



**Council Minutes  
Tuesday, October 18, 2016  
6:30 p.m. Council Chambers**

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**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Ron Elliott

Council Regrets: Councillor Jean Anderson

**Staff Present:**

Bill White, C.A.O. Clerk  
Annilene McRobb, Deputy Clerk, Recording Secretary  
Lorie Forbes, Deputy Treasurer  
Cam Forbes, By-Law Enforcement Officer

**1. Call to Order          6:32 p.m.**

**2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**

Councillor Dirksen declared a pecuniary interest for Item 12 c) 6) C.A.O. Clerk, Marquardt Lease; Monster Truck Rides; Temporary Building.

**3. Motion to Convene into Closed Session**

**RESOLUTION: 2016-190**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- Previous Minutes of the September 6, 2016 Closed Session Meeting
- Litigation or potential litigation Elora Street, Harriston Wayfinding signage
- Advice that is subject to solicitor-client privilege- George Street Development, Harriston

**Carried**

**4. Motion to Convene into Open Session    7:06 p.m.**

**RESOLUTION: 2016-191**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**

## **5. Minutes of Previous Meeting**

### **RESOLUTION: 2016-192**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**THAT the minutes of the October 4, 2016 Council Meeting be approved.**

**Carried**

a. Regular Council Minutes of October 4, 2016

## **6. Additional Items Disclosed as Other Business**

Councillor Elliott declared an additional item.

## **7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

### **RESOLUTION: 2016-193**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

## **8. Public Meeting - None.**

## **9. Delegations**

a. Wayne and Joel Martin, 2017 Canadian Fast Pitch Championships

Wayne Martin announced that Minto will host the 2017 U14 Canada Fastpitch Championship August 9-13. Four diamonds in Minto will be used with most games to be held in Palmerston. The volunteer committee is formed and they are working on logistics with Town staff. They thanked the Town for their assistance so far. Mayor Bridge and Council congratulated Wayne and Joel Martin for their successful bid, and confirmed Town support for the event.

b. County Councillor David Anderson, County of Wellington Update

County Councillor Anderson noted he received many positive comments about County and Town pride during IPM 2016. He provided a summary of activities from County Libraries, Museum and Archives, OPP, Social Services and Solid Waste. The OPP have been patrolling the new Harriston Roundabout.

Council discussed the presentation and asked questions about crime statistics. Mayor Bridge noted OPP bike patrols are doing well, and statistics can be made available to Town Council monthly. County Councillor Anderson noted there has been an increase in the Federal and Provincial Social Infrastructure Fund for housing needs.

## **10. Public Question Period- No one came forward.**

## **11. Correspondence Received for Information or Requiring Direction of Council**

- a. Mayor Bill Vrebosch, Municipality of East Ferris, ROMA Conference in January
- b. Ontario Good Roads Association, Call for Nominations for Board of Directors
- c. Township of Madawaska Valley, Resolution regarding parole system and Bill 21, Private Members Bill
- d. Minister of Natural Resources and Forestry Kathryn McGarry, Introduction of Legislation to Amend the Aggregate Resources Act
- e. Federation of Canadian Municipalities, seeks members' help for our Haitian partner municipalities severely damaged by Hurricane Matthew
- f. Royal Astronomical Society of Canada, Street Lighting
- g. Association of Municipalities Ontario, AMO Policy Updated Arbitrated Settlement with the OPPA
- h. MPP Randy Pettapiece, News Release- Order Paper Questions
- i. Municipality of Grey Highlands, Accommodation Review Request for Immediate Moratorium
- j. Association of Municipalities Ontario, AMO Report to Member Municipalities - Highlights of September 2016 Board Meeting
- k. Association of Municipalities Ontario, What's Next Ontario Resolution request
- l. Ombudsman Ontario, The Watchdog September Newsletter
- m. Harriston Royal Canadian Legion, Wreaths for Harriston and Clifford Cenotaphs
- n. Frank Lambier Palmerston Legion, Wreath for Palmerston Cenotaph

**MOTION: COW 2016-231**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT Council receives the correspondence for information.**

**Carried**

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a. Committee Minutes for Receipt-None

b. Committee Minutes for Approval

1. LaunchIt Minto Minutes of September 7, 2016

Councillor Colwell reviewed the minutes noting the increase in Chamber of Commerce contribution to LaunchIt reflecting staff allocation, success of Live2 Lead event, and discussions around floor space.

**MOTION: COW 2016-232**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**THAT Council receives the LaunchIt Committee Minutes of September 7, 2016 and approves all recommendations contained within.**

**Carried**

c. Staff Reports

1. Triton Engineering Services Ltd., Queen and Walker Streets, Traffic Report

C.A.O. Clerk White noted the report had been emailed to the landowner. The firm noted no technical safety concern, but recommended bars at the stop sign, awareness and future capital improvements. Council discussed the report and recommendations.

**MOTION: COW 2016-233**

**Moved By: Councillor Dirksen**

**; Seconded By: Councillor Elliott**

**THAT the October 13, 2016 report from Triton Engineering regarding four way stop at the intersection of Queen and Walker Street, Palmerston be received and that the existing all-way stop, while not warranted, should be retained, and emphasized by painting stop bars. AND FURTHER that when Queen Street is scheduled for improvements, provision of curb and gutter, and sidewalk on one side should be considered, AND FURTHER that an awareness, education, and enforcement program should be implemented including the installation of temporary portable electronic speed signs, followed by increased enforcement.**

**Carried**

**2. By-law Enforcement Officer, Amendments to the Parking By-law**

By-law Enforcement Officer Forbes reviewed his report. Council discussed the 2 hour parking limit noting that it may be more of a deterrent. Public parking spaces should be highlighted.

**MOTION: COW 2016-234**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the Council of the Town of Minto receives the By-law Enforcement Officers October 18, 2016 report regarding the amended Parking By-law, and consider the by-law in open session to implement no parking on the inside curve of Milton Seiler Crescent, establish two hour limits in the urban areas as outlined in the report, and approve changes recommended by the County regarding parking on boulevards and shoulders of the road.**

**Carried**

**3. Chief Building Official, July, August and September Building Permit Reviews**

C.A.O. Clerk presented the report noting more permits in 2016 than 2015, but a lesser construction value. Council discussed the reports noting lower institutional permits.

**MOTION: COW 2016-235**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the July, August and September Building Permit reports from the Chief Building Official for information.**

**Carried**

**4. Deputy Clerk, Ontario Drainage Act, Court of Revision**

The Deputy Clerk reviewed Court of Revision processes set around the Council meeting.

**MOTION: COW 2016-236**

**Moved By: Councillor Dirksen; Seconded By: Councillor Colwell**

**THAT Council of the Town of Minto receives the Deputy Clerk's report dated October 4, 2016 regarding Ontario Drainage Act, Court of Revision and that Councillor Turton and Mayor**

Bridge (Chair) be appointed to Court of Revision, to sit with West Grey member for proceedings respecting Municipal Drain 116.

Carried

5. C.A.O. Clerk, Harriston Lawn Bowling, Final Agreement Public Guardian and Trustee  
The C.A.O Clerk noted the Public Guardian accepted the agreement presented by Council to the Attorney AMO. The Town Lawyer recommends approval.

**MOTION: COW 2016-237**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receives the C.A.O. Clerk's October 12, 2016 report regarding Harriston Lawn Bowling, Final Agreement Public Guardian and Trustee and that a by-law be considered in regular Council to approve the final agreement.**

Carried

6. C.A.O. Clerk, Marquardt Lease; Monster Truck Rides; Temporary Building  
Having declared a pecuniary interest, Councillor Dirksen left the Council Chambers. The C.A.O. Clerk noted at temporary building could be part of the zoning.

**MOTION: COW 2016-238**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council receives the C.A.O. Clerk's report dated October 13, 2016 regarding the Murray and Jodene Marquardt's request to place a temporary building to house the monster truck on-site and that the lease be amended to allow the temporary building only for the monster truck use and no other use contingent on applying for and receiving a building permit and further that the temporary building is removed at their expense at the end of or upon cancellation of the lease agreement.**

Carried

Councillor Colwell assumed the Chair

7. Tax Collector, Application for Tile Drain Loan Ryan and Chantelle Koeslag 6408 Given Rd  
The Deputy Treasurer reviewed the loan application.

**MOTION: COW 2016-239**

**Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner**

**THAT Council of the Town of Minto receives the report from the Tax Collector regarding an Application for Tile Drain Loan by Ryan & Chantelle Koeslag and approves the Application for a Loan under The Tile Drainage Act.**

Carried

8. Treasurer, Approval of Accounts September 2016  
Deputy Treasurer Forbes provided an overview of the accounts.

**MOTION: 2016-240**

**Moved By: Councillor Dirksen; Seconded By: Councillor Elliott**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 30, 2016 as follows: Administration \$292,157.88, Building \$8,906.29, Economic Development \$2,352.55, Incubator \$789.18, Tourism**

**\$4,875.94, Fire \$28,731.09, Roads \$262,936.10, Streetlights \$926.23, Waste Water \$73,546.30, Water \$21,815.89, Minto in Bloom \$78.94, Recreation \$4,593.90, Clifford \$19,027.58, Harriston \$21,551.87, Palmerston \$37,028.61, Norgan \$4,227.09.**

**Carried**

Mayor Bridge Resumed the Chair

**d. Other Business Disclosed as Additional Item**

Councillor Elliott noted the 2<sup>nd</sup> Annual Barn Dance is at the Norgan Theatre Thursday December 1 8 pm. Tickets are \$25 each.

**13. Motion to Return To Regular Council**

**RESOLUTION: 2016-194**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**14. Notices of Motion - None**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2016-95**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**16. By-laws**

**a. 2016-25, authorizing the transfer of 43 Arthur Street West, Harriston to the Town of Minto**

**RESOLUTION: 2016-196**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2016-25; to Authorize an agreement with the Public Guardian and Trustee, regarding the Town acquiring ownership of the Harriston Lawn Bowling lands at 43 Arthur Street West, Harriston ; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**b. 2016-77, amend Parking By-law 5000-05**

**RESOLUTION: 2016-197**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT By-law 2016-77; to amend By-law 5000-05, a By-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property**

within the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-78, Sale of Part Lot 313, Ann Street, Clifford to Bray

**RESOLUTION: 2016-198**

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT By-law 2016-78; Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 313 Ann Street, Clifford to Benjamin Bray; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-79, Sale of Part Lot 314, Ann Street, Clifford to Welsh

**RESOLUTION: 2016-199**

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell

THAT By-law 2016-79; Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 314 Ann Street, Clifford to Christine Welsh; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2016-80, Confirm the Proceeding of the October 18, 2016 Committee/Council meeting

**RESOLUTION: 2016-200**

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT By-law 2016-80; Confirm the Proceedings of the October 18, 2016 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 8: 30 p.m.

**RESOLUTION: 2016-201**

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White