



Special Council Agenda

Thursday, April 23, 2026

5:00 p.m.

2 William Street North, Clifford

Pages

1. Call to Order
2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act
3. By-laws
 - a. 2026-023, Drain 44 Provisional 1

RESOLUTION:
THAT By-law 2026-023 be approved and read a first and second time and provisionally adopted in open Council.
 - b. 2026-024, Confirmatory 5

RESOLUTION:
THAT By-law 2026-024; To confirm actions of the Council of the Corporation of the Town of Minto respecting a meeting held April 23, 2026; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.
4. Adjournment

RESOLUTION:
THAT Council of the Town of Minto adjourns to meet again at the call of the Mayor.

**The Corporation of the Town of Minto
By-law No. 2026-023**

to provide for drainage works in the Town of Minto
known as Municipal Drain No. 44

WHEREAS the Council of the Town of Minto has procured a report under Section 78 of the Drainage Act R.S.O. 1990 for the reconstruction and extension of Municipal Drain No. 44:

WHEREAS a report prepared by Streamline Engineering Inc of Milverton, Ontario dated March 11, 2026, has been filed with the Corporation of the Town of Minto.

WHEREAS the estimated total cost of constructing the drainage works is \$626,000.

AND WHEREAS the Council is of the opinion that the drainage of the area is desirable:

NOW THEREFORE, the Council of the Town of Minto under the Drainage Act hereby enacts as follows:

1. The report from Streamline Engineering Inc of Milverton, Ontario dated March 11, 2026, is hereby provisionally adopted, and the drainage works as therein indicated and set forth are hereby authorized and shall be completed in accordance therewith.

2. The following attachment is extracted from the Engineer's report and is hereby adopted and forms part of this by-law as Schedule "A" - Assessment of Costs

3. A special annual rate sufficient to recover the costs of the drainage works and associated interest costs shall be levied upon the lands as set forth in the attached Schedule "A" to be collected in the same manner and at the same time as other taxes are collected in each year for (5) five years after the passing of this by-law.

4. The Town of Minto may borrow on the credit of the Corporation the amount of \$626,000 being the amount necessary for construction of the drainage works. The Corporation may issue debentures for the amount borrowed less the total amount of:

- a) grants received under Section 85 of the Act.
- b) commuted payments made in respect of the lands and roads assessed within the Municipality.
- c) monies paid under Subsection 61 (3) of the Act; and
- d) monies assessed in and payable by another municipality, and such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by the lender on the date of sale of such debentures.

5. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in Schedule "A" attached to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this By-law.

a) For paying the amount assessed upon the landowners in accordance with the schedule of Assessment as provided in the report, a special rate sufficient to pay the amount assessed plus interest therein shall be levied upon each of the assessed owners, to be collected in the same manner and at the same time as other taxes are collected.

6. All assessments over \$1,000.00 will automatically be placed on the tax roll without further notification unless the Treasurer is contacted by the owner to have the amount debentured for five years at the going rate.

7. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed or will automatically be placed on the tax roll without further notification.

SCHEDULE C - CONSTRUCTION ASSESSMENTS

Municipal Drain No. 44 Improvement								For Information Purposes Only		
Private Lands (Town of Minto)								Total Allowances	OMAFA 1/3 Grant	Est. Net Assessment
Lot	Conc.	Property Owner	Roll No.	Affected Area (acres)	Benefit (Sect. 22)	Outlet (Sect. 23)	Total Assessment			
Pt. 28 & Pt. 29	17	Roy & Laura Rae	2-139	0.0	\$ 900	\$ -	\$ 900	\$ 800	\$ 300	\$ (200)
Pt. 27 & Pt. 28	17	Kurtis & Brianna Dykstra	2-138	3.0	\$ 11,300	\$ 760	\$ 12,060	\$ 5,100	\$ 4,020	\$ 2,940
Pt. 27	17	* Steven & Lisa Gascho	2-137	1.5	\$ -	\$ 1,580	\$ 1,580	\$ -	\$ -	\$ 1,580
Pt. 26 & Pt. 27	17	* Herbert & Bonnie Boelke	2-136	2.1	\$ -	\$ 2,320	\$ 2,320	\$ -	\$ -	\$ 2,320
Pt. 26	17	Margret Shannon	2-135	0.8	\$ -	\$ 710	\$ 710	\$ -	\$ 237	\$ 473
Pt. 26	17	Margret Shannon	2-135-70	1.1	\$ -	\$ 1,250	\$ 1,250	\$ -	\$ 417	\$ 833
Pt. 26	17	* Tyler & Tracy Andrews	2-135-80	0.3	\$ -	\$ 360	\$ 360	\$ -	\$ -	\$ 360
Pt. 27	17	* Willem & Amanda Vander Meer	2-138-10	0.2	\$ -	\$ 150	\$ 150	\$ 200	\$ -	\$ (50)
Pt. 28	16	* Daniel Binkley & Catherine Kapron	2-163-50	0.4	\$ -	\$ 250	\$ 250	\$ -	\$ -	\$ 250
Pt. 28 & Pt. 29	16	Shirley Binkley	2-163	0.3	\$ -	\$ 150	\$ 150	\$ -	\$ 50	\$ 100
Pt. 27	16	Wilma Shannon	2-164	53.0	\$ 38,000	\$ 44,220	\$ 82,220	\$ 10,000	\$ 27,407	\$ 44,813
Pt. 26	16	Jack & Wilma Shannon	2-170	76.0	\$ 123,200	\$ 74,010	\$ 197,210	\$ 18,300	\$ 65,737	\$ 113,173
Pt. 26	16	* Todd & Judy Voll	2-166	0.7	\$ -	\$ 800	\$ 800	\$ -	\$ -	\$ 800
Pt. 26	16	* James & Susan Shannon	2-165	0.2	\$ -	\$ 270	\$ 270	\$ -	\$ -	\$ 270
Pt. 26	16	* Wayne Holst, Samantha Hymers, Leonard Holst & Catherine Church	2-167	0.1	\$ -	\$ 90	\$ 90	\$ -	\$ -	\$ 90
Pt. 25	16	Kurtis & Brianna Dykstra	2-171	63.2	\$ 16,000	\$ 70,670	\$ 86,670	\$ 400	\$ 28,890	\$ 57,380
Pt. 24	16	Jack & Wilma Shannon	2-172	22.7	\$ -	\$ 19,210	\$ 19,210	\$ -	\$ 6,403	\$ 12,807
Pt. 25	15	Luke & Erma Frey	2-180	33.1	\$ -	\$ 32,750	\$ 32,750	\$ -	\$ 10,917	\$ 21,833
Pt. 25	15	* Troy & Rhonda Scheeringa	2-180-50	1.4	\$ -	\$ 2,220	\$ 2,220	\$ -	\$ -	\$ 2,220
24	15	Margret Shannon	2-179	21.0	\$ -	\$ 20,070	\$ 20,070	\$ -	\$ 6,690	\$ 13,380
SUBTOTAL - Private Lands (Town of Minto)				281.1	\$ 189,400	\$ 271,840	\$ 461,240	\$ 34,800	\$151,067	\$ 275,373

SCHEDULE C - CONSTRUCTION ASSESSMENTS

Roads					
Road Name	Property Owner	Affected Area (acres)	Benefit (Sect. 22)	Outlet (Sect. 23)	Total Assessment
Wellington Road 2	* Wellington County	4.1	\$ 4,100	\$ 11,850	\$ 15,950
Ayton Road	* Town of Minto	4.0	\$ 18,900	\$ 19,610	\$ 38,510
SUBTOTAL - Roads		8.1	\$ 23,000	\$ 31,460	\$ 54,460
Special Assessments (Sect. 26)					
Special Assessment against Wellington County for work on Wellington Road 2					\$ 66,900
Special Assessment against the Town of Minto for work on Ayton Road					\$ 39,500
Special Assessment against Wightman Telecom for work around Wightman Infrastructure					\$ 2,600
Special Assessment against Bell Canada for work around Bell Infrastructure					\$ 1,300
SUBTOTAL - Special Assessment					\$ 110,300
Total Affected Area (acres)		289.2			
TOTAL COST - MUNICIPAL DRAIN NO. 44 IMPROVEMENT					\$626,000

Notes:

Properties are presumed to have agricultural tax class, and thus be eligible for a 1/3 OMAFA grant, with the exception of properties denoted with a "***". Property owners shall note it is their individual responsibility to confirm the tax class of each of their properties and verify grant eligibility under the most current agricultural drain infrastructure (ADIP) policies.
 Note conversation factor, 2.47105 acres are equal to 1 hectare

The Corporation of the Town of Minto
By-law No. 2026-024

To confirm actions of the Council of the
Corporation of the Town of Minto
Respecting a meeting held April 23, 2026

WHEREAS the Council of the Town of Minto met on April 23, 2026, and such proceedings were conducted in accordance with the Town's approved Procedural By-law.

NOW THEREFORE the Council of the Corporation of the Town of Minto hereby enacts as follows:

1. That the actions of the Council at its Council meeting held on April 23, 2026, in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified, and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate By-law.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Town to all such documents.
3. This By-law shall come into force and takes effect on the date of its final passing.

Read a first, second, third time and passed in open Council this 23rd day of April 2026.

Dave Turton, Mayor

Annilene McRobb, Clerk