



**4. Motion to Convene into Open Session 3:12 p.m.**

**RESOLUTION 2017-112**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**

**5. Minutes of Previous Meeting**

**a. Regular Council Minutes of May 16, 2017**

**RESOLUTION 2017-113**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT the minutes of the May 16, 2017 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

Councillors Turton, Anderson, Dirksen and Elliott, Deputy Mayor Faulkner and Mayor Bridge Faulkner stated they had items.

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION 2017-114**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting - 5 p.m.**

**a. ZBA-2017-03 Shrimp Canada; Concession 1 Part Lot 24 RP 60R11700, Palmerston**  
Mayor Bridge Chaired the meeting, called it to order at 5:17 pm, and requested members of the public present to please sign the attendance record. He stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the location of the site, and noted the proposed amendment would rezone the lands to expand site specific provisions of the M1-30(H) zone to permit an aquaculture use. Initially the proposal would proceed on well and septic with eventual connection to municipal services. Other zoning relief may be considered where appropriate. The C.A.O. Clerk advised notice was mailed to landowners within 120 meters of the lands,

applicable agencies and posted on-site May 15, 2017. Comments received were from Linda Redmond Manager of Planning and Environment and Stacey Pennington Building Inspector, both attending to present comments.

Stacey Pennington came forward to speak to Council with a printed email from Palmerston resident Amanda Heseltine received at 3:40 pm. The C.A.O. Clerk then read the letter outlining concerns with the proposal due to serious shrimp allergies. The C.A.O. Clerk had been advised of the allergy issue and had received an email from the applicant which he read now that the issue was brought up. The applicant's letter spoke to bio-security and other controls in the operation to reduce risk.

Linda Redmond, Manager of Planning and Environment and Curtis Marshall Senior Planner advised they had no concerns with the application. Building Inspector Pennington noted site plan approval is required and sections in the water and sewer by-laws allow temporary private systems but municipal servicing requirement can go in the site plan agreement.

Chair Bridge called on the applicant, agent or any members of the public to provide comments regarding the proposed Amendment, no one was in attendance. He then stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at [Bwhite@town.minto.on.ca](mailto:Bwhite@town.minto.on.ca) . Chair Bridge adjourned the Public Meeting at 5:35 pm

## **9. Delegations**

a. Mayor's Charity Golf Tournament Groups - Minto Safe Community Committee, Palmerston Imperials Fastball Team and Youth for Christ/Youth Unlimited of Minto Wayne Martin spoke for the Palmerston Imperials who host the Canadian Under 14 Fastball Championships August 9-13. He thanked the Town and Mayor's Golf Tournament for their support noting funds will offset tournament expenses.

Ken Mohle of Youth Unlimited spoke about his organization's programs to inspire youth. He is grateful for the opportunity to volunteer with the golf tournament and will use funds to improve their building called "Upper Deck" to meet codes and for youth programming.

Todd Pridham of Safe Communities thanked Council and the Mayor's Golf Tournament. He highlighted programs such as Road Watch, Vial of Life, and Safe Kids Day bike rodeo. Funds will be used to expand programs focusing on anti-bullying plus team building clothing.

b. Harriston Historical Society, Request for Rental Agreement Review  
Mark Mac Kenzie thanked Council for their consideration and reviewed his report outlining how the Society preserves local history. The Society is challenged raising enough money for operations and asked if rental rate at the Harriston Library could be reduced.

Mayor Bridge noted the Town leases the space from the County and sub leases to the Society and another organization that are under the same lease terms. Staff will review options with the Society and report back to Council

c. County Councillor David Anderson, County Report (after 5 p.m.)

County Councillor Anderson congratulated Mayor Bridge on re-election to the Federation of Canadian Municipalities Board. He reviewed County activities in areas of Solid Waste, O.P.P., Social Services, Museum and Libraries. There is lots of interest in new County Housing in Palmerston. Mayor Bridge thanked County Councillor Anderson for the update.

## **10. Public Question Period**

Resident Mark Mac Kenzie asked about poor grass cutting at the Harriston Cemetery. C.A.O. Clerk White had observed cutting last Wednesday as were similar complaints. Staff is working with the new contractor to make sure proper service is given; rain had hampered some cuts. Any damage to headstones will not be tolerated and will be corrected.

## **11. Correspondence Received for Information or Requiring Direction of Council**

- a. County of Wellington, Council Resolution - Local Hookah Establishments
- b. Waterloo Wellington LHIN May Newsletter
- c. MPP Randy Pettapiece, Petition to Save Long Term Care Beds
- d. Champlain Township, Not A Willing Host For Wind Turbines
- e. MP John Nater, Bill C-45 the Cannabis Act
- f. City of St. Catharines, Letter to Support Adjala-Tosorontio, Waive Taxes on Canada Flags for 150th Anniversary
- g. Ontario Provincial Police, Municipal Policing Bureau Progress Report
- h. Minister of Municipal Affairs, Receipt of Report on Bill 68
- i. Minister of Municipal Affairs, Response to Motion Opposing Proposed Changes to Building Code
- j. AMO Members Update, Changing Workplaces Final Report Released
- k. Municipality of Calvin, Resolution 2017-090 Support for Township of North Frotenac re Hydro Rates
- l. Municipality of East Ferris, Support for MP Cheryl Gallant, Tax Exemptions Local Officials
- m. AMO Policy Update - Several Important Amendments to Bill 68 Achieved
- n. Mapleton Seniors Centre for Excellence, June Calendar & Newsletter

Deputy Mayor Faulkner asked if item 11 e) MP John Nater, Bill C-45 the Cannabis Act could be pulled for a staff report. Councillor Colwell asked if Item 11 l).Municipality of East Ferris, Support for MP Cheryl Gallant Tax Exemptions Local Officials could also be reviewed.

C.A.O. White Clerk noted that Item j) AMO Members Update, Changing Workplaces Final Report was released which was previously reviewed by Council. Staff will examine legislative changes to determine impacts on Town workplaces although focus is on vulnerable workers.

**MOTION: COW 2017-137**

**Moved by: Councillor Colwell; Seconded by: Deputy Mayor Faulkner**

**THAT staff bring back a report on Item 11 e) MP John Nater, Bill C-45 the Cannabis Act AND FURTHER THAT staff review Item 11 I) Municipality of East Ferris, Support for MP Cheryl Gallant re Tax Exemptions for Local Officials to determine Minto's status on this issue.**

**Carried**

**MOTION: COW 2017-138**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the balance of the Council correspondence is received for information.**

**Carried**

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a. Committee Minutes for Receipt – None

b. Committee Minutes for Approval

1. Cultural Roundtable Committee Minutes of May 29 2017

Belinda Wick Graham highlighted the minutes noting the Northern Wellington Youth Connection Event. Saturday June 10 is the Volunteer Open House at the Palmerston Railway Museum and official opening of the Viola and Carol Homuth Library. Savour the Street is in Harriston August 12. Interested groups are encouraged to apply for remaining community event funds.

**MOTION: COW 2017-139**

**Moved By: Deputy Mayor Faulkner; Seconded by: Councillor Anderson**

**THAT Council receive the Cultural Roundtable Committee Minutes from May 29, 2017 and approves any recommendations contained therein.**

**Carried**

c. Staff Reports

1. Business and Economic Manager, Year End Review

Business & Economic Manager Wick-Graham presented noting the Department is responsible for 15 local and 10 regional committees plus numerous events. Programs include Business Retention & Expansion, Pitch It Renew Northern Wellington, Community Revitalization, Workforce Development, Alumni Attraction, Investment Attraction, Marketing & Communications and LaunchIt to name a few. Under the Community Improvement Plan \$85,030.88 in grants were given for Projects totaling \$291,685.23. Priorities for 2017 are

Alumni Attraction, Clifford Downtown, Job & Housing Portal, Elevate Agriculture, Minto Youth Action Council, Supporting County Labour Force and Immigration initiative.

Councillor Elliott congratulated the Business & Economic Manager for her excellent presentation at OSUM conference. Council noted the importance of economic development was emphasized at the Federation of Canadian Municipalities conference. Mayor and Council thanked her and Department staff for their excellent work.

**MOTION: COW 2017-140**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT The 2016 Economic Development Year in Review be received for information.**

**Carried**

2. By-Law Enforcement Officer, Exemption and Licensing of Backyard Hens  
By-Law Enforcement Officer Forbes noted this is the first application since the change to the by-law. Letters to neighbouring properties were sent out and no objections received.

**MOTION: COW 2017-141**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the Council of the Town of Minto receives the By-law Enforcement Officer's June 6, 2017 report regarding the exemption to By-law 02-80 for keeping backyard hens at 332 Jane St. Palmerston and approves the exemption.**

**Carried**

**Deputy Mayor Faulkner assumed the Chair**

3. Fire Chief, Minto Fire PTSD Plan

Chief Harrow reviewed the Post Traumatic Stress Disorder Plan. 82 firefighters had training many with spouses and partners. Supervisors are trained. A peer support team gives added support in cooperation with other departments in the County. The Plan includes access to specialized employee assistance program at a cost of \$2 per person per month.

**MOTION: COW 2017-142**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT the Council accepts the Fire Chief's June 1 report regarding Minto Fire PTSD Plan, and approves the Minto Fire PTSD Plan as currently written, and enrollment of Minto Firefighters into the Volunteer Firefighter Insurance Services at an annual cost of \$24 per firefighter.**

**Carried**

4. Fire Chief, Howick Fire Protection Agreement

Chief Harrow noted Howick's new proposal reduces their cost by changing the \$3,000 per-call payment in favour of \$6,500 annually. Minto's coverage area would be 50% smaller.

Council supports a new agreement but is concerned about cost recovery where call volumes are high. Council discussed adding a \$1,000 per call charge for each call after the first ten.

**MOTION: COW 2017-143**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council approve the new Township of Howick Fire Protection Agreement as outlined in the Fire Chiefs May 19 2017 report and pass the corresponding By-Law authorizing the C.A.O. Clerk and Mayor to sign the agreement.**

**Defeated**

**MOTION: COW 2017-144**

**Moved by; Councillor Colwell; Seconded by: Councillor Dirksen**

**THAT the Council sign back the Howick Fire Protection Agreement with a flat rate of \$6,500 per year and that the agreement be amended to charge any calls after the first 10 be charged at a rate of \$1,000 per call, and that the C.A.O. Clerk and Mayor be authorized by by-law to sign the amended agreement**

**Carried**

**Mayor Bridge reassumed the Chair**

5. Deputy Clerk, Temporary Road Closure Clifford Homecoming  
The Deputy Clerk reviewed the parade route. Council expects a long parade.

**MOTION: COW 2017-145**

**Moved By: Councillor Anderson; Seconded By: Councillor Colwell**

**That Council receives the Deputy Clerks report dated May 30, 2017 regarding the Clifford Homecoming Parade and considers a By-law in regular session closing Elora Street North to Nelson Street East, Nelson Street East to Brown Street, Brown Street to James Street and James Street to Elora Street North in Clifford, between the hours of 10:00 a.m. to 1:00 p.m. Saturday August 5<sup>th</sup>, 2017.**

**Carried**

**Councillor Turton assumed the Chair**

6. C.A.O. Clerk and Water Foreman, Bulk Water Draft Policy  
C.A.O. Clerk White recommends a policy since bulk water since the Town has supplied for many reasons in the past. The policy restricts bulk water taking to less than 0.725% (5,050 cubic metres) of total consumption at discretion of the Overall Responsible Operator but not during water restrictions. A by-law to remove water restrictions except during a drought or emergency can come forward since consumption is down 232,862 cubic metres.

Council discussed the policy and asked questions about supplying bulk water and public concerns expressed since Bright's Water request was considered. The policy does not allow exclusivity for any company. Council discussed deferring so information can be made available to the public before the policy returns for a decision

**MOTION: COW 2017-146**

**Moved by: Councillor Elliott; Seconded by: Councillor Colwell**

**THAT the Bulk Water Policy be deferred so staff can make available information on the draft bulk water policy to the public, and that a by-law be brought forward to remove water restrictions for all Minto customers except as may be required during emergency, drought or other conditions identified by the Overall Responsible Operator.**

**Carried**

**Councillor Cowell assumed the Chair**

7. Treasurer and Tax Collector, Minutes of Settlement and Assessment Adjustments  
Treasurer Duff noted adjustments and corrections to assessments through MPAC.

**MOTION: COW 2017-147**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the May 2017 report from the Treasurer and Tax Collector regarding Assessment Adjustments and that these adjustments are approved.**

**Carried**

8. Treasurer and Tax Collector, Section 357 Applications  
Treasurer Duff noted these changes result from removal of a barn or house.

**MOTION: COW 2017-148**

**Moved By: Mayor Bridge ; Seconded By: Councillor Elliott**

**THAT Council receives the May 2017 report from the Treasurer and Tax Collector regarding Section 357 Applications and that these applications are approved.**

**Carried**

9. Treasurer, Approval of Accounts  
The Treasurer noted payments for arena work, fire truck inspections, sewer videos, street sweeping, tree removal, main flushing, inflatable flood barrier, and buying Elora Street lot.

**MOTION: COW 2017-149**

**Moved By: Deputy Faulkner; Seconded By: Councillor Dirksen**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for May 30,2017 as follows: Administration \$258,520.33, Building \$2,733.19, Economic Development \$9,441.14, Incubator \$470.86, Tourism \$2,037.62,**



Fire \$25,070.64, Drains \$15,015.40, Roads \$84,121.81, Waste Water \$24,721.40, Streetlights \$777.74, Water \$13,351.37, Town Landscaping Care \$126.24, Recreation \$4,766.07, Clifford \$5,785.09, Harriston \$7,457.28, Palmerston \$14,016.90, Norgan \$6,032.44.

Carried

10. Treasurer, Clean Water and Wastewater Fund (CWWF) Transfer Payment Agreement  
Treasurer Duff noted funding for George Street Upgrades in Harriston is approved but an extension will be needed for final paving.

**MOTION: COW 2017-150**

**Moved By: Councillor Turton; Seconded By: Mayor Bridge**

**THAT Council receives the June 1, 2017 report from the Treasurer and a by-law authorizing signing of the Transfer Payment Agreement be considered in open session.**

Carried

**Councillor Turton assumed the Chair**

11. Roads Foreman, Municipal Drain #6 13, 54 Improvement  
Road Foreman McIsaac noted the old assessment schedules for the drain were not fair and would be re-allocated in one engineer's report.

**MOTION: COW 2017-151**

**Moved by: Deputy Mayor Faulkner; Seconded by: Mayor Bridge**

**THAT the Council of the Town of Minto receives the Road Foreman's report dated May 23, 2017 regarding the Municipal Drain Petition and Improvement under Section 78 of the *Drainage Act* and appoints Dietrich Engineering Limited to represent the Town's interest in regard to maintenance of Municipal Drains #6, 13 and 54.**

Carried

**d. Other Business Disclosed as Additional Item**

Councillor Elliott presented a video of the 64<sup>th</sup> annual OSUM Conference. The pedestrian bridge in Palmerston will be re-lit with new LED lights donated by Heritage Funeral Home.

Deputy Mayor Faulkner noted that Chief Harrow and Callise Foerter have been working on the Master Fire Plan and it is close to being done.

Councillor Turton noted that the Frank Kelly Memorial Golf Tournament is June 15 and they are looking for more teams.

Councillor Dirksen advised the Harriston Fire Fighters Breakfast, the Garden Festival and Palmerston Farmers Market opening were well attended. Saturday the Palmerston Railway

Heritage Museum opens with recognition of Viola and Carol Homuth, and reunions for SS #'s 18 and 7 are at the Drew Community Hall.

Mayor Bridge thanked Councillor Dirksen for attending the local events last weekend, and Councillors able to support his re-election to the FCM Board in Ottawa. He will report on FCM's activities. June 24 is Party in the Park; Mayor Bridge is still looking for a Town team.

### **13. Motion to Return To Regular Council**

#### **RESOLUTION 2017-115**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT the Committee of Adjustment convenes into Regular Council meeting.**

**Carried**

### **14. Notices of Motion - None**

### **15. Resolution Adopting Proceedings of Committee of the Whole**

#### **RESOLUTION 2017-116**

**Moved By: Councillor Elliott; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

### **16. By-laws**

a. 2017-45; Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure; Clean Water and Wastewater Fund

#### **RESOLUTION 2017-117**

**Moved By: Councillor Anderson; Seconded By: Councillor Turton**

**THAT By-law 2017-45; By-law to authorize execution of an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure; Clean Water and Wastewater Fund; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

b. 2017-46; Fire Services Agreement, Township of Howick

#### **RESOLUTION 2017-118**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT By-law 2017-46; to authorize the Mayor and CAO Clerk to execute a Fire Services**

Agreement between the Corporation of the Town of Minto and the Corporation of the Township of Howick as amended; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. 2017-47; Temporary Road Closure, Clifford Homecoming

**RESOLUTION 2017-119**

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT By-law 2017-47; To Temporarily Close Roads in Clifford on August 5, 2017 for a Community Event; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- d. 2017-48; Rezoning- Shrimp Canada

**RESOLUTION 2017-120**

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT By-law 2017-48; To Amend Zoning By-law Number 01-86 by adding a new permitted use for Aquaculture Production; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- e. 2017-49; Confirming Proceedings of June 6, 2017 Committee of the Whole/Council Meeting

**RESOLUTION 2017-121**

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT By-law 2017-49; A By-law to confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held June 6, 2017; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

**17. Adjournment**

**RESOLUTION 2017-122**

Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White