



Tuesday, April 18, 2017

7:00 p.m.

Council Chambers

	Pages
1. Call to Order	
2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act	
3. Minutes of Previous Meeting	
a. Regular Minutes of the April 4, 2017 Council Meeting	1
4. Additional Items Disclosed as Other Business	
5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business	
6. Public Meeting - None	
7. Delegations	
a. Recognition Night of Champions	
b. Somer Gerber LaunchIt Coordinator LaunchIt Year End Review	15
8. Public Question Period	
9. Correspondence Received for Information or Requiring Direction of Council	
a. Region of Peel, Resolution 2017-185- Community Water Fluoridation Committee (CWFC)	39
b. Ontario Ombudsman, The Watch Dog March Newsletter	40
c. Municipality of Port Hope, Resolution - Call on the Province to Ban	45

Incineration

d.	Ministry of Transportation, 2017-2018 Connecting Links Program	47
e.	Crime Stoppers Guelph Wellington, 2nd Annual Mulch Sale	48
f.	MPP Randy Pettapiece, MPPs unanimously support Rea and Walter Act	49
g.	Township of Madawaska Valley, Resolution regarding Building Code Changes	73
h.	MPP Randy Pettapiece, Bill 68 Modernizing Ontario's Municipal Legislation	75
i.	City of Kawartha Lakes, Resolution on Supporting Certified Crop Advisors	76
j.	Waterloo Wellington Children's Groundwater Festival Invitation	78

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a.	Committee Minutes for Receipt - None	
b.	Committee Minutes for Approval	
1.	Parks & Recreation Committee Minutes of March 27, 2017	81
c.	Staff Reports	
1.	Business and Economic Manager, Palmerston Industrial Land Agreement of Purchase & Sale Lot 1E	84
2.	Business and Economic Manager, Discontinuation of Harriston Farmers' Market	86
3.	Chief Building Official, January to March Building Permit Statistics	88
4.	C.A.O. Clerk, Triton Engineering Replacement White's Junction Rail Trail Bridge	95
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9.	Roads and Drainage Foreman, Request for Quotation 2017-01, 4 by 4 Pick Up	113
11.	Motion to Return To Regular Council	
12.	Notices of Motion	
13.	Resolution Adopting Proceedings of Committee of the Whole	
14.	By-laws	
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b.	2017-38, Industrial Land sale to Felix and Bernice Weber	121
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d.	2017-40, Confirming Proceedings of April 18, 2017 Committee of the Whole/Council Meeting	124
15.	Adjournment	



Council Minutes
Tuesday, April 4, 2017 2:30 p.m.
Council Chambers

Council Present:

Mayor George A. Bridge

Deputy Mayor Ron Faulkner

Councillor Dave Turton

Councillor Jean Anderson

Councillor Mary-Lou Colwell

Councillor Judy Dirksen

Councillor Ron Elliott

Staff Present for all or part of the meeting:

Bill White, C.A.O. Clerk

Annilene McRobb, Deputy Clerk, Recording Secretary

Belinda Wick-Graham, Business & Economic Manager

Chris Harrow, Fire Chief

Terry Kuipers, Chief Building Official

Gordon Duff, Treasurer

Stacey Pennington, Building Inspector

Mike McIsaac, Road Foreman

Wayne Metzger, Water Foreman

Mark Robertson, Wastewater Foreman

1. Call to Order 2: 30 p.m.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

Mayor Bridge disclosed a pecuniary interest for Item 3. b) 3) Frank Lambier Lot 1A considered in closed session.

3. Motion to Convene into Closed Session

RESOLUTION: 2017-068

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

- **Previous Minutes of the March 21, 2017 Closed Session**
- **Proposed or pending acquisition or disposition of land- Palmerston Industrial Park**

Carried

Mayor Bridge left the closed session during the discussion of item 3. b) 3) Frank Lambier Lot 1A having previously disclosed a pecuniary interest.

4. Motion to Convene into Open Session 3:07 p.m.

RESOLUTION: 2017-069

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

- a. Budget Minutes of December 1, 2016
- b. Budget Minutes of January 24, 2017
- c. Regular Council Minutes of March 21, 2017

RESOLUTION: 2017-070

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT the minutes of the December 1, 2016 Budget Meeting and the minutes of the January 24, 2017 Budget Meeting be approved.

Carried

RESOLUTION: 2017-071

Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT the minutes of the March 21, 2017 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Councillor Colwell and Deputy Mayor Faulkner declared items.

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2017-072

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting - None.

9. Delegations

- a. Palmerston Farmers Market Luke Hartung and Vince Tkaczuk
Luke Hartung spoke about plans for the 2017 Market noting 10-15 vendors participated on Saturdays last year with several successful events as well as the “market bucks” initiative. The budget shows a small surplus, and the committee will continue with fundraisers like

trivia night, corn roast, strawberry social and handcar races. Mr. Hartung thanked Council and staff on behalf of the markets for their assistance, and the Business and Economic Manager Graham and Council thanked Hartung and the vendors for the market's success.

10. Public Question Period - None.

11. Correspondence Received for Information or Requiring Direction of Council

- a. Municipality of Calvin, Resolution Building Code Changes - Septic System
Chief Building Official Kuipers spoke to this correspondence and provided a report.

MOTION: COW 2017-073

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

That the Council of the Town of Minto receives the Chief Building Official's report dated March 30, 2017, and support the Municipal resolutions received, opposing the proposed B-08-09-03 changes to the Ontario Building Code.

Carried

- b. Middlesex Centre, Support for Policy to Install AEDs in all Schools
- c. Town of Northeastern Manitoulin and the Islands, waiving delivery fees for customers who reside on First Nation reserves and settlements in Ontario
- d. Town of Ingersoll, Support for Policy to Install AEDs in all Schools
- e. Canada Communities in Bloom, Proclamation for Communities in Bloom Week
- f. MPP Sylvia Jones, Progressive Conservative Critic for Infrastructure
- g. Ontario Soil Regulation Task Force, A Model Site Alteration By-law
- h. MP Francois Choquette, Ensuring access to justice in both of Canada's official languages
- i. YFC/ Youth Unlimited of Minto, Support for Youth Programs

MOTION: COW 2017-074

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT a grant be approved for the YFC/ Youth Unlimited of Minto for \$1,000 to support youth programming.

Carried

- j. Mapleton Senior's Centre For Excellence, April Newsletter and Calendar

MOTION: COW 2017-075

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT the balance of the correspondence be received for information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt

1. Jamesway Manor Board Meeting Minutes of January 12, 2017

Councillor Anderson noted there are fewer subsidized units in the building due to market needs in Clifford. Rents are reasonable for seniors.

MOTION: COW 2017-076

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT the Jamesway Manor Board Meeting Minutes of January 12, 2017 be received for information.

Carried

2. Maitland Valley Conservation Authority Board of Directors Meeting Minutes of January 25, 2017

3. Maitland Valley Conservation Authority Board of Directors Meeting Minutes of February 15, 2017

Councillor Turton has tickets for the Maitland Conservation Foundation's Annual Dinner and Auction is April 28, 2017 at the Brussels Morris and Grey Community Centre. He asked for the Town to donate an auction item like it had last year.

MOTION: COW 2017-077

Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner

THAT the Maitland Valley Conservation Authority Board of Directors Meeting Minutes of January 25, 2017 AND Maitland Valley Conservation Authority Board of Directors Meeting Minutes of February 15, 2017 be received for information.

Carried

b. Committee Minutes for Approval

1. Cultural Roundtable March 27, 2017

The Business and Economic Development Manager explained the Committee recommends funding to increase existing events during Canada 150 celebrations including Crossroads Church for \$1,000 and \$500 to the Palmerston Lions both for Canada Day. Culture Days at the end of September will feature a Culture Crawl.

MOTION: COW 2017-078

Moved By: Councillor Elliott; Seconded by: Councillor Dirksen

THAT the Cultural Roundtable Committee Minutes of March 27, 2017 be received and that all recommendations contained therein be approved.

Carried

c. **Staff Reports**

Deputy Mayor Faulkner assumed the Chair

1. **Fire Chief, Rae and Walter Act**

Chief Harrow noted that MPP Pettapiece introduced this bill this Thursday. The Chief will join our MPP for its launch in Toronto to show support.

MOTION: COW 2017-079

Moved By: Councillor Turton; Seconded By: Councillor Colwell

THAT the Council receives the Fire Chief's March 31, 2017 report and pass a resolution of support for the proposed Rea and Walter Act and send the resolution of support to MPP Randy Pettapiece.

Carried

Mayor Bridge returned to the Chair.

2. **Business and Economic Manager, Clifford Mural**

Business and Economic Manager noted Clifford Homecoming celebrates the 150th anniversary of the Clifford Grist Mill. The Mural will be placed at the old site of the mill during the homecoming and then moved into the downtown after the event.

MOTION: COW 2017-080

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT Council considers a By-law in regular session authorizing the Mayor and C.A.O. Clerk to execute a Mural Agreement with Lisa Calzonetti and Ken Morris for the installation of this mural on their building at 2 Elora St. N. Clifford.

Carried

3. **Business and Economic Manager, Offer to Purchase Shaun Weale**

Business and Economic Manager Wick-Graham summarized the Weale's proposal.

MOTION: 2017-081

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT the Council receives the March 30, 2017 report from the Business and Economic Manager regarding the Agreement of Purchase & Sale for Lot 7C in the Palmerston Industrial Park authorizes the Mayor and the Clerk to sign the Agreement of Purchase & Sale, and all documents required to conclude the transaction.

Carried

4. **Business and Economic Manager, Offer to Purchase Shrimp Canada**

Belinda Wick-Graham noted the purchaser, referred by Wellington County, requires a private well for the shrimp breeding process and requests first right of refusal for 5 additional acres.

MOTION: COW 2017-082

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell

THAT Council receives the March 30, 2017 report from the Business and Economic Manager regarding the Agreement of Purchase & Sale for Lot 3 in the Palmerston Industrial Park and that a bylaw come forward authorizing the Mayor and the Clerk to sign the Agreement of Purchase & Sale and all other documents to close this transaction.

Carried

5. Business and Economic Manager, Communities in Bloom

The Business and Economic Manager noted Minto was 2009 National Champions and in 2013 was evaluated in the Circle of Excellence receiving five blooms. Judging is July 16-18.

MOTION: COW 2017-083

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT Council receives the Business & Economic Manager's March 30, 2017 report Communities in Bloom Week & Evaluation and declares as follows:

Whereas, in Canada, we are fortunate to have a multitude of communities committed to fostering civic pride, environmental responsibility and beautification; and

Whereas, communities are committed to ensuring sustainable development for future generations; and

Whereas, participation in *Communities in Bloom* builds communities, strengthens volunteer and community development, enhances social interaction, and creates community pride; and

Whereas, the benefits provided by *Communities in Bloom* may boost the economy, create sustainability, enhance property values, attract new business, and increase tourism; and

Whereas, our parks, open spaces, green spaces and trails ensure sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

Whereas, all community levels: municipal, residential, commercial and institutional work together to ensure the voluntary sector and private enterprise throughout the Country participate in the planning, development and operation of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that *Communities in Bloom* does hereby proclaim that the week of May 1 through May 7, has been designated as *Communities in Bloom Week* which will annually recognize and celebrate the benefits derived from *Communities in Bloom* and the countless volunteers and individuals that make our communities great places to live.

Therefore, The Corporation of the Town of Minto, in recognition of the benefits and values that *Communities in Bloom* does provide, do hereby designate the week of May 1, 2017 as *Communities in Bloom Week*.

Carried

6. Business and Economic Development Manager, Palmerston Community Garden
Belinda Wick-Graham noted interest in a community garden in Palmerston. The Evangelical Missionary Church has agreed to host. Plots cost \$10 a year with a \$20 key deposit.

MOTION: COW 2017-084

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT the Council receives the Business & Economic Manager's report dated March 29, 2017 regarding Palmerston Community Garden and a by-law come forward authorizing the Mayor and CAO Clerk to sign the lease with the Palmerston Evangelical Missionary Church.

Carried

7. Building Inspector, Site Plan Approval Tri-Coat Wood Finishing Ltd, 300 Minto Road, Palmerston

The Building Inspector reviewed the plan for a 10,000 sq foot addition with gravel parking behind. Paving is required for the entrance and front parking with tree planting at the back.

MOTION: COW 2017-085

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

In consideration of the report from the Building Inspector dated March 30, 2017, Council receives the report for information and approves the submitted site plan, prepared by Wilson Ford Surveying and Engineering, Project No. 8792, dated March 16, 2017 subject to the execution of a site plan agreement with the Town requiring, among other matters, confirmation of the use of the existing and proposed servicing, and the requirements for paving and landscaping for the subject property, and that Council consider a by-law in regular session authorizing the Mayor and Clerk to sign the site plan agreement once the landowner has signed.

Carried

8. Building Inspector, B16/17 Metzger Severance Part Lot 7 & Lot 8, 160 Webb Street, Harriston

Building Inspector Pennington noted the severance follows up on re-zoning approved at a previous meeting, and now through the appeal process.

MOTION: COW 2017-086

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B16/17 Jeremy Metzger, Part Lot 7 & Lot 8, 160 Webb Street, Former Town of Harriston, Town of Minto that the following conditions be considered:

- 1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.**
- 3. That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is \$221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.**
- 4. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.**
- 5. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.**
- 6. THAT the applicant prepare and submit a grading and drainage plan and/or storm water management plan to the satisfaction of the Town of Minto, which may require a plan prepared by a professional engineer prior and that the owner complete the provisions of the approved grading and drainage plan and storm water management plan pursuant to development of the subject lands.**

Carried

9. C.A.O. Clerk, Class Environmental Assessment Harriston Industrial Park: Road and Servicing Extensions

C.A.O. Clerk White summarized status of the Class EA. Council's concerns in 2015 about water and sewer costs are addressed by options put forward by Triton and staff with B.M. Ross. Re-notification will occur before the EA returns for approval. It is good for 10 years.

MOTION: COW 2017-087

Moved By: Councillor Elliott; Seconded By: Councillor Turton

That Council receives the C.A.O. Clerk's March 29, 2017 report Class EA Harriston Industrial Park, and approves the March 8, 2017 Agency Letter from B.M. Ross for circulation.

Carried

10. C.A.O. Clerk, Land Acquisition, Clifford corner Elora and Allan
C.A.O. Clerk described benefits of the purchase and results of soil investigation. Building rubble on-site limits development but use for parking and parkland will be ok.

MOTION: COW 2017-088

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT Council receives the C.A.O. Clerk's March 29, 2017 report Land Acquisition, Clifford corner Elora and Allan and that a by-law be considered in regular session authorizing the Mayor and C.A.O. Clerk to execute the agreement of purchase and sale with Sherry and Dennis Kaufman for \$36,000 funded from future land sales.

Carried

11. Clerk's Department, Animal Waste Concern
C.A.O. Clerk White reviewed the report recommending referral to Committee.

MOTION: COW 2017-089

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT Council receives the Clerk's Department March 30, 2017 report Animal Waste Concern, and refers the matter to Parks and Recreation Advisory Committee to report to Council on the mechanics of installing stations and obtaining sponsorship.

Carried

Councillor Colwell assumed the Chair

12. Treasurer, Budget Impacts per Reg 284/09
Treasurer Duff summarized his report required annually by regulation.

MOTION: COW 2017-090

Moved By: Mayor Bridge; Seconded By: Councillor Dirksen

THAT Council receives and approves the report dated March 22, 2017 from the Treasurer regarding Budget Impacts per Reg 284/09.

Carried

13. Treasurer, Budget Adoption

Treasurer Duff stated there is no decision on the George Street grant. Subject to final County assessment the increase is 2.2% or \$65 for an average home. Mayor Bridge noted benefit of Provincial and Federal grants. Councillor Colwell thanked staff for the budget process.

MOTION: COW 2017-091

Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto accepts the Treasurer's report dated March 22nd, 2017 and considers the passage of the related Budget By-law in Regular Session.

Carried

14. Treasurer, Approval of Accounts

Treasurer Duff highlighted payment of \$1.9 million to County and School Boards and the Maitland Valley Conservation Authority levy.

MOTION: COW 2017-092

Moved By: Councillor Anderson; Seconded By: Councillor Turton

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for March 31, 2017 as follows: Administration \$1,980,623.36, People & Property \$95,865.24, Building \$728.14, Economic Development \$2,059.06, Incubator \$634.42, Fire \$7,374.25, Roads \$66,269.07, Waste Water \$19,545.93, Streetlights \$817.30, Water \$10,578.55, Recreation \$5,910.72, Clifford \$7,175.73, Harriston \$40,474.30, Palmerston \$6,531.06, Norgan \$4,149.19.

Carried

Councillor Turton assumed the Chair

15. Drainage Superintendent, Drain Petition Charles Weber
Roads and Drainage Supervisor McIsaac presented the report.

MOTION: COW 2017-093

Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner

THAT the Council of the Town of Minto receives this report from the Road Foreman regarding the Municipal Drain Petition under Section 4 of the Drainage Act and appoints Dietrich Engineering Limited to represent the Town's interest in this regard.

Carried

16. Public Works Department, 2016 Year End Review

C.A.O. Clerk White noted key Department changes since 2010. Road Foreman/Drainage Supervisor McIsaac, Wastewater Foreman Robertson and Water Foreman Metzger provided an overview of department activities last year. Chair Turton thanked staff for their efforts.

MOTION: COW 2017-094

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT the 2016 Public Works Year in Review be received for information.

Carried

17. Road Foreman, Hardtop Maintenance 2017

Road Foreman Mclsaac noted the report lays out three options for maintenance paving.

MOTION: COW 2017-095

Moved By: Mayor Bridge; Seconded By: Councillor Elliott

THAT Council receives the Roads and Drainage Supervisor March 21. 2017 report Hardtop Maintenance 2017 and approves the works outlined for 2017 and 2018 in Option 2 being Sand pad and resurface the 16th Line from Baseline Road to County Road along with approximately 5-6 blocks in the urban area of mill and pave.

Carried

18. Road Foreman, Municipal Drain #116 Tender Results

Road Foreman Mclsaac explained that five companies submitted bids.

MOTION: COW 2017-096

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT Council receives the Public Works Road Foreman report regarding Municipal Drain #116 and awarding the tender to construct the new drain to Marquardt Farm Drainage Ltd for a total amount of \$35,309.00 plus HST.

Carried

19. Wastewater Foreman, Sanitary Manhole Repair Program

Wastewater Foreman Robertson noted the Town would evaluate the new supplier and if qualified future work would be by RFP. Benefits of work done to date were noted. The Chief Building Official will report on whether capacity in the sewage use bylaw can be increased.

MOTION: COW 2017-097

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT Council receives the Wastewater Foreman's March 27. 2017 report Sanitary Manhole Repair Program and approves a test program with Specialty Grouting followed by a proposal request for competitive bids on this work if appropriate.

Carried

Mayor Bridge returned to the Chair

d. Other Business Disclosed as Additional Item

Councillor Colwell reminded Council of the Chamber Achievement Awards on April 27 at the Harriston Legion.

Deputy Mayor Faulkner stated the federal budget removes the 1/3 tax exemption for Council wages. MP Nater asked for a letter opposing the action. A staff report will be provided next Council. IPM 2016 Executive meets Thursday to discuss profit allocation.

Chief Harrow reminded Council and staff of the Clifford spaghetti dinner Friday 5-8 p.m.

13. Motion to Return To Regular Council

RESOLUTION: 2017-074

Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

14. Notices of Motion None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2017-075

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2017-30, Agreement for Palmerston Community Gardens

RESOLUTION: 2017-076

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT By-law 2017-30; to authorize the Mayor and C.A.O. Clerk to execute an Agreement between the Corporation of the Town of Minto and Palmerston Evangelical Missionary Church for a community garden; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2017-31, Authorize Mayor and C.A.O. Clerk to sign documents for purchase from Dennis and Sherry Kaufman 3 Elora Street South, Clifford

RESOLUTION: 2017-077

Moved By: Councillor Turton; Seconded By: Councillor Colwell

THAT By-law 2017-31; to Authorize an agreement with Dennis and Sherry Kaufman, regarding the Town purchasing 3 Elora Street South, Clifford; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2017-32, Budget Adoption By-law

RESOLUTION: 2017-078

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT By-law 2017-32; To adopt the estimates of all sums required during 2017 for purposes of the Municipality; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2017-33, Site Plan Approval Tri-Coat Wood Finishing Ltd, 300 Minto Road, Palmerston

RESOLUTION: 2017-079

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT By-law 2017-33; to Authorize the Execution of a Site Plan Agreement with Tri-coat Wood Finishing Ltd to permit an industrial addition at 300 Minto Road, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2017-34 Authorize Mayor and C.A.O. Clerk to sign documents for sale to Shaun and Kiera Weale

RESOLUTION: 2017-080

Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT By-law 2017-34; to Authorize the Sale of Industrial Lands on Minto Road Palmerston Industrial Park to Shaun and Kiera Weale; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

f. 2017-35 Authorize Mayor and C.A.O. Clerk to sign documents for sale to SHRIMP CANADA 2541260 Ontario Inc.

RESOLUTION: 2017-081

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT By-law 2017-35; to Authorize the Sale of Industrial Lands and first right of refusal for additional lands on Minto Road Palmerston Industrial Park to SHRIMP CANADA 2541260 Ontario Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

g. 2017-36 Confirming Proceedings of April 4, 2017 Committee of the Whole/Council Meeting

RESOLUTION: 2017-082

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT By-law 2017-36; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held April 4, 2017; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 5:30 p.m.

RESOLUTION: 2017-083

Moved By: Councillor Turton; Seconded By: Councillor Colwell

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White

LaunchIt Minto

2016 Year in Review





Thank You to Our Funders





Thank You to Our Partners



Saugeen Economic Development Corporation
A Community Futures Development Corporation





2016 Board Members

- Chair Glen Hall –Minto Chamber of Commerce
- Mayor George Bridge
- Councillor Mary-Lou Colwell – Council Representative
- Belinda Wick-Graham – Town of Minto
- Hope Reidt – Economic Development Planning Committee
- Tony Tsotros – Minto Chamber Representative
- John Mock – Minto Chamber Representative
- Bernice Weber-Passchier - Community at Large
- Irmgard Kuersten-Kirkorian - Community at Large
- Harold DeVries – Business Centre of Guelph Wellington
- Ryan Koeslag – Community at Large
- Somer Gerber – Business Development Coordinator

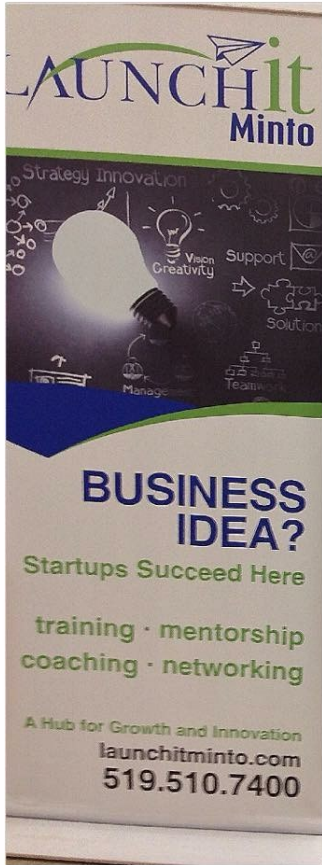
Mentors

- Mayor George Bridge
- Wendy Lockwood – Kimbal Printing
- John Burgess – Kimbal Printing
- John Mohle – Wellington Construction
- Bethany McMullen – Loblaw
- Paul Brown – Brown Insurance
- Heather Watterworth – Creative Worth



BLISSVILLE CEMETERY WASHINGTON COUNTY / 1

Norwell Job Fair April 16'



*Harold DeVries
shaping young
minds!*

Chamber Tent at IPM



Growing with LaunchIt

Ag Business & Crop Inc. named one of the Globe & Mail's "Ten Canadian Business Doing it Right"

Ag Business & Crop Inc. is one of 10 regional winners of the Globe and Mail's Small Business Challenge contest.

The regional awards, which give each winner \$1,500 worth of Telus services or devices, recognize outstanding small businesses in the country's Atlantic, north, west and central regions.

This year's winners are a mix of companies across a wide range of industries from Alberta, British Columbia, Manitoba, Newfoundland, the Northwest Territories and Ontario.



"It's great to see vibrant businesses like these operating in all regions of the country... These businesses are fantastic examples of companies that have built their strength by finding their local niches, and now they're in a position to scale their business into other regions and countries."

Sarah Efron, The Globe & Mail's Small Business Editor and Challenge contest judge



Ag Business & Crop Inc. is passionate about introducing and educating both farmers and agriculture specialists on ground-breaking precision tools, which helps farmers to make 'sound farming' decisions from precision data, while improving their crops and maximizing efficiency in a sustainable way.

We take pride in Ag Business & Crop Inc.'s capability as a leader and an innovator in its industry, and are honored to be counted among the other regional winners.

--

Growing with LaunchIt

April 14, 2016
BFP Ag
Business &
Crop Inc.
celebrated their
Grand Opening
in the
Palmerston
Industrial Park



LaunchIt Tenants

- **Randy Scott Clinical Services**
- **Ian Cubitt, CPA - Business Transition Coach**
- **Christine Newman, RMT**
- **Shelley Fisk – Posh**
- **Phil Naylor – Glen Tara Centre**
- **Johanne Noonan – Infrastructure Ontario**

Events & Training

- 13 Training Sessions
- 195+ attendees
- 11 Small Business Advisory Meetings
 - 35 different businesses assisted
- 4 Lunch & Learn events
 - 38 attendees
- 18 - 1:1 Business Assistance Meetings
 - i.e. social media, business registration, marketing, HR etc.



Events & Training

SKILLS TO SOAR

facebook

Email or phone number
Password
Log In
Back

Facebook for Small Business & Organizations
with Heather Watterworth

October 18, 25 & November 1 • 7:00 - 9:00 p.m.

\$100 per person

This hands-on, three-part workshop will help you understand why your business needs a Facebook page, and how to use it to support your business goals. Learn how to:

- Create a Facebook page for your business or organization
- Plan your next three months of posts
- Grow your community of online supporters

Plus, get tip sheets and templates to use after the sessions.

To register:
info@launchminto.com
519-510-7400

Note: This is a beginner session ideal for small business owners or non-profit/community organizations. A basic understanding of Facebook terms and usage, a personal Facebook profile, and a laptop/computer are required.

All sessions take place at LaunchIt Minto, 1 Elora Street North, Unit #4, Hamilton, ON, N6G 1G0.

© launchminto.com

MONEY MATTERS

LAUNCHit Minto

Customizing Your Sales Strategy
Tuesday, September 6, 2016
7:00 - 9:00 p.m.

\$15 per person

This seminar talks about methods to customize your sales approach for different customers. One size doesn't fit all when making

To register:
info@launchminto.com
519-510-7400

All sessions take place at LaunchIt Minto, 1 Elora Street North, Unit #4, Hamilton, ON, N6G 1G0.

BUSINESS BASICS

LAUNCHit Minto

6 rules of emotional intelligence for small to medium business owner
Thursday, February 11, 2016
7:00 - 9:00 p.m.

\$15 per session

How to Create a Culture and High Performance Workplace
Part of operating a small to medium-sized business, or any business, is understanding how emotions affect our employees, our clients, our customers, our investors, and ourselves. Whether it's dealing with emotion like joy, anger or complacency in the workplace how we manage our emotions can help or hinder our business. Jackie Lawer, founder and CEO of Heart of Culture, will be joining us to discuss the importance of emotional intelligence in building your business and her six rules for doing so. She will impart tips and tricks to improve the EQ health of you and your company.

To register:
info@launchminto.com
519-510-7400

All sessions take place at LaunchIt Minto, 1 Elora Street North, Unit #4, Hamilton, ON, N6G 1G0.

GROW YOUR BUSINESS

LAUNCHit Minto
1 Elora St. N
Harrison, ON
519-510-7400 info@launchminto.com

This LaunchIt event will help you gain information on potential funding and grant opportunities available for your business.

**Thursday November 24, 2016
7-9pm**

SHOW ME THE MONEY!

Representatives from....

- Innovation Guelph
- Guelph-Wellington Business Enterprise Centre
- Sauguen Economic Development Corporation
- Ontario Ministry Agriculture, Food and Rural Affairs
- Ministry of Economic Development Employment and Infrastructure
- Ministry of Research and Innovation

• \$15 per person
• \$25 for 2+ (chamber members)
• \$30 2+ (non chamber members)

- Strategic Planning
- Succession Planning
- Accessing Grant Information & Business Resources
- Financial Check-Up
- Marketing Collaboration

- Customer Service
- Social Media for Business
- Bookkeeping for Business
- Time Management
- Emotional Intelligence for Business
- Sales & Marketing

LIVE2>>LEAD

3 Events

300+
Attendees

\$4500 in Profit

100% Positive
Feedback



LIVE2>>LEAD

JOHN C. MAXWELL
Leadership expert, bestselling author, and coach

SIMON SINEK
Optimistic author, leadership authority

LIZ WISEMAN
Chairman, executive advisor, speaker, and President of the Wiseman Group

DAN CATHY
Chairman, President, and CEO of Oakleaf A

Live2Lead is a half-day, leader development experience designed to equip attendees with new perspectives, practical tools and key takeaways. They'll learn from world-class leadership experts, be prepared to implement a new action plan, and start leading when they get back to the office with renewed passion and commitment.

WHAT YOU'LL GAIN

RENEWED ENERGY
Live2Lead is designed to deliver the very best leadership content that inspires and motivates all who attend.

NEW RELATIONSHIPS
Grow your own leadership as you connect with other influencers in your local community. Expand your network with relationships that produce tangible results.

NEW IDEAS
Live2Lead is a world-class leadership experience packed into a half-day format, full of rich content, key takeaways and easy-to-implement action plans.

Oct 7, 2016
Norgan Theatre
275 Main W, Palmerston
Simulcast Event

Registration 8:00 am
Event Begins 9:00 am
Break
Event Ends 12:30 pm

Tickets available at:
Launchit, Town of Minto
or online at www.norgantheatre.com

Cost: \$50
per person





What people are saying...

- Just wanted to say a great big thank you for providing a much-needed service to those of us navigating through starting a new business.
- I didn't want it to be over, I learned so much and was inspired to push forward with my business. Thank you!
- LaunchIt has been a tremendous help in setting us up and getting the proper forms and permits. I don't know how else we could have done it. Please give all the support you can to LaunchIt, this is a wonderful service and vital for the community.



What people are saying...

- Somer was extremely helpful, patient, and knowledgeable. Every time we contacted her to ask another "dumb" question, she helped. What a wonderful opportunity for businesses, to be able to have contact with LaunchIt.
- The Business Flight Program and Somer have been incredibly helpful starting our business. Having support, experience and recourses at your finger tips gives us peace of mind and makes this whole process a little less scary.

NOTE: My personal shameless plugs

Lunch & Learn

- *Developing the Leader Within You Series*
- *Lunch with John Nater, MP*



“Because of the ‘Save Your Energy’ Lunch & Learn with Westario Power held at LaunchIt on Tuesday, April 26th. CarStar and Minto Auto attended this event and are happy to report that because of it, Carstar was able to find the source of their problem resulting in a \$300 per month savings!”



519-510-7400 or
info@launchitminto.comm



Westario
Power Inc.

LUNCH & LEARN

Tuesday, April 26th
\$15 pp lunch included

SAVE YOUR ENERGY

12:00-1:00pm

Learn money saving tips and tools to
take the sting out of your hydro bill
straight from Westario Power Inc.

Events & Training



*TOTAL # of businesses
that have used LaunchIt
services in 2016...*

1260

+248 from 2015

Pop-Up Shop

- Nov 16th - Dec 10th
- 9 Minto businesses showcased
- It was a great opportunity to connect with the public and tell them about LaunchIt services.
- Positive feedback and requests to do it again in 2017!





LaunchIt Boardroom Usage

- **LaunchIt Board**
- **LaunchIt Training**
- **Chamber Board**
- **Home of the Youth Action Council**
- **IPM Committee Meetings**
- **Harriston Downtown Revitalization Committee**
- **Cultural Roundtable**
- **Savour the Flavours**
- **LaunchIt Mentor / Mentee Meetings**
- **Tenant Usage**
- **Rentals**



What's Ahead in 2017...

Friday October 6,

2017

LIVE 2 >> LEAD

Surrounding Community Outreach

- Wellington North
- Mapleton
- Hanover



What's Ahead in 2017...

- **Bring agriculture related resources and support to Minto with the Elevate Ag Program.**
- **Develop newly formed Sponsorship Committee.**
- **Grow the new Business Flight Program**

Business Flight Program 2.0

Launched Feb 17'



Established in 2014, Launchit Minto assists new businesses to start, grow and succeed. Our signature Business Flight Program (BFP) matches businesses and entrepreneurs with local experts and successful business people for one-on-one mentorship.

The program also includes numerous training and networking opportunities designed to support new and established business owners and strengthen the local economy.

Launchit Minto also offers short- and long-term space to entrepreneurs and individuals enrolled in the Business Flight Program.

Individual office spaces, a private meeting room, boardroom, smart TV, and access to fibre optic WiFi Internet service – all in revitalized downtown Harriston – are just some of the perks of working from Launchit's space.

Visit us and see why Minto is where your business belongs!



1 Elora St. N.
Unit #4
Harriston, ON
N0G 1Z0

519-510-7400
info@launchitminto.com

launchitminto.com

- @LaunchitMinto
- eLaunchitMinto
- eLaunchitMinto



Launchit is a partnership between the Town of Minto and Minto Chamber of Commerce with support from the County of Wellington.



LAUNCHit Minto

Business Flight Program

HELPING BUSINESSES & ENTREPRENEURS SOAR



Are you ready to take the most exciting flight of your life?

The Business Flight Program is ideal for:

- Individuals willing to invest the time and energy into learning how to start or grow their business.
- Existing business owners who want to expand their business, or need support on specific growth challenges (e.g. succession planning, operations management, funding, etc.)

How the Business Flight Program Can Help

Think of Launchit Minto as your flight instructor, helping you learn to be the best pilot possible, leading your business to new heights.

Program Outline

The Business Flight Program is a five-month program. Each monthly module includes:

- 2-HOUR ONLINE TRAINING SESSION
- 2-HOUR IN-CLASS SESSION
- 1-HOUR MENTOR MEETING

Module 1 PRE-FLIGHT BUSINESS PLAN
Expand your business and develop a business plan.

Module 2 DETERMINING YOUR FLIGHT PATH & VALUE PROPOSITION
Conduct market research to refine your business objectives and growth strategies.

Module 3 IN-FLIGHT SAFETY PROCEDURES
Lay the foundation for financial forecasting, government filing and bookkeeping basics for your business.

Module 4 THE IN-FLIGHT EXPERIENCE
Learn to master the art of the customer experience consistently for business success.

Module 5 REACHING ALTITUDE
Develop a marketing plan to understand your target market, improve your sales, and grow brand awareness.

Program Cost

Your \$250 program fee includes:

- Access to the Waterloo-Wellington Community Futures Development Corporation online training library
- 10 hours In-Class Training Sessions (5 x 2 hour sessions)
- 5 hours of one-on-one mentor meetings (5 x 1 hour monthly sessions)
- Access to a Small Business Advisor
- Access to additional Launchit resources, including assistance from our Business Development Coordinator and use of Launchit Minto's boardroom and private meeting room (subject to availability).

Training Partners

Launchit Minto is dedicated to assisting new and existing businesses in Minto with all of their training and education needs. We team up with partner organizations to offer free or low cost training, resources and tools to local businesses, Launchit tenants and Business Flight participants.

How to Participate

Launchit Minto accepts new Business Flight Program participants on a continual basis.

Contact our Business Development Coordinator to arrange an interview to discuss your business or idea and learn more about how we can help.

Logos: BUSINESS CENTRE, Innovation Guelph, Minto, and others.

Contact: 519-510-7400
info@launchitminto.com

LaunchIt Minto



I am writing to advise that Peel Regional Council approved the below resolution at its meeting held on Thursday, March 9, 2017. This resolution is provided to you for your information only.

Resolution 2017-185:

Whereas the Community Water Fluoridation Committee (CWFC) was established on February 11, 2016 to closely examine the current practice of water fluoridation in the Region of Peel and make recommendations to Regional Council on community water fluoridation in Peel;

And whereas, over the past year the CWFC has reviewed information and research related to the effectiveness, safety and cost of community water fluoridation using hydrofluorosilicic acid and heard from a number of experts and stakeholders;

And whereas, Regional Council has supported the Committee's recommendation to advocate to the provincial government that they clarify and assume their legislative role in community water fluoridation;

Therefore be it resolved, that while waiting for the Province to respond to the above request:

- a) The Region of Peel undertake to reduce the concentration of fluoride in Peel's lake-based municipal water supply, adjusting it to the lowest level in accordance with provincial standards for the prevention of tooth decay;
- b) And further, that the Region of Peel modify the fluoride additive used in the Region's water supply to reduce the levels of residual components; substituting a fluoride additive from calcium fluoride or such other source as will have the desired effect of reducing the levels of residual components;
- c) And further, that Peel Public Health reaffirms its commitment to ongoing monitoring of the oral health status of Peel residents – especially children of school age – as well as relevant evidence on the effectiveness and safety of community water fluoridation;
- d) And further, that the CWFC suspend meetings until such time as the Province clarifies its role in community fluoridation; or until such time as Regional Council reconvenes the Committee;
- e) And further, that copies of this resolution be circulated to the Region of York (which receives a portion of their water supply from the Region of Peel), all Ontario municipalities and all Peel-area MPPs.

Thank you

Summer MacGregor

Legislative Assistant

Clerk's Division, Legislative Services

10 Peel Centre Drive, Suite A

Brampton, ON L6T 4B9

Phone: (905) 791-7800 ext. 4465 Email: Summer.macgregor@peelregion.ca

Ombudsman Paul Dubé's one-year anniversary with the Office, our first systemic municipal investigation, and more.

[View this email in your browser](#)



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Facebook



LinkedIn

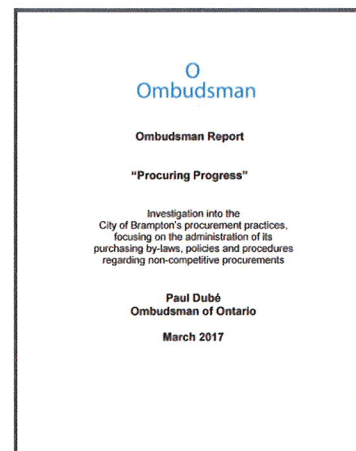


OMBUDSMAN'S MARCH MESSAGE

In this month's message, Ombudsman Paul Dubé celebrates his first anniversary with the Office and the growth of our energetic team, and reflects upon the Office's work. "We need to continue to drive positive change and demonstrate our value to the people of Ontario," he remarks. [Read his Message here.](#)

PROCURING PROGRESS

On March 6, 2017, Ombudsman Dubé released his first systemic investigation involving a municipality. Procuring Progress examines non-competitive procurement in the City of Brampton. In the investigation, Ombudsman Dubé found no evidence of maladministration, but did recommend best practices to improve the city's existing procedures. [Read the report here.](#)





OUTREACH EVENTS

In mid-March, Ombudsman Dubé met with Professor Kimiyoshi Toyama, to contribute to Professor Toyama's research on municipal oversight. Professor Toyama is president of the Japanese Association for Ombudsman Studies, visiting Canada to meet with various ombuds.

OUTREACH EVENTS

On March 24, Ombudsman Dubé attended a conference hosted by the [Centre for Addiction and Mental Health](#) to discuss his recent systemic investigation into services for adults with developmental disabilities in crisis. [Read his speech here.](#)



UPCOMING OUTREACH

April is already shaping up to be a busy month for outreach at the Ombudsman's Office. Early in the month, staff will be at the [National Business Improvement Area Association](#) conference. Later on, Ombudsman Dubé will be addressing the [Ontario Association on Developmental Disabilities](#), and we'll also be attending an event hosted by [Parents Engaged in Education](#).

CASE SUMMARY

A woman who was seriously injured in a car accident contacted us after waiting seven months to receive her application for ODSP benefits. [Read what happened when our staff stepped in.](#)

Case Summary

PAINFUL DELAY

Ombudsman
ONTARIO

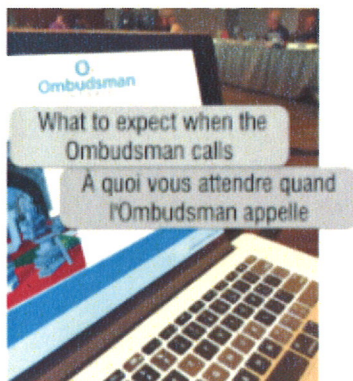


UNIVERSITY RESOURCES

On February 16, 2017, Wendy Ray, General Counsel, and Sue Haslam, Director of Investigations, spoke at the [Ontario Universities Registrars' Association's 2017 Annual Conference](#) on how Ombudsman Dubé works with universities to resolve complaints. [Watch the complete video on our website.](#)

CAREERS WITH THE OMBUDSMAN

Are you looking for a challenging and rewarding career? We're looking for Investigators, Early Resolution Officers, Communication Officers, Administrative Assistants and Information Officers. [Click here to learn more about what it means to be a part of our Office.](#)



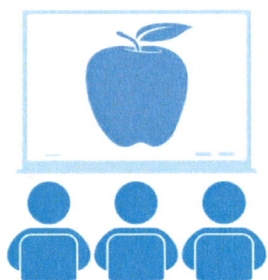
FRENCH WEBINAR

Just this past week, we hosted a French webinar for municipalities and school boards. Would you or a colleague like to hear more about our processes in French? You can watch our webinar online [here](#). [The English versions can be viewed anytime on our website here.](#)

MUNICIPAL CASE SUMMARY

A woman's Ontario Works case worker suspended her benefits, claiming she had received a settlement that meant she was no longer entitled to them. The woman

was unable to pay rent and contacted our Office for help. After Ombudsman staff intervened, Ontario Works discovered the settlement had no effect on her benefits entitlement and that her benefits were being withheld in error. Ontario Works provided the woman with her benefit payments and she was able to pay her rent.



SCHOOL BOARD CASE SUMMARY

A mother reached out to our Office after her complaints to the school's principal about the bullying her son was experiencing had not been addressed. We explained to her that we are an Office of last resort, and facilitated communication between the school board superintendent and the woman.

NEW JURISDICTION: BROADER PUBLIC SECTOR CASES

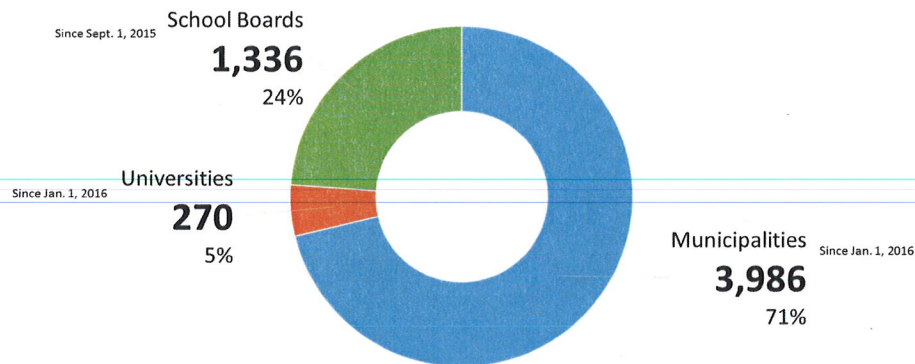
We handle more than 22,000 complaints a year – most are about Ontario government bodies, but we now oversee municipalities, universities and school boards as well.

Here's a look at how those latter complaints break down:
Since Jan. 1 2016, we've dealt with 3,986 municipal & 270 university cases; since Sept. 1 2015, we've handled 1,336 school board cases.

[Learn more here](#)



Broader public sector complaints to date



File a complaint or contact us here

The Ombudsman is an independent officer of the Ontario legislature who conducts oversight of provincial government agencies and municipalities, universities and school boards. Ombudsman Paul Dubé began his five-year term on April 1, 2016.

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**MUNICIPALITY OF PORT HOPE
RESOLUTION**

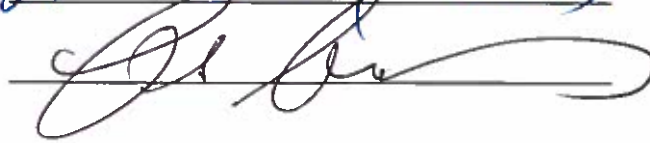
Date: 04 Apr 2017

23/2017

MOVED BY:

 (Blecker)

SECONDED BY:



WHEREAS all forms of incineration of waste, including Gasification, Plasma Arc, Pyrolysis, Energy-from Waste, Combustion and all other forms of burning of waste, produce very large quantities of deadly and/or health destroying substances that cause cancer, heart and circulatory disease, birth defects, mental disease and much more;

AND WHEREAS safe and environmentally friendly alternative means of waste-disposal management are available, including reduction, reuse, recycling, properly insulated landfill and other;

AND WHEREAS incineration is not banned in Bill 151;

AND WHEREAS incineration is explicitly condoned in the document "Strategy for a WASTE-FREE ONTARIO Building the CIRCULAR ECONOMY" released by the Government of Ontario in December 2016 (see page 10; emphasis added here: "Although **energy from waste and alternative fuels are permitted as waste management options**, these methods will not count towards diversion in Ontario");

AND WHEREAS with the latter statement, that energy-from-waste will nevertheless not count toward diversion, it is already acknowledged that incineration does not contribute to the circular economy; and in fact incineration is incompatible with a circular economy;

AND WHEREAS for the reasons given in paragraphs 1 and 2 above, incineration should not be performed in Ontario;

AND WHEREAS the Ontario Ministry of Energy announced on 27 September 2016 that it is suspending Energy-from-Waste projects (see https://news.ontario.ca/mei/en/2016/09/ontario-suspends-large-renewable-energy-procurement.html?utm_source=ondemand&utm_medium=email&utm_campaign=p), therewith removing a major impediment to obtaining political agreement on an outright ban on incinerators;

NOW THEREFORE BE IT RESOLVED THAT the Ontario Minister of the Environment and Climate Change be requested to revise existing legislation, to **explicitly ban construction of incinerators, and phase out use of existing incinerators, in Ontario;**

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier of Ontario, the Minister of the Environment and Climate Change, the Minister of Energy, Lou Rinaldi, MPP for Northumberland-Quinte West, the Association of Municipalities of Ontario (AMO), the Chiefs of Ontario (COO) and all Ontario Municipalities.



Mayor R.J. Sanderson

RECEIVED APR 04 2017



March 29, 2017

His Worship George Bridge
Mayor
Town of Minto
5941 Highway 89
Harriston ON N0G 1Z0

Dear Mayor Bridge:

I am pleased to advise you that the Town of Minto has been selected for funding through the Ministry of Transportation's 2017-18 Connecting Links Program.

As announced by the Premier in February 2016, the province will provide \$25 million for this program in 2017-18. Annual funding will increase to \$30 million by 2018-19.

The ministry's maximum provincial contribution for your project is \$987,665 towards the reconstruction of Elora Street in Clifford.

Ministry staff will follow up with your municipality to provide the contribution agreement and discuss the milestones and other requirements that must be met. Once the ministry receives your signed agreement, accompanied with a council resolution, we will execute the agreement to enable your project to proceed without delay.

I look forward to continuing our cooperative relationship and wish you success with your project.

Sincerely,


A handwritten signature in black ink, appearing to read "Steven Del Duca".

Steven Del Duca
Minister

c. Bill White, CAO/Clerk

2nd Annual Community Fundraiser



CRIME  STOPPERS
GUELPH WELLINGTON
1-800-222-TIPS (8477)

MULCH SALE



\$6 bag
Cash & Carry

while quantities last

SAT APR 29th

8am-12noon

YOUNG'S HOME HARDWARE
525 Main Street, N., Mount Forest



www.csgw.tips

—all proceeds to CSGW—



FOR IMMEDIATE RELEASE
April 7, 2017

MPPs unanimously support *Rea and Walter Act*

Randy Pettapiece's firefighter safety bill passes 2nd reading in the Ontario Legislature

(Queen's Park) – The *Rea and Walter Act*—a bill that would give firefighters better information to fight fires—cleared a major hurdle yesterday in the Ontario legislature, where MPPs unanimously supported it.

"For local firefighters and those across the province, this is a very encouraging result," said Perth-Wellington MPP Randy Pettapiece, who introduced the bill. "This is a critical issue affecting firefighter safety, and I'm grateful that all parties could get behind the solution we proposed."

The bill is named in honour of two North Perth Fire Service members, Ken Rea and Ray Walter, who died battling a fire in March 2011. That tragedy happened when the roof of the Listowel Dollar Stop collapsed.

Pettapiece's legislation addresses one of the contributing factors in that tragedy: firefighters had no way to know the building used truss and lightweight construction.

The bill would require commercial and industrial buildings, as well as multi-family dwellings of three or more units, except townhouses, to display an emblem alerting fire crews to a building's use of truss and lightweight construction.

"Truss and lightweight construction, when exposed to fire, can pose serious risks to responding firefighters. The best way to minimize their risk is to maximize their information," Pettapiece explained during the debate.

Support for the bill from all parties was immediately apparent.

"[This] is a good bill," said Algoma-Manitoulin MPP Michael Mantha representing the NDP. "It's straightforward for what it is trying to accomplish. Keeping our Ontario firefighters safe is something that we can all agree on."

"What the member for Perth-Wellington is proposing is just basic common sense," he added.

Nickel Belt MPP France Gelinis noted that a delegation from Sudbury attended the memorial service in Listowel for Rea and Walter. She also urged the government to allow the bill to move forward through third and final reading.

It is up to the Liberal government to allow the bill to go to the committee stage for possible amendments, and be reintroduced for a final vote in the legislature.

Liberal MPP Kathryn McGarry, also the Minister of Natural Resources, congratulated Pettapiece, saying she “could not be more supportive” of the bill.

For years, many firefighters have called on the province to mandate that truss- and lightweight-constructed buildings be identified. In 2012, North Perth fire chief Ed Smith brought forward a resolution adopted at the Ontario Association of Fire Chiefs (O AFC).

In September 2016, O AFC reaffirmed its support with a resolution supporting the *Rea and Walter Act*.

Other jurisdictions including New Jersey, New York, Illinois and Florida have all passed state legislation similar to Pettapiece’s bill.

“But you don’t need to go to Florida to see examples of proven leadership on this issue. You just need to go to Perth-Wellington and to meet some of the people I’m privileged to represent,” Pettapiece told the legislature.

Many local municipalities already require buildings using truss and lightweight construction to post an emblem by their door. Pettapiece modeled his bill on existing bylaws in the City of Stratford and municipalities including West Perth, Perth East and Perth South.

To help craft the *Rea and Walter Act*, Pettapiece sought advice from local firefighters. He worked closely with fire chiefs including Chris Harrow (Minto), John Paradis (Stratford), Bill Hunter (Perth East & West Perth) and Ed Smith (North Perth).

He also credited Mike Lukachko, who advocated for the Stratford bylaw, and recognized Rick Richardson, chief of Mapleton Fire/Rescue, and Richard Anderson, chief of the Town of St. Marys Fire Department. All attended the debate.

In total, about 40 people were at Queen’s Park yesterday to attend the debate, including firefighters from Perth-Wellington and across the province.

“So many people in our riding have worked very hard, over several years, to push the province to identify truss and lightweight construction,” Pettapiece said.

At the end of his remarks, Pettapiece recognized members of the Rea and Walter families sitting in the gallery for the debate.

“It was a difficult day, but their support and participation means everything,” he later concluded. “As a community, we owe them so much.”

- 30 -

Randy Pettapiece, MPP | 416-325-3400 | www.pettapiece.ca

Attached: Hansard record of debate
Photos from April 6, 2017 at the Ontario Legislature

Link to download hi-res photos: <https://www.flickr.com/photos/randypettapiecempp/>





Private Members' Public Business

Rea and Walter Act (Truss and Lightweight Construction Identification), 2017 / Loi Rea et Walter de 2017 sur l'identification des composants structuraux à ossature légère

Mr. Pettapiece moved second reading of the following bill:

Bill 105, An Act governing the identification of truss and lightweight construction in buildings / Projet de loi 105, Loi régissant l'identification des composants structuraux à ossature légère incorporés aux bâtiments.

Mr. Randy Pettapiece: In introducing the Rea and Walter Act, I'm aware that it recalls a heartbreaking chapter in the history of our area. It's also a painful chapter for firefighters across the province and beyond.

Six years ago, on March 17, 2011, fire engulfed a dollar store in downtown Listowel. That fire claimed the lives of two North Perth volunteer firefighters, Ken Rea and Ray Walter.

Ken Rea was 56. He was a board member for victim services of Perth county, and for 37 years, he was a volunteer firefighter, becoming deputy district chief at the Atwood station.

Ray Walter was 30. He was vice-president of the Kinsmen Club of Listowel and joined the volunteer fire department in 2008.

Ken and Ray were inside the dollar store as the fire spread. They were searching for possible victims; they were searching for the source of the fire. Suddenly, the roof collapsed, leaving Ken and Ray with no escape. Rescue was impossible.

I was in town that day with former member Tim Hudak. We saw the dark, black, heavy smoke. We heard rumours that someone was hurt or killed in the blaze.

My first thought was of my son, also a North Perth volunteer firefighter. You can imagine my concern. But he was safe, taking phone calls pouring in to the Monkton station.

The memorial service was held a week later. It drew thousands of firefighters, paramedics and police officers from across Canada and the United States. It was a tremendous show of support for our community's devastating loss.

Investigations followed, and they revealed what firefighters did not know, what they could not have known, on that day: Initially undetected, the fire started behind some insulation and was degrading the lightweight wooden roof trusses. Collapse was inevitable.

This afternoon, I will explain how the Rea and Walter Act will give firefighters better information, which they can use to plan their attack in situations like this.

I intend to do three things: I'll describe truss and lightweight construction, or TLC, and why it matters; I'll explain how the bill uses a practical and proven way to identify TLC; and I'll show broad support for this bill.

Truss and lightweight construction, when exposed to fire, can pose serious risks to responding firefighters. The best way to minimize their risk is to maximize their information. Ultimately, that's what TLC identification is about and what this bill would do.

First, we need to understand truss and lightweight construction. TLC is increasingly commonplace as a building method. It refers to wood-frame building materials where the roof- or floor-supporting systems are constructed of lightweight, prefabricated materials. Wooden I-beams pose the same issue and are also addressed in our bill.

So what's the problem? The problem is not TLC. Modern homes use it, and many commercial and industrial buildings use it. These buildings are safe. The problem is what happens when lightweight construction is exposed to fire. While traditional floor joists burn in about 15 minutes, pre-engineered joists can take only about six minutes to burn—six minutes. They don't even have to be on fire to pose a danger. High heat can make the wood unstable by melting the glue that holds the joists together.

Suppose you're a firefighter arriving at the scene of a blaze. You probably arrived in about five minutes, as the average fire department response time is between four and six minutes. As an incident commander, you immediately face a critical decision: Do

you advance to the building's roof or floor to fight the fire at its source, or do you fight it from other angles in other ways?

In many buildings, you might have the time and opportunity to advance, but if the building uses TLC, time might have run out. These joists are already beginning to burn. The roof or floor may already be on the brink of collapse, and you have no way to know.

Fire crews cannot be expected to know the construction type of every building every time they pull up to a fire. But there is a way: by identifying truss- and lightweight-constructed buildings, to get them better information. That's where the Rea and Walter Act comes in.

It brings me to my second point. Placarding, as set out in the bill, is a practical and proven way to identify truss- and lightweight-constructed buildings. It's practical because it starts with something as simple as a sticker. The bill requires a round, reflective emblem with a white background and a red border to be displayed on buildings using TLC. There will be three types:

- "F" decals if only the floor of the building uses TLC;
- "R" decals if only the roof of the building uses TLC; and
- "FR" decals if both the floor and the roof of the building use TLC.

These requirements are set out in the proposed amendments to both the building code, affecting new buildings, and the Fire Protection and Prevention Act, affecting existing buildings. They would apply to commercial and industrial buildings as well as multi-family dwellings of three or more units, other than townhouses.

To building owners and to building inspectors, the impact of such an emblem is negligible, but to firefighters, its impact is invaluable.

What about insurance rates? According to the Insurance Bureau of Canada, they would be unaffected. We checked. We also checked into other jurisdictions that recognize the need to identify truss and lightweight construction. New Jersey, New York, Illinois and Florida have all passed state legislation to require it. It's my understanding that the

three emblems, F, R and FR, are standardized and recognized across many jurisdictions. If they can do it, why can't we?

But you don't need to go to Florida to see examples of proven leadership on this issue. You just need to go to Perth-Wellington and to meet some of the people I'm privileged to represent. These emblems are already in use in the city of Stratford. Firefighter Mike Lukachko, who is here today, helped persuade the city council to pass a bylaw.

Other communities I represent, including the township of Perth East, the municipality of West Perth and the township of Perth South, have also passed bylaws. North Huron did too, and I want to thank the member from Huron-Bruce for allowing me to help install a decal at her constituency office.

The movement is growing, Madam Speaker, and it demonstrates my third and final point: Support for this initiative is clear and overwhelming. I have received dozens of supportive letters and emails from municipalities and fire departments. The township of Maple and its fire chief, Rick Richardson, who is here today, wrote, "I believe that making more fire department personnel aware of these risks will save lives for future firefighters."

In Stratford, Chief John Paradis describes the bill as another tool in the tool box to identify potential hazards prior to sending firefighters inside a burning structure. Paradis adds that the city's efforts "are having a positive reception from business owners, who are more than happy to support the safety of their local firefighters."

From the town of Erin, Fire Chief Dan Callaghan wrote, "This proposed bill will save lives of firefighters in the future ... Knowledge is protection."

South Stormont fire chief Gilles Crepeau wrote, "I am the chief of 100 volunteers, who fully support this bill."

And there are many more.

I have spoken to firefighters across the province. I have been to Carleton Place, Northumberland county, Windsor, Essex and Kenora. I have also talked to the Ontario fire marshal's office, the Ontario Building Officials Association, the Ontario Professional

Fire Fighters Association and the Ontario Association of Fire Chiefs. I have met with the Minister of Community Safety and her staff, and I appreciate their interest and advice.

But I must emphasize, the momentum to identify TLC did not begin yesterday and did not begin with me. It began years ago, thanks to the efforts of North Perth Fire Chief Ed Smith. In 2012, Chief Smith introduced a resolution to the Ontario Association of Fire Chiefs. It petitioned the province that certain lightweight-constructed buildings should have a standard plaque. He was successful and continued to speak up. Many others did too.

Last June, I met with Mike Lukachko and fire chiefs Ed Smith of North Perth, Chris Harrow of the town of Minto, John Paradis of Stratford and Bill Hunter of Perth East and West Perth. They're also here today, and so are Neil Anderson, Stratford's deputy chief; Richard Anderson, chief with the town of St. Marys; and certainly many others. Thank you for coming today.

In September, the Ontario Association of Fire Chiefs passed a resolution of support for our bill. I want to thank the OAFIC, which represents the chief fire officers of the 449 municipal fire departments in Ontario, for their support. In particular, I want to thank Chief Harrow, who serves on the board of directors, for his leadership. To all of these people and many others I've missed, I want to thank you for your advice and your support.

To conclude, Madam Speaker, I say this: Throughout our province, we have dedicated professional firefighters and volunteer firefighters to keep us safe. Often they do that at considerable risk to their own safety. Again, to minimize their risk, we have to maximize their information. Our bill does just that. This issue is important enough to warrant a province-wide solution, not just a patchwork of local bylaws.

Finally, I want to recognize the Rea and Walter families. The Rea family is up there, and the Walter family is over here.

The Walter family: Ray's widow, Holly, is here; his father, Ron; his mother, Rosemary; his sister, Rachel; and Holly's partner, Andy, and her mother, Linda.

Louise Rea, Ken's widow, has also made the journey to Queen's Park to be with us today.

Thank you to each of you and to all the firefighters and municipal officials for making the trip to Queen's Park. As community leaders, your presence means so much and you deserve our full support. I look forward to the debate this afternoon.

Thank you, Madam Speaker.

The Deputy Speaker (Ms. Soo Wong): Further debate.

Mr. Michael Mantha: Again, it's always a privilege and an honour to stand on behalf of the good people of Algoma–Manitoulin, and to speak to my colleague's bill, Bill 105, the Rea and Walter Act.

Let me start by saying that this is a good bill. It's straightforward for what it is trying to accomplish. Keeping our Ontario firefighters safe is something that we can all agree on. In Algoma–Manitoulin, the firefighters across my riding are incredible, dedicated women and men who have always put the needs of their communities first. Our firefighters are out in their communities every week fighting house fires and saving lives.

What the member for Perth–Wellington is proposing is just basic common sense.

Not that long ago in Elliot Lake, we suffered a great tragedy with the Elliot Lake mall collapse. I had a high respect for firefighters before, but, along with our paramedics, the OPP, the mine-rescue people and the firefighters who are there, I take my hat off to you men and women. You do amazing, amazing work.

When our firefighters are going into a burning house, a crumbling building, a disaster, they're always at risk. It's an even greater risk when they don't have the full story of what type of building they are entering into and whether there is a high risk that it may collapse suddenly.

Tests conducted by the National Research Council of Canada have shown that there is a greater risk of structural failure during a fire when a building is built out of truss and lightweight material. A building can collapse during a fire in as little as six minutes. For firefighters, when seconds make the difference between a building collapsing and everyone making it out, having a sign for what type of building material was used could really help inform our firefighters in making the right call.

The bill that the MPP from Perth–Wellington is introducing can potentially save lives of firefighters. For that, I commend him for his work on this. Similar bylaws have been successfully implemented in Ontario at the municipal level in various regions in Perth as well as in the town of Stratford.

Giving firefighters the tools and knowledge to do their job, we can all agree, is key to creating safer communities and lowering the number of tragedies that follow from house fires. But not every community in Ontario has firefighters who are given the tools and funds to protect their residents from fire.

Last week, the Toronto Star came out with an investigative report on fire-related deaths on First Nations across Canada. Between 2010 and 2016, there have been over 44 fire-related deaths on First Nations in Ontario. Currently, if you're living on a First Nation, the chances of dying in a house fire are 10 times higher than in the rest of the country. This is unacceptable. There's no reason that this should be the reality for many of our First Nations communities.

These fires are a crisis for many of our Ontario First Nations, especially in northern Ontario. While it's important that this bill that my colleague has proposed passes, we also need to make sure that our First Nations communities are given the resources they need to keep their communities safe from fire.

A year ago, the Pikangikum First Nation community lost six adults and three children to a house fire. Last week, Grand Chief Alvin Fiddler of the Nishnawbe Aski Nation, which represents 49 First Nations in northern Ontario, sent a letter to Ontario's chief coroner asking for an inquest that would examine the cause of these tragic fires. Our First Nations leaders have heard nothing but silence from this province. They are still waiting for a response from this government on this very issue.

If the federal government is not meeting their obligations to Ontario First Nations, the province has a role to play in holding them accountable. If the government committed to examining the causes of these deaths, we would have data on how to prevent these kinds of tragedies in the future. Fire safety is a real concern for these communities. Let's make sure that the voices of First Nations are heard.

It's good that we are proposing bills like this one today. It will help make our firefighters safer. But last year, when the Pikangikum First Nation could only respond to that tragic

house fire with one fire truck, no water and their reserve fire chief as the only firefighter for that community—we've got problems. That's not just a safety risk for firefighters; that's a safety risk for the entire community.

I wanted to bring this to the attention of the House because Bill 105, proposed by the MPP from Perth–Wellington, is putting in new protections for our province's firefighters. It's a good initiative. But there are still a lot of issues across the province in northern Ontario First Nations that have been neglected by federal and provincial governments. I commend the member once again.

I tip my hat each and every day to the firefighters, men and women, across this province who are here today and across the country.

The Deputy Speaker (Ms. Soo Wong): Further debate?

Mr. Han Dong: I'm always pleased to rise in this House and speak on behalf of the constituents of the great riding of Trinity–Spadina. I'm speaking in support of this great bill. I want to thank the member from Perth–Wellington for bringing this legislation forward.

First off, what happened in North Perth six years ago was a terrible tragedy. My condolences go out to the families and friends and the community. This bill brings forward a good opportunity for further discussion on the conditions our firefighters work in. They do a tremendous job every day in the face of life-threatening conditions, and, for that, we're in debt to them forever.

I would also like to take this opportunity to thank them for the other work they do in our communities, which is going out there, attending events and making sure the community is strengthened and welcoming, especially to those newcomers into our community.

In addition to analyzing what the proposed legislation is bringing forward, we would like to explore alternative approaches that could meet the intent of the bill, which is to give firefighters the information they need to keep them safe when responding to an incident.

Fire safety and protecting our dedicated firefighters is an important issue for everyone. Ontario is one of the leading jurisdictions in the world when it comes to fire safety and delivery of fire services. Ontario's firefighters are respected worldwide for the outstanding work they do in emergency response and fire safety education.

Enhanced fire codes and fire prevention awareness have changed the landscape for our province's firefighters. Between 1995 and 2015, the annual number of fires in Ontario, excluding federal and First Nation properties, dropped by almost 45%. There will always be years when the number of fires jumps. In 2015, for example, we experienced a year-over-year increase in fires. Overall, however, the number of fires, and fire-related deaths, is trending downward.

We want to see that trend continue, and must start to address the gaps in the Fire Protection and Prevention Act, to improve fire safety. The act is almost 20 years old, and has not been modernized to keep pace with advancements in technology and new challenges.

Some challenges, including training, standardized fire code inspections, dispatch and greater public information are contained in a number of coroners' inquests and, most recently, an inquest into house fires in Whitby and East Gwillimbury which took the lives of eight people.

This is why our government launched the Fire Safety Technical Table, in which the Minister of Community Safety and Correctional Services meets with fire chiefs, fire safety representatives and municipal representatives to examine current and emerging fire safety challenges and opportunities. The input and advice from this table will inform the ministry's recommendations to enhance fire safety in Ontario and help to ensure that our firefighters return home safe to their families.

We know from prior experience that the round table approach works. In early 2012, the fire marshal set up a technical advisory committee to recommend new initiatives to better protect residents in licensed retirement homes and care facilities. This committee included expert representation from the firefighter community, community stakeholders and owners and operators of retirement homes and care facilities. Aided by their excellent work, Ontario became the first province to make automatic sprinklers mandatory in these buildings.

We are looking for frank and open discussions, using the same evidence-based thinking that was part of the Technical Advisory Committee.

I'm very pleased to speak to this private member's bill, brought forward by my good friend across the floor. Thank you very much for this opportunity.

The Deputy Speaker (Ms. Soo Wong): Further debate?

Mr. Bill Walker: I'm pleased to rise and speak in support of the Rea and Walter Act, a bill that aims to reduce the risk of firefighter injuries and deaths and to save lives.

I have the greatest respect for our firefighters, both volunteer and professional, and I extend a sincere thank you to those in the audience and those listening at home, and to every firefighter who has ever served in our community, and to their families, for your dedicated service.

Firefighters are our first responders, and they risk their own lives every day to keep our communities safe. Today it's our turn to ensure that we keep them safe, by passing Bill 105. The Rea and Walter Act would achieve this by ensuring that firefighters know when they're battling fires in buildings of lightweight construction framing. This includes lightweight truss roof assemblies and lightweight truss floor joists, all of which pose an added hazard of injuries and deaths, and whose use in home construction has become widespread.

Bill 105 would compel that such material, used in commercial and industrial buildings, as well as dwellings of three or more units other than a townhouse, be identified and visible to the firefighters, alerting them to the presence of volatile material that rapidly loses strength when exposed to fire.

In fact, structures using truss and lightweight framing can fail and collapse in as little as six minutes. Using a display emblem on those products is the kind of safety piece that could have prevented the deaths of Ken Rea and Ray Walter, two volunteer firefighters who lost their lives in 2011 when a roof they were on collapsed in a fire. I extend my sincere condolences to the family members joining us here in Queen's Park today, and thank them for their families' service.

Speaker, we can manage risk only if we can recognize the risk in a given scenario. We know that firefighters don't have the ability to accurately recognize lightweight construction hazards. This is why they've been asking for years that truss- and lightweight-constructed buildings be identified. This marker would help them better assess the risks, so they can decide how best to respond and fight the fire.

Bill 105 is based on the resolution and feedback presented by the fire chief of North Perth, Ed Smith, which the Ontario Association of Fire Chiefs, OAFC, supported.

I commend my colleague Perth–Wellington MPP Randy Pettapiece for listening and responding to their call, and for all of his dedication and passion to make sure that this bill becomes a reality.

I'm privileged to know many firefighters, specifically, of course, in my riding of Bruce–Grey–Owen Sound, who support this labelling system, as it will enhance their safety and operational effectiveness.

Firefighter safety should be the number one priority of any fire service organization. I encourage all of us to ensure speedy passage of Bill 105, and reduce the risk of death and injuries to firefighters in Ontario. I close by saying, once again, thank you for your dedicated service.

The Deputy Speaker (Ms. Soo Wong): Further debate?

M^{me} France Gélinas: I too want to thank everybody who has come in today to take in the proceedings on Bill 105, An Act governing the identification of truss and lightweight construction in buildings.

I think I have shared this with the House before: My husband has been a professional firefighter for the city of Greater Sudbury and has fought many, many fires that have not gone right.

I can tell you that March 17, 2011, will be remembered for a long time in firefighters' families as the day that deputy district chief Rea and firefighter Walter lost their lives in North Perth at the Listowel Dollar Stop store fire. A delegation from Sudbury went down the following week, on March 24, 2011, to help the community do a last send-off to those two firefighters who lost their lives.

There was lots to be learned from this fire. When the fire department went in, they didn't know that there had been some roofing work done on the building at the time, earlier that day. They didn't know that the roofing work had sparked a blaze that burned undetected for upwards of 40 minutes before light smoke started to be seen. They didn't know that the fire, hidden from sight and hidden from their thermal-imaging camera, was behind insulation and behind the store's ceiling tiles, and had basically eaten away at the building's lightweight-engineered wooden roof trusses. They couldn't have known that the roof was only moments away from collapsing when they stepped inside, doing what they are trained to do: rescuing people, looking at how the fire started and putting it out.

There's lots of risk being firefighters, and we thank you, each and every one of you, for what you do, but if there is a way that we can make your work safer, then all of us in this chamber have a responsibility to do this.

I thank the member for bringing a bill forward that has the possibility to save lives. How could we not move ahead? I've listened to all sides and right now it looks like there is good support for this bill. I urge the government to move fast on the implementation of this bill. Asking that labelling be added to structures that use this lightweight material is something doable. It's something that some municipalities have taken upon themselves to do already. It is our responsibility as legislators to do this, the sooner the better, so that the families of deputy chief Rea and firefighter Walter are the last ones to have to go through the consequences of not knowing what kind of building material is there.

Don't get me wrong: There is a place for pre-building inspection and there is a place for pre-planning. I know that every fire department does this. I can tell you that in Sudbury they do this every week, where they go into each and every one of the buildings in town and they do pre-plans and they take notes and they prepare for the worst. But things could always go badly. If you have it there and it is labelled right there as you are about to enter a building, it will make all the difference. It's something that the industry is willing to do. It is something that has been well-researched by my colleague to make sure that there is no downside to this. There is no pushback to this. This is a win-win, something that we can move on right here, right now, and that will protect the men and women who have chosen to protect us by becoming firefighters. I think we owe it to them to do the right thing.

One other piece of knowledge has come from this deadly fire, and it is that we now have fire—I forgot the name. We call them fire spotters, but I think there's a more technical term for them. If you're going to do roofing, if you're going to use a torch or if you're going to use any other sort of fire material close to a building, then there has to be somebody who comes every hour and does an inspection. There has to be somebody there for three hours after the work is done to see if a spark has started something somewhere that could lead to a fire.

Those were hard lessons for the family of deputy chief Rea and the family of firefighter Walter to learn. But those are hard lessons that have been learned throughout fire departments in Ontario, and that are now being implemented through the fire code.

I am deeply sorry for your loss. Today I can guarantee you that the NDP will vote in favour of such a bill and push the government to make it through third and final reading and royal assent.

The Deputy Speaker (Ms. Soo Wong): Further debate?

Hon. Kathryn McGarry: It's my pleasure to rise in the House this afternoon to add some comments to Bill 105 on behalf of my constituents in the fine riding of Cambridge.

It's interesting that the member has chosen today to bring forward his private member's bill, and I know it was due to the numbering. But it's interesting and a very curious fact that this is the one-year anniversary of the PTSD legislation that was passed here in the House in order to really provide our first responders with the ability to have their trauma, due to circumstances, including this one, potentially, the one that the member is talking about—it's great that they're able to get the help that they need.

As we know, first responders, including firefighters, are twice as likely to suffer from PTSD from the cumulative effects that happen in their jobs. I worked very closely in my time as a critical care nurse with first responders. We were often the ones to accept the patients who came in through the door, usually accompanied by paramedics, but fire and police as well. I often thought about those situations that weren't addressed by us in the emergency department and the types of situations that firefighters, police officers and paramedics saw in the field. I can imagine, on that day in Listowel, how horrifying it was, not just for the residents but also for the first responders there. So I wanted to give my shout-out again to the first responders; as we often say, as we, the public, are

running away from dangerous situations, they, the first responders, are running into those burning buildings and running towards that danger in order to protect the public.

I could not be more supportive of this private member's bill, Bill 105, An Act governing the identification of truss and lightweight construction in buildings. I want to add my congratulations to the member opposite for bringing this important piece forward. I think we all around this House—you've heard already the comments in the House—believe that first responders do an incredible job. I had first-hand knowledge of it. I used to see and debrief, sometimes, with my first responder colleagues after a critical incident that happened in the community, and I just can't give more warm praise to the people, the men and women, who put themselves in danger because of this.

I also fully believe that this is an opportunity to be able to address some of the requirements that we need to add to further protect those men and women who do so much for our community.

If I could, Speaker, I wanted to just go over a little bit of the fire safety provisions in the building code. I think that the intent of this bill is directed towards keeping firefighters safe. As I said, I'm in full support of that. But looking at possible measures through the fire code and the Ontario fire marshal, I think this is a great opportunity, again, to talk about some of the provisions for fire safety that are in the building code.

The safety of all Ontarians is uppermost in our government's mind and, indeed, through all the members in this House. It's why Ontario's building code has the strongest fire safety requirements in Canada, and I think with this bill it will be strengthened even further.

While the building code is not retroactive, it does have comprehensive fire safety standards for newly constructed buildings, and for buildings that are undergoing renovations or a change of use. The building code makes use of a combination of fire safety principles to protect the safety of Ontarians in the event of a fire. The principles are detection and warning; containing and suppression, such as sprinklers; and exiting, for example, a shorter travel to building exits, and making sure that a clearly identified fire exit is there.

The building code includes a range of measures for the prevention and control of fires in new multi-unit residential buildings, including:

- fire alarm and detection systems with notification to the fire department;
- a provision for firefighters' elevators;
- pressurized firefighters' elevators in high residential buildings;
- automatic sprinklers for multi-level basements;
- emergency lighting and power generation;
- provision for central alarm and control facilities to coordinate emergency responses;
- shorter travel distances to exits;
- fire separation between units and between units and corridors; and
- protection of exits from smoke infiltration.

In previous years, our government has brought in a number of building code amendments to address fire safety in buildings, including visual fire alarms in multi-unit buildings. That came in 2015. Mandatory sprinklers, signals to fire departments and increased voice communication in treatment and care facilities began in 2014. Smoke alarms with battery backup required in single-family and large residential buildings began in 2012, and fire sprinklers required in new multi-unit residential buildings above three storeys in height came in 2010. This is an ongoing process, and we're continuously updating the building code to improve those fire safety standards.

Our government has recently completed phase 1 of consultations on an updated building code. This consultation included several proposed changes that would enhance fire safety in houses and in large buildings. Not only will we consider the comments received to date, but I certainly feel that this bill is very, very timely with this consultation.

Speaker, I just really want to again thank the member from Perth–Wellington. I think this bill really has a lot of merit, and it's very timely that we bring this forward.

Lastly, I really want to talk about the families and the community that surrounded Ken Rea and Ray Walter. I go past Listowel fairly often to visit friends on Lake Huron, and I

go past the building site. I remember going past just shortly after the fire and seeing some of the temporary memorials that were out there. I remember the day that those two were laid to rest and the incredible outpouring of warm remembrances from family, from government and from colleagues across the country.

We know that we want to ensure that all our firefighters in the province of Ontario remain safe and that no other family or community has to go through what this community did. Again, I just want to offer my support of this bill going forward.

The Deputy Speaker (Ms. Soo Wong): Further debate?

Mr. Jim McDonell: I'm proud to rise today to speak to Bill 105, the Rea and Walter Act (Truss and Lightweight Construction Identification). I welcome the families, too, of the two firefighters. Certainly it's little consolation, but it just shows that it's the least we can do in this Legislature.

Speaker, in Ontario we depend on the brave work of emergency first responders who never know what awaits them just around the corner during the course of a day. This legislation proposed by my colleague from Perth–Wellington highlights just some of the dangers that are lurking around the corner as they respond to their communities' urgent needs.

We look around at the firemen who are out on different days in my community, whether it be in the middle of the winter—I remember when the King George Hotel burned down in Cornwall, in sub-20-below weather. The ice was everywhere. They were out for more than 12 hours working. This is the work that we expect our first responders to respond to, regardless of what the conditions are.

I support this legislation and request that the government move quickly to put this into law. This certainly is low-hanging fruit, something that we can move on, something that doesn't need to be delayed, because these first responders are so important to our community.

As a resident of South Glengarry, we benefit from a skilled and dedicated volunteer first response team. These men and women get up each morning and retire to their beds at night not knowing if they will be called upon that day or that night to help out a neighbour, or a stranger, on the 401.

Speaker, I'd like to recount a number of instances in my own municipality where volunteers were asked to go over and above the call of duty to help out friends, neighbours and strangers.

All of the major transmission, oil and gas pipelines transverse my riding of Stormont–Dundas–South Glengarry, presenting a definite additional risk to the community. Late one evening in the fall of 1994, the main natural gas transmission pipeline servicing eastern Ontario ruptured in our township, releasing a large volume of volatile natural gas. To give some perspective: There's more energy in the pipeline than is produced in electricity in Canada—a huge amount of energy.

This was the first rupture of its kind in Ontario, before the days of emergency plans. Our firefighters were called out to block roads and to notify the community. The situation was considered so dangerous that the power grid was shut off in eastern Ontario and phone calls were considered too risky to make. They were worried that it might create a spark.

Shortly after the municipal amalgamations of 1998, we were hit by the great ice storm. Again, our first responders were called out. In fact, our inaugural council meeting of the township was almost cancelled due to the severe conditions.

Our firefighters were first on the scene, clearing roads and helping the community, leaving their own homes and families while they performed their duties. Speaker, this event lasted for over a month in our region: no power, trees blocking roads, trees falling on houses, and a huge amount of damage. The first responders were key in setting up emergency shelters and manning them, and helping their neighbours deal with the loss of electricity during the month of January. This meant pumping out basements; this meant helping the people in the community.

Any community that had a volunteer fire department, and in our newly amalgamated township, it wasn't them all—they had shelters. The ones that didn't have a fire department didn't have shelters. It just indicates the importance of these people who go out without worrying about what they're doing. They go out to help people and their neighbours.

Accidents on the 401: They are called out routinely for traffic direction. I know that the Minister of Transportation would say that they're not to be out there, but they're the last

resort. The OPP are out there and they have nobody else to call to help direct and control traffic, so they're called out. When I was mayor, we had a serious accident where we had to write off one of our trucks—a brand new, \$200,000 truck.

There was another accident on the 401 where a firefighter was severely injured and will likely never be able to work—at least to his full extent—again. It goes to some of the seriousness of the accidents that we have and the calls upon them.

In my own village of Williamstown, they twice have been called with defibrillators to save someone's life. It doesn't matter what function they're at, whether they're out in a charity helping out; they're just called out over and over again to help the community.

I think it's very important we look at this bill. It's low-hanging fruit. Let's just make it happen.

The Deputy Speaker (Ms. Soo Wong): Further debate?

Mr. Michael Harris: Of course, I want to rise and support Bill 105, the Rea and Walter Act, introduced by my friend and colleague from Perth–Wellington—an excellent job on bringing forward an initiative, after tragic consequences in his riding, here to the Ontario Legislature to fix this problem.

Firefighters have been telling us right across the province since 2012 that unaddressed concerns over truss and lightweight construction have put them in danger when they do their vital work saving lives and stopping the spread of fires. In fact, it was the same year that the Ontario Association of Fire Chiefs passed a resolution to petition the government on this very issue. As we see today on this side of the House, we heard their concern and have taken legislative action to fix this problem.

We hear a lot from different professional organizations about the need for more instantaneous information, both to help them do their jobs better and to protect them in the workplace. We recognize that doctors and medical professionals need access to patient history and medications, police officers need records of past criminal activity, but we don't often think of our firefighters. The person kicking down the door of a burning home to come in and rescue you deserves as much information as we can provide them so that they can make informed decisions in the moment on the best way to protect you and, of course, themselves, and so they can choose the best method or

route to get to you—something as quick and easy as putting a symbol in a visible place on a building that says basically, “Hey, be careful. The materials used to build this are going to degrade quickly during a fire.” That is what this bill does. It’s a simple fix to an important issue. It gives firefighters the information they need to make the best possible decision in an emergency—decisions that could, on many occasions, spell the difference between life and death.

Certainly, this issue came close to home for people in my riding of Kitchener–Conestoga as we all read about the tragic outcomes in nearby Listowel back in 2011, when two North Perth volunteer firefighters perished when the roof of the Dollar Stop collapsed during a fire. Speaker, there’s no doubt in my mind that we absolutely owe it to the memories of Ken Rea and Ray Walter and their families to take this small simple legislative step today that could prevent further tragedies for those who put themselves in harm’s way for our protection. I want to thank the families who are here today and those visiting from those communities.

Of course, several municipalities, including the city of Stratford, recognized this problem and put in bylaws requiring buildings with truss and lightweight construction to display warning emblems.

While I commend our neighbours in Perth–Wellington for taking on this initiative, I feel strongly that we should not be leaving this up to the individual municipalities. Firefighters deserve this protection, not just in Perth county, but across the province.

When the solution is so easy, it is hard for me to see where opposition to this bill could come from. We should see these warning emblems province-wide. It’s important. Tests done by the National Research Council of Canada have shown that structural failures in buildings that are built with truss or lightweight construction happen 35% to 60% faster than buildings constructed with solid wood joist assembly. When you hear that structural failure in a building can occur just six minutes after the fire starts, it brings it home that it is vital that firefighters have this information. Of course, there is no reason for us to expose first responders to this kind of risk when they have such an easy solution.

To close, I support the bill. I hope my colleagues from all sides of the House will see the sense in it and will also support it.

I thank my colleague from Perth—

The Deputy Speaker (Ms. Soo Wong): Thank you. I will return to the member from Perth–Wellington to wrap up.

Mr. Randy Pettapiece: What can I say? I am overwhelmed by the support I have received here today, and I want to thank all sides for their support. To the members from Algoma–Manitoulin, Trinity–Spadina, Bruce–Grey–Owen Sound, Nickel Belt, Kitchener–Conestoga, Stormont–Dundas–South Glengarry, and Cambridge: I want to thank you for your comments.

Speaker, I'm sure you know that as we go through life, there are some things where you just say, "Why didn't we do that? It's so simple." When somebody gets killed at an intersection where there are no warning signs, no stop signs, "Why didn't we put a stop sign there? We should have done that"—you look back at things you should have done. I think this is something we can do.

I don't want to look back at another tragedy like this happening and say, "Gosh, we should have got this in legislation so these buildings could be identified." It just happens like that. When a roof comes down on you or a floor gives way, you have no chance; you're gone. As we saw in this incident in Listowel, when the roof came down, there was no chance of rescue; it was over. I think we all have to think about that when we look at legislation such as this.

Let's get it done. This is not a partisan thing. It's a common sense thing. It's simple. It's not expensive. But the rewards are great if we get it done.



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000

85 Bay Street

Barry's Bay ON K0J 1B0

Ph 613-756-2747 Fax 613-756-0553

info@madawaskavalley.ca

Moved by: Mayor Love
Seconded by: Councillor Maïka
BE IT RESOLVED

2017-44-0304
03 April 2017

WHEREAS the Ministry of Municipal Affairs has proposed change number B-08-09-03 to the 2012 Building Code O. Reg. 332/12 as amended;

AND WHEREAS the proposed change requires septic tanks and other treatment units to be pumped out at least every five years, and records to be kept by the operator of the sewage system for submission to the chief building official upon request;

AND WHEREAS the proposed change identifies enforcement implications on principal authorities such as chief building officials due to the need for managing this program across their area of jurisdiction;

AND WHEREAS the cost/benefit implications of the proposed change fail to identify and include Municipal costs resulting from the enforcement implications for chief building officials;

AND WHEREAS the proposed change also fails to identify new provincial funding to offset these additional Municipal costs;

AND WHEREAS homeowners with septic systems are already responsible for the negative impacts of poor septic system maintenance;

AND WHEREAS the justification/explanation for the proposed change provides no evidence that mandatory pump outs every five years will enhance the maintenance of conventional systems;

AND WHEREAS the *Building Code Act* could bestow sufficient authority to the council of a Municipality to pass by-laws establishing and governing septic system maintenance inspection programs on an as needed - where needed basis to address local concerns;

THEREFORE BE IT RESOLVED THAT the Council of the Township of Madawaska Valley requests that the Ministry of Municipal Affairs defer implementation of proposed change number B-08-09-03 to the 2012 Building Code O. Reg. 332/12 as amended until such time as Municipal consultations are undertaken to determine the true cost/benefit implications for municipalities and sufficient evidence is provided to justify the need for a province-wide mandatory septic system maintenance program.

AND FURTHER THAT this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, Mr. John Yakabuski, MPP for Renfrew Nipissing Pembroke, the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM) and all rural and northern Ontario municipalities for support.

X CARRIED.

A handwritten signature in dark ink, appearing to read "Gwen Dombroski", written over a horizontal line.

Gwen Dombroski, Acting Clerk



Randy Pettapiece, MPP
Perth-Wellington

Queen's Park
Toronto, Ontario

April 12, 2017

Hon. Bill Mauro, MPP
Minister of Municipal Affairs
17th Floor, 777 Bay Street
Toronto ON M5G 2E5

Dear Minister:

Enclosed you will find an email you should have received from Bill White, CAO/Clerk, Town of Minto, concerning your government's Bill 68, *Modernizing Ontario's Municipal Legislation Act, 2017*. Also enclosed is a copy of Mr. White's report to the mayor and council on this matter.

Council has passed a resolution supporting certain sections of your legislation. The resolution makes clear, however, that council does not support other aspects of your bill, including:

- Imposing mandates on climate change and tree policies already enshrined in provincial policy, as municipalities are already leading the way in environmental initiatives using autonomy currently in the Municipal Act;
- Decreasing local autonomy and increasing mandated oversight, reporting and bureaucracy including a requirement to retain an integrity commissioner; and
- Mandating authority and responsibility to an integrity commissioner already incumbent upon staff, heads of council, individual members of council and local boards, Ministry of Municipal Affairs staff and the ombudsman.

As you know, the official opposition repeatedly raised municipalities' concerns as this bill was debated. Because your government failed to respond adequately to our concerns, I voted against this legislation. I would appreciate if you would personally review the Town of Minto's resolution and report, and respond directly to Mr. White. Please send a copy of your response to my Queen's Park office.

Thank you for your attention to this important matter.

Sincerely,

Randy Pettapiece, MPP
Perth-Wellington

Enclosures

c: Bill White, CAO/Clerk, Town of Minto





The Corporation of the
City of Kawartha Lakes

P. O. Box 9000, 26 Francis St.,
LINDSAY, ON K9V 5R8

Tel. (705) 324-9411 Ext 1295, 1-888-822-2225

Fax: (705) 324-8110

Judy Currins, City Clerk

April 10, 2017

Lisa Thompson, MPP
Room 425, Legislative Building
Toronto, ON
M7A 1A8

Dear Ms. Thompson:

**Re: Municipal Resolution on Supporting Certified Crop Advisors
Correspondence from City of Belleville and MPP Lisa Thompson**

Your August 26, 2016 correspondence regarding the above referenced matter was on the December 13, 2016 Regular Council Meeting agenda for consideration. The following resolution was adopted at that meeting:

CR2016-1241

RESOLVED THAT the Memorandum from Kelly Maloney, Agriculture Development Officer, regarding Municipal Resolution on Supporting Certified Crop Advisors, Correspondence from City of Belleville and MPP Lisa Thompson, be received;

WHEREAS, Ontario-grown corn, soybean and wheat crops generate \$9 billion in economic output and are responsible for over 40,000 jobs;

WHEREAS, Ontario farmers are stewards of the land and understand the importance of pollinators to our environment and ecosystems;

WHEREAS, the Ontario government is implementing changes to ON Reg. 63109 that would prevent any Certified Crop Advisor (CCA) from carrying out a pest assessment if they receive financial compensation from a manufacturer or retailer of a Class 12 pesticide;

WHEREAS, Ontario's 538 Certified Crop Advisors are capable of and willing to conduct pest assessments and the number of CCA's eligible to service the Ontario industry will be reduced to only 80- should the proposed changes to the definition of professional pest advisor be implemented in August 2017;

WHEREAS, the reduction in CCAs would force corn and soybean farmers to step aside from the relationships that they have built with experts that understand their unique crop requirements, soil types and field conditions, placing undue delays on planting crops;

THAT the Council of the City of Kawartha Lakes support the efforts of the Member of Provincial Parliament for Huron-Bruce to eliminate barriers to employment opportunities for CCA's and allow Ontario farmers the freedom to engage in business with the expert of their choice; and
THAT a copy of this resolution be forwarded to all Members of Provincial Parliament and municipalities.

CARRIED

Please contact myself (705-324-9411, ext. 1295) if you have any questions with respect to this matter.

Yours very truly,

A handwritten signature in cursive script, reading "Judy Currins".

Judy Currins, CMO,
City Clerk
City of Kawartha Lakes

cc: All Ontario Municipalities, Members of Provincial Parliament

Please find below an invitation for Council members or senior staff to attend the VIP event at the Waterloo-Wellington Children's Groundwater Festival. This year will mark the 22nd year that the not-for-profit children's groundwater festival will be held at the Regional Museum's site on Homer Watson Blvd. in Kitchener, and the 24th year for water festivals in Ontario.

This is great event that is supported by many sponsors and volunteers including Wellington Source Water Protection. Each year thousands of students attend from Wellington County, City of Guelph and Waterloo Region. This year, approximately 550 students from six elementary schools in Mapleton, Minto, Wellington North and Centre Wellington are registered to attend plus many volunteers from Norwell District Secondary School.

Attached is more information if you are interested or please visit the Festival website below.



**WE WANT YOU
TO WORK AT THE**

2017 Waterloo Wellington

**CHILDREN'S
GROUNDWATER
FESTIVAL**

You're hired for one day — Wednesday, May 31st

Help with registration, greeting students, handing out lunch, information booth or simply tour the festival on your own. See first-hand how your support improves water education.

Three shifts available: 8 a.m., 11 a.m. or 1 p.m.

Sign up today!
By visiting our website at www.wwcgf.com

New format for VIP Day for 2017!

Waterloo Wellington Children's Groundwater Festival

Date: Wednesday, May 31

Location: Waterloo Region Museum
10 Huron Road, Kitchener, Ontario

We want you to work at the festival!

You're hired for one day on Wednesday, May 31.

Help with registration, greeting students, handing out lunch, information booth or simply tour the festival on your own. See first-hand how your support improves water education.

Three shifts are available: 8 a.m., 11 a.m. or 1 p.m.

To register for a shift fill out this [Form](#) (will be a link to Survey- see below)

RSVP by Friday, May 19 via email to sreid@regionofwaterloo.ca or call 519-748-1914.

For more information about the Waterloo Wellington Children's Groundwater Festival visit www.wwcgf.com

LINK TO SURVEY:

<https://docs.google.com/forms/d/1MCar6r6ULmvbs0KoS7Jj-0peQ2QwGeDUhOqmii8mjA/edit>

If you have any questions, please contact me.

Regards,

Kyle

Kyle Davis | Risk Management Official

Wellington Source Water Protection | 7444 Wellington Road 21, Elora, ON, N0B 1S0
519.846.9691 x362 | kdavis@centrewellington.ca | www.wellingtonwater.ca
Toll free: 1-844-383-9800

Wellington Source Water Protection is a municipal partnership between the Townships of Centre Wellington, Guelph / Eramosa, Mapleton, Puslinch, Wellington North, the Towns of Erin and Minto and the County of Wellington created to protect existing and future sources of drinking water.

-CELEBRATING- Water Education



Friday May 26 to Thursday June 1, 2017
at Waterloo Region Museum and
Doon Heritage Village.



87,750 students



10,250 volunteers

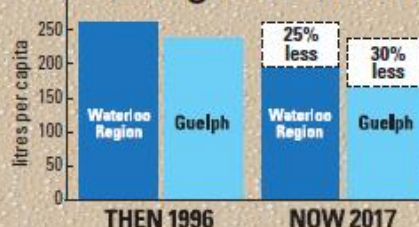


50+ hands-on activities

Empowering students to make
changes at home, school and
in their community.



Using less water!



**Introducing children to water messaging
at an early age helps them build interest
in water science and grow up to be the
future caretakers of our resources.**



**"I will protect our water
by picking up garbage that
I see in the streets."
— Grade 2 student**



**"The WWCGF is a vital partnership for reaching a broad school-aged
audience and addressing key water messaging. There is no other way we
could possibly reach 5,000 students in a single week with extended,
hands-on learning." — Dan Meagher, Region of Waterloo, Water Service**

www.wwcgf.com | 519-748-1914 | TTY: 519-575-4608

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Monday, March 27th, 2017
Meeting Location: Harriston Arena

Present: Councillor Ron Elliott, Bob McEachern,
Councillor Dave Turton, Bill Raynard,
Geoff Gunson, Ryan Fisk
Staff Present: Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant
Regrets: Allan Carr, Recreation Facilities Manager
Dorothy Grotenhuis

Councillor Elliott called the meeting to order at 5:00 p.m.

Review of Minutes:

P.R.A.C. minutes from February 27th, 2017 minutes were reviewed.

MOTION:

Moved by: Bob McEachern and Seconded by: Councillor Dave Turton

THAT:

The P.R.A.C. minutes of February 27th, 2017 be approved as circulated.

CARRIED

Council Follow-Up:

The minutes from the February 27th, 2017 meeting, the Sports Field Allocation Policy, the revised Municipal Alcohol Policy and updated facility rental documents, were reviewed and accepted by Council.

Services Manager's Reports:

Council Recognition Night

Services Manager Lubbers reported that the Mount Forest Patriots won their league title are Pollock Division Champions for the first time in 21 years. Five members of the team, two coaches and three players, are residents of Minto. P.R.A.C. recommended that the five members be recognized on April 18th.

Program Progress Report

Services Manager Lubbers reported that the Try It Sports program begins in Clifford on March 28th with 20 kids signed up. Bill Raynard and Mike Wilson will once again assist with coaching. The ball hockey league begins on April 6th, the current roster has 9 teams but that is expected to grow in the next couple days. The Minto Optimist Club will once again run a tournament at the end of the 6 week program. Grassroots Basketball starts up on April 11th. The roster currently has 11 kids and Aaron Bridge and Vince Tkaczuk will coach.

Adventure Camp

The March Break program ran well. The kids took a trip to the Wingham indoor pool on Tuesday, the Norgan Theatre on Thursday and the Libraries on Friday. This summer, Adventure Camp staff will continue to work with the local libraries to utilize their technology labs and free programs.

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Monday, March 27th, 2017
Meeting Location: Harriston Arena

Aquatics

The new aquatics schedule was presented in the Town of Minto Community Guide and at mass registration with no negative feedback. This year between both pools there will be 8 full time staff and 3 part time staff. The new schedule is designed to accommodate staffing numbers and better organize private lessons and public swims.

Terms of Reference

Service Manager Lubbers reported that changes could be considered to the P.R.A.C. Terms of Reference. Changes include tweaking:

- 3.0- reviewing facility donation requests over \$500 that are not on the pre-approved list
- 6.1- in November the draft operating budget agenda package will be emailed to P.R.A.C.
- Appendix A - updating the members of P.R.A.C. and their terms

Volunteer Appreciation

On April 26, the Town of Minto Council will hold their 9th Annual Volunteer Appreciation Dinner in Clifford. This year special guest Reva Cooper will do a presentation on volunteer recruitment and retention. All members of P.R.A.C. are encouraged to attend.

Facilities Manager's Report:

Service Manager Lubbers reported that the ice is out in both Clifford and Harriston. Fire Chief Chris Harrow will be working with Facilities Manager Allan Carr in the coming weeks to add more CO detectors to the facilities.

Staffing Plan:

In June 2017, Recreation and Facilities Assistant Grace Wilson will be taking a 9-12 month maternity leave. Services Manager Lubbers and Facilities Manager Carr posted the position internally and interviewed applicants. The temporary position was offered to and accepted by Palmerston Lead Hand Greg Mallett.

New Business:

P.R.A.C. member Bob McEachern requested more information regarding the Norgan Theatre Boards Plans for any annual surpluses now that the debt is paid off. Services Manager Lubbers assured McEachern that the Norgan profits go into a separate reserve account to be put towards future capital work at the theatre. The Norgan Theatre Board is currently in the process of compiling a list of possible projects.

P.R.A.C. member Bill Raynard inquired if Services Manager Lubbers could look into whether or not members of the community would be interested in a drop-in adult co-ed hockey night.

P.R.A.C. member Ryan Fisk inquired if the Town of Minto could do an inquest on how many youth go out of town for hard ball and also if members of the community would be interested in starting up a hard ball program if the town was able to facilitate it.

Minutes of Parks & Recreation Advisory Committee Meeting

Meeting Date: Monday, March 27th, 2017

Meeting Location: Harriston Arena

Several members of P.R.A.C. expressed interest in the idea of putting up names of local residents in all three arenas who excelled athletically and went on to play at a high level. Services Manager Lubbers suggested utilizing technology to showcase the names. Services Manager Lubbers will look into the recognition ideas further.

MOTION:

Moved by: Geoff Gunson

THAT:

P.R.A.C. adjourn at 6:15 p.m.

The next meeting is Monday, April 24th at 5:00 p.m. at the Drew Hall.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee



TOWN OF MINTO

DATE: April 10, 2017

REPORT TO: Mayor & Council

FROM: Belinda Wick-Graham, Business & Economic Manager

SUBJECT: Palmerston Industrial Land Agreement of Purchase & Sale – Lot 1E

STRATEGIC PLAN:

4.3 Ensure there is sufficient serviced/serviceable land for a variety of uses in Minto's three urban areas, and maintain a supply of municipally owned serviced industrial land for sale to business in accordance with Town policies.

BACKGROUND:

In 2015, Felix and Bernice Weber constructed a 6,000 sq. ft. building at 131 Frank Lambier Court, the building is currently full with their own business (Ag. Business & Crop Inc.), Dave Scholten Flooring and Holloway Auto Supply Ltd.

On March 20th Mr. & Mrs. Weber submitted a Letter of Intent to purchase Lot 1E in the Palmerston Industrial Park. The plan is to construct a 9,000 sq. ft. building in an effort to maintain an existing business within the Town of Minto. In the event that this business leaves Minto, this is a prime location to split the building into 3 X 3,000 sq. ft. rental units.

Staff worked with J & J Metzger Construction to re-purchase the lot after their deadline to so that this transaction can be completed quickly. It is believed they will seek out another lot to build on in a time frame that suits their schedule.

COMMENTS:

The Weber's are graduates of the LaunchIt Minto Business Flight Program, are operating a successful international business from within Minto, and are eager to help the Town of Minto to retain a business within the community. They propose a quick closing and site plan submission to begin construction immediately.

FINANCIAL CONSIDERATIONS:

Felix and Bernice Weber are offering full asking price of \$15,000/acre.

RECOMMENDATION:

THAT the Council receives the April 10, 2017 report from the Business and Economic Manager regarding the Agreement of Purchase & Sale for Lot 1E in the Palmerston Industrial Park and considers a bylaw in regular session authorizing the Mayor and C.A.O. Clerk or designates to sign the Agreement of Purchase & Sale and all documents necessary to close the transaction.

Belinda Wick-Graham, Business & Economic Manager



**TOWN OF MINTO****DATE:** April 12, 2017**REPORT TO:** Mayor & Council**FROM:** Belinda Wick-Graham, Business & Economic Manager &
Taylor Pridham, Economic Development Assistant**SUBJECT:** Discontinuation of Harriston Farmers' Market

STRATEGIC PLAN:

10.5 Improve accessibility and awareness of local food by continuing to maintain and enhance Farmers' Markets, facilitating a Clifford Farmers' Market (where there is sustained local interest) and continuing to promote buy local food campaigns in partnership with the County and others 10.6 Recognizing agriculture is in transition, support diversification

BACKGROUND:

The Harriston Farmers' Market started in 2011. It ran for two years at the current home of Minto Auto which provided easy access, plenty of parking, a public washroom and permanent signage. In 2013 the vendors/committee requested that the Market be moved to the Harriston Seniors Building as this venue was more "people friendly". It provided a beautiful green space, public washrooms and kitchen facilities and parking.

Once again, in 2015 the vendors/committee requested that the Market be moved. They found that when they had a small number of vendors the site looked quiet and therefore people didn't visit. The Market was moved downtown to Tannery Park. This site was picturesque and with there already being customers base downtown it was hoped it would result in more shoppers. In 2016 we scheduled numerous special events and activities to encourage people to come to the Market, but once again it seemed that visitor numbers deteriorated in August and when that happens so do vendor numbers.

At a 2016 season wrap up meeting in October it was again suggested that the Market change venues. After three location changes in six years, staff felt that a location change would not make a difference as the same trend happened every year even when the Market was in Clifford.

A planning meeting was planned for March 6th, despite numerous phone calls and email reminders Taylor Pridham, our Economic Development Assistant and Market Manager was unable to get people to attend the meeting and as a result it was cancelled. There was also only one vendor registered for a full season despite ads being placed in the Rural Route magazine, on our website, social media channels, Wightman TV and packages being mailed to previous vendors. It was made clear that if there was no interest from the Committee or from vendors the Market would be cancelled. One vendor expressed disappointment that the Market was being discontinued. We suggested that if they could assist us in recruiting full season vendors that we would still operate the Market.

A letter was mailed to all previous vendors on April 3rd and the issue was discussed at the Palmerston Farmers' Market meeting on April 4th. At this point we have received no further interest from vendors for the Harriston Market. Several vendors had participated in both Harriston and Palmerston Markets but none have agreed to do this again.

COMMENTS:

It is unfortunate that we were unable to sustain the Harriston Farmers' Market. The Market provided local farmers, producers and artisans with an outlet to sell their wares, provided family entertainment and allowed community members to access fresh local food.

Despite trying different locations and increasing promotions and special events the outcome continues to be the same every year.

The Palmerston Farmers' Market has a strong Committee made up of committed vendors who go above and beyond to create a great experience at the Market. The fact that it is a Saturday morning at a great venue has certainly helped the Market grow and become sustainable. By focussing on one Market staff feels we are able to deliver a better quality product for both vendors and shoppers.

If in the future, a group of interested vendors and potential Committee members come forward to operate a Harriston Market we would be happy to assist as we feel Farmers' Markets add to the quality of life in a community, but the Town simply cannot operate a Market without a Committee and vendors.

FINANCIAL CONSIDERATIONS:

The Farmers' Markets operate on a break-even basis. The Harriston Farmers' Market budget is \$1,000 and is raised through vendor fees and sponsors. The discontinuation of the Harriston Farmers' Market will not impact the budget but will free up staff time. 58.5 hours alone will be freed up by not having a staff person on site. Additional hours will be saved by not having to implement the marketing and events plans.

RECOMMENDATION:

THAT Council accepts the April 12, 2017 report as information from the Business & Economic Manager and Economic Development Assistant regarding Discontinuation of the Harriston Farmers' Market.

Belinda Wick-Graham, Business & Economic Manager &
Taylor Pridham, Economic Development Assistant

Building Department First Quarter Review



January - March, 2017



1st Quarter - 2017

- The Building Department has seen a very active spring to date



Building Permit Year-To-Date Report

Year-To-Date Ending March 31, 2017

PERMIT TYPE	2017		2016	
	PERMITS ISSUED	DOLLAR VALUE	PERMITS ISSUED	DOLLAR VALUE
Single Family Dwelling	6	\$ 1,589,000.00	3	\$ 879,000.00
Multiple Family Dwelling	4	\$ 4,035,000.00	0	\$ -
Accessory Apartments	0	\$ -	0	\$ -
Residential Additions/Renovations	7	\$ 455,000.00	7	\$ 521,000.00
Residential Accessory Structures	1	\$ 2,500.00	3	\$ 54,000.00
Residential Pool Enclosures/Decks	0	\$ -	1	\$ 7,000.00
Commercial Permits	2	\$ 165,000.00	0	\$ -
Industrial	3	\$ 255,000.00	3	\$ 250,000.00
Institutional	2	\$ 52,000.00	0	\$ -
Agricultural	7	\$ 2,085,000.00	4	\$ 268,000.00
Sewage Systems	5	\$ 55,000.00	1	\$ 10,000.00
Demolitions	0	\$ -	2	\$ 3,000.00
Total	37	\$ 8,693,500.00	24	\$ 1,992,000.00

1st Quarter - 2017

- **Highlights include:**
 - 6 new Single Family Detached Dwellings worth \$1,598,000
 - 4 new Multi-residential Dwellings Buildings, including a 4 Plex, a Semi Detached, and an 11 unit Apartment Building, worth \$4,035,000
 - Totaling 23 new units
 - 7 new Agricultural projects, including 2 new barns (a dairy barn, and a broiler barn) and 2 large barn additions (onto a dairy and a beef facility)



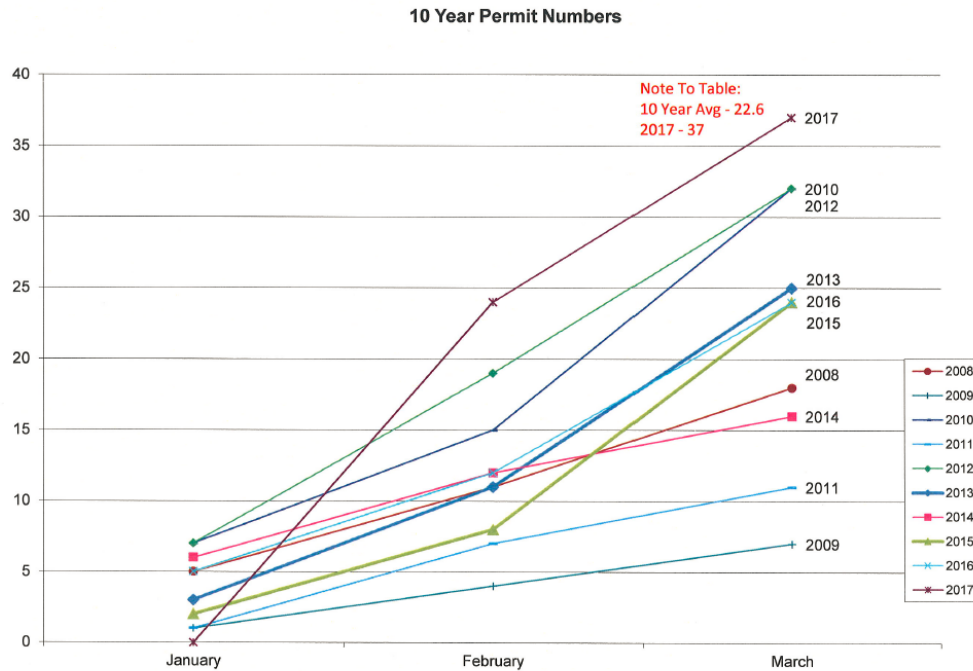
1st Quarter - 2017

- **Comparators:**
 - Issued 37 Building Permits to the end of March, vs. 24 in 2016
 - Construction value of \$8,693,000 vs. \$1,992,000 in 2016



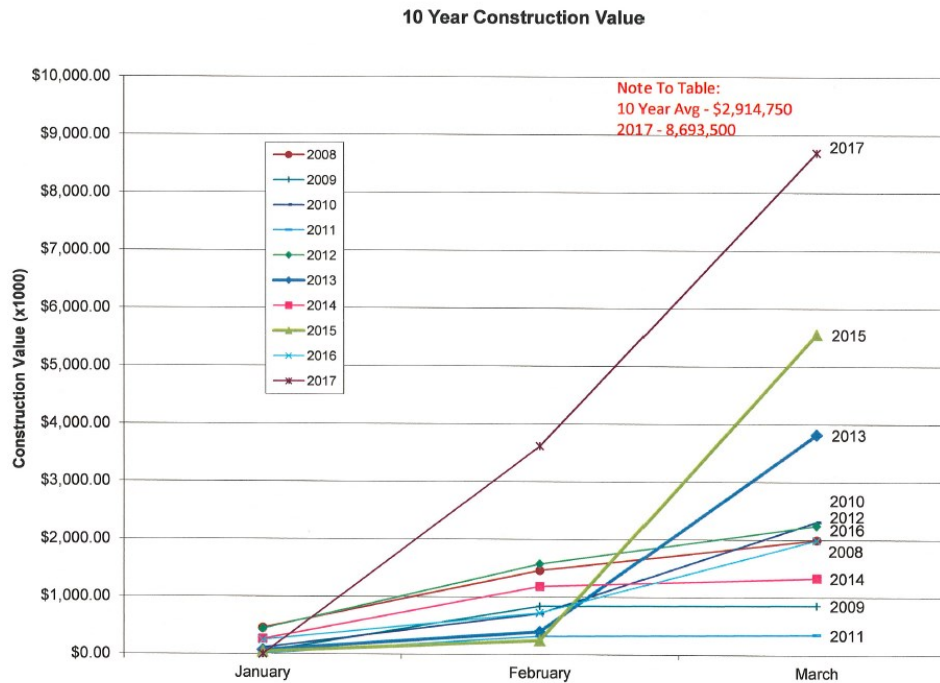
1st Quarter - 2017

- Insert Permit Number Chart



1st Quarter - 2017

- Insert Construction Value Chart



Questions/Comments





TOWN OF MINTO

DATE: April 13, 2017

REPORT TO: Mayor and Council

FROM: Bill White C.A.O. Clerk

SUBJECT: Triton Engineering Replacement White's Junction Rail Trail Bridge

STRATEGIC PLAN:

7.2 Promote and pursue in partnership with trail groups and landowners a trail link from Palmerston to Harriston to Clifford, and develop additional trails, paths and walking tours throughout each area to link parks, natural and historic areas.

BACKGROUND:

December 20, 2016 Council received staff report regarding reconstruction of the Rail Trail Bridge between the 3rd Line and 5th Line and passed the following resolution:

MOTION: COW 2016-301

THAT Council receives the C.A.O. Clerk's December 16, 2016 report regarding Cost Estimates Repairs Structure P Rail Trail Fire and directs Triton Engineering to proceed with Option 1.

The bridge has been unpassable since the fire on August 6/16. Option 1 provides a 2.0m (6.5 feet) steel deck with anti-slip coating at a cost of \$145,000 as outlined below:

PROPOSED REHABILITATION ALTERNATIVE

Description

Two existing interconnected built-up girders are the main load carrying members. The current span is approximately 16.1m, with a proposed deck width of about 2.0m. A steel channel shall be bolted to the top flange of each girder to support the anti-slip steel deck planks and steel railing. Existing wood pier trestles shall be reinforced with new wood members attached to cap and piles, in addition to wood cross-bracing. Existing timber post and lagging retaining wall shall be reinforced with similar material and configuration.

Preliminary Cost Estimate

1	SUPPLY AND INSTALL ANTI-SLIP STEEL DECKING [\$1087/m ² x 16.1m Long x 2m Wide = 35,001]	\$35,000
2	SUPPLY AND INSTALL PEDESTRIAN STEEL RAILING [\$500/m x 2 x 20m Long = 20,000]	\$20,000
3	WOOD PIER TRESTLES REINFORCEMENT	\$25,000
4	ABUTMENT/WINGWALL TIMBER POST & LAGGING REINFORCEMENT	\$20,000
5	SITE RESTORATION	\$15,000
6	ENGINEERING FEES	\$30,000
TOTAL		\$145,000

Option 2 rejected by Council was a prefabricated bridge structure with a 4.0m (13 foot) deck at \$315,000. The Insurer pays for replacement cost above \$10,000 agreed with Option 1.

COMMENTS:

A request for quotations was circulated by Triton Engineering by email to known contractors and posted on the Town website with a closing of April 13, 2017. The following quotations were received:

Company	Total Price (excluding HST)
Reeves Construction Ltd	\$148,201.66
Owen King Limited	\$215,291.00

Triton Engineering has reviewed the proposals and reports the lowest bid is in compliance with specifications.

FINANCIAL CONSIDERATIONS:

The Town's cost for this project is \$10,000 with the balance paid by insurance. The price of \$148,201.66 is just slightly above the budget set aside for this project.

RECOMMENDATION:

THAT Council receives the C.A.O. Clerk's April 13, 2017 report Triton Engineering Replacement White's Junction Rail Trail Bridge and that the quotation from Reeves Construction Ltd be approved at a total cost of \$148,201.66 plus HST with the Town's \$10,000 share funded from budgeted insurance deductibles.

Bill White C.A.O. Clerk

Attachment:

Triton Engineering report



**TRITON
ENGINEERING
SERVICES
LIMITED**
Consulting Engineers

105 Queen Street West, Unit 14
Fergus
Ontario N1M 1S6
Tel: (519) 843-3920
Fax: (519) 843-1943
Email: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • GRAVENHURST

April 13, 2017

Town of Minto
5941 Highway No. 89
R.R. #1
HARRISTON, Ontario
N0G 1Z0

ATTENTION: Bill White
Chief Administrative Officer/Clerk

RE: TOWN OF MINTO
REHABILITATION OF STRUCTURE P – WHITES
JUNCTION TRAIL BRIDGE, PALMERSTON
CONTRACT NO. Q5164-17
OUR FILE: B5164A

Dear Sir:

Quotations for this project were received and opened in the Municipal office shortly after 2:00 p.m. on Thursday, April 13, 2017.

Those present were Mike McIsaac, Annilene McRobb, Gordon Duff and Chris Clark.

The Quotations received were as follows:

<u>CONTRACTOR</u>		<u>QUOTATION PRICE</u>
REEVES CONSTRUCTION LIMITED	MOUNT FOREST	\$ 148,201.66
OWEN KING LIMITED	WALKERTON	\$ 215,291.00

The Quotations received have been checked for errors and omissions.

Therefore, we recommend that the contract be awarded to Reeves Construction Limited in the amount of \$148,201.66 which includes an allowance for Contingencies.

Attached for your information is a cost breakdown for the project based on the Quotation prices submitted by Reeves Construction Limited.

We trust that this information is satisfactory for your present requirements and should you have any questions, please do not hesitate to contact the writer.

Yours very truly,

TRITON ENGINEERING SERVICES LIMITED

A handwritten signature in black ink, appearing to read 'Chris Clark', with a stylized, cursive script.

Chris Clark, P.Eng.

CPC/tah

Encl.

cc:

Gordon Duff, Treasurer, Town of Minto

Mike McIsaac, Roads Foreman & Drainage Superintendent, Town of Minto

TOWN OF MINTO

REHABILITATION OF STRUCTURE P – WHITES JUNCTION TRAIL BRIDGE,
PALMERSTON

CONTRACT NO. Q5164-17

COST BREAKDOWN SUMMARY

BASED ON QUOTATION PRICES SUBMITTED BY REEVES CONSTRUCTION LIMITED

		QUOTATION PRICE
<u>STRUCTURE P</u>	-	<u>\$ 133,201.66</u>
<u>CONTINGENCY ALLOWANCE</u>	-	<u>\$ 15,000.00</u>
TOTAL CONTRACT PRICE	-	<u>\$ 148,201.66</u>
ENGINEERING (SITE INSPECTION & CONTRACT ADMINISTRATION FOR CONSTRUCTION)	-	<u>\$ 14,820.10</u>
TOTAL ESTIMATED COST - CONSTRUCTION PHASE (EXCLUDING H.S.T.)	-	<u>\$ 163,021.76</u>



TOWN OF MINTO

DATE: April 10, 2017

REPORT TO: Mayor and Council

FROM: Bill White, CAO/Clerk

SUBJECT: Aquaculture Zoning Palmerston Industrial Lands

STRATEGIC PLAN:

4.3 Ensure there is sufficient serviced/serviceable land for a variety of uses in Minto's three urban areas, and maintain a supply of municipally owned serviced industrial land for sale to business in accordance with Town policies.

BACKGROUND:

Council signed an agreement of Purchase and Sale with SHRIMP Canada to permit construction of a shrimp hatchery on Minto Road north of Tri-coat Wood Finishing. Under the agreement the Town is to initiate a zoning amendment to permit construction of the hatchery on private services (well and septic system).

According to specifications provided by the purchaser, the hatchery functions best without chlorine in the water system, while waste outputs can be handled by a septic system. The agreement of purchase and sale requires the owner to connect to municipal services once they become available. The purchaser has indicated connection to municipal sewer and water can occur when additional buildings are constructed on-site.

The subject lands are shown on the map below. The lands are in M1-30(H) category in the



Town's zoning by-law. This holding zone allows limited agricultural use pending a report on the availability of municipal services, stormwater management and compatibility with lands to the south zoned residential.

Once the holding provision (H) is removed then the general industrial zone provisions apply except for increased setbacks from residential uses, and a 100 foot setback from the natural environment area to the north.

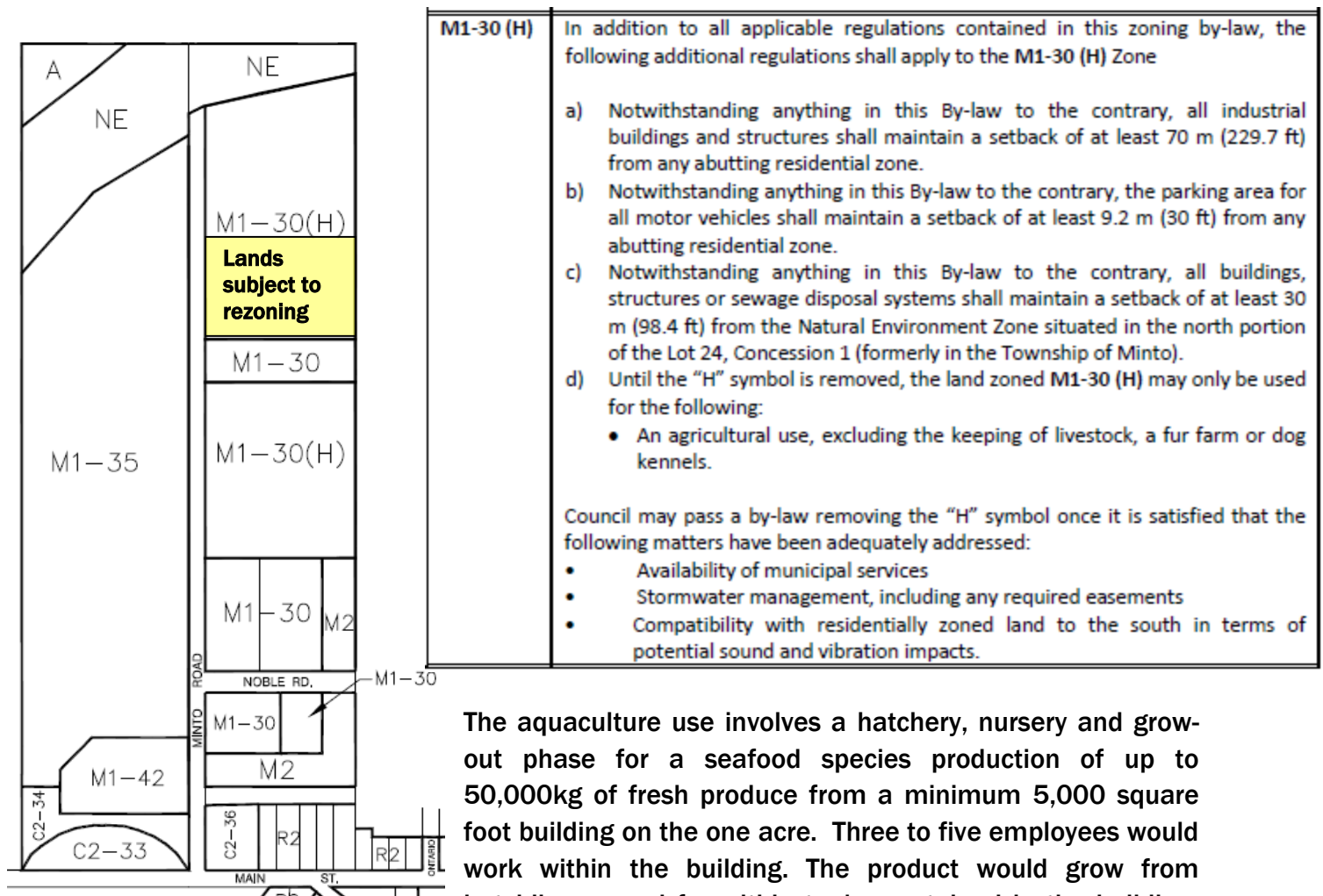
The other issue requiring rezoning relates to section 6.8 of the zoning bylaw below requiring full municipal

services for development within the urban area. The zoning will need to allow the hatchery on private services with connection to full services as the project expands.

6.8 DEVELOPMENT ON FULL SERVICES

- a) No development of any kind within the urban areas of Clifford, Harriston, and Palmerston, shall be permitted within any zone, except as outlined in 6.8 b), unless serviced by municipal sewage collection facilities and municipal water supply, except that this provision shall not apply to any public use or utility which by its nature does not require such services.
- b) Notwithstanding the above, existing lots zoned Unserved Residential Zone (R1A) and Future Development (FD), within the urban areas of Clifford, Harriston, and Palmerston, may be serviced by private sewage treatment facility and private water supply subject to the approval of the municipality.
- c) No new private wells shall be installed, to serve as a primary or an accessory water source, on any lands where a municipal water distribution system is available within a road allowance, or otherwise, abutting the property.

Below is a map showing zoning of the lands and the current rules for the M1-30(H) zone.



The aquaculture use involves a hatchery, nursery and grow-out phase for a seafood species production of up to 50,000kg of fresh produce from a minimum 5,000 square foot building on the one acre. Three to five employees would work within the building. The product would grow from hatchlings cared for within tanks contained in the building.

The private well and septic system will service the hatchery and any associated processing

and packaging for the time being. A processing building will be constructed in the future which is to be connected to municipal services. If rezoning proceeds site plan approval is required for all buildings.

Public Works has confirmed there are no water or sewer connections to the location. Tri Coat to the south is at the end of the waterline, and has a private pump for sanitary sewer to a location on Minto Road in front of MSW.

COMMENTS:

It is recommended Council consider the pumping station on Minto Road in the 2018 capital budget in order to open additional lands in the Palmerston Industrial Park for development. The hatchery is one of few uses suited to a site within an urban area that would not be connected to municipal services in the short term. When the entire processing facility is built care will be taken to ensure there is no cross connection between the private well and municipal services as is required by the newly approved water bylaw.

There is adequate capacity within the sanitary connection system and the treatment plant to accommodate the processing facility when constructed. Allowing the use to go ahead without sewer and water suits the Town's capital plan as it provides time to budget to extend services

The purchaser will be responsible for obtaining all Provincial and Federal approvals for the hatchery, processing and sale of shrimp. The project will develop in phases with the first one acre containing the hatchery, and then the processing on the added five acres for which the purchaser has a two year first right of refusal. The one acre site can comply with rules in the M1-30(H) zone including the 30 metre setback from the natural area to the north, and when the site expands to six total acres the development can still meet typical zoning requirements for such uses in the bylaw.

Staff searched on-line to assess other similar operations and found First Ontario Shrimp which is located in a converted pig barn in Campbellford Ontario. This operation was subject to a CBC report in 2015 (<http://www.cbc.ca/news/business/shrimp-farm-cocchio-1.3371804>). This operation is sustained in an agricultural areas without access to municipal water and sewer. According to the report water is kept at 29 degrees and recycled and reused.

The report also refers to Planet Shrimp Inc. which proposed at the time to convert a tobacco processing plant in Alymer to shrimp production. The Minister of Agriculture was present at that time to announce the Province's participation in this venture. The Planet Shrimp website is still under production, but according to an article in Aquaculture North America (<http://aquaculturenorthamerica.com/profiles/hog-barns-and-tobacco-buildings-renovated-for-shrimp/>) the company is beginning with a 65,000 square foot facility using municipal water systems which is to be operational in 2020. The article refers to sourcing

feed from the University of Guelph which is where the proposal for SHRIMP Canada emerged.

Based on this information it appears the purchaser's approach to initiate his shrimp hatchery with private sewer and water is consistent with the First Ontario Shrimp approach, while plans for a larger processing facility on municipal services is similar to the Planet Shrimp approach. Preliminary indications from County Planning Staff are that they can support the zoning amendment being initiated subject to them preparing a full report on the rezoning for Council to consider at the public meeting.

RECOMMENDATION:

THAT Council receives the April 10, 2014 report from the C.A.O. Clerk regarding Aquaculture Zoning Palmerston Industrial Lands, and approves initiating a zoning by-law amendment to permit aquaculture on the lands north of 300 Minto Road on a well and private septic system as an exception to the current M1-30(H) zone as well as an approved use upon removal of the holding provision applicable to the lands.

Bill White
C.A.O. Clerk

Business name : Shrimp Canada (Legal name 2541260 Ontario Inc.)
Corresponding address: 65 Periwinkle Way, Guelph, Ontario, N1L 1J2
Operation Address: 67 Watson Rd. S., Unit 2, Guelph, Ontario
Ph. +1 226 500 5514, Website: www.shrimpcanada.ca , e-mail: ranjan@shrimpcanada.ca

The proposed business strives to make Ontario self-sustainable for inland shrimp production by generating critical import substitute for local farmers to conveniently operate a grow-out phase of shrimp using our post larvae (PL) of 1.3g minimum size. The globally standardized techniques for shrimp (*L. vannamei* sp.) hatchery is being developed and adopted in a rented facility at 67 Watson Rd. S., Guelph with the help of seed funding from Bioenterprise - Guelph. The major gains are local products with superior food safety and biosecurity stopping the need of lengthy cross border livestock procurements. Additionally, the initiation of local employment generation, ready technology for newer livelihood for rural Ontario are the significant outcomes.

Project Description

L. vannamei (shrimp) has proven to be a suitable species for intensive cultivation in Ontario using pathogen free seeds. The major issues in its production are consistent supply of seed, maintenance of bio-security, quality (pesticide and antibiotic free) to achieve better production in sustainable manner. Highlights of the proposed cultivation system are: it is based on complete water recycle techniques, organic waste management systems at site and optimal application of renewable energy resources.

The shrimp-production involves a hatchery, nursery, and grow-out phases. There are currently no hatcheries in Canada now, but with initiation of our own seed production facilities in-progress, the establishment of commercial scale grow-out facility is a prerequisite for the industry to flourish. Therefore, there is an imminent need to establish our modular cultivation systems that are fit for the local conditions. We envision application of sustainable energy technologies to develop demonstrate the production facility and encourage new farmers with technology and product support.

Major deliverables of project:

1. Modular production units to produce 10,000 kg of fresh produce to be extended to 50,000 kg at the proposed location in wellington county (\$ 500,000 – 750,000 product sale)
2. Monitoring of efficiency productivity, quality and proactive infection management and establish technology baseline
3. Continued market development and demonstration and technology transfer for new farmers
4. Employment generation: 3 – 5 full time employees

The Project will be led by Dr. Ranjan Rashmi Pradhan (PhD).

Dr. Pradhan have reduced his “Technical Consultancy and Technology Transfer” assignments globally, in order to support local shrimp aquaculture farms with a hatchery facility utilizing his expertise and technical skills.

Dr. Pradhan completed his post-doctoral assignments in bioprocessing at University of Guelph (UoG) and had been an independent technology consultant in carbon sequestration adopting cultivation of microalgae. He is currently a visiting Professor at School of Engineering – UoG and ex adj. professor at University of Wisconsin. He will be extending his expertise in biotechnology approach of bioreactor based control mechanisms to juvenile development stages with proper control and manipulation bioflocs at highest level of biosecurity, biosafety and productivity of the acquired breeding pairs. Trained technicians will be hired and support staff will be employed for successful operation of the project.

Collaboration with University of Guelph is being established for continued developmental work.

With the growing Canadian market for shrimp, in part due to a growing Asian population and demographic changes (clients) who want a healthy product, the product demand is in rise. Capacity building in shrimp farming in Ontario has significantly enhanced after successful inclusion of the Pacific white shrimp in to the list of species to be farmed in Ontario.

Shrimp Canada

**TOWN OF MINTO****DATE:** April 7, 2017**REPORT TO:** Mayor and Council**FROM:** Bill White C.A.O. Clerk**SUBJECT:** Pager, On Call Out Rates

STRATEGIC PLAN:

12.7 Demonstrate innovation in all aspects of municipal business acknowledging the importance of training, succession planning, transparency, communication and team-based approaches to municipal operations.

BACKGROUND:

The Town has one staff member on call 24 hours a day 7 days per week. Staff must wear a pager to receive after hour calls, and must be at home or in close proximity as well as physically and mentally ready to respond to emergencies for that period. Call outs can occur for many reasons such as sewer pump failures, watermain breaks, power outages, traffic accidents and similar. While mostly water and sewer operators are on-call, if an incident requires traffic control they will call out foreman, lead hands or operators in other functions.

The current policy is that employees receive \$18.00 for being on-call for 24 hours. If they are called out they are paid time and one half for an hour minimum, provided they have received pay for 40 hours that week. If a call out is during a statutory holiday on-call employees receive two times their hourly rate for a minimum of one hour.

The following are pager rates and minimum call outs for some other municipalities:

Municipality	Standby Pay per day on-call	Minimum call outs
Minto	\$ 18.00 per day	1 hr Minimum
North Wellington	1hr operators wage per day on-call	2 hr Minimum
North Perth	\$ 25 per day	3 hr Minimum
Centre Wellington	\$ 28.50 per day	2 hr Minimum
Mapleton (OCWA)	\$ 45.75 per day	4 hr Minimum
Mapleton (Roads)	\$ 20.00 per day	2 hr Minimum
Durham/Neustadt (AWWA)	\$ 28.50 per day	3 hr Minimum
Hanover	\$ 20.00 per day	3 hr Minimum
West Grey (Roads and Collection)	\$ 22.85 per day	2 hr Minimum
Erin	\$ 25.00 per day	3 hr Minimum
Guelph Eramosa	\$ 32.88 per day (\$1.37 per hour)	3 hr Minimum
Arran-Elderslie (Chesley,Tara,Paisley)	\$ 25.00 per day	4 hr Minimum

COMMENTS:

A 24 hour 7 day per week on-call service is needed to ensure water and sewer systems operate properly all the time, and to deal with incidents and emergencies after hours (hydro lines down, traffic control during fires etc.). While call-outs are infrequent, wearing a pager is unpleasant especially during bad weather or where family matters are involved. Staff can be called in the middle of the night, at family functions or during sporting or volunteer activities. Being on-call impacts spouses and kids, especially if child care is needed. Since \$18 has being the going rate since at least 2007 a change is needed.

It is suggested the pager rate be equal to one hour of the employee's regular wage. On call staff varies from an Operator 1 to Foreman, which produces an average rate of \$33.21 per day (instead of \$18.00). Paying at that rate increases cost for pager service about \$5,550. Pro-rated to begin May 1 the added cost in 2017 would be about \$3,700 which can be absorbed in the existing budget given staff changes and maternity leave this year.

Regarding minimum on-call times, municipalities vary between two to four hours. It is recommended the minimum call out remain one hour as most incidents are less than that. Supervisors all take steps to manage calls by ensuring the closest staff is involved and time claimed is reasonable. Using the example of an employee making \$30 per hour called out for 20 minutes, the Town would pay \$45 for the call out (time and a half) in addition to the \$30 pager rate. The operators, lead hands and foreman feel this change is acceptable.

The Town appreciates those who are on-call and available to respond to emergencies. It is recognized wearing a pager and being available 24 hours a day should be compensated reasonably.

FINANCIAL CONSIDERATIONS:

The cost of providing pager service 24 hours a day 7 days a week is \$6,570 (\$18.00 X 365 days). The \$18 callout rate has been in place since at least 2007. If a change is made to pay one hour wages for providing pager service an increase of about \$6,000 will be needed for this service in 2018.

RECOMMENDATION:

THAT Council receives the C.A.O. Clerk's April 7, 2017 report Pager On Call Out Rates and approves an amendment to the policy beginning May 1, 2017 to pay a rate equal to one hour of the on-call employee's pay, payable in addition to the hourly rate paid for a minimum one hour call out.

Bill White C.A.O. Clerk

Section: Terms and Rules of Employment	Policy Number: D-1.5.
Sub-section: Scheduling	Effective Date: November 14 th , 2007
Subject: Pager “On Call Out”	Revision Date: April 18 th , 2017
Page: 1 of 1	

Pager “On Call Out”

Purpose:

To outline the extra pay entitled to an employee who is on call from Monday at 12.01 a.m. until Sunday at 12:00 p.m.

Policy:

1. Some Public Works Department employees are requested to wear a pager. They are “on call” to answer any emergencies within the Public Works Department from 4:00 p.m. until 7:00 a.m. the following day on any day 24-7.
2. Public Works Department employees who wear a pager 24 hours per day are paid one hour at their regular hourly rate for their inconvenience. They are paid an agreed upon overtime rate for every “call out” over and above the one hour at their hourly rate for wearing a pager.
3. All staff “called to work” on a Saturday or a Sunday or a statutory holiday shall receive two (2) times their regular pay for hours worked or a minimum of one (1) hour equaling (2) hours plus 8 hours for the afore-described statutory holiday.
4. All staff “called to work” on a statutory holiday shall receive two (2) times their regular pay for hours worked or a minimum of one (1) hour equaling (2) hours plus 8 hours for the afore-described statutory holiday.



TOWN OF MINTO

DATE: April 11th, 2017
REPORT TO: Mayor and Council
FROM: Gordon Duff, Treasurer
SUBJECT: Changes to the Vacancy Rebate Program

STRATEGIC PLAN:

5.3 Ensure financial plans to include a blend of capital financing methods including long-term debt, user fees, grants, internal reserves and taxation, and maintain reserves to the point where Minto reduces reliance on borrowing or tax increases to finance major capital expenditures.

5.8 Ensure operations, facilities and programs operate efficiently and effectively through a business plan process implemented at budget.

BACKGROUND:

The Vacancy Rebate Program provides a reduction in the assessment for certain Commercial and Industrial properties that are available for rental use. The amount given to landlords under this program has increased substantially in the past six years. Under current legislation, the Treasurer has no option to deny the rebate if the entire structure is vacant. However, if it is a partial vacancy, the Treasurer is allowed to verify that the space is indeed in rentable condition and the landlord has been making efforts to rent the space or it is under active renovations.

Many municipalities have expressed the wish to get rid of the entire program. The Town of Minto has enacted programs which encourage the use of vacant storefronts for temporary uses such as Renew Northern Wellington. We have expanded the geographic boundaries of the Community Improvement Plan as well as added incentives for structural improvements.

At the 2017 Association of Municipalities of Ontario conference, the Town of Minto was able to express our concerns and possible solutions to Ivan Baker, Parliamentary Assistant to the Minister of Finance. The Province has been studying this issue and Minto Treasurer Gordon Duff was appointed to the Municipal and Business Reference Group which was set up to consult on changes to the Vacancy Rebate Program. The Province has enacted legislation which grants much greater flexibility to municipalities in designing their own Vacancy Rebate Programs.

This legislation includes provision to modify or eliminate the assessment reduction factors for vacant or excess commercial and industrial land. The issue of whether or not to make changes in the assessment classes is under review by Wellington County staff and they will make a recommendation on this matter. Due to the assessment class issue, the Province has decided that the Upper Tier will be the level which is allowed to request the Minister of Finance to make changes to local Vacancy Rebate Programs.

The Upper Tier may pass a By-Law which contains various regulations for different lower tiers which comprise the Upper Tier municipality. For example, the Town of Minto would like to restrict the vacancy rebates for properties lying with a Community Improvement Plan area to those who are actively taking advantage of such incentives as façade grants, structural grants and the Renew North Wellington program. Other legitimate vacancies would be evaluated according to the attached criteria.

COMMENTS:

The Minister of Finance has set intake dates to receive applications from Upper Tiers which would ensure that any changes to the Vacancy Rebate program would be retroactive to January 1, 2017. The deadline for submission to the Minister is July 1, 2017. In addition, municipalities must prove to the satisfaction of the Minister that the local business community has been consulted on any proposed changes. Minto staff and Council representatives have communicated these possible changes to the Economic Development Committee, Downtown Revitalization Committees, the Chamber of Commerce and the County of Wellington Economic Development group.

FINANCIAL CONSIDERATIONS:

The average amount of vacancy rebates over the past five years has been \$12,309 annually with Minto's share being \$3,607. These amounts are skewed higher by the vacancy of a large factory in 2012 and 2013. Under the proposed changes, this amount may be reduced or at least they will be more of an investment in our community with the goal of leading to higher assessments in the long term.

RECOMMENDATION:

THAT Council accepts the Treasurer's report dated April 11th, 2017 and requests that the County of Wellington proceed to formally request the Province of Ontario to make changes to the Vacancy Rebate Program as noted.

Gordon Duff
Treasurer

Proposed Eligibility for Vacancy Program

If the property is included in the Community Improvement Plan, and the owner has submitted an application for such municipal incentives as signage, façade and structural grants the request for a vacancy rebate will qualify under this program.

Time Limit – 2 years max

Walk in ready – must be capable of being leased for immediate occupation

Participate in the Renew Program

Pop-Up Stores and other temporary uses do not affect eligibility

Vacant for 90 consecutive days

If active repairs or renovations are proven the property would be eligible

Seasonal businesses do not qualify

The property must be advertised for lease or for sale

Must apply each year and be inspected

All arrears for property taxes, water and sewer billings and other municipal charges must be paid

Approval is subject to the discretion of the Treasurer

**TOWN OF MINTO**

DATE: April 13, 2017
REPORT TO: Mayor and Council
FROM: Gordon Duff, Treasurer
SUBJECT: Approval of Accounts

STRATEGIC PLAN:

Fiscal Responsibility/Financial Strategies - strategies support the goal of being a fiscally responsible municipality.

BACKGROUND

The following is a summary of accounts by Department paid for April 13, 2017

Administration	\$ 195,297.73
People & Property	2,276.19
Health & Safety	
Health Services	
Building	
Economic Development	5,676.52
Incubator	1,054.00
Tourism	1,633.96
Fire	283,889.29
Drains	
Roads	43,720.95
Cemetery	
Waste Water	44,895.97
Streetlights	15,914.57
Water	9,645.27
Town Landscaping Care	2,949.25
Recreation	741.29
Clifford	6,544.73
Harriston	20,825.74
Palmerston	13,208.14
Norgan	5,001.74

\$ 653,275.34

COMMENTS:

The above information is provided to provide an update on monthly spending by Department as public information. Council also receives three budget update reports per year outlining the status of budget to actual for the capital plan and operating budgets.

Council receives by email a detailed summary of accounts including personal information about identifiable individuals that is protected under the Municipal Freedom of Information Act. The auditor supports Council approving the accounts in this fashion.

FINANCIAL CONSIDERATIONS:

Council's approval of the accounts increases transparency by disclosing monthly spending by Department.

RECOMMENDATION:

That Council of the Town of Minto receives the Treasurer's report dated April 13, 2017, regarding Approval of Accounts, and approves the Town of Minto accounts by Department for March and April 2017.

Gordon Duff, Treasurer



TO: Mayor Bridge and Members of Council
FROM: Mike McIsaac, Road & Drainage Foreman
DATE: April 12, 2017
SUBJECT: RFQ Results for a Pickup Truck

STRATEGIC PLAN:

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that local business has equal opportunity to submit bids.

BACKGROUND

Request for quotes for one new 2017 2500 Series 4X4 Cab and Chassis (replacing the 2005 Ford 150 2WD from the Recreation Department, shown below) closed Wednesday April 12, 2017. This new vehicle will be used in the wastewater department. The current 2013 Ford 250 will be transferred to the Facilities Department. The Facilities Department 2005 Ford 150 will be traded in for the new vehicle.



The new truck will be equipped with the necessary safety equipment, tools and accessories such as box lining and under body oiling to prolong the life expectancy of the vehicles. The transfer of the 250 series truck gives them an eight year upgrade and a larger eight foot box. The harness and plow from the 2013 can be transferred to the new 2017 vehicle as it

is needed in the wastewater division to access lagoons and maintain plant driveways in winter. Facilities will not use the vehicle for plowing.

COMMENTS

One quote was received from Leslie Motors of Harriston for the following amounts:

RFQ#	Vehicle Type	Base Amount	Trade in Value
2017-01	2017 F250 4X4	\$31,704.00	\$300.00

HST is not included in these prices. Accessories such as lighting, box liner, tool box are not included in the bid price, which typically add about \$5,000 to the above price. The Town is very pleased with this excellent pricing.

FINANCIAL IMPLICATIONS

The replacement vehicle is within the 2017 Capital budgeted figure of \$45,000. This vehicle is 12 years old and under the approved replacement plan the target is after five to seven years.

RECOMMENDATION

THAT Council of the Town of Minto receives the April 12, 2017 report regarding RFQ 2017-01 for a Pickup truck from the Roads and Drainage Foreman and approves the purchase of the new vehicle from Leslie Motors, Harriston at a price of \$31,704 plus HST and accessories.

Mike McIsaac
Roads Foreman

The Corporation of the Town of Minto

By-Law No. 2017-32

to authorize the Mayor and Clerk to execute an Agreement between the Corporation of the Town of Minto and Lisa Calzonetti and Ken Morris (Mural Agreement)

WHEREAS the Town is wishing to promote the Town of Minto as a centre for tourism in Wellington;

AND WHEREAS the Town has determined that one of the ways it might make the area more attractive to both residents and tourists is to place murals on buildings within the municipality;

AND WHEREAS the Building Owner owns a building located in the former Town of Clifford, a community within the Town of Minto which has been deemed suitable and desirable for the placement of one such mural;

AND WHEREAS the Building Owner and the Town agree on the use of the building for such a mural;

NOW THEREFORE the Council of the Corporation of the Town of Minto enacts as follows:

1. That the Deputy Mayor and Deputy C.A.O. Clerk are hereby authorized and directed to execute the Agreement, in substantially the same form, as that is attached hereto as Schedule "A" and forming part of this By-law.
2. That the Clerk is hereby instructed to affix the Corporate Seal hereto.

READ a first, second, third time and passed in open Council this 18th day of April, 2017.

Ronald Faulkner, Deputy Mayor

Gordon Duff, Deputy C.A.O. Clerk

THIS AGREEMENT made as of the 8th day of March, 2017

BETWEEN: Lisa Calzonetti and Ken Morris
(hereinafter called the "Building Owner")

OF THE FIRST PART

and

THE CORPORATION OF THE TOWN OF MINTO
(hereinafter called the "Town")

OF THE SECOND PART

WHEREAS the Town is wishing to promote the Town of Minto as a centre for tourism in Wellington;

AND WHEREAS the Town has determined that one of the ways it might make the area more attractive to both residents and tourists is to place murals on buildings within the municipality;

AND WHEREAS the Building Owner owns a building located in the former Town of Clifford, a community within the Town of Minto which has been deemed suitable and desirable for the placement of one such mural;

AND WHEREAS the Building Owner and the Town agree on the use of the building for such a mural;

NOW THEREFORE THIS AGREEMENT IN WITNESS THAT the parties agree as follows:

License and Access

1. The Building Owner hereby grants to the Town a license and right to install one 8' x 8' Mural on the outer wall of the building located at 2 Elora St. N., Clifford, Ontario (Mural Image attached as Schedule "A"). The parties agree that the mural shall be installed on the south wall of the building (hereinafter known as the mural site).
2. The Building Owner shall allow the Town, through its designated Artist or the Artist's employees, access to the mural site at reasonable times and days for a period of time sufficient to install the mural.
3. The Building Owner shall allow the Town, through its designated Artist or the Artist's employees, access to the mural site at reasonable times and days for a period of time sufficient to allow proper maintenance of the mural.
4. The Building Owner shall not interfere with the activities of the Town, through its Artist and the Artist's employees, during the installation and maintenance of the mural.
5. The Building Owner shall not cover the mural with any object and shall not use the mural in any way to advertise its business. However, the Building Owner may include the mural in a general depiction of its building, provided that the mural is not the principal focus of the depiction and that depiction is not used for advertising purposes.
6. The Town shall not block any avenue of ingress or egress from the building during the periods for installation or maintenance of the mural nor shall the Town interfere with traffic into and out of the building.

Cost of Completion and Maintenance

7. The Town shall be solely responsible for all costs associated with the preparation, completion and maintenance of the mural including any costs associated with removing graffiti or repairing of the mural due to vandalism.

Consideration

8. The Town shall pay to the Building Owner a license fee of \$1.00 (One Dollar) as consideration for the rights conferred by this license. Said sum shall be paid at the time this License Agreement is executed.

Building Owner's Representations

9. The Building Owner represents that they have an ownership interest in the building in question or that he/she is the duly authorized representative of a party with an ownership interest in the building and that the land is unencumbered with any limitations which might restrict the Town's exercise of this license other than the impact of any ordinances or restrictions imposed by a government body.
10. The Building Owner represents that he/she enjoys the rights to access and use of the building that he/she purports to grant to the Town via this license.
11. The Building Owner is duly organized/formed, validly existing and of good standing and has all rights, power and authority to make this license and bind itself hereto.

Town's Representations

12. The Town represents that it is duly organized/formed, validly existing and in good standing and has all rights, power and authority to make this license and bind itself hereto.
13. The Town represents that upon completion of the mural, it will become the owner of the mural and the holder of the copyright.
14. The Town represents that the mural is an original work of art and has not appeared at any other time and at any other site.
15. The Town represents that the installation of the mural will not violate any laws, or regulations, or rights or interests of any third parties, including copyright and intellectual property rights.

Art Preservation

16. The Building Owner agrees to preserve the integrity of the wall and agrees not to alter, damage, desecrate, obstruct or remove the mural in any manner for a period of twenty (20) years.

Destruction of the Mural Site

17. If the Building Owner determines that the building must be demolished, he shall notify the Town of the imminent destruction of the building as soon as practicable, and in no event later than 90 days before the demolition of the structure.

18. This is a community cooperative effort. Should the Building Owner need to take action to maintain the wall in any way that will or could harm the painting, or should the Town need to take action to preserve or maintain the painting in a manner that will or could harm the wall, the parties will notify each other and work out a cooperative solution.

Risk of Loss

19. The Town accepts the risk of loss of the mural due to casualty such as a natural disaster or fire.

Indemnification

20. The Town shall indemnify the Building Owner against any claim, action or suit brought against the Building Owner or any property damage sustained by the Building Owner arising out of the Town's completion or maintenance of the mural.

21. The Town shall obtain and keep in force a comprehensive general liability insurance policy, in standard form, protecting the Town against any and all liabilities arising out of or related to the installation and maintenance of the mural in respect of destruction of or damage to any property. Such policy shall also be written as a primary policy not contributing with any other coverage which the Artist may carry. The Town shall name the Building Owner and Artist as an additional insured on this policy and shall provide the Building Owner with proof thereof.

Compliance with Laws

22. The parties agree to comply with all applicable laws, rules and regulations respecting the building and its uses.

23. This license shall be governed by the laws of the Province of

Ontario Assignment of the License

24. Either of the parties may assign this license provided that their successors agree to comply with the terms of the license and the assigning party notifies the non-assigning party in writing of the name and address of the assignee.

Miscellaneous

25. Notices to either party shall be made in writing and sent to the other party, by certified mail, return receipt requested, at the address set forth below. Notice is effective upon receipt.

26. No revision of this license is valid unless in writing and executed by the parties or their authorized officers.

27. The terms of this license shall be binding upon the heirs, successors and permitted assigns of the parties.

28. This license constitutes the entire agreement of the parties.

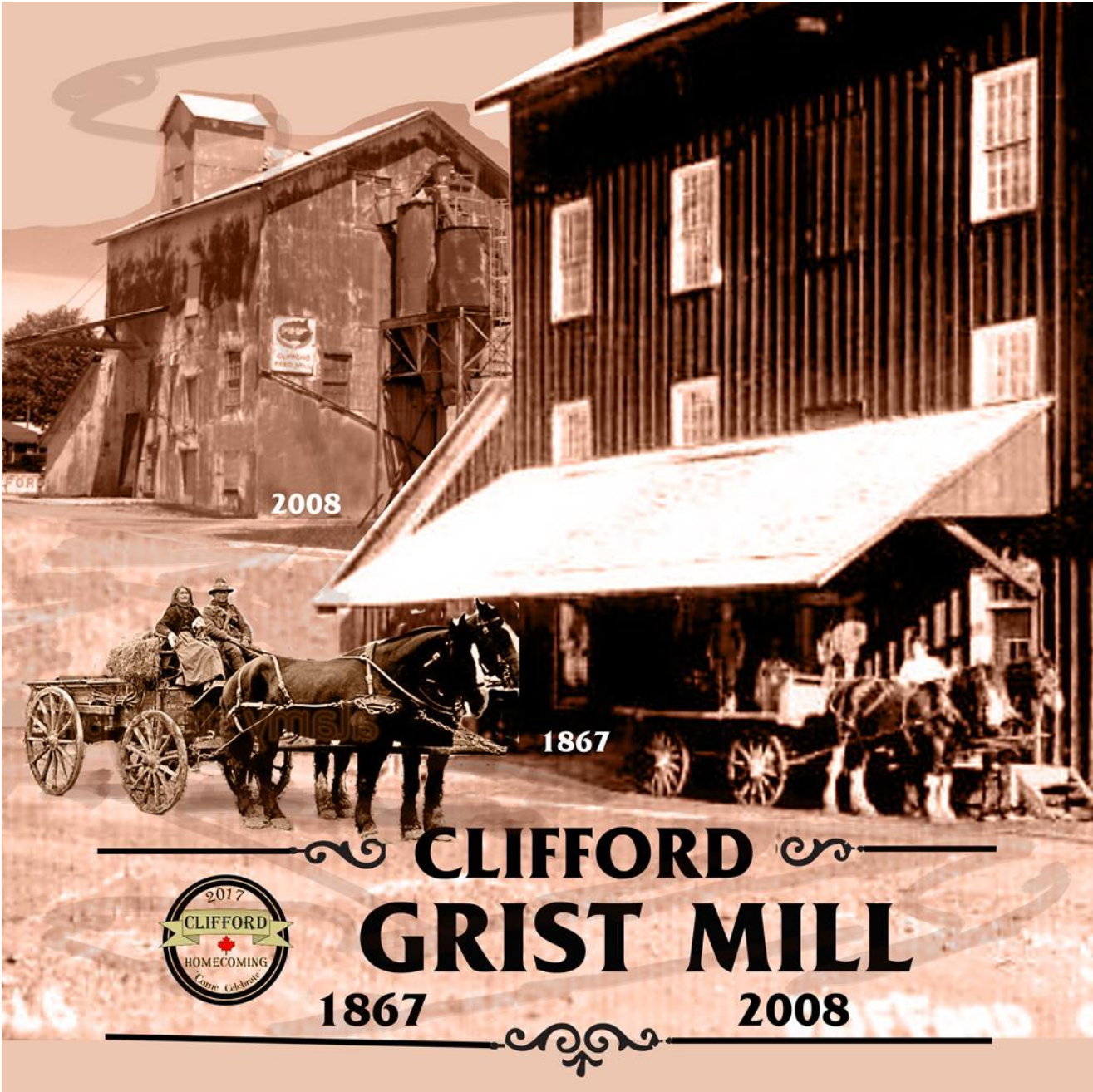
IN WITNESS WHEREOF the parties have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED

In the presence of

.....)
Witness) Lisa Calzonetti
.....).....
) Ken Morris
Witness)
)
)
) THE CORPORATION OF THE TOWN OF MINTO
) Per:
)
) Deputy Mayor, Ronald Faulkner
)
)
) Deputy CAO/Clerk, Gordon Duff
)
) We have authority to bind the corporation.

Schedule “A”
Mural Image



The Corporation of the Town of Minto
By-law Number 2017-38

to Authorize the Sale of Industrial Lands on Minto Road
Palmerston Industrial Park to Felix and Bernice Weber

WHEREAS the Corporation of the Town of Minto (the “Town”) has, pursuant to Sections 8, 9, 10, 11 and 270 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “Act”), the authority to dispose of municipally owned property;

AND WHEREAS subsection 23.1(1) of the Act authorizes the Town to delegate its powers and duties under the Act to a person or body;

AND WHEREAS the Town is the owner of lands that are described in Schedule “A” to this By-law (the “Subject Property”);

AND WHEREAS the Town has complied with its disposition of property By-law 08-03 respecting the conveyance of municipally owned industrial lands;

AND WHEREAS Felix and Bernice Weber have entered into an Agreement of Purchase and Sale for the subject lands herein Part of Lot 24 Concession 1 being more or less the 1 acre known as Part 3 and Part 15 Plan 61R-20434.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MINTO ENACTS AS FOLLOWS:

1. That the sale of the lands described in Schedule “A” of this Agreement to Felix and Bernice Weber for \$15,000 per acre is hereby authorized.
2. That the Deputy Mayor and Deputy C.A.O. Clerk are hereby authorized to execute any and all documents in regard to the above noted sale.
3. Schedule “A” attached to this by-law describing the lands to be sold shall form part of this By-law.”

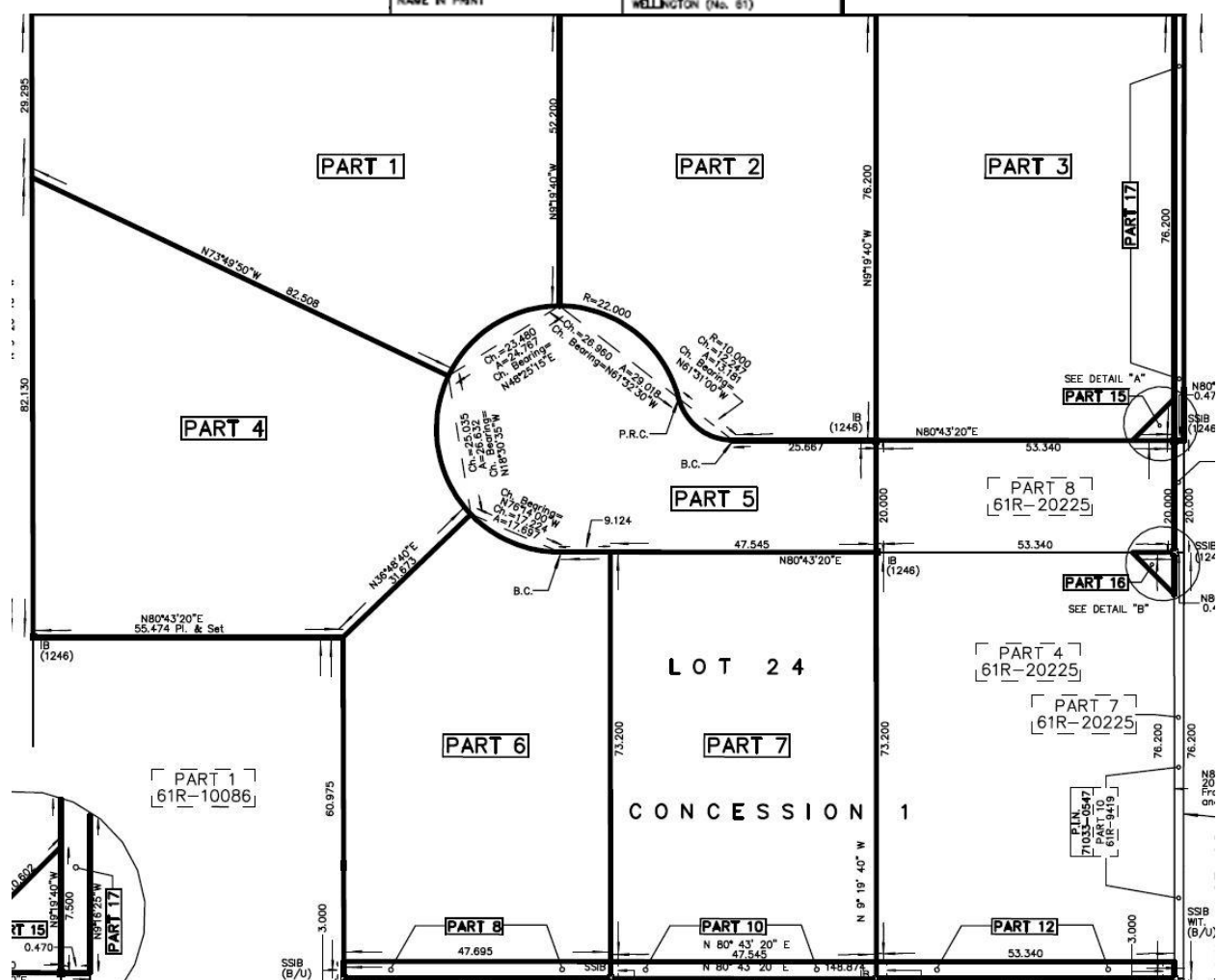
Read a first, second, third time and passed in open Council this 4th day of April, 2017

Ronald Faulkner, Deputy Mayor

Gordon Duff, Deputy C.A.O. Clerk

All and singular that certain parcel of land located within the Province of Ontario, County of Wellington, Town of Minto known as Part of Lot 24 Concession 1 being more or less the 1 acre known as Part 3 and Part 15 Plan 61R-20434 as identified below.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT. AUGUST 6, 2014	PLAN 61R-20434
DATE	RECEIVED AND DEPOSITED AUGUST 7, 2014
J. DON MACMILLAN	DATED
SIGNATURE	"N. KEFALAS"
J. DON MACMILLAN	REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF MINISTRY OF AGRICULTURE
NAME IN PRINT	



**The Corporation of the Town of Minto
By-law No. 2017-39**

to authorize the Deputy Mayor and Deputy CAO Clerk to execute a licence agreement with the County of Wellington

WHEREAS Section 9 of the Municipal Act, S.O. 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, as amended, provides that municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Town of Minto and the County of Wellington are desirous of entering into a license agreement;

AND WHEREAS the County of Wellington is the owner of the Official Mark LIVE AND WORK WELLINGTON,

AND WHEREAS the Town of Minto is a municipality within the County of Wellington and wishes to use the Mark and to provide a hyperlink on its websites at

<http://liveandworkminto.com/>

<http://town.minto.on.ca/>

<http://comehometominto.ca/>

<http://mintoed.com/>

to the County's website at

<https://www.wellington.ca/en/EDLiveWorkWellington.asp>

NOW THEREFORE the Parties agree as follows:

1. That the Deputy Mayor and Deputy C.A.O. Clerk are hereby authorized to sign and execute the Agreement attached hereto as Schedule "A".
2. That this By-law shall come into force and take effect on the date of final passing thereof.

Read a first, second, third time and passed in open Council this 18th day of April, 2017.

Deputy Mayor Ronald Faulkner

Deputy C.A.O. Clerk Gordon Duff

**The Corporation of the Town of Minto
By-law No. 2017-40**

**To confirm actions of the Council of the
Corporation of the Town of Minto
Respecting a meeting held April 18, 2017**

WHEREAS the Council of the Town of Minto met on April 18, 2017 and such proceedings were conducted in accordance with the Town's approved Procedural By-law.

NOW THEREFORE the Council of the Corporation of the Town of Minto hereby enacts as follows:

1. That the actions of the Council at its Committee of the Whole/Council meeting held on April 18, 2017 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate By-law.
2. That the Deputy Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Deputy Mayor and the Deputy C.A.O. Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Town to all such documents.
3. This By-law shall come into force and takes effect on the date of its final passing.

Read a first, second, third time and passed in open Council this 18th day of April, 2017.

Deputy Mayor Ronald Faulkner

Deputy C.A.O. Clerk Gordon Duff