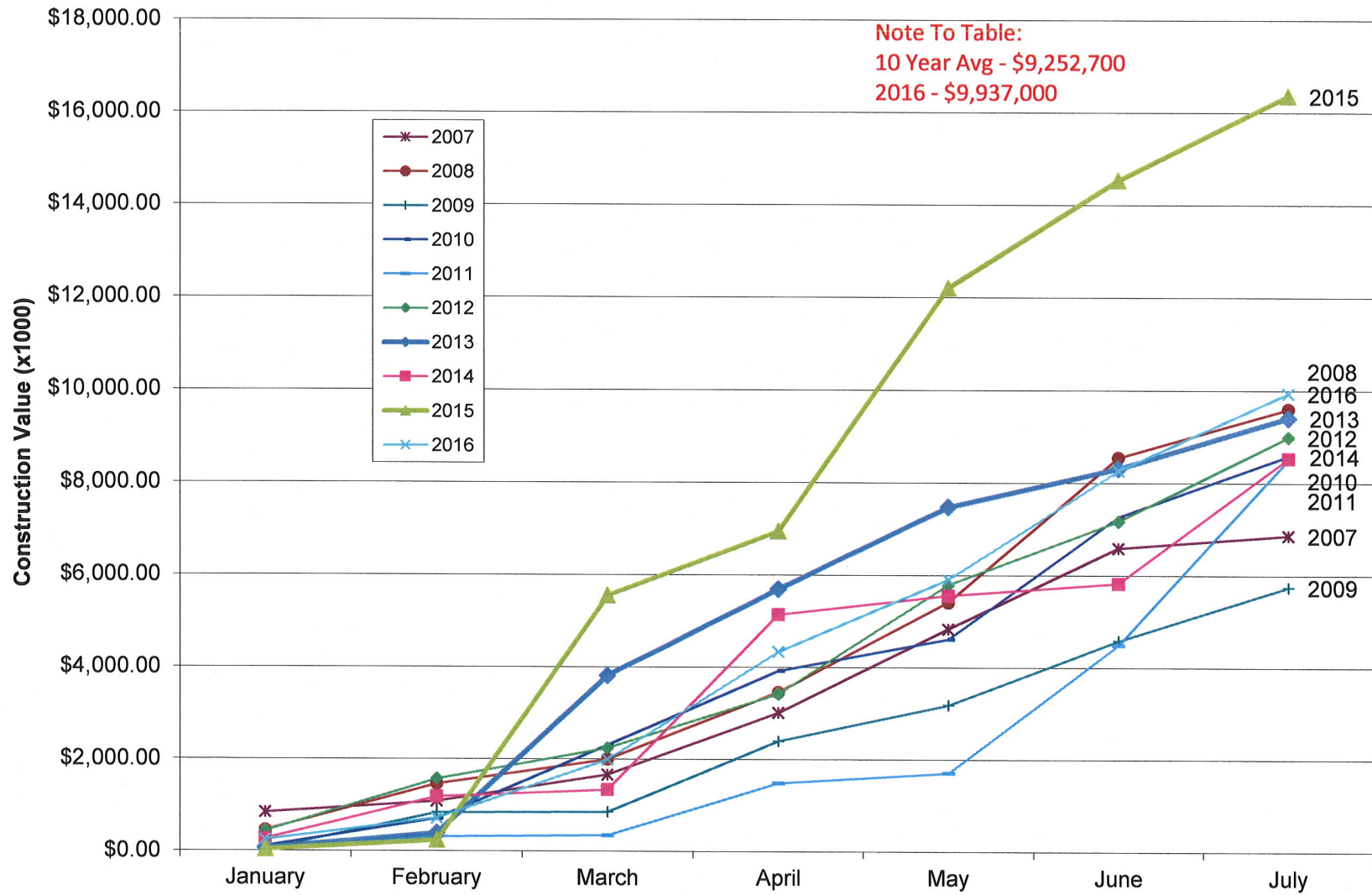
	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	14	\$ 3,895,000.00	9	\$ 2,458,000.00
Multiple Family Dwelling	3	\$ 900,000.00	6	\$ 2,285,000.00
Accessory Apartments	1	\$ 40,000.00	0	\$ -
Residential Additions/Renovations	22	\$ 1,265,000.00	29	\$ 962,000.00
Residential Accessory Structures	19	\$ 261,000.00	15	\$ 385,000.00
Residential Pool Enclosures/Decks	23	\$ 228,000.00	15	\$ 59,000.00
Commercial Permits	1	\$ 200,000.00	6	\$ 111,000.00
Industrial	5	\$ 700,000.00	1	\$ 150,000.00
Institutional	4	\$ 665,000.00	6	\$ 6,062,000.00
Agricultural	18	\$ 1,685,000.00	22	\$ 3,815,000.00
Sewage Systems	8	\$ 75,000.00	6	\$ 63,000.00
Demolitions	4	\$ 23,000.00	3	\$ 12,000.00
<b>Total</b>	<b>122</b>	<b>\$ 9,937,000.00</b>	<b>118</b>	<b>\$ 16,362,000.00</b>

# 10 Year Permit Numbers





# 10 Year Construction Value







## Building Permit Monthly Review

Period Ending - August 31, 2016

	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	4	\$ 1,265,000.00	1	\$ 295,000.00
Multiple Family Dwelling	0	\$ -	0	\$ -
Accessory Appartments	0	\$ -	0	\$ -
Residential Additions/Renovations	1	\$ 12,000.00	1	\$ 250,000.00
Residential Accessory Structures	6	\$ 75,000.00	5	\$ 97,000.00
Residential Pool Enclosures/Decks	7	\$ 49,000.00	4	\$ 29,000.00
Commercial Permits	0	\$ -	0	\$ -
Industrial	0	\$ -	0	\$ -
Institutional	0	\$ -	0	\$ -
Agricultural	8	\$ 397,000.00	6	\$ 515,000.00
Sewage Systems	2	\$ 20,000.00	0	\$ -
Demolitions	0	\$ -	0	\$ -
Monthly Total	28	\$ 1,818,000.00	17	\$ 1,186,000.00
Total Year to Date	150	\$ 11,755,000.00	135	\$ 17,548,000.00

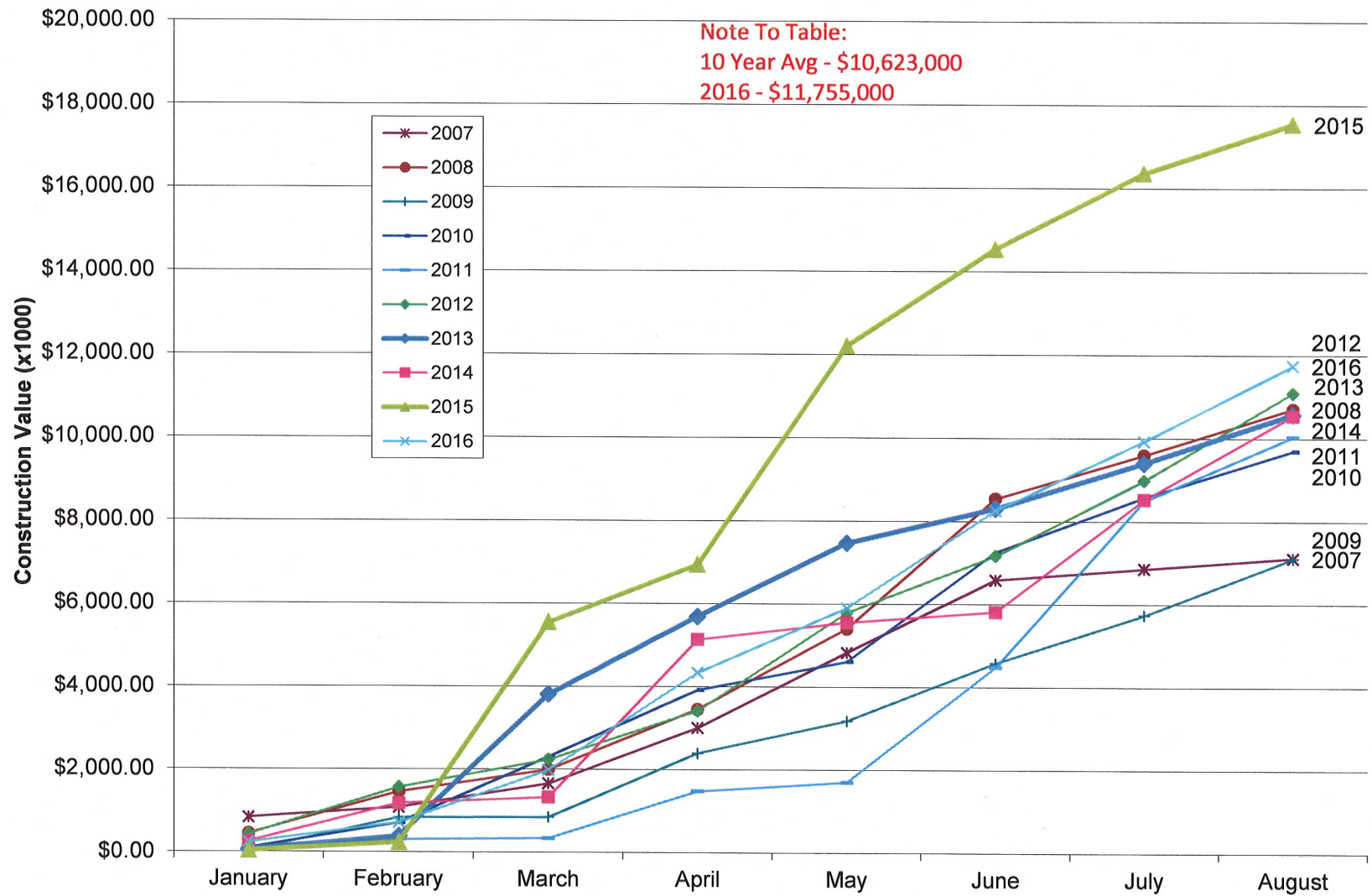


## Building Permit Year-To-Date Report

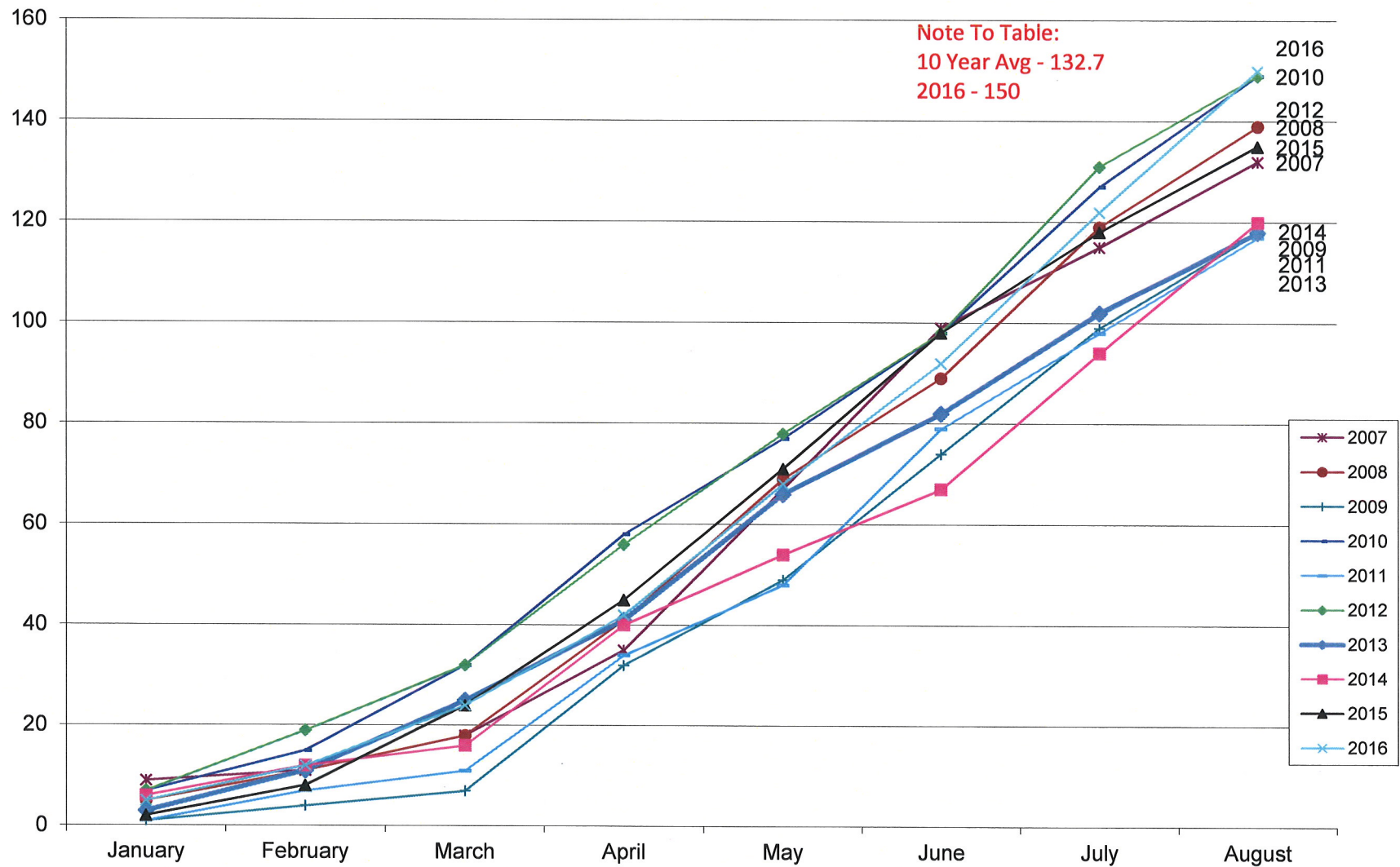
### Year-To-Date Ending August 31, 2016

	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	18	\$ 5,160,000.00	10	\$ 2,753,000.00
Multiple Family Dwelling	3	\$ 900,000.00	6	\$ 2,285,000.00
Accessory Apartments	1	\$ 40,000.00	0	\$ -
Residential Additions/Renovations	23	\$ 1,277,000.00	30	\$ 1,212,000.00
Residential Accessory Structures	25	\$ 336,000.00	20	\$ 482,000.00
Residential Pool Enclosures/Decks	30	\$ 277,000.00	19	\$ 88,000.00
Commercial Permits	1	\$ 200,000.00	6	\$ 111,000.00
Industrial	5	\$ 700,000.00	1	\$ 150,000.00
Institutional	4	\$ 665,000.00	6	\$ 6,062,000.00
Agricultural	26	\$ 2,082,000.00	28	\$ 4,330,000.00
Sewage Systems	10	\$ 95,000.00	6	\$ 63,000.00
Demolitions	4	\$ 23,000.00	3	\$ 12,000.00
<b>Total</b>	<b>150</b>	<b>\$ 11,755,000.00</b>	<b>135</b>	<b>\$ 17,548,000.00</b>

# 10 Year Construction Value



# 10 Year Permit Numbers







## Building Permit Monthly Review

Period Ending - September 30, 2016

	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	3	\$ 1,029,000.00	2	\$ 575,000.00
Multiple Family Dwelling	0	-	0	-
Accessory Appartments	0	-	0	-
Residential Additions/Renovations	2	108,000.00	1	11,000.00
Residential Accessory Structures	5	121,000.00	3	130,000.00
Residential Pool Enclosures/Decks	1	8,000.00	0	-
Commercial Permits	1	400,000.00	1	1,000.00
Industrial	0	-	2	1,140,000.00
Institutional	0	-	0	-
Agricultural	6	396,000.00	4	1,053,000.00
Sewage Systems	2	19,000.00	1	10,000.00
Demolitions	0	-	0	-
Monthly Total	20	\$ 2,081,000.00	14	\$ 2,920,000.00
Total Year to Date	170	\$ 13,836,000.00	149	\$ 20,468,000.00

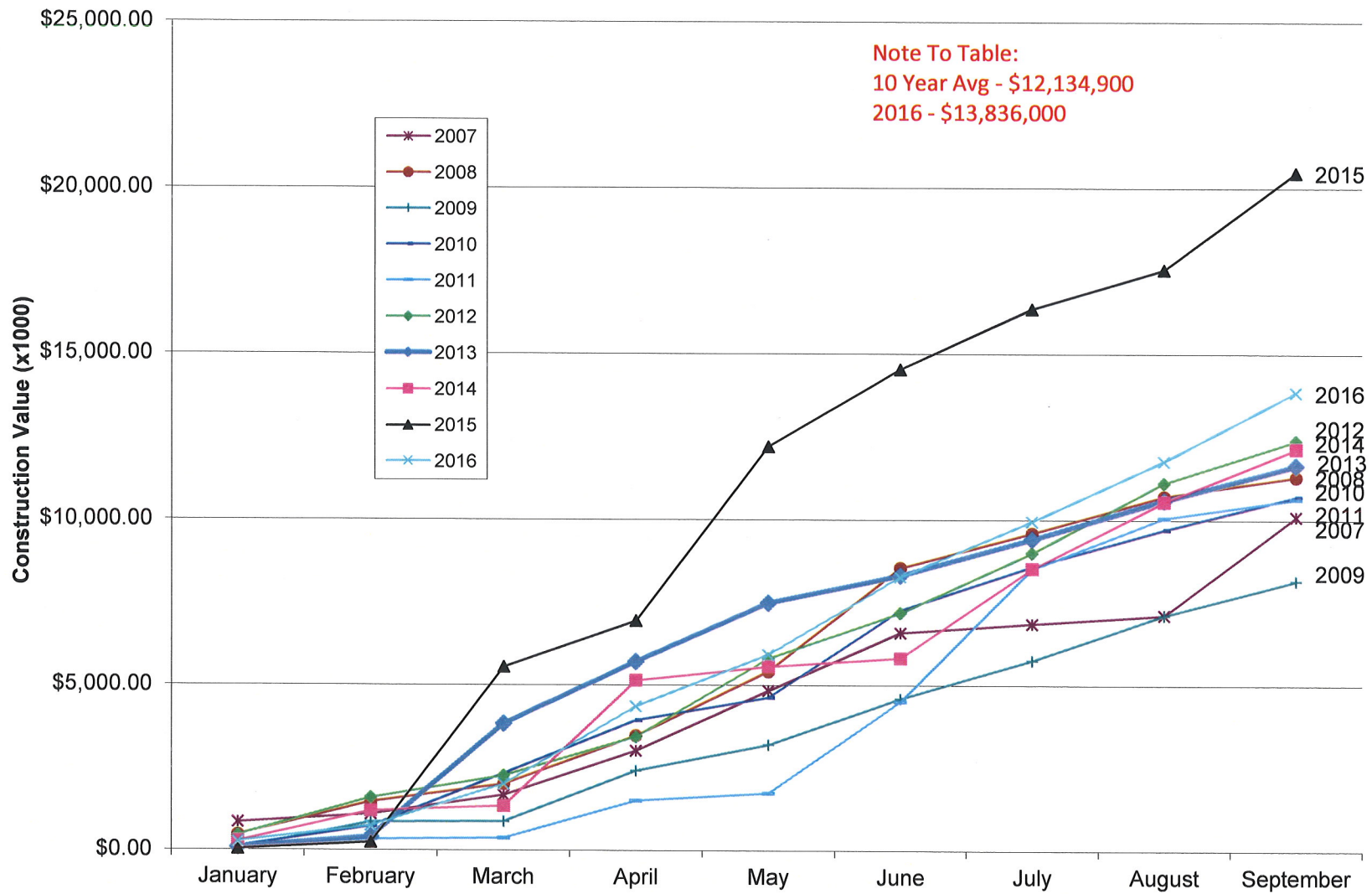


## Building Permit Year-To-Date Report

### Year-To-Date Ending September 30, 2016

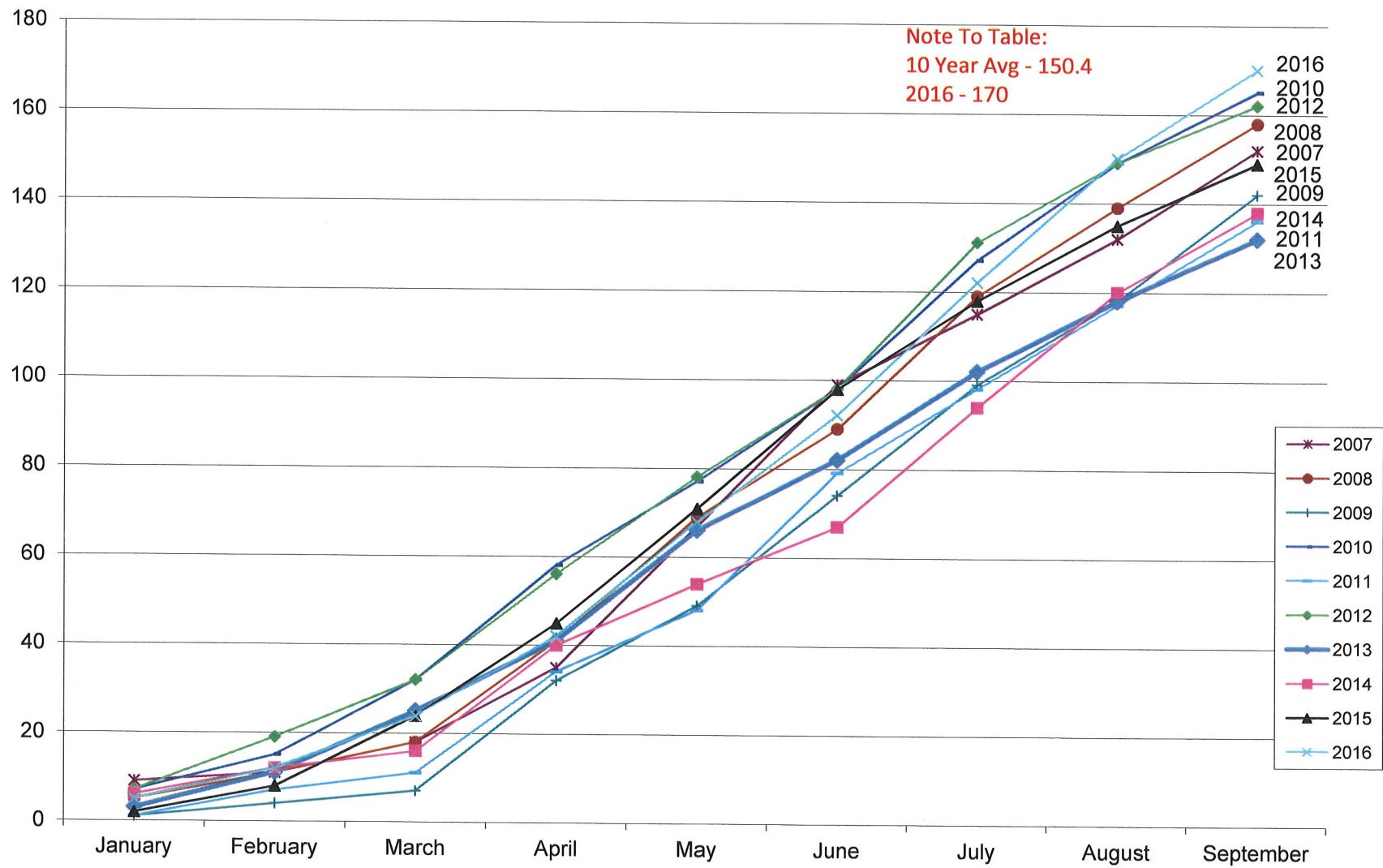
	2016		2015	
PERMIT TYPE	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	21	\$ 6,189,000.00	12	\$ 3,328,000.00
Multiple Family Dwelling	3	\$ 900,000.00	6	\$ 2,285,000.00
Accessory Apartments	1	\$ 40,000.00	0	\$ -
Residential Additions/Renovations	25	\$ 1,385,000.00	31	\$ 1,223,000.00
Residential Accessory Structures	30	\$ 457,000.00	23	\$ 612,000.00
Residential Pool Enclosures/Decks	31	\$ 285,000.00	19	\$ 88,000.00
Commercial Permits	2	\$ 600,000.00	7	\$ 112,000.00
Industrial	5	\$ 700,000.00	3	\$ 1,290,000.00
Institutional	4	\$ 665,000.00	6	\$ 6,062,000.00
Agricultural	32	\$ 2,478,000.00	32	\$ 5,383,000.00
Sewage Systems	12	\$ 114,000.00	7	\$ 73,000.00
Demolitions	4	\$ 23,000.00	3	\$ 12,000.00
<b>Total</b>	<b>170</b>	<b>\$ 13,836,000.00</b>	<b>149</b>	<b>\$ 20,468,000.00</b>

# 10 Year Construction Value





# 10 Year Permit Numbers





## TOWN OF MINTO

DATE: October 7, 2016

REPORT TO: Mayor and Council

FROM: Annilene McRobb, Deputy Clerk

SUBJECT: Ontario Drainage Act, Court of Revision

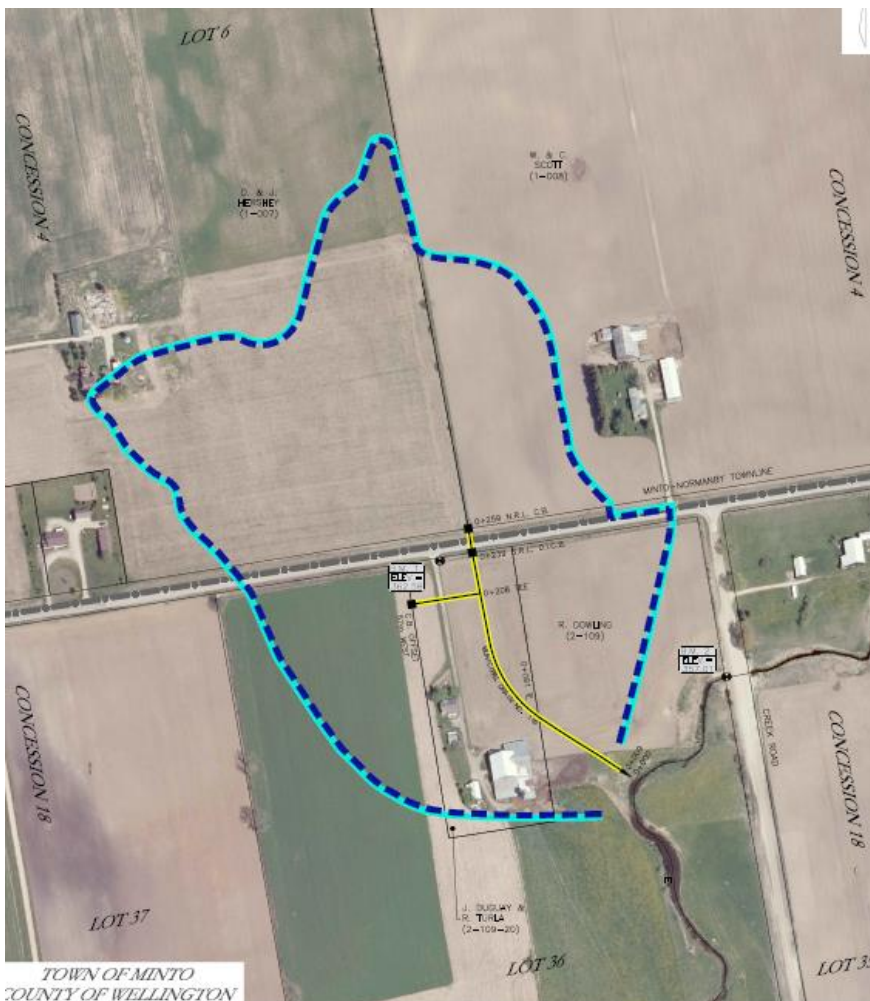
---

### STRATEGIC PLAN:

Support programs that maintain Minto's strong agricultural identity, enhance agricultural work, and protect and restore the natural environment given Minto's location in the heartland of Ontario surrounded by farmland and acknowledging that farming and a healthy natural environment are inextricably linked.

### BACKGROUND

The Town is currently considering municipal drain upgrades that were initiated by petition.



Municipal Drain 116 , serving parts of Lot 36, Concession 18 in the Town of Minto, County of Wellington and parts of Lots 6 and 7, Concession 4 in the Municipality of West Grey, County of Grey.

At the September 6<sup>th</sup> meeting Council conducted a public meeting where the engineering reports prepared by Dietrich Engineering were reviewed. A By-law to provisionally adopt the engineering reports received first and second reading by Council on October 4<sup>th</sup>.

The next step is to give notices to the landowners and agencies affected by the municipal drain. This provides a chance for owners to appeal the amount assessed against their property for the drainage improvements. That appeal is heard by the Court of Revision whose role is laid out in

Section 95 of the Drainage Act as follows:

- Court of Revision shall consist of three or five members appointed by the council
- Appointed member shall be members of Council or residents of the municipality eligible to be elected a member of council
- Where lands assessed in the municipal drain extend from the initiating municipality into a neighbouring municipality, the court of revision consists of two members appointed by the council of the initiating municipality, of whom one shall be chair and one member appointed by the council of each of the neighbouring municipalities
- Where neighbouring municipalities are involved the court shall hear and rule on appeals “as if the entire area affected by the drainage works were in one municipality”

In order to be considered at court of revision the owner must file an appeal 10 days before the court of revision sits. In the case of this drain Court of Revision is scheduled for November 15<sup>th</sup> at 6:00 pm, prior to regular Council meeting that evening.

Court of Revision was last held in September 2014 for two drains one crossing boundaries with North Perth. At that time there were three members appointed Councillors Elliott and Faulkner and Mayor Bridge.

#### **COMMENTS:**

Since the Act is very specific on numbers to sit on court of revision, Council can only appoint two members to sit for Drain 116 one of which will Chair the proceedings. The third member will be appointed by West Grey. When court of revision is convened there will be an agenda set and a method of proceeding provided. The court will also know beforehand if there are any appeals lodged.

#### **FINANCIAL CONSIDERATIONS:**

The cost of court of revision appointments is included in the drainage assessment.

#### **RECOMMENDATION:**

That Council of the Town of Minto receives the Deputy Clerk’s report dated October 4, 2016 regarding Ontario Drainage Act, Court of Revision and that two members be appointed to Court of Revision, to sit with West Grey member for proceedings respecting Municipal Drain 116.

Annilene McRobb, Deputy Clerk

**TOWN OF MINTO****DATE:** October 12, 2016**REPORT TO:** Mayor and Council**FROM:** Bill White, C.A.O. Clerk**SUBJECT:** Harriston Lawn Bowling, Final Agreement Public Guardian and Trustee

---

**STRATEGIC PLAN:**

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

**BACKGROUND**

- Since fall 2014 staff has been in discussion with members of the Harriston Lawn Bowling Club whose members owned and operated the facility for many years.
- The group continues to maintain and use the facility on Arthur Street but has sustainability concerns mainly due to costs for insurance and property taxes.
- The remaining members agreed that the lands could be transferred to the Town and that Lawn Bowling would run as a municipal program.
- During the process of transferring it was confirmed the lands were technically controlled by the Public Guardian and Trustee
- April 19, 2016 Council considered a report outlining agreement with the Public Guardian and Trustee for the transfer of the land. Council deferred the matter due to concerns the Town had to pay market value for the land if it was used for any other purpose besides lawn bowling or parkland
- At AMO in August Mayor and Council presented a revised agreement to the Attorney General which would see the lands transferred with the following provisions:
  1. Nominal fee
  2. Acknowledgement of the floodway zoning
  3. Town can use for recreation activities such as lawn bowling and enjoyment of the river, parkland and may do work for highway widening, flood and erosion control work to preserve as park
  4. Town cannot sell the lands for other purposes without consent of Public Guardian and Trustee

**COMMENTS:**

The lands highest and best use is the current lawn bowling. The Floodway zoning prevents site redevelopment for any other purpose. The revised agreement with the Public Guardian and Trustee restricts the Town's ability to sell or use the lands for commercial purposes, and requires consent to sell the property. This is reasonable as the policies of the Public Guardian and Trustee have been changed to prevent lands in this situation from being "flipped" and sold for monetary gain.

If lawn bowling were to discontinue, the infrastructure would be removed and the lands naturalized as parkland and floodway. The lands have value for future road widening, intersection improvements or bridge repairs are now acknowledged in the agreement



The Recreation Manager is finalizing an agreement with remaining members of the Lawn Bowling Club to confirm the terms for the use continuing. This report will be considered separately by Council.

**FINANCIAL CONSIDERATIONS:**

The Town's Solicitor has been cooperative in minimizing fees on this file as the Public Guardian and Trustee would not share in legal costs.

**RECOMMENDATION:**

THAT Council receives the C.A.O. Clerk's October 12, 2016 report regarding Harriston Lawn Bowling, Final Agreement Public Guardian and Trustee and that a by-law be considered in regular Council to approve the final agreement.

Bill White, C.A.O. Clerk





## TOWN OF MINTO

DATE: October 13, 2016

REPORT TO: Mayor and Council

FROM: Bill White, CAO/Clerk

SUBJECT: Marquardt Lease; Monster Truck Rides; Temporary Building

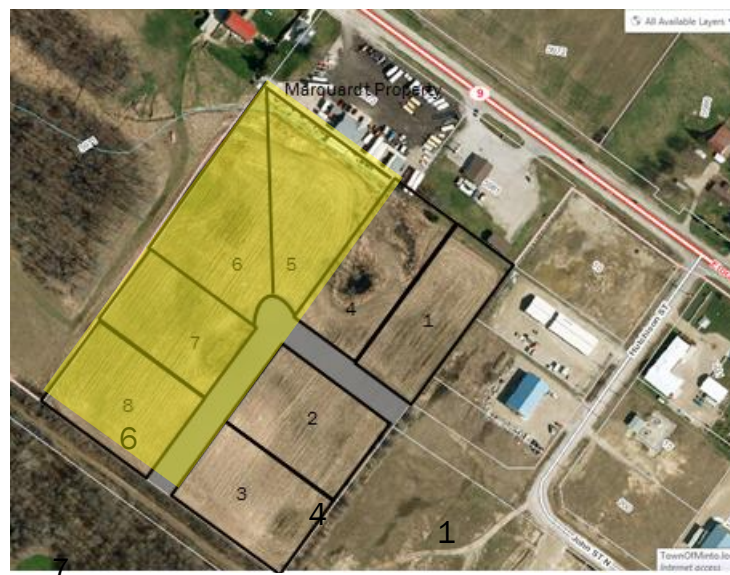
---

### STRATEGIC PLAN:

- 4.3 Ensure there is sufficient serviced/serviceable land for a variety of uses in Minto's three urban areas, and maintain a supply of municipally owned serviced industrial land for sale to business in accordance with Town policies.
- 8.1 Regularly communicate tourism and marketing strategies including successful tactics, timing and performance measures. Promote Minto through testimonials from current successful tourism businesses.

### BACKGROUND

- After approving a temporary use by-law to allow monster truck rides for three years, the Town signed a lease with Murray and Jodene Marquardt to permit rides on Town owned lands shown in yellow below.



- The lease is for three years with an option for a three year extension
- Rides to be provided between May long weekend and Thanksgiving long weekend each year except for special occasions
- Town can cancel lease if there is any violation of the agreement
- Specifically allows one “approved vehicle” only that does not create dust, noise, odour or vibration likely to disturb people in the area. Vehicle to have speed control
- Applicant can plant pumpkins, corn or similar on part of the lands to support their adjacent business

The rides were operated in the summer and there were no concerns expressed to the Town with this operation. The attached request from the Marquardt's was received requesting permission to place a temporary building on-site to accommodate the monster truck. The lease does not currently allow for a temporary building.

**COMMENTS:**

The County Senior Planner and the Town Chief Building Official were consulted on whether the temporary building could be considered part of the temporary use. So long as the building is temporary and is used to house the monster truck and not for any other use it could be allowed if Council wanted to approve it as part of the lease.

If considered the lease would dictate the terms of the building's construction. The lease already requires the lands to be restored at the end of the agreement. There is a cancellation clause in the agreement. Since the building is considered part of the temporary use it is not a requirement that area landowners be given notice.

**FINANCIAL CONSIDERATIONS:**

The lands generate revenue similar to an agricultural lease; Council could ask for added rent for the building if necessary.

**RECOMMENDATION:**

That Council receives the CAO Clerk's report dated October 13, 2016 regarding the Murray and Jodene Marquardt's request to place a temporary building to house the monster truck on-site and that the lease be amended to allow the temporary building only for the monster truck use and no other use contingent on applying for and receiving a building permit and further that the temporary building is removed at their expense at the end of or upon cancellation of the lease agreement.

Bill White, C.A.O. Clerk



You forwarded this message on 12/10/2016 9:51 AM.

From: Jodene <jmarquardt@bell.net>  
To: Bill White  
Cc:  
Subject: FW: [FWD: ]  
Message IMG\_0255.JPG (2 MB)

Sent: Mon 03/10/2016 2:46 PM

Hi Bill,

Please find attached a picture of the building that Murray was wanting too Purchase and set up so that we have a place too store the Monster Truck for the winter. It is a temporary building that can be moved at anytime not permanent.

If you have any further questions please call Murray on his cell at 519-654-2695.

Thanks...Jodene

From: [info@stonesnmore.ca](mailto:info@stonesnmore.ca) [<mailto:info@stonesnmore.ca>]  
Sent: Monday, October 3, 2016 2:43 PM  
To: Jodene  
Subject: [FWD: ]

----- Original Message -----

Subject:  
From: Steph Marquardt <[steph.marquardt@icloud.com](mailto:steph.marquardt@icloud.com)>  
Date: Mon, October 03, 2016 12:43 pm  
To: Jodene Marquardt <[info@stonesnmore.ca](mailto:info@stonesnmore.ca)>

Sent from mv iPhone





## **TOWN OF MINTO**

**DATE:** October 5, 2016  
**REPORT TO:** Mayor and Council  
**FROM:** Janet Klemp, Tax Collector  
**SUBJECT:** Application for Tile Drain Loan  
Ryan & Chantelle Koeslag, 6408 Given Rd

---

### **STRATEGIC PLAN:**

#### **5.0 Financial Strategy**

Manage Town finances in a transparent and fiscally responsible manner using a wide variety of accepted methods such as maintaining healthy reserves, investing conservatively, sensible user fees, property tax control, and responsible borrowing.

### **BACKGROUND**

Under Section 3 of The Tile Drainage Act the owner of agricultural land submits a tile drain loan application to the clerk before the tile work has commenced requesting 75% of the costs of the work to be debentured over 10 years. Council either rejects or approves the application, subject to the availability of funds and any other conditions Council sees fit to prescribe. Under Section 4 of The Tile Drainage Act the municipal tile inspector examines work and files an Inspection and Completion Certificate along with a sketch of the work, completes a Rating for By-Law for council to approve before the loan is sent to Ministry of Agriculture, Food and Rural Affairs for their approval then forwarded to Province.

### **COMMENTS**

The Council has the authority to approve or decline the application. Town staff have reviewed the application in question and made an on-site visit and believe that all aspects of the application are in order.

### **ATTACHMENT**

Application for Loan  
Map

### **FINANCIAL IMPLICATIONS**

The Town of Minto is contingently liable should the landowner default on his payments to the Province of Ontario. However, the loan payments are collected in a similar manner to property taxes with all of the collection tools applicable to outstanding taxes.

### **RECOMMENDATION**

The Council of the Town of Minto receives the report from the Tax Collector regarding an Application for Tile Drain Loan by Ryan & Chantelle Koeslag and approves the attached Application for a Loan under The Tile Drainage Act.

Janet Klemp, AMCT, Tax Collector





# Map of Wellington County



## Legend

- Propane Tank
- Propane Hazard Area
- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads
  - Local Road
  - County Road
  - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks



1: 17,201

0.9 0 0.44 0.9 Kilometers

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2016.

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2016 of the Queen's Printer for Ontario. All rights reserved.

THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2016

## Notes

6408 Given Rd



# APPLICATION FOR LOAN

TO: The Council of the Town of Minto of Wellington County

## DETAILS OF OWNERSHIP

Owner's name <u>Ryan + Chantelle Koerlag</u>	Telephone <u>519 338 5117</u>
Address <u>6408 Given Rd, RR#3 Clifford, ON</u>	Postal Code <u>N0G 1M0</u>

## DESCRIPTION OF LAND TO BE DRAINED

Lot number <u>13</u>	Concession number <u>18</u>
If portion of lot, specify: <u>Southern half of property</u>	

## DESCRIPTION OF DRAINAGE SYSTEM

Number of hectares to be drained <u>25-30 acres</u>	Approximate number of metres of material
--	--

## ESTIMATED COST OF DRAINAGE SYSTEM

Material	\$
Other	
Inspection fees	
TOTAL COST	\$ <u>45,000.00</u>

## AMOUNT OF LOAN REQUESTED

(Amount of loan requested must be a multiple of \$100, not exceeding 75% of the total cost)

\$ <u>33,700</u>
------------------

Anticipated date of commencement <u>October 20, 2016</u>	Anticipated date of completion <u>November 20, 2016</u>
---	--

In making this application for a loan, I understand and agree to the following:

- (a) the granting or refusal of the application is in the discretion of council whose decision is final;
- (b) I will be advised in writing of council's decision regarding the application;
- (c) should the application be granted, an inspector of drainage appointed by council will report to council to the effect that the work has been satisfactorily completed before any funds are advanced by way of loan;
- (d) it is also a condition of the making of the loan that all work must be carried out in accordance with the *Agricultural Tile Drainage Installation Act*;
- (e) Council shall levy and collect for the term of ten years over and above all other rates upon the land, in respect of which the loan is made, a special equal annual rate sufficient to discharge the principal and interest of the loan; and
- (f) the *Tile Drainage Act* sets out procedural matters concerning apportionment of a loan when part of the land is sold, discharge of the indebtedness upon repayment of the loan at any time and all other matters which pertain to this application for a loan.

Sept 30, 2016  
Date

Sept 30, 2016  
Date

[Signature]  
Signature of owner  
Chantelle Koerlag  
Signature of owner

Personal information contained on this form, collected pursuant to the *Tile Drainage Act* will be used for the purposes of that Act. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under that Act.

**TOWN OF MINTO**

**DATE:** October 13, 2016  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** Approval of Accounts

---

**STRATEGIC PLAN:**

Fiscal Responsibility/Financial Strategies - strategies support the goal of being a fiscally responsible municipality.

**BACKGROUND**

The following is a summary of accounts by Department paid for September 30, 2016:

Administration	\$ 292,157.88
People & Property	
Health & Safety	
Health Services	
Building	8,906.29
Economic Development	2,352.55
Incubator	789.18
Tourism	4,875.94
Fire	28,731.09
Drains	
Roads	262,936.10
Cemetery	
Streetlights	926.23
Waste Water	73,546.30
Water	21,815.89
Minto in Bloom	78.94
Recreation	4,593.90
Clifford	19,027.58
Harriston	21,551.87
Palmerston	37,028.61
Norgan	4,227.09
	<hr/> <hr/>
	\$ 783,545.44

**COMMENTS:**

The above information is provided to provide an update on monthly spending by Department as public information. Council also receives three budget update reports per year outlining the status of budget to actual for the capital plan and operating budgets.

Council receives by email a detailed summary of accounts including personal information about identifiable individuals that is protected under the Municipal Freedom of Information Act. The auditor supports Council approving the accounts in this fashion.

**FINANCIAL CONSIDERATIONS:**

Council's approval of the accounts increases transparency by disclosing monthly spending by Department.

**RECOMMENDATION:**

That Council of the Town of Minto receives the Treasurer's report dated October 13, 2016, regarding Approval of Accounts, and approves the Town of Minto accounts by Department for September 2016.

Gordon Duff, Treasurer



The Corporation of the Town of Minto  
By-law No. 2016-25

to Authorize an agreement with the Public Guardian and Trustee,  
regarding the Town acquiring ownership of the Harriston Lawn Bowling  
lands at 43 Arthur Street West, Harriston

WHEREAS the Corporation of the Town of Minto has, pursuant to Sections 8, 9, 10 and 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended has the authority to purchase property on behalf of the municipality;

AND WHEREAS subsection 23.1(1) of the Act authorizes the Town to delegate its powers and duties under the Act to a person or body;

AND WHEREAS the Public Guardian and Trustee became the owner of the lands known as the Harriston Lawn Bowling Club located at 43 Arthur Street West in Harriston as a result of the discontinuation of the Club and pursuant to the agreement attached as Schedule "A" to this By-law agrees to convey the lands to the Town:

AND WHEREAS the Town of Minto is willing to accept the conditions for ownership of the lands as set out in the agreement attached as Schedule "A" to this By-law.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MINTO  
ENACTS AS FOLLOWS:**

1. That the Mayor and Clerk are hereby authorized to execute any and all documents in regard to the acquisition of the Harriston Lawn Bowling lands at 43 Arthur Street upon final review by Town legal counsel including the Agreement with the Public Guardian and Trustee attached as Schedule "A" to this by-law.
2. That Schedule "A" attached hereto shall form part of this By-law.
3. This By-law shall come into full force and effect upon final passing thereof.

Read a first, second, third time and passed in open Council this 18<sup>th</sup> day of October, 2016.

---

Mayor - George A. Bridge

---

Deputy C.A.O. Clerk – Bill White

**AGREEMENT** made this       day of October, 2016

BETWEEN:

**PUBLIC GUARDIAN AND TRUSTEE**

PARTY OF THE FIRST PART

- and -

**THE CORPORATION OF THE TOWN OF MINTO**

PARTY OF THE SECOND PART

**WHEREAS** the land legally described as LT 26 S/S ARTHUR ST PL VILLAGE OF HARRISTON MINTO; MINTO, being the land under PIN 71030-0112 LT, Land Registry Office No. 61, was registered in the name of The Harriston Bowling Association of the Town of Harriston pursuant to Transfer No. 3602 dated November 27, 1908, and was forfeit to Her Majesty the Queen in right of Ontario (“the Crown”) upon the dissolution of the said Association;

**AND WHEREAS** the land legally described as LT 25 S/S ARTHUR ST PL VILLAGE OF HARRISTON MINTO; MINTO, being the land under PIN 71030-0023 LT, Land Registry Office No. 61, was registered in the name of The Harrison Lawn Bowling Club pursuant to Transfer No. 4458 dated July 3, 1920, and was forfeit to the Crown upon the dissolution of the said Association;

**AND WHEREAS** the aforementioned parcels of land (hereinafter collectively referred to as the “lands “) have been used for lawn bowling by residents in the local community for decades;

**AND WHEREAS** the members of the Harriston Lawn Bowling Club (“the Club”) asked The Corporation of the Town of Minto (“the Town”) to acquire the lands and maintain the lawn bowling facilities and the Town agreed to accept the land on those terms before the Town and the Club realized that the lands had forfeited to the Crown;

**AND WHEREAS** the Public Guardian and Trustee (“the PGT”) has statutory authority to take possession of the forfeited lands under s. 1(1) of the *Escheats Act*, R.S.O. 1990, c. E.20 and to transfer the lands at such price and on such terms as seem proper;

**AND WHEREAS** the PGT is willing to transfer the lands to the Town so that the public may derive a permanent benefit from the ongoing use of the lands as parkland or such other public use that may become apparent in the future such as highway widening or naturalized parkland;

**AND WHEREAS** the lands are situated in a floodway and in a floodway zone pursuant to the Town’s Zoning By-law No. 01-86;

**AND WHEREAS** a municipal corporation may receive, hold and enjoy real or personal property granted to it for a charitable purpose upon the terms expressed in the grant pursuant to subsection 9(1) of the *Charities Accounting Act*, R.S.O. 1990, c C.10;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the payment of two dollars (\$2.00) and other good and valuable consideration, the receipt and sufficiency of which is by the PGT hereby acknowledged, the parties hereto agree as follows:

**Transfer**

1. The PGT agrees to transfer the lands to the Town on an "as is, where is" basis as to both the property and the state and quality of title for the nominal consideration of \$2.00 to be held and used exclusively as public parkland for the use and benefit of the public and the Town agrees to accept the lands on these terms.

**Conservation and restriction**

2. The Town agrees to conserve the lands for public parkland purposes and to not use the lands for other purposes unless the lands are needed for some other public purpose such as highway widening, flood control works or naturalized parkland.
3. The parkland uses of the lands may include recreational activities consistent with a public park including lawn bowling and enjoyment of the riverfront.
4. The Town may carry out work on the lands for one or more non-commercial, valid municipal purposes, including (without limitation):
  - a. "work" as defined at section 1 of O. Reg. 586/06, as amended; and
  - b. work respecting drainage or flood control, in accordance with s. 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;

provided that such work is consistent with the continued conservation of the lands for public parkland purposes, highway widening, flood control works or naturalized parkland.

5. The Town agrees to the registration on title of such notices or other instruments as the PGT may require as and by way of notice, evidence or further assurance of the terms set forth in this Agreement, and the Town hereby agrees to sign all such instruments and make all such further assurances, at the request of the PGT and at no further expense to PGT, as may be necessary or desirable to accomplish same.
6. The Town agrees to take such steps as are required to dedicate and conserve the lands as parkland.
7. The Town agrees that it will not convey the lands to another person or entity without the consent of the PGT and without providing for the continued use as public lands because the Town holds the lands for the permanent use and benefit of the public as parkland highway widening, flood control works or naturalized parkland.

8. The Town agrees that it shall hold the land for public parkland purposes, highway widening, flood control works, naturalized parkland or similar public use to the benefit of the residents of the municipality.

**General**

- 9. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada;
- 10. This Agreement may be enforced by the PGT.
- 11. This Agreement shall be binding upon the parties hereto and their respective successors and permitted assigns;
- 12. This Agreement shall come into force as of the date set forth on the first page of this Agreement and shall survive the transfer of the lands to the municipality pursuant to paragraph one of this Agreement;
- 13. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument;
- 14. This Agreement shall constitute the entire Agreement between the parties hereto with respect to the subject matter hereof.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement by their authorized representatives.

**PUBLIC GUARDIAN AND TRUSTEE**

By: Bruce Arnott, Legal Director  
Office of the Public Guardian and Trustee

I have authority to bind the Public Guardian and Trustee

**THE CORPORATION OF THE TOWN OF MINTO**

By: George Bridge, Mayor

By: Bill White, C.A.O. Clerk

We have authority to bind the Corporation.

## The Corporation of the Town of Minto By-law 2016-77

For the purpose of amending By-law 5000-05, a By-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Town of Minto

**WHEREAS** under Section 9 of the Municipal Act, S.O., 2001, c. 25, the Corporation of the Town of Minto has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Council of the Corporation of the Town of Minto deems it necessary and expedient to amend Parking By-Law Number 5000-05;

**AND WHEREAS** Council proposes to amended By-law 5000-05 to prohibit parking/stopping and to regulate parking on Prospect Street within the former Town of Palmerston, Town of Minto.

**NOW THEREFORE** the Council of the Corporation of the Town of Minto enacts as follows:

### **DEFINITIONS**

2. Section 1 of Parking By-Law 5000-05 be amended as follows:

a) The definition of “boulevard” be deleted and replaced by the following:

“boulevard” means that portion of every road allowance which is not used as a sidewalk, driveway, traveled roadway or shoulder including any area where grass is growing or is seeded, or where an earth surface exists.

b) The following defined term is inserted after “sidewalk”

“shoulder” means that portion of every highway which abuts the roadway and which is designed and intended for passage and stopping of motor vehicles which extends no more than 3.6 metres in width from the limit of the roadway.

### **PARKING OFFENCES**

3. Section 9 of Parking By-Law 5000-05 be amended by inserting the following new clauses:

9.40 No person shall park a vehicle on a boulevard.

9.41 No person shall park a vehicle on the shoulder of a roadway.

4. That Schedule “E” of By-law 5000-05 is hereby amended by adding the following No Parking Areas:

- a) Elora Street N Both Sides from Arthur Street to the City Limit at any time
- b) Elora Street S Both Sides from Young Street to Jessie Street at any time
- c) Miller Seiler Cres on the Inside Curb from Toronto Street to Toronto Street at anytime

5. That Schedule “I” of By-law 5000-05 is hereby amended by adding the following 2 Hour Parking Limit Areas:

- a) Elora St. from John St.to Geddes St. Clifford on both sides
- b) Elora St. from Young St. to Arthur St., Harriston on both sides
- c) Arthur St. from King St to Thomas St., Harriston on both sides
- d) Main St. from Norman St. to Henry St., Palmerston on both sides
- e) William St. from Main St. to Bell St., Palmerston on both sides

so that Schedules “E” and “I” shall appear generally as shown in Schedule “A” to this By-law.

6. This By-law shall come into full force and effect upon final passing thereof.

Read a first, second, third and finally passed in open Council this 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Mayor George A. Bridge

\_\_\_\_\_  
CAO/Clerk Bill White



**Schedule “A” to By-law 2016-77  
Generally showing Schedule E to By-law 5000-05**

**Schedule “E”**

**No Parking**

**Clifford**

Highway	Side	From	To	Times or Days
Elora	Both	Allen	15 metres north	any time
Elora	Both	Allen	15 metres south	any time
Allan	south side	east of Elora	off street parking	any time
Allan	north side	east of Elora	42 metres east	any time
Allan	south side	west of Elora	37 metres west	any time
Allan	north side	west of Elora	16 metres west	any time
Allan	south side	William St. North	Brown St. North	any time

**Harriston**

Highway	Side or sides	From	To	Time
Arthur Street	Both	John Street	Wilson Street	any time
	Both	King Street	Lawrence Avenue	any time
Elora Street N	Both	Arthur Street	City Limit	any time
Elora Street S	Both	Young Street	Jessie Street	any time
Young Street	Both	Elora Street	King Street	any time

**Palmerston**

Street	From	To	Side	Time
Jane	Main	Inkerman	east	anytime
Queen	William	King	east and west	anytime
William	north set of CNR tracks	Queen	east and west	anytime
King	Mill Lane	Toronto	north	anytime
Inkerman	Jane	Henry Lane	north	anytime
Main	Cumberland	York	south	anytime
York	Main	Raglan	east	anytime
Cumberland	Main	Raglan	west	anytime
Norman	Main	Daly	east	anytime
Cavan	Queen	Albert	north and south	anytime
Albert	Cavan	Yonge	east and west	anytime
Raglan	York	Toronto	north	anytime
Raglan	York	Cumberland	south	anytime
Henry	Inkerman	Main	west	anytime
Queen	Minnie	Prospect	west	anytime
Queen	Main	Raglan	east	anytime
Queen	Main	60 metres south	west	anytime
Queen	Minnie	80 metres north	west	anytime
Prospect St.	Queen St. North	York Street	north	anytime

<b>Queen St.</b>	<b>King St.</b>	<b>North Perth Boundary</b>	<b>north and south</b>	<b>anytime</b>
<b>Main</b>	<b>Minto</b>	<b>210 metres west</b>	<b>north</b>	<b>anytime</b>
<b>Miller Cres</b>	<b>Inside Curb</b>	<b>Toronto</b>	<b>Toronto</b>	<b>anytime</b>
<b>Minto</b>	<b>Frank Lambier</b>	<b>Main Street West</b>	<b>east and west</b>	<b>anytime</b>
<b>Prospect</b>	<b>York</b>	<b>90 metres east</b>	<b>north and south</b>	<b>anytime</b>
<b>Prospect</b>	<b>Toronto</b>	<b>100 metres west</b>	<b>north</b>	<b>anytime</b>
<b>Prospect</b>	<b>Toronto</b>	<b>190 metres west</b>	<b>south</b>	<b>anytime</b>
<b>Milton Seiler Cres.</b>	<b>Inside Curb</b>	<b>Toronto Street</b>	<b>Toronto Street</b>	<b>anytime</b>

Schedule “A” to By-law 2016-77  
Generally showing Schedule I to By-law 5000-05

Schedule “I”

Time Limited Parking Zones

No parking 8:30 am to 4:30 pm on any school day.

When properly worded signs have been erected and are on display,  
no person shall park a vehicle on any street or parts of streets  
hereinafter set out in columns 1 to 3 on the side of the street or streets  
set out in column 4, between the hours of 8:30 am to 4:30 pm on  
any school day, for a duration exceeding that set out in column 5.

Palmerston

Street	<i>From</i>	<i>To</i>	<i>Side</i>	<i>Duration</i>
York	Raglan	Prospect	East and west	None
Cumberland	Raglan	Derby	East and west	None
Raglan	York	Cumberland	North (buses excluded)	None
Raglan	Queen	York	South	None
Raglan	Queen	Cumberland	North	None
Prospect	90 metres east of York	190 metres west of Toronto	South	None
Webster	York	To easterly limits	North and south	None
Raglan	York	30 metres	South	None
Queen	Raglan	Derby	East	None
Derby	Queen	York	North	None
York	Main	Raglan	West (buses exluded)	None

No parking 2:00 pm to 4:00 pm on any school day exceeding 10 minutes.

When properly worded signs have been erected and are on display,  
no person shall park a vehicle on any street or parts of streets  
hereinafter set out in columns 1 to 3 on the side of the street or streets  
set out in column 4, between the hours of 2:00 pm to 4:00 pm on  
any school day, for a duration exceeding that set out in column 5.

Palmerston

Street	<i>From</i>	<i>To</i>	<i>Side</i>	<i>Duration</i>
Prospect	90 metres east of York	100 metres west of Toronto	North	10 minutes

2 Hour parking limit 8:00 am to 6:00 pm Daily

When properly worded signs have been erected and are on display,  
no person shall park a vehicle on any street or parts of streets  
hereinafter set out in columns 1 to 3 on the side of the street or streets  
set out in column 4, between the hours of 8:00 am to 6:00 pm on  
any day of the week, for a duration exceeding that set out in column 5.

Clifford

Street	<i>From</i>	<i>To</i>	<i>Side</i>	<i>Duration</i>
Elora St.	John St.	Geddes St.	Both	2 hours

Harriston

Street	<i>From</i>	<i>To</i>	<i>Side</i>	<i>Duration</i>
Elora St.	Young St.	Arthur St.	Both	2 hours
Arthur St.	King St.	Thomas St.	Both	2 hours

Palmerston

Street	<i>From</i>	<i>To</i>	<i>Side</i>	<i>Duration</i>
Main St.	Norman St.	Henry St.	Both	2 hours
William St.	Main St.	Bell St.	Both	2 hours

The Corporation of the Town of Minto  
By-law Number 2016-78

To Authorize the Sale of certain Town owned Lands  
in Clifford fronting on Ann Street to Benjamin Bray

**WHEREAS** the Corporation of the Town of Minto (the “Town”) has, pursuant to Sections 8, 9, 10, 11 and 270 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “Act”), the authority to dispose of municipally owned property;

**AND WHEREAS** subsection 23.1(1) of the Act authorizes the Town to delegate its powers and duties under the Act to a person or body;

**AND WHEREAS** the Town is the owner of lands that are described in Schedule “A” to this By-law (the “Subject Property”);

**AND WHEREAS** the Town has complied with its disposition of property By-law 08- 03 respecting the conveyance of municipal property;

**AND WHEREAS** Benjamin Bray has entered into an Agreement of Purchase and sale for lands herein described as Part Lot 313 Clifford Plan Town of Minto,

**AND WHEREAS** the Purchaser and the Town propose to phase the closing of the various parcels on dates to be mutually agreed upon by the Parties;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MINTO ENACTS AS FOLLOWS:**

1. That the sale of lands described in Schedule “A” to this By-law to Benjamin Bray for a total price of \$22,500 is hereby authorized.
2. That the Mayor and C.A.O. Clerk are hereby authorized to execute any and all documents in regard to completing the transaction pursuant to the agreement of purchase and sale for Part Lot 313 between the parties.
3. The lands subject to this Agreement described in Schedule “A” shall form part of this By-law.”

Read a first, second, third time and passed in open Council this 18<sup>th</sup> day of October, 2016

---

George A. Bridge, Mayor

---

Bill White C.A.O. Clerk

**Schedule "A"**  
**2016-79**  
**Description of Subject Lands**

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Town of Minto in the County of Wellington, being compromised of:

Part Lot 313 PL Village of Clifford, Town of Minto, County of Wellington, Province of Ontario which is the front 66 by 130 feet of land on Ann Street subject to a reference plan being prepared as required by the agreement



The Corporation of the Town of Minto  
By-law Number 2016-79

To Authorize the Sale of certain Town owned Lands  
in Clifford fronting on Ann Street to Christine Welsh

**WHEREAS** the Corporation of the Town of Minto (the “Town”) has, pursuant to Sections 8, 9, 10, 11 and 270 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “Act”), the authority to dispose of municipally owned property;

**AND WHEREAS** subsection 23.1(1) of the Act authorizes the Town to delegate its powers and duties under the Act to a person or body;

**AND WHEREAS** the Town is the owner of lands that are described in Schedule “A” to this By-law (the “Subject Property”);

**AND WHEREAS** the Town has complied with its disposition of property By-law 08- 03 respecting the conveyance of municipal property;

**AND WHEREAS** Christine Welsh has entered into an Agreement of Purchase and sale for lands herein described as Part Lot 314 Clifford Plan Town of Minto,

**AND WHEREAS** the Purchaser and the Town propose to phase the closing of the various parcels on dates to be mutually agreed upon by the Parties;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MINTO ENACTS AS FOLLOWS:**

1. That the sale of lands described in Schedule “A” to this By-law to Christine Welsh for a total price of \$22,500 is hereby authorized.
2. That the Mayor and C.A.O. Clerk are hereby authorized to execute any and all documents in regard to completing the transaction pursuant to the agreement of purchase and sale for Part Lot 314 between the parties.
3. The lands subject to this Agreement described in Schedule “A” shall form part of this By-law.”

Read a first, second, third time and passed in open Council this 18<sup>th</sup> day of October, 2016

---

George A. Bridge, Mayor

---

Bill White C.A.O. Clerk

**Schedule "A"**  
**2016-80**  
**Description of Subject Lands**

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Town of Minto in the County of Wellington, being compromised of:

Part Lot 314 PL Village of Clifford, Town of Minto, County of Wellington, Province of Ontario which is the front 66 by 130 feet of land on Ann Street subject to a reference plan being prepared as required by the agreement

The Corporation of the Town of Minto  
By-law No. 2016-80

To confirm actions of the Council of the  
Corporation of the Town of Minto  
Respecting a meeting held October 18, 2016

**WHEREAS** the Council of the Town of Minto met on October 18, 2016 and such proceedings were conducted in accordance with the Town's approved Procedural By-law.

**NOW THEREFORE** the Council of the Corporation of the Town of Minto hereby enacts as follows:

1. That the actions of the Council at its Committee of the Whole/Council meeting held on October 18, 2016 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate By-law.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the C.A.O. Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Town to all such documents.
3. This By-law shall come into force and takes effect on the date of its final passing.

Read a first, second, third time and passed in open Council this 18<sup>th</sup> day of October, 2016.

---

Mayor George A. Bridge

---

C.A.O. Clerk Bill White