Council Minutes
Tuesday, October 4, 2016
3:00 p.m. Council Chambers

Council Present:
Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present:
Gordon Duff, Deputy C.A.O. Clerk, Treasurer
Annilene McRobb, Deputy Clerk, Recording Secretary
Chris Harrow, Fire Chief
Terry Kuipers, Chief Building Official
Matthew Lubbers, Recreation Services Manager
Todd Rogers, Compliance Coordinator / DWQMS Representative
Mark Robertson, Wastewater Foreman

1. Call to Order 3:05 p.m.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

a. Councillor Turton declared a conflict of interest for Items 6. a) Public Meeting ZBA 2016-08 Thomas/McPhail Lot 21 South Side George Street, Harriston and 14. c) By-law 2016-73, Zoning By-law Thomas/McPhail

3. Minutes of Previous Meeting

a. Regular Council Minutes of September 6, 2016

RESOLUTION: 2016-179
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT the minutes of the September 6, 2016 Council Meeting be approved

Carried

4. Additional Items Disclosed as Other Business

Mayor Bridge, Deputy Mayor Faulkner, and Councillors Elliott and Turton declared items.

5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2016-180
Moved By: Councillor Dirksen; Seconded By: Councillor Anderson
THAT The Town of Minto Council convenes into Committee of the Whole

Carried

6. Public Meeting- 5:00 p.m.

a. ZBA 2016-08 Thomas/McPhail Lot 21 South Side George Street, Harriston

Councillor Turton having previously declared a conflict of interest on this item and removed himself from his Council seat.

A Public Meeting to consider an amendment to the Town of Minto Zoning By-law No. 01-86 for property located on Lot 21 S/S George Street, Former Town of Harriston, Town of Minto. Mayor Bridge acted as the Chair of the Public Meeting and called the meeting to order at 5:05 p.m. requesting any member of the public present to please sign the attendance record. Chair Bridge stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Deputy C.A.O. Clerk Duff stated the municipal address and legal description of the property is Lot 21 S/S George Street, Former Town of Harriston, Town of Minto. The Purpose and Effect of the proposed amendment is to rezone the subject lands from Low Density Residential (R1C) to Medium Density Residential (R2) to permit a semi-detached dwelling. Other zoning relief may be considered where appropriate. The notices were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies and posted on the subject property on September 2nd, 2016

Comments were received from the Town of Minto staff, Elizabeth Martelluzzi, Junior Planner, County of Wellington, The Upper Grand District School Board and Brandi Walters, Environmental Planner, Maitland Valley Conservation Authority (MVCA). County of Wellington Senior Planner Van Patter was in attendance and spoke to the matter. Van Patter noted that the MVCA had a concern on the application in regards to safe access during a flood as it lays in the flood fringe area. A letter was sent to the MVCA from the Minto Fire Department on their response capabilities and the MVCA sent an amended report stating that this application is in general conformance with the Natural Hazard Policies and had no further concerns.

Chair Bridge called on the applicant and Don McPhail came forward. McPhail noted that he will be building a two unit building with no basement.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment, no one came forward.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, N0G 1Z0 or by email at Bwhite@town.minto.on.ca.

With no further comments, Chair Bridge adjourned the Public Meeting at 5:11 p.m.

7. Delegations

a. Mayors Charity Golf presentation to Minto Refugee Settlement Committee, Ist Palmerston Scout Group and Minto Minor Ball

Mayor Bridge presented cheques for $3,500 to each group.

Terry Fisk, Miriam Long, Peggy Roger and Dave Mallett accepted the cheque on behalf of the Minto Refugee Settlement Committee and thanked the Mayor and organizing committee for having them to be a part of this event and noted that as of 9 am this morning, a refugee family has been chosen and they will arrive in Minto on October 17th. The family consists of two parents and six children between the ages of 2 and 12, three girls and three boys.

Dan Belair of the 1st Palmerston Scout Group noted that they continue to fundraise for the Jamboree in Nova Scotia. The cost is close to $3,000 per child to attend.

Minto Minor Ball representative Ron Elliott thanked Janet Klemp and the other groups for their work during the tournament, the funds will be used for equipment.

b. Brian Baldwin, Seniors Advisory Committee Retirement, was not in attendance.

8. Public Question Period None.

9. Correspondence Received for Information or Requiring Direction of Council

a. Ministry of the Environment and Climate Change, Harriston Drinking Water System
b. Perth County, Notice of a Public Meeting, Proposed Official Plan Amendment
c. Ontario Good Roads Association, OGRA Conference February 26-March 1, 2017
d. Ministry of Energy, Amendments to the Energy Consumer Protection Act
e. Ontario Provincial Police, 2017 Annual Billing Statements information
f. Saugeen Valley Conservation Authority, 2016 Flood Contingency Plan
g. Municipality of Hastings Highlands, Resolution re: Bill 171 Hwy Traffic Act Amendment Act
h. Crime Stoppers Fall Newsletter 2016

i. Hydro One Networks Inc., Planned Palmerston Transformer Station Upgrade Near Your Community
j. Town of Aurora, Resolution regarding Ontario Municipal Board Reform Update
k. MPP Randy Pettapiece, News Release Recognizing IPM organizers and volunteers
l. Ministry of Natural Resources and Forestry, Conservation Authorities Act Review
m. Clifford Recreation Association, October 2016 Newsletter
n. City of Belleville, Municipal Resolution - Supporting Agricultural Expert
o. Township of Brudenell, Lyndoch and Raglan, Resolution re: Ontario's Intensive Therapy Funding and Services for Children with Autism
p. Federation of Canadian Municipalities, Meeting of the Board of Directors September 13 - 16, 2016
q. Ministry of Infrastructure, Clean Water and Wastewater Fund

Mayor Bridge noted that he is a part of the FCM Rural Forum and will continue to update Council as he continues on this committee.

MOTION: COW 2016-220
Moved By: Councillor Colwell; Seconded By: Councillor Anderson
THAT Council supports correspondence received from the Township of Brudenell, Lyndoch and Raglan, Resolution re: Ontario's Intensive Therapy Funding and Services for Children with Autism.

Carried

MOTION: COW 2016-221
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell
THAT staff bring back a report on item n) City of Belleville, Municipal Resolution - Supporting Agricultural Expert and that the balance of the correspondence be received as information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt
1. Jamesway Board Minutes of June 9, 2016
2. Maitland Valley Conservation Authority Board of Directors Minutes of July 20, 2016

MOTION: COW 2016-222
Moved By: Councillor Turton; Seconded By: Councillor Dirksen
THAT the Jamesway Board Minutes of June 9, 2016 and the Maitland Valley Conservation Authority Board of Directors Minutes of July 20, 2016 be received as information.

Carried

b. Committee Minutes for Approval - None

c. Staff Reports

1. Recreation Services Manager, Town Van Replacement Update

MOTION: COW 2016-223
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton
That Council receives the Recreation Services Manager's September 29th 2016 report regarding Van Replacement Update and staff proceed with request for quotation for the vehicle type outlined in the report.

Carried

2. Building Inspector, Consent Severance B70/16 - Will: Pt Lt 6 & Lt 7 w/s James St, Lt 7 e/s Henry St Morrisons, Part Lot 19 Con 11, 245 James Street

MOTION: COW 2016-224
Moved By: Councillor Turton; Seconded By: Councillor Elliott
THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B70/16 WIII, 245 James Street, Palmerston Town of Minto that the following conditions be considered:

1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.
2. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of $500 per lot or other specified in the applicable policy of the Town at the time of consent.
3. THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto Zoning By-law.
4. That the applicant provides written confirmation from the Town of Minto Public Works Department that they are satisfied that separate municipal services are available to each of the separate lots proposed for the subject lands, these services are properly connected to each existing structure.
5. That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is $221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.
6. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.

Carried

3. C.A.O. Clerk Changing Workplaces Review Special Advisors' Interim Report

MOTION: COW 2016-225
Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner
That Council receives the C.A.O. Clerk's September 14, 2016 report regarding Changing Workplaces Review Special Advisors Interim Report, and that the following comments be sent to the Ministry of Labour:
1. That the Town of Minto request annual reporting or administrative processes not be increased as a result of any changes made to the Labour Relations Act or the Employment Standards Act.
2. That the Employment Standards Act continues to allow for reasonable and safe flexibility in hours of work for winter snow removal employees during a declared winter storm event.
3. That Employment Standards Act provisions for interns and part time employees remain unchanged so long as these positions are seen as training opportunities for the employer or positions that allow for movement within a municipal employers succession plan.
4. That municipal employers retain sufficient flexibility under the Employment Standards Act to deal with restructured, frustrated or severed employment situations with proper notice of termination and severance pay without being limited by just cause provisions.

Carried

4. C.A.O. Clerk, Sale of Part Lot 313, Part Lot 314 Ann Street, Clifford

Deputy C.A.O. Clerk Duff noted that the sale of these lots adheres to our policies. These are the last of the serviced lots, with only blocks C and D left on Ann Street to be serviced

MOTION: COW 2016-226
Moved By: Councillor Turton; Seconded By: Councillor Colwell
THAT Council receives the September 29, 2016 report from the C.A.O. Clerk regarding Sale of Part Lot 313, Part Lot 314 Ann Street, Clifford and that By-laws authorizing the Mayor and C.A.O. Clerk to execute all documents needed to close the transactions be considered as follows:
1. Benjamin J. Bray for Part Lot 313, Part 3 Plan 61R-20886
2. Christine Welsh for Part Lot 314 Part 4 Plan 61R-20886
And that Council not sign back on Christine Welsh's offer for Part Lot 313.

Carried

5. C.A.O. Clerk, Clean Water and Wastewater Fund

Council discussed the options presented and noted that we must fit the mold required for the funding. George Street Harriston is on the critical list of infrastructure to be replaced.

MOTION: COW 2016-227
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT Council of the Town of Minto receives the joint report from the Treasurer, Public Works Director and C.A.O. Clerk dated September 29, 2016 regarding Ontario Community Infrastructure Fund, Small Communities Fund, Permanent Infrastructure Funding and that Council of the Town of Minto approves submission of the George Street North project.

Carried

Councillor Colwell assumed the Chair

6. Treasurer, Approval of Accounts August and September 2016

Treasurer Duff noted that the larger payments included County of Wellington and School Boards, entrance signs into the Towns, road payments for road work on Elora Street as well as Jane and Inkerman streets and paving at the Palmerston arena and refrigeration updates.

MOTION: COW 2016-228
Moved By: Councillor Turton; Seconded By: Councillor Elliott
THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 15, 2016 as follows:
Administration $2,100,820.96, People & Property $587.53, Building $603.00, Economic Development $59,088.95, Incubator $1,107.27, Tourism $2,856.96, Fire $5227.72, Roads $310,200.95, Streetlights $8,986.65, Waste Water $57,229.63, Water $12,639.18, Minto in Bloom $90.34, Recreation $1,487.06, Clifford $3,483.94, Harriston $4,698.52, Palmerston $68,621.25, Norgan $2,804.80.

Carried

7. Treasurer, Ontario Community Infrastructure Fund (OCIF) Contribution Agreement

MOTION: COW 2016-229
Moved By: Councillor Anderson; Seconded By: Councillor Turton
THAT Council receives the report from the Treasurer dated September 26, 2016 regarding the Contribution Agreement for the Ontario Community Infrastructure Fund (OCIF) Formula based Component and considers a by-law in open session authorizing the Mayor and Deputy Clerk to sign the agreement.

Carried

Mayor Bridge resumed the Chair

8. Compliance Coordinator / DWQMS Representative, MOECC Proposed Amendments

Todd Rogers noted that his report is regarding proposed changes as part of due diligence.

MOTION: COW 2016-230
Moved By: Councillor Dirksen; Seconded By: Councillor Anderson
THAT the Council of the Town of Minto receives the Compliance Coordinators report regarding The Ministry of the Environment and Climate Change proposed amendments for information.

Carried

d. Other Business Disclosed as Additional Item

Councillor Elliott stated that he has received a call regarding concerns with the roundabout, feeling that the yield signs are being ignored. Mayor Bridge will bring this concern to Inspector Lawson. Positive comments are also coming from the public in regards to the roundabout and seem to be working well.
Councillor Dirksen congratulated everyone on the Plowing Match and the value of the volunteers and resources was unbelievable. The IPM Church service had 900 people attend

October 22 is the YFC annual fundraising banquet please contact Councillor Dirksen for tickets.
Deputy Mayor Faulkner thanked all of the volunteers from across Canada that came out to volunteer at the IPM 2016 noting it has been touted as the best organized match in recent history,
Mayor Bridge noted that he received an email from Steven Dewar of Guelph EMS praising Chief Harrow for his work during IPM 2016 and noted that this is the first time that all three emergency groups worked together out of the same command during an event creating a great partnership. Mayor Bridge stated that a stone has been purchased for the plaque that was presented to Council by the IPM. The Harriston-Minto Agricultural Fair held September 16-18 had a great turnout.

Committee of the Whole broke at 4:24 p.m. until 5:00 p.m. at which time they held the Public Meeting Item 6 a.

11. Motion to Return To Regular Council

RESOLUTION: 2016-181
Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner
THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-182
Moved By: Councillor Anderson; Seconded By: Councillor Colwell
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole

Carried

14. By-laws

a. 2016-71, To amend the estimates of all sums required during 2016 for purposes of the Municipality

RESOLUTION: 2016-183
Moved By: Councillor Elliott; Seconded By: Councillor Turton
THAT By-law 2016-71; To amend the estimates of all sums required during 2016 for purposes of the Municipality; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2016-72, Ontario Community Infrastructure Fund (OCIF) Application

RESOLUTION: 2016-184
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen
THAT By-law 2016-72; to authorize execution of an Agreement with Her Majesty the Queen in Right of Ontario as represented by The Minister of Agriculture, Food and Rural Affairs; Ontario Community Infrastructure Fund - Formula Based Component; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-73, Zoning By-law Thomas/McPhail
Councillor Turton having previously declared a conflict of interest on this item did not vote on this item.

RESOLUTION: 2016-185
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT By-law 2016-73; To amend the current zoning on Lot 21 George Street, Harriston from Residential (R1C) to Residential (R2); be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-74, to provide for drainage works in the Town of Minto known as Municipal Drain 116

RESOLUTION: 2016-186
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT By-law 2016-74; to provide for drainage works in the Town of Minto known as Municipal Drain 116; be introduced and read a first and second time in open Council and sealed with the seal of the Corporation.

Carried

e. 2016-75, Lease Agreement T&M BBQ 215 William Street, Palmerston

RESOLUTION: 2016-187
Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner
THAT By-law 2016-75; to Authorize the Mayor and Clerk to execute an Agreement between the Corporation of the Town of Minto and T & M BBQ Catering, 215 William Street, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

f. 2016-76, Confirm the Proceeding of the October 4, 2016 Committee/Council meeting

RESOLUTION: 2016-188
Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT By-law 2016-76; Confirm the Proceedings of the October 4, 2016 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment 5:12 p.m.

RESOLUTION: 2016-189
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge C.A.O. Clerk Bill White