



Council Minutes
Monday February 6, 2017
3:00 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets: Deputy Mayor Ron Faulkner

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Terry Kuipers, Chief Building Official
Belinda Wick-Graham, Business & Economic Manager
Gordon Duff, Treasurer
Brian Hansen, Public Works Director
Allan Carr, Facilities Manager
Matt Lubbers, Recreation Services Manager

1. Call to Order 3 p.m.

At the request of Mayor Bridge Shannon Burrows of the Minto Express announced that her last day is March 17, and thanked Council and staff for their support. The Mayor and Council thanked Shannon for of her work wished her well in her new endeavour.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act None.

3. Minutes of Previous Meeting

- a. Regular Council Minutes of January 24, 2017

RESOLUTION: 2017-025

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT the minutes of the January 24, 2017 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business None

5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2017-026

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. Public Meeting – None.

7. Delegations

a. Janet Klemp and Tawnya Robertson, 7th Annual Mayors Charity Golf Tournament
Janet Klemp and Tawnya Robertson announced the 7th Annual Mayors charity Golf Tournament is August 10. Applications from charitable groups can be submitted. The tournament has raised \$56,000 for charity. Mayor Bridge thanked them for the presentation, along with staff, volunteers and golfers for their support. A \$500 cheque from 2016 tournament surplus was accepted by Lion Councillor Elliott for Palmerston Lion's Park.

b. Alison Armstrong Recruitment Coordinator, Shirley Borges Executive Director Minto Mapleton Family Health Team

Shirley Borges outlined progress recruiting health care professionals noting there is now a regular rotation of Resident doctors through the hospital learning about rural medicine. The newly opened Minto Rural Health Centre helps attracts physicians which is needed as local doctors' transition to retirement. Alison Armstrong noted a lot of interest in Minto and Mapleton and new marketing initiatives will help with attraction. The Mayor and Council thanked Borges and Armstrong for their work. The \$10,000 funding is in the budget, and it was noted in Minto anyone wanting a doctor or nurse practitioner has access.

8. Public Question Period None.

9. Correspondence Received for Information or Requiring Direction of Council

- a. City of Owen Sound, Gas Tax Funding Formula Resolution
- b. Clifford Recreation Association, February Newsletter
- c. County of Prince Edward, Request to Minister of Education to Rewrite the Pupil Accommodation Review Guideline (PARG)
- d. County of Prince Edward, Request to Minister of Education to Initiate Immediate Stay of Execution on the Accommodation Review Process
- e. Jeff Leal, Minister of Agriculture, Food and Rural Affairs, Rural Economic Development (RED) program
- f. Maitland Valley Conservation Authority, 2017 Priorities, Work Plan and Budget
- g. MP Peter Van Loan, York-Simcoe, Support for Bill C-323, Heritage Infrastructure
- h. Federation of Canadian Municipalities, Budget 2017 Recommendations Seizing the Moment
- i. Federation of Canadian Municipalities, Municipal recommendations for Federal Budget 2017 Seizing The Moment
- j. MPP Patrick Brown - Simcoe North, Support for Natural Gas expansion in Ontario
- k. Dave Hemingway, Industrial Wind Turbines in Ontario

Councillor Turton noted (Item f) Maitland Valley Conservation Authority, 2017 Priorities, Work Plan and Budget and that representatives are now visiting local Councils.

Councillor Colwell noted (Item e) Rural Economic Development (RED) program and thanked the Minister for re-instating the RED Program.

Councillor Turton requested (Item d) County of Prince Edward, Request to Minister of Education to Initiate Immediate Stay of Execution on the Accommodation Review Process be considered for support.

MOTION: COW 2017-022

Moved By: Councillor Turton; Seconded By: Councillor Colwell

WHEREAS the current Accommodation Review Process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

AND WHEREAS the Board of Education has initiated an unachievable timeline for the proposed transition plan and will have a negative impact on the health and safety of the students;

BE IT RESOLVED THAT the Corporation of the Town of Minto requests the Minister of Education initiate an immediate Stay of Execution on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities can be studied, completed and the results and recommendations be considered.

Carried

Mayor Bridge summarized (Item i) Federation of Canadian Municipalities, Municipal recommendations for Federal Budget 2017 Seizing The Moment and ask if Council would support the budget recommendations.

MOTION: COW 2017-023

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT Town of Minto Council support recommendations published in the Federation of Canadian Municipalities, Budget 2017 Recommendations Seizing The Moment

Carried

MOTION: COW 2017-024

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT the balance of correspondence be received for information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt

1. Jamesway Board Meeting Minutes of December 15, 2016

2. Jamesway Board Annual General Meeting Minutes of January 7, 2017

Councillor Anderson reviewed the minutes noting recent changes at the facility.

MOTION: COW 2017-025

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT the Jamesway Board Meeting Minutes of December 15, 2016 and Jamesway Board Annual General Meeting Minutes of January 7, 2017 be received for information.

Carried

b. Committee Minutes for Approval

1. Parks and Recreation Committee Minutes of January 26, 2017

Recreation Services Manager noted the Norgan had above average attendance in January. Grassroots hockey is going well. Mass registration is March 7-9. New TV monitors were put in the Harriston Arena lobby. Centralized booking is working well with a smooth transition.

MOTION: COW 2017-026

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT Parks and Recreation Committee Minutes of January 26, 2017 be received and any recommendation contain therein be approved.

Carried

2. Trees for Minto Committee Minutes of January 26, 2017

Councillor Dirksen noted the Committee's rural resident open house April 5. Committee will track future plantings. Fruit trees will be looked at for urban residents.

MOTION: COW 2017- 027

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT Trees for Minto Committee Minutes of January 26, 2017 and any recommendations contained therein be approved.

Carried

c. Staff Reports

1. Building Inspector, Severance B129/16 Lots 335 and 336 260 Mary St., Palmerston
Building Inspector Pennington described the proposal to create building lot for a 5 plex beside an existing 12 unit building. Access and servicing issues are covered by conditions.

MOTION: COW 2017-028

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT Town of Minto Council recommend the County of Wellington Land Division Committee approve Severance Application B129/16 Evergreen Apartments, Lots 35 & 36, Survey Caswell and Clement's, Part Park Lot 3, Pt Lane, Survey Borthwick's, Former Town of Palmerston, Town of Minto that the following conditions be considered:

- 1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable**

paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.

3. THAT the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.
4. THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.
5. THAT the applicant provide confirmation from the Town of Minto that servicing arrangements are made as required to provide for, among other matters, extensions of sanitary sewers, water, storm sewers, streetlights, hydrants, roadways, curbs and sidewalks, and surface water management and that if necessary a servicing agreement has been signed and securities posted to the satisfaction of the Town.
6. THAT the applicant provide written confirmation from the Town that access arrangements to the severed and retained lot have been made by way of a private two-way driveway, shared or mutual entrance (by way or right of way or easement) to the satisfaction of the Town of Minto.

Carried

2. Deputy Clerk, Appointment By-law

The Deputy Clerk noted changes included staff appointments to Line Fences Committee.

MOTION: COW 2017-029

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT Council receives the January 25, 2017 report from the Deputy Clerk regarding updating the Appointment By-law, and considers the By-law in regular session.

Carried

3. Deputy Clerk, Volunteer Dinner

Options for the event were presented by the Deputy Clerk and Council selected April 26.

MOTION: COW 2017-030

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT Council receives the Deputy Clerks report regarding the 9th Annual Volunteer Appreciation Event and that it be held Wednesday April 26 at the budgeted amount set.

Carried

Councillor Colwell assumed the Chair

4. Tax Collector, Section 357 Applications

Treasurer noted changes include shed and rural home demos. Council asked if rural housing options are being lost. The Building Inspector noted often new homes are built to replace.

MOTION: 2017-031

Moved By: Councillor Anderson; Seconded By: Mayor Bridge

THAT Council receives the January 17, 2017 report from the Treasurer and Tax Collector regarding Section 357 Applications and that these applications be approved.

Carried

5. Tax Collector, Minutes of Settlement and Assessment Adjustments

The Treasurer explained most adjustments are reassessed gravel pits. Mayor Bridge noted the County and others are looking at this.

MOTION: 2017-032

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council receives the January 17 2017 report from the Treasurer and Tax Collector regarding Assessment Adjustments and that these adjustments be approved.

Carried

6. Treasurer, Approval of Accounts

Treasurer Duff noted expenses such as Industrial Park design, Touch a Truck supplies, grader and snow removal equipment repairs.

MOTION: COW 2017-033

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for January 30, 2017 as follows: Administration \$ 66,952.74, People & Property \$2,056.86, Economic Development \$12,923.01, Incubator \$706.12, Tourism \$1,040.22, Fire \$16,234.32, Drains \$27,956.93, Roads \$62,873.14, Waste Water \$3,768.84, Streetlights \$1,230.75, Water \$16,243.55, Recreation \$2,111.80, Clifford \$7,285.02, Harriston \$11,656.20, Palmerston \$23,436.45, Norgan \$4,396.07.

Carried

7. Fire Chief, Fire Vehicle Purchase 2017

Fire Chief Harrow noted the vehicle was discussed during budget, and is the same price resulting from Recreation's recent vehicle tender.

MOTION: COW 2017-034

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT Council receives the Fire Chief's January 27, 2017 report and approves purchasing a 2017 Ford Escape from Leslie Motors at the same price as the vehicle approved at the December 6, 2016 Council meeting at a price of \$27,795 (plus red or black paint).

Carried

Chief Harrow announced former Harriston Fire Chief Harold Weber Harold passed away following a long illness. Visitation is Tuesday and his funeral Wednesday. Mr. Weber served 40 years a fire fighter and 17 years as Chief.

8. Facilities Manager and Public Works Director, Grass Cutting Tender

Facilities Manager Carr noted spitting the award is allowed in the Tender and is acceptable to the bidders.

MOTION: COW 2017-035

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council of the Town of Minto receives the February 2, 2017 report from the Director of Public Works and Facilities Manager regarding Tender 2016-12 Town Property Grass Cutting 2017 and 2018 and awards the tender to both Culp's Lawn Care and Unistar General Inc. at a total cost of \$2,077.50 plus HST per cut per week.

Carried

9. C.A.O. Clerk, ROMA 2017 Conference Summary

C.A.O. Clerk White noted at ROMA. AMO has increased the revenue to expense shortfall across the Province to 8.35%. There is discussion of municipalities having adding 1% to the HST for municipal infrastructure. An in house Minto Energy Strategy in concert with the Provincial Long Term Energy Plan will help prepare for climate change. Council suggested the strategy look at access to natural gas.

MOTION: COW 2017-036

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT Council receives the C.A.O. Clerk's February 2 report ROMA 2017 Conference Summary and supports initiation in-house of a formal Minto Energy Strategy to be developed with the assistance of Triton Engineering in consultation with community members and stakeholders.

Carried

d. Other Business Disclosed as Additional Item None.

11. Motion to Return To Regular Council

RESOLUTION: 2017-027

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion - None

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2017-028

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

14. By-laws

a. 2017-12, Appointment Bylaw

RESOLUTION: 2017-029

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT By-law 2017-12; for the purpose of Appointing Municipal Council Members and Citizens of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- b. 2017-13, Garden Suite Agreement 6433 10th Line, Isaac Martin

RESOLUTION: 2017-030

Moved By: Councillor Anderson; Seconded By: Councillor Turton

THAT By-law 2017-13; to authorize the Mayor and C.A.O. Clerk to execute a Garden Suite Agreement between the Corporation of the Town of Minto and Isaac Martin for Part Lot 12, Concession 10 6433 10th Line, Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. 2017-14, Confirming Proceedings of the February 6, 2017 Committee/Council meeting

RESOLUTION: 2017-031

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT By-law 2017-134 to Confirm the Proceedings of the February 6, 2017 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment 4:42 p.m.

RESOLUTION: 2017-032

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White