



**Council Minutes**  
**Tuesday, June 20, 2017 6:30 p.m.**  
**Council Chambers**

---

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present for all or part of the meeting:**

Bill White, C.A.O. Clerk  
Annilene McRobb, Deputy Clerk  
Quinn Foerter, Administrative Assistant, Recording Secretary  
Belinda Wick-Graham, Business & Economic Manager  
Gordon Duff, Treasurer  
Stacey Pennington, Building Inspector  
Matt Lubbers, Recreation Services Manager

1. **Call to Order 6:31 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act - None**
3. **Motion to Convene into Closed Session**

**RESOLUTION: 2017-123**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of June 6, 2017 Closed Session**
- **Proposed or pending acquisition or disposition of land - Palmerston Industrial Park**

**Carried**

**4. Motion to Convene into Open Session**

**RESOLUTION: 2017-124**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto resume into Open Council.**

**Carried**

**5. Minutes of Previous Meeting**

- a. Regular Council Minutes of June 6, 2017

**RESOLUTION: 2017-125**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT the minutes of the June 6, 2017 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

Mayor Bridge, Councillors Elliott and Turton, and C.A.O. Clerk White disclosed items.

**7. Resolution Moving Council into Committee of Adjustment**

**RESOLUTION: 2017-126**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto convenes into Committee of Adjustment.**

**Carried**

- a. Minor Variance MV2017-05, 558 Main St. E., Palmerston, Adrian & Frances DeBoer  
See Schedule "A" for minutes.

**8. Resolution Moving Committee of Adjustment into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION: 2017-127**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT The Town of Minto Committee of Adjustment convenes into Committee of the Whole.**

**Carried**

**9. Public Meeting**

- a. ZBA 2017-05 Harry Savage, 6729 6th Line

Mayor Bridge Chaired and called the meeting to order at 7:12 pm requesting members of the public present to please sign the attendance record. He stated if a person or public

body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White stated the subject property is located on Part Lot 2, Concession 6, RP 61R-5840, Part 1, municipally 6729 6<sup>th</sup> Line. The proposed rezoning affects 4.7 ha (11.61 acres) of the property from Extractive Industrial (EI) to Agricultural (A) and Natural Environment (NE) to allow construction of a single detached dwelling. The proposed lands to be rezoned are no longer licensed under the *Aggregate Resources Act* for extraction. Other zoning relief may be considered where appropriate.

Notice was mailed to landowners within 120 meters of the lands and to agencies, and posted on-site May 30. Comments were received from Town of Minto Staff, Wellington County Manager of Planning Linda Redmond, Upper Grand District School Board Planning Technician Emily Bumbaco, and Brandi Walter, Maitland Valley Conservation Authority.

Chair Bridge called on the applicant or agent present and they had no comment. Building Inspector Stacey Pennington stated the Town has no concerns with the re-zoning. County of Wellington Manager of Planning and Environment Linda Redmond stated the lands to be rezoned are within the licensed area but not in the extraction area. The draft amendment would restore the Natural Environment zone.

Chair Bridge called on any person present who wished to comment in favour or in opposition to the proposed amendment. No one came forward.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at [Bwhite@town.minto.on.ca](mailto:Bwhite@town.minto.on.ca) and adjourned the Public Meeting at 7:19 pm.

b. ZBA 2017-06 Levi and Lloyd Martin, 9304 Road 3 N

Mayor Bridge Chaired and called the meeting to order at 7:20 pm requesting members of the public present to please sign the attendance record. He stated if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White stated the property subject to the proposed amendment is located on Part Lot 16, Con 9 (Minto), RP 60R-2212, municipally known as 9304 Road 3 North. The proposed amendment would rezone the subject property to permit construction of a commercial greenhouse. Other zoning relief may be considered where appropriate.

Notice was mailed to landowners within 120 meters of the lands and to agencies, and posted on-site May 30. Comments were received from Town of Minto Staff, Wellington County Manager of Planning Linda Redmond, and Brandi Walter, Maitland Valley Conservation Authority.

Chair Bridge called on the applicant or agent present and they had no comment. Building Inspector Stacey Pennington stated the Town has no concerns with the re-zoning. County of Wellington Manager of Planning and Environment Linda Redmond stated this is a classic agricultural related use of land and a site-specific rezoning was the best option.

Chair Bridge called on any person present who wished to comment in favour or in opposition to the proposed amendment. No one came forward.

Chair Bridge stated that if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at [Bwhite@town.minto.on.ca](mailto:Bwhite@town.minto.on.ca) and adjourned the meeting at 7:25 pm.

## **10. Delegations**

- a. Norgan Theatre Board-Recreation Services Manager Matt Lubbers, Councillor Ron Elliott, Scott McFadden, Betty Douglas.

Matt Lubbers reported the Norgan Board is planning a celebration of the 70<sup>th</sup> Anniversary of the Theatre opening August 19 and 20. Events include a Norgan exhibit at the Palmerston Railway Museum, free BBQ at the Lions Park Pavilion, a book launch and screening of the first movie shown Carnival of Costa-Rica priced at 1947 prices. Norgan annual profits went toward paying off the Town loan for renovations. Mayor Bridge spoke on the Norgan's, and how much the Town appreciated the volunteer's hard work making the partnership a success. A picture was taken and a promissory note was cut symbolizing the final payment.

- b. Pitch It Winners

Economic Development Manager Wick-Graham reviewed the entrants, thanked the judges, recognized sponsors and congratulated Finalist Deb Griffey of Alpaca Time, 2<sup>nd</sup> Runner up Joy Murray of the Harriston Pre-School, and 1<sup>st</sup> Runner up Felix and Bernice Weber of AgBusiness and Crop Inc. The winner, Dr. Ranjan Pradhan of Shrimp Canada, was congratulated by Mayor and Council.

c. **Treasurer and Auditor, 2016 Audited Financial Statements**

David Richenback, Chartered Accountant and Gordon Duff, Treasurer presented the Audit of the Town's 2016 Consolidated Financial Statements. The outlined the difference between traditional budgeting and the reporting of tangible capital assets according to Public Sector

**MOTION: COW 2017-152**

**Moved By: Councillor Colwell; Seconded By: Councillor Anderson**

**THAT Council receive the June 12, 2017 report regarding the 2016 Financial Statements and Financial Information Return be received:**

**AND FURTHER THAT the 2016 audited Financial Statements and Financial Information Return be approved as presented.**

**Carried**

**11. Public Question Period – No one came forward**

**12. Correspondence Received for Information or Requiring Direction of Council**

- a. Ontario Ombudsman, The Watchdog May Newsletter
- b. The College of Physicians and Surgeons of Ontario, 2018 Council Award Nominations
- c. Jane Gibson, reply back re: horse Manure complaint

**MOTION: COW 2017-153**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the correspondence for information.**

**Carried**

**13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt
  - 1. Maitland Valley Conservation Authority, Board of Directors Minutes for April 19, 2017
  - 2. Maitland Valley Conservation Authority, Source Protection Authority Minutes for April 19, 2017

Councillor Turton noted a delegation from NRStor was at the Board Meeting proposing a compressed air energy project in an old salt mine in Goderich.

**MOTION: COW 2017-154**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT Council receives the Maitland Valley Conservation Authority Board of Director Meeting Minutes and Source Protection Authority Meeting Minutes of April 19, 2017 for information.**

**Carried**

b. Committee Minutes for Approval - None

c. Staff Reports

1. Chief Building Official, Building Department Monthly Review, May 2017

Building Inspector Pennington reported an active season with 34 permits issues in May compared to 24 last year. This year 95 permits issued for a total of 16.7 million dollars construction value versus 68 permits totaling \$5.9 million at this time in 2016.

**MOTION: COW 2017-155**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT Council receive the Chief Building Official's May Permit Review for information.**

**Carried**

2. Building Inspector, Draft Site Plan Report - Weber - 111 Frank Lambier Court

Building Inspector Pennington reviewed the plan for a 9156 sq. foot industrial building with 13 space parking lot behind. Public Works requires confirmation of water and sewer details prior to receiving a permit. Partial paving and tree planting is required by Town policies.

**MOTION: COW 2017-156**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT Council receives the report from the Building Inspector dated June 14, 2017 and approves the submitted site plan, prepared by J Don MacMillan Limited, for J A Devries Construction Inc, Project Number 17-1693SP submitted June 6, 2017 subject to the execution of a site plan agreement with the Town requiring, among other matters, confirmation the proposed use will be serviced according to the requirements of the Town, paving of the parking area (in whole or in part) and final landscaping details being approved by the Town including boulevard tree planting according to the Town's Tree Planting Policy. AND further, that Council considers a by-law in regular session authorizing the Mayor and Clerk to sign the site plan agreement once the landowner has signed.**

**Carried**

3. Building Inspector, B53/17- Corinne Bell Severance, Part Lot 33 South of Queen Street, Harriston

Building Inspector Pennington explained that creating the new lot places the large shed in contravention of building setbacks which requires zoning relief. Staff recommends the severance be approved with standard conditions.

**MOTION: COW 2017-157**

**Moved by: Councillor Elliott; Seconded By: Councillor Dirksen**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B53/17, Part Lot 33 South of Queen St, 21 William Street E, Former Town of Harriston, Town of Minto subject to the following conditions:**

1. That the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.
2. That the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.
3. That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is \$221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.
4. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.
5. That the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.
6. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit

Carried

4. Building Inspector, B58/17 B59/17 Cubitt/Vanderkooy Severance, Part Lot 21 Concession 11, Town of Minto

The Building Inspector noted confirmation of the location of any structures (including an on-site sewage system) in relation to the municipal drain is required to ensure compliance with the Town of Minto Zoning By-law. Staff recommends approval with standard conditions.

**MOTION: COW 2017-158**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council recommends Wellington County Land Division Committee approve Severance Applications B58/17 and B59/17, Part Lot 21 Concession 11, Town of Minto subject to the following conditions:**

1. That the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.

2. That the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.
3. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.
4. That the applicant obtains written confirmation from Town of Minto Public Works that a reassessment to the municipal drain located on the subject property is completed and all structures located properly relative to the municipal drain.
5. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.

Carried

6. Building Inspector, B51/17- Fred and Cheryl Donkersgoed Severance 565 Lowe Street, Palmerston

Building Inspector Pennington stated the severed lot has access to the Temple Street sewer, but the closest water main east side of Lowe Street. The applicant will have to extend the water main. Staff recommends approval with standard conditions.

#### **MOTION: COW 2017-159**

**Moved by: Councillor Elliott; Seconded By: Councillor Colwell**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B51/17, 565 Lowe Street, Former Town of Palmerston, Town of Minto that the following conditions be considered:**

1. That the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.
2. That the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.
3. That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is \$221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of extending the



watermain along Temple Street westerly to the severed lot, or any lateral connections to any service which shall be payable to the Town at time of connection.

4. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the severed and retained lot have been made including payment of applicable fees.
5. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.

**Carried**

6. Building Inspector, Site Plan Approval, JP Horrigan, 121 Frank Lambier Crt, Palmerston Building Inspector Pennington reviewed the plan for a new 6032 sq. foot industrial building in compliance with the Zoning by-law. Public Works will review servicing details in the updated drawing. Access to Frank Lambier Court is to be defined, and partial paving and tree planting will be required as per Town policies.

**MOTION: COW 2017-160**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT, in consideration of the report from the Building Inspector dated June 16, 2017, Council receives the report for information and approves the submitted draft site plan, prepared by Trevor Reading, John Ernewein Ltd. submitted June 6, 2017 subject to the execution of a site plan agreement with the Town requiring, among other matters, confirmation of the water and sanitary sewer connections, site grading, drainage and paving details, final landscaping and garbage storage, and any other issues as staff see appropriate upon resubmission of the site plan proposal.**

**AND further, that Council considers a by-law in regular session authorizing the Mayor and Clerk to sign the site plan agreement once the landowner has signed.**

**Carried**

7. C.A.O. Clerk, Presentation, Draft Purchasing Bylaw

C.A.O. Clerk White noted issues with the current purchasing by-law and reviewed sections of a proposed draft by-law. Discussion was held on staff and Council roles in the procurement process and public comment. The draft bylaw will be reviewed with Town lawyer.

**MOTION: COW 2017-161**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT the Council of the Town of Minto receive the C.A.O. Clerk's report regarding the Draft Purchasing By-Law and agree to pass a By-law at a future Council Meeting.**

**Carried**

8. C.A.O. Clerk, Parking Lot Layouts Clifford Elora Lands, Arena Parking Lot Layout, Harriston Community Centre  
C.A.O. Clerk White presented layouts of three parking lots the corner of Allan and Elora Streets in Clifford, the Clifford Arena and the Harriston Community Complex.

**MOTION: COW 2017-162**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the C.A.O. Clerk's June 15, 2017 report and approves the Parking Lot Layouts Clifford Elora Lands, Clifford Arena, and Harriston Minto Community Centre.**

**Carried**

9. C.A.O. Clerk, 2017 AMO Conference Delegations  
C.A.O. Clerk White noted that there were multiple options for delegation requests at the 2017 AMO Conference. Council discussed options presented.

**MOTION: COW 2017-163**

**Moved by: : Councillor Colwell; Seconded by: Councillor Elliott**

**THAT Council receives the June 15, 2017 report from the C.A.O. Clerk regarding delegation requests 2017 AMO Conference and staff request delegations regarding legislation for Fair Workplaces and Better Jobs and Infrastructure Funding & the Stacking of Grants.**

**Carried**

10. C.A.O. Clerk, Ann Street Lot Bids  
C.A.O. Clerk White noted that six bids were received for 10 lots on Ann Street. A second bid process will occur in September.

**MOTION: COW 2017-164**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the C.A.O. Clerk's June 16, 2017 report regarding Ann Street Lot Bids and that Council approve proceeding with final sales as follows:**

- Purchaser A Lot 306 \$30,000 closing August 1/2017
- Purchaser B Lot 310 \$35,100 closing ASAP
- Purchaser C Lot 307 \$30,000 closing November 1/2017
- Purchaser D Lot 308 \$30,000 closing November 1/2017
- Purchaser E Lot 304 \$35,100 closing August 18/2017
- Purchaser F Lot 309 \$31,501 closing June 30/2017

**Carried**

11. C.A.O. Clerk, Petition Clifford Residents Maintenance of Natural Area  
C.A.O. Clerk White stated the petition was received from the residents of Clifford requesting that the natural area on the South/East site of Nelson Street be cleaned up as a park.

Council discussed the request and suggested signage identifying this area as Naturalized, but that formal clean up as a park not occur.

**MOTION: COW 2017-165**

**Moved By: Councillor Turton; Seconded by: Councillor Turton**

**THAT Council receives the C.A.O. Clerk's June 5, 2017 report and petition from Clifford Residents regarding maintenance of the natural area on south/east side of Nelson St between Brown and William Street and that signage be placed at the site identifying it as a Naturalized Area.**

**Carried**

**Councillor Turton assumed the Chair**

12. Public Works Department, Triton Engineering, Harriston George Street Tender  
C.A.O. Clerk stated two bids were received for reconstructing George Street, and the project is under budget. The Agricultural Society will be notified work will continue into Fall Fair.

**MOTION: COW 2017-166**

**Moved by: Councillor Elliott; Seconded by Mayor Bridge**

**THAT Council receives the C.A.O. Clerk and Road Foreman's June 16, 2017 report Triton Engineering; Harriston George Street Tender and that the tender for reconstructing George Street South be awarded to Moorefield Excavating at a price of \$1,182,571.10 plus HST.**

**Carried**

**Councillor Colwell assumed the Chair**

13. Treasurer, Approval of Accounts

Treasurer Duff noted School Board, Engineering, Structural Grants, and other payments

**MOTION: COW 2017-167**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for June 15, 2017 as follows: Administration \$1,721,677.50, People & Property \$2,292.81, Economic Development \$12,056.30, Incubator \$1,369.74, Tourism \$238.50, Fire \$13,453.78, Roads \$70,183.79, Waste Water \$22,167.20, Streetlights \$7,856.97, Water \$13,926.28, Town Landscaping Care \$1,294.98, Recreation \$1,597.58, Clifford \$6,926.47, Harriston \$27,063.94, Palmerston \$45,865.07, Norgan \$4,738.01.**

**Carried**

**Mayor Bridge returned to the Chair**

c. Other Business Disclosed as Additional Item

Councillor Elliott noted lights put on Palmerston rail bridge look great, as does the Canadian Flag above the waterfall. He thanked staff for ensuring the park looks great for events.

Councillor Turton also noted that the park looks great, and he would like to congratulate the Lions Club on all of their hard work.

Deputy Mayor Faulkner congratulated Town Landscape Care Coordinator Paul Judge on the great work he and his team do, all of the landscaping throughout the Town looks great.

Mayor Bridge noted Communities in Bloom judging is July 16 and 17. He congratulated Minto Fire on the success of Touch a Truck, and reminded all of the Lion's Park Splash Bash BBQ, Clifford Grist Mill Mural Dedication and the annual Classic Truck Show in Clifford.

C.A.O. Clerk White advised there is one Council meeting scheduled for July but due to heavy workload a second may be required at the Mayor's call. Most of Council would be available.

**14. Motion to Return To Regular Council**

**RESOLUTION: 2017-128**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT The Committee of the Whole convenes into Regular Council Meeting.**

**Carried**

**15. Notices of Motion None**

**16. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2017-129**

**Moved By: Councillor Elliott; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**17. By-laws**

a. 2017-50, Rezoning Harry Savage 6729 6th Line

**RESOLUTION: 2017-130**

**Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2017-50; To amend the current zoning at 6729 6th Line, Minto from Extractive**

Industrial (EI) to Agricultural (A) and Natural Environment (NE); be introduced and read a first, second, third time and passed in Open Council and sealed with the seal of the Corporation.

Carried

b. 2017-51, Rezoning Martin Levi 9304 Road 3 North

**RESOLUTION: 2017-131**

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT By-law 2017-51; To amend the current zoning at 9304 Road 3 N from Agricultural (A) to Agricultural Exception (A-115); be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2017-52, Site Plan Agreement 111 Frank Lambier Court, Felix and Bernice Weber

**RESOLUTION: 2017-132**

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT By-law 2017-52; to Authorize the Execution of a Site Plan Agreement with Felix and Bernice Weber to permit an industrial addition at 111 Frank Lambier Court, Palmerston; be read a first, second, third time, and passed in Open Council, and sealed with the seal of the Corporation.

Carried

d. 2017-53, Site Plan Agreement 121 Frank Lambier Court, J.P. Horrigan

**RESOLUTION: 2017-133**

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT By-law 2017-53; to Authorize the Execution of a Site Plan Agreement with JP Horrigan to permit an industrial addition at 121 Frank Lambier Court, Palmerston; be read a first, second, third time and passed in Open Council and sealed with the seal of the Corporation.

Carried

e. 2017-54, Confirming Proceedings of June 20, 2017 Committee of the Whole/Council Meeting

**RESOLUTION: 2017-134**

Moved By: Councillor Anderson; Seconded By: Councillor Turton

THAT By-law 2017-54; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held June 20, 2017; be read a first, second, third time and passed in Open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment- 10:00 pm

RESOLUTION: 2017-135

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

---

Mayor George A. Bridge

---

C.A.O. Clerk Bill White

**Schedule "A"**  
**Minutes of the Committee of Adjustment Hearing**  
**Tuesday June 20, 2017 7:00 pm Council Chambers**  
**Minor Variance Application File No. MV-2017-05, DeBoer**

Chair Bridge called the hearing to order at 7:08 pm and stated any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Chair Bridge called on the Secretary –Treasurer who stated the subject lands are legally described as Part Park Lot 21 RP 60R2582 Part 1; Western Canada Loan & Savings Co Plan, and municipally 558 Main Street E, Former Town of Palmerston. The proposed variance would permit the existing accessory structure to remain with an interior sideyard setback of 0.48m (1.58 ft) whereas Section 6.1.2 b) of the Town of Minto Zoning By-law 01-86, as amended requires an interior sideyard setback of 1.0m (3.3 ft). Other zoning relief may be considered for the proposal where appropriate.

Notice was mailed to landowners within 200 feet or 60 metres of the property and to applicable agencies, posted on the subject property, and circulated to staff June 5. There were no concerns from the Town of Minto Building, County of Wellington Manager of Planning Linda Redmond and Brandi Walter Maitland Valley Conservation Authority.

Chair Bridge called on the applicant or agent who had no comments. He called on Town staff and Building Inspector Pennington reviewed circumstances around the construction.

Chair Bridge called on persons present wishing to speak. Christine Pathin 546 Main Street E noted she initiated the survey, has no problem with the garage, and asked about fencing. The Building Inspector noted a future fence on the Pathin land is not be impacted by the variance.

Secretary -Treasurer White provided resolutions for the Committee to in favour and in opposition to the variance. Committee members should only sign if in favour of the decision.

**MOTION: COA 2017-005**

**Moved By: Councillor Elliott; Seconded By: Councillor Colwell**

**THAT The Town of Minto Committee of Adjustment approves the application by Adrian and Francis DeBoer, for property Part Park Lot 21 RP 60R2582 Part 1; Western Canada Loan & Savings Co Plan, Former Town of Palmerston, Town of Minto, with a civic address of 558 Main St E; to permit the existing accessory structure to remain with an interior sideyard**

setback of 0.48m (1.58 ft) whereas Section 6.1.2 b) of the Town of Minto Zoning By-law 01-86, as amended requires an interior sideyard setback of 1.0m (3.3 ft).

Carried

Chair Bridge stated anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting and officially adjourned the Public Hearing at 7:11 PM.

---

George A. Bridge, Chair

---

Bill White, Secretary-Treasurer