



Tuesday, November 21, 2017

7:00 p.m.

Council Chambers

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	<b>Pages</b>
<b>1. Call to Order</b>	
<b>2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act</b>	
<b>3. Minutes of Previous Meeting</b>	
a. Regular Council Minutes of November 7, 2017	1
<b>4. Additional Items Disclosed as Other Business</b>	
<b>5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business</b>	
<b>6. Public Meeting</b>	
<b>7. Delegations</b>	
a. Minto Youth Action Council, Presentation	13
b. County Councillor David Anderson, County Update	26
<b>8. Public Question Period</b>	
<b>9. Correspondence Received for Information or Requiring Direction of Council</b>	
a. Town of Blue Mountains, Resolution not in support of removal of tax-exempt portion of remuneration	64
b. Ministry of Municipal Affairs and Ministry of Labour, Bill 148 amendments	65

c.	Town of Lakeshore, Provincial Flood Insurance Program Resolution	67
d.	Town of Tillsonburg, Oxford People Against Landfill	70
e.	Township of East Zorra-Tavistock, Resolution - Oxford People Against Landfill (OPAL)	71
f.	Municipality of St.-Charles, Resolution regarding on-call provisions of Bill 148	74
g.	Village of Merrickville-Wolford, Resolution regarding on-call provisions of Bill 148	76
<b>10.</b>	<b>Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given</b>	
a.	Committee Minutes for Receipt-None	
b.	Committee Minutes for Approval-None	
c.	Staff Reports	
1.	Building Assistant, Part Lot Control Exemption –Metzger George Street	79
2.	C.A.O. Clerk, Sale of Town of Minto Gravel Pit	81
3.	C.A.O. Clerk Agreement, R & R Pet Paradise, Animal Control Services	83
4.	Treasurer, 2016 Development Charges Reserve Funds	85
5.	Treasurer, 2016 Parkland Reserve Fund	91
6.	Treasurer, Approval of Accounts	93
d.	Other Business Disclosed as Additional Item	
<b>11.</b>	<b>Motion to Return To Regular Council</b>	
<b>12.</b>	<b>Notices of Motion</b>	
<b>13.</b>	<b>Resolution Adopting Proceedings of Committee of the Whole</b>	
<b>14.</b>	<b>By-laws</b>	
a.	2017-95, Exempt Part Lot Control for lands George Street, Harriston	95

b.	2017-96, Gravel Pit sale to E. Dennison Contracting	97
c.	2017-97, Animal Control Services Agreement	104
d.	2017-98, Confirming Proceedings of November 21, 2017 Committee of the Whole/Council Meeting	110

**15. Adjournment**



**Council Minutes**  
**Tuesday, November 7, 2017 2:00 p.m.**  
**Council Chambers**

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**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present for all or part of the meeting:**

Bill White, C.A.O. Clerk                      Mark Robertson, Wastewater Foreman  
Chris Harrow, Fire Chief                      Gordon Duff, Treasurer  
Michelle Brown, Building Assistant      Matthew Lubbers, Recreation Services Manager  
Belinda Wick-Graham, Business & Economic Manager  
Quinn Foerter, Administrative Assistant, Recording Secretary

1.      **Call to Order - 3:09 p.m.**
2.      **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
3.      **Motion to Convene into Closed Session**

**RESOLUTION 2017-214**

**Moved By: Councillor Colwell; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of the October 17, 2017 Closed Session**
- **Labour Relations or Employee Negotiations**

**Carried**

4.      **Motion to Convene into Open Session**

**RESOLUTION 2017-215**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**



**5. Minutes of Previous Meeting**

- a. Regular Council Minutes of October 17, 2017

**RESOLUTION 2017-216**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the minutes of the October 17, 2017 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

Deputy Mayor Faulkner and the C.A.O. Clerk have items.

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION 2017-217**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting -None**

**9. Delegations**

- a. Aldo Salis Wellington County, Director of Planning and Development; Mark Paoli, Manager of Policy Planning, Provincial Growth Plan Review and Update  
Mr. Salis and Mr. Paoli outlined concerns with Provincial maps of prime agricultural land that include large areas of secondary agricultural. They showed the difference between County Official Plan maps and Provincial EBR mapping. The County asked for the maps to be corrected as it will prevent future severances and reduce small business opportunity.

Council indicated concern with lack of accuracy noting much of the land shown as prime is known not to be of that quality. The County has been pursuing concerns through Warden Lever and MPP Ted Arnott. Council discussed sending correspondence supporting the County so that the mapping system is corrected and accurate.

**MOTION: COW 2017-259**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**THAT Council supports Wellington County's efforts to ensure Provincial EBR mapping accurately reflects prime and secondary agricultural lands in Minto and that correspondence be sent to the Province and copied to M.P.P. Randy Pettapience.**

**Carried**

**10. Public Question Period - None**

- 11. Correspondence Received for Information or Requiring Direction of Council**
- a. Guelph-Wellington Crime Stoppers, It takes a Village Workshop
  - b. Municipality of Killarney, Zero Tolerance Against Racism Resolution
  - c. Ministry of Natural Resources, Proposed regulation change under the Oil, Gas and Salt Resources Act
  - d. Union Gas Limited, 2018 Rates - Notice of Application
  - e. Municipality of Neebing, Proposed Changes to Process of Approval of Land under the Conservation Land Tax Incentive Program
  - f. Association of Municipalities of Ontario (AMO), 2016 Federal Gas Tax Fund Report
  - g. Town of Amherstburg, Resolution Concrete Barriers on Highway 401
  - h. Clifford Recreation Association, November Newsletter
  - i. Drinking Water Source Protection, Firefighters Guide to Drinking Water Protection
  - j. Mapleton Seniors Centre for Excellence, November 2017 Newsletter
  - k. Ministry of Finance, Minister Sousa to Municipalities Letter, Cannabis Legalization
  - l. Associations of Municipalities of Ontario (AMO), Call to Action - Talk to Your MPPs about Estimated Fiscal Impacts of Bill 148
  - m. Associations of Municipalities of Ontario, Introduction of Ontario's Cannabis Act
  - n. Town of Mono, Support of Township of Montague Resolution re: Bill 148

**MOTION: COW 2017-260**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receives the correspondence for information.**

**Carried**

**MOTION: COW 2017-261**

**Moved By: Councillor Dirksen; Seconded By: Councillor Elliott**

**THAT Council discuss Item 12) c) 2&3 before Item 12) a) 1).**

**Carried**

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt
    - 1. Maitland Valley Conservation Authority Board of Directors Meeting Minutes of September 27, 2017
- Councillor Turton highlighted the minutes noting issues with damage to the Gorrie Dam.

**MOTION: COW 2017-262**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT the Maitland Valley Conservation Authority Meeting Minutes of September 27, 2017 be received for information.**

**Carried**

b. Committee Minutes for Approval

1. Economic Development and Planning Committee Minutes of October 12, 2017  
Economic Development Manager Wick-Graham noted Paul Frayne's presentation on Norwell's LEAF program. This evening 6-8 is the Clifford Downtown Digging It project public meeting, where citizens of Clifford can learn about 2018 Elora Street reconstruction.

**MOTION: COW 2017-263**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the Economic Development and Planning Committee Minutes of October 12, 2017 and approves any recommendations contained therein.**

**Carried**

2. Minto Trails Committee Minutes of October 19, 2017

Deputy Mayor Faulkner summarized the minutes and plans to update private land agreements currently in place. Committee members recently toured the trail system noting tremendous potential for local and tourism use.

**MOTION: COW 2017-264**

**Moved By: Deputy Mayor Faulkner ; Seconded By: Councillor Anderson**

**THAT Council receives the Minto Trails Committee Minutes of October 19, 2017 and approves any recommendations contained therein.**

**Carried**

3. Parks and Recreation Advisory Committee Minutes of October 30, 2017

Recreation Services Manager Lubbers highlighted the Black Donnelly's show at the Norgan, relocation of Norwell CELP Program to Harriston Arena - Greenway Trail, and Clifford Recreation Association names for the Soccer Pitch and Ball Diamond. A Town naming policy should be in place before any names are formally approved. Stories of the "SwingSkirts", "Aces", and Teviotdale contribution to the new field should be recognized

**MOTION: COW 2017-265**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receives the Parks and Recreation Advisory Committee Minutes of October 30, 2017, and the Committee investigate recognition of the "SwingSkirts", "Aces", and Teviotdale contribution to the new field and develop a Naming Policy before any facilities are formally named.**

**Carried**

**Deputy Mayor Faulkner assumed the Chair.**

c. Staff Reports

1. Fire Chief, Establishing and Regulating Bylaw Update

Chief Harrow outlined details of the establishing and regulating bylaw including Department roles and responsibilities, which have changed significantly since the 2009 update such as new water rescue and confined space rescue teams. The bylaw will be re-visited annually.

**MOTION: COW 2017-266**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT the Council accept the Fire Chief's October 26, 2017 report and consider the corresponding Establishing and Regulating By-Law in open Council.**

**Carried**

**Mayor Bridge returned to the Chair**

2. Building Assistant, B124/17 - Michlowski Severance - Part Lot 100 Concession D, 6426 5th Line Town of Minto

Building Assistant Brown reported no serious concerns with application provided the 5th Line is shown within a proper road allowance and the municipal drain schedule is updated.

**MOTION: COW 2017-267**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B142/17 Michlowski, Part Lot 100 Concession D, 6426 5<sup>th</sup> Line, Town of Minto that the following conditions be considered:**

1. **THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
2. **That the applicant provides written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands, including dedication of any lands needed to accurately locate the existing road in a municipal right of way to the satisfaction of the Town, including payment of any applicable fees.**
3. **THAT the applicant supply to the Town of Minto proof that a new Drainage Assessment Schedule has been approved to ensure the reapportionment of the applicable municipal drain(s) be completed to the satisfaction of the Local Municipality.**
4. **THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.**

**Carried**

3. Building Assistant, B131/17 – Clair Ridge Estates Severance - Part of Park Parts Lot 16, 17 & 18, Palmerston

Building Assistant Brown noted that the Town Staff have no concerns regarding this application, so long as the subdivision agreement is registered against the lands.

**MOTION: COW 2017-268**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B131/17 Clair Ridge Estates, Part of Park Lots 16, 17, & 18, (Palmerston) Town of Minto that the following conditions be considered:**

1. **THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
2. **THAT the applicant provides proof that the Subdivision Agreement signed between the parties is registered on title and all required securities and deposits are satisfied as per Schedule E of the Subdivision Agreement have been provided to the satisfaction of the Town.**

**Carried**

4. C.A.O. Clerk, Animal Control Services

C.A.O. Clerk White reported reviewed the quote process supporting negotiating a contract with R & R Pet Paradise. Council discussed wildlife control which is not part of this contract.

**MOTION: COW 2017-269**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT Council receives the C.A.O. Clerk's November 2, 2017 report Animal Control Services and directs staff to pursue an agreement with R & R Pet Paradise based on the quotations received.**

**Carried**

5. C.A.O. Clerk, Draft North West Clifford Secondary Plan

The C.A.O. Clerk noted key objectives of the Draft Secondary Plan such as updating land use designations, servicing and roadway options. The Draft Secondary Plan is available to the public at this evening's open house as it ties in with 2018 Elora Street reconstruction.

**MOTION: COW 2017-270**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT the draft North Clifford Secondary Plan is received and circulated for public and agency comments.**

**Carried**

6. C.A.O. Clerk, Jane Street Lot Creation, Robinson, Palmerston  
The C.A.O. Clerk White advised the agreement with a purchaser and three owners of the property spells out conditions to ensure six lots are created instead of the original four.

**MOTION: COW 2017-271**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the C.A.O. Clerk's November 1, 2017 report regarding Jane Street Lot Creation, Robinson, Palmerston, and that Council authorize the Mayor and Clerk to sign the agreement with Jeffrey John Robinson, Cathryn Ann Robinson, Cole Jeffrey Robinson and Jeff Metzger regarding conditions around discharging a one foot reserve and easement to allow development of six lots on Jane Street Palmerston.**

**Carried**

7. C.A.O. Clerk, John Hobelman Rotary Park Land Acquisition Clifford  
C.A.O. Clerk White stated the offer to purchase was accepted by the current owner and buying the land will help expand John Hobelman Rotary Park.

**MOTION: COW 2017-272**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT Council receives the C.A.O. Clerk's November 1, 2017 report John Hobelman Rotary Park Land Acquisition Clifford, and that a by-law be considered in regular session authorizing the Mayor and C.A.O. Clerk to execute the agreement of purchase and sale with Gerald Buhrow for \$25,000 and any other documents needed to conclude the purchase with funds to be identified in the 2018 budget.**

**Carried**

**Councillor Colwell assumed the Chair.**

8. Treasurer & Tax Collector, Agency for Assessment Matters  
Treasurer Duff explained new regulations regarding Assessment Review Board procedures. Municipalities must appoint an Appeal Representative and a Complaints Representative. Staff recommends the Town use Wellington Counties' Holly O'Drowsky and Ken DeHart respectively in these positions.

**MOTION: COW 2017-273**

**Moved By: Mayor Bridge; Seconded By: Councillor Turton**

**THAT the Council of the Town of Minto receive the October 20<sup>th</sup>, 2017 report from the Treasurer and Tax Collector and consider passing the By-Law 2017-87 to Appoint the Corporation of the County of Wellington to be the Corporation's Agent for Certain Matters Related to Assessment in open session.**

**Carried**

9. Treasurer, Approval of Accounts

Treasurer Duff noted expenditures for work at the Clifford Arena, as well as debt servicing.

**MOTION: COW 2017-274**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 28, 2017 as follows: Administration \$314,473.99, Building \$2,284.44, Economic Development \$5,712.74, Incubator \$259.36, Fire \$18,211.29, Roads \$45,774.26, Waste Water \$274,994.22, Streetlights \$663.09, Water \$10,467.38, Town Landscaping Care \$86.83, Recreation \$5,663.92, Clifford \$25,729.01, Harriston \$7,150.30, Palmerston \$21,770.14, Norgan \$1,449.83.**

**Carried**

10. Treasurer, Appointment of Auditors – 2017-2019

Treasurer Duff noted Town auditor, David Richenback sold his firm to Ward and Uptigrove in Listowel. They would like to continue to do the Town audit for three years proposing a fee schedule with Mr. Richenback remaining with the firm and retaining the Harriston Office. Council discussed the increases and the scope of the work.

**MOTION: COW 2017-275**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto accepts the Treasurer's report dated October 31, 2017 and considers the passage of the related Audit Appointment By-law in Regular Session.**

**Carried**

**Councillor Turton assumes the Chair**

11. Road Foreman, Winter Maintenance Contract, County Roads 2 & 3

C.A.O. Clerk White noted the County pays \$8,000/km up \$500 from 2016-17 for the Town to maintain 14.4km of County Roads. The County pays reasonable extra costs if applicable.

**MOTION: COW 2017-276**

**Moved By: Mayor Bridge; Seconded By: Councillor Anderson**

**THAT Council receives the report from the Road Foreman regarding the Winter Maintenance Contract for County Roads 2 & 3 and that Council accepts the compensation of \$8,000/km for the 2017/2018 winter season from the County of Wellington.**

**Carried**

12. Wastewater Foreman, Sewage Lift Station, Harriston Industrial Park

Wastewater Foreman Robertson discussed repairs and upgrades required at the Sewage Lift Station in the Harriston Industrial Park. The project was designed and tendered by Triton

Engineering, and the lowest of the bids received was well above the budget. He noted the changes to the scope of work increased safety and reduced maintenance costs.

**MOTION: COW 2017-277**

**Moved By: Councillor Colwell; Seconded By: Mayor Bridge**

**THAT Council receives the Wastewater Foreman's November 3, 2017 report Sewage Lift Station, Harriston Industrial Park and the Triton Engineering November 3, 2017 Quotation Summary and awards the worked referenced in the reports to XTerra Construction Inc. at an amount of \$255,539.96 including hydro and contingency but not including HST and that the additional cost be funded in the 2018 wastewater capital budget.**

**Carried**

**Mayor Bridge resumed the Chair**

d. Other Business Disclosed as Additional Items

Deputy Mayor Faulkner reminded Council about the upcoming Remembrance Day services.

C.A.O. Clerk White mentioned two Councillors are not available for the November 28 budget meeting and the capital meeting in January is not set. Council discussed options.

**MOTION: COW 2107-278**

**Moved By: Councillor Elliott; Seconded By: Councillor Colwell**

**THAT The Council of the Town of Minto Budget Meetings be set for Tuesday December 12, 2017 at 1:30PM and Thursday January 11<sup>th</sup>, 2018 at 1:30PM.**

**Carried**

**13. Motion to Return To Regular Council**

**RESOLUTION 2017-218**

**Moved By: Councillor Dirksen; Seconded By: Councillor Turton**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**14. Notices of Motion – None**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION 2017-219**

**Moved By: Councillor Elliott; Seconded By: Councillor Colwell**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**



**16. By-laws**

- a. 2017-87, to Appoint The Corporation of the County of Wellington to be the Corporation's Agent for Certain Matters Related to Assessment

**RESOLUTION 2017-220**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT By-law 2017-87; to Appoint The Corporation of the County of Wellington to be the Corporation's Agent for Certain Matters Related to Assessment; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- b. 2017-88, to Establish & Regulate the Fire Department, and to Repeal By-law # 09-31

**RESOLUTION 2017-221**

**Moved By: Councillor Anderson; Seconded By: Councillor Colwell**

**THAT By-law 2017-88; to Establish and Regulate the Fire Department, and to Repeal By-law # 09-31; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- c. 2017-89 Authorizing Mayor and C.A.O. Clerk to Sign Agreement with Jeremy Ide 90 Elora Street South Harriston regarding Building Improvements under the Community Improvement Plan

**RESOLUTION 2017-222**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2017-89; to authorize an Agreement to maintain certain approved work funded through the Town of Minto Community Improvement Plan (CIP); be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- d. 2017-90, to appoint a Municipal Auditor

**RESOLUTION 2017-223**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT By-law 2017-90; to appoint a Municipal Auditor for the term of 2017-2019; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- e. 2017-91, to Authorize an agreement with Gerald Buhrow, regarding the Town purchasing land in Clifford

**RESOLUTION 2017-224**

**Moved By: Councillor Anderson; Seconded By: Councillor Elliott**

**THAT By-law 2017-91; to Authorize an agreement with Gerald Buhrow, regarding the Town purchasing land in Clifford; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- f. 2017-92, to authorize a Sublet Commercial Lease Agreement with Kathleen Barry for office space at Launchlt 1 Elora Street Unit 3, Harriston

**RESOLUTION 2017-225**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT By-law 2017-92; to authorize a Sublet Commercial Lease Agreement with Kathleen Barry for office space at Launchlt 1 Elora Street Unit 3, Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- g. 2017-93, to authorize an agreement regarding easement and one foot reserve, Jane Street, Palmerston

**RESOLUTION 2017-226**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2017-93; To authorize an agreement related to the development Jane Street, Palmerston and conditions for access across a one foot reserve and discharge of a municipal easement; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- h. 2017-94, Confirming Proceedings of November 7, 2017 Committee of the Whole/Council Meeting

**RESOLUTION 2017-227**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT By-law 2017-94; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held November 7, 2017; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

17. Adjournment- 4:53

RESOLUTION 2017-228

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White



MINTO YOUTH ACTION COUNCIL

# **Our Mission Statement**

The Minto Youth Action Council works towards creating a positive environment for youth in our community to be empowered, use their voices and create meaningful change

# Agenda

1. Introductions - We have doubled in members since our last meeting!
2. 2017 Recap - What we accomplished
  - a. Projects & Events
  - b. Advising
  - c. Celebrating Youth
3. 2018 Action Plan!

# Who we are:

Caitlyn Aasman  
Tyler Bernier  
Katarina Benninger  
Lola Brown  
Parker Cummings  
Ian Faris  
Kathleen Faris  
Charlotte Hale  
Krysta Koepke  
Sabrina Smallegange  
Jacob Stark  
Shayla Sykes  
Samantha Willson  
Lauren Zemmeling



Adult Allies:  
Taylor Keunen, Gabby Ieropoli  
Megan Raftis



# 2017 Recap: Projects and Events

- 2 Dances
- 3 Movies in the Park
  - Clifford - Spy Kids
  - Harriston - Beauty & the Beast
  - Palmerston - Moana
- Amazing Race
- Sponsored Henna at the Street Party
- Volunteered at the Fall Fairs and Savour in the Street





# 2017 Recap:

## Advised on the following:



- Met with Town of Minto Council in March 2017
- Met with Deputy Mayor Ron Faulkner to discuss ideas surrounding the Minto Trails
- Met with Councillor Jean Anderson to discuss collaborating with the Horticultural Society
- Met with Mayor George Bridge to talk about issues that youth face in Minto
- Helped advise and plan the Northern Wellington Youth Connections Event

# 2017 Recap: Celebrating Youth



- Installed “**YOUth Should Know**” community boards in all 3 Minto arenas so that youth know where to find information and resources that are available to them
- Started a MYAC **bursary** at Norwell for \$250.00
- Working with the Minto Chamber of Commerce to create a **NEW Youth Award** to recognize a youth who shows strong volunteerism for the Minto Community Achievement Awards



# Upcoming Events...

- Foam Walk/Run with Minto Fire 91Run
- Road Hockey Tournament
- Dances- Planning a dance with Mapleton Youth Action Council
- Amazing Race (2nd Annual)
- Public Skating/Shinny
- Halloween Event

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# Continuing to Recognize Youth...

- MYAC Bursary to recognize student leaders and volunteerism
- Working with Minto Chamber of Commerce to create a Youth Volunteer of the year award
- “YOUth Should Know” boards
- Creating study spaces in each town during exam seasons with snacks and stress buster activities (January and June)



# Upcoming Events

## Workshops

Different types of workshops will be held for youth members of the community to participate in.

- Mental Health Workshop

- At Norwell
- Reducing Stress
- Prioritizing
- Work with Canadian Mental Health Association

- Youth Art in the Park

- All 3 Towns
- Youth Artists teaching youth
- Work with Minto Arts Council & Norwell Arts

SPRING AND SUMMER 2018

# Community Projects...



...

- Working with the Horticultural Society
- Working with the Trails Association
- Redesigning youth space at LaunchIt Minto
- Youth representative now sits on the Arts Council

# Recommendations to Town of Minto Council

- Indoor & Outdoor Youth Spaces in all 3 Towns so that youth ages 13-19 have places to socialize in the community
- In the outdoor youth spaces, it would be great to have a sitting area as well as spots to play sports
- A basketball court, volleyball court and outdoor ping pong would be great additions in the Towns for youth to take part in

# Thank You!





## County Of Wellington Report to Minto Council

Tuesday November 21<sup>st</sup> 2017

1. County of Wellington Scholarships & Bursaries of \$500.00
- 2.County of Wellington OPP Police Report
- 3.Wellington County Library Use Statistics
- 4.Wellington County Roads Report on Intersection Improvements
- 5.Wellington County Social Services
  - Property Tax Exemption for County-Owned Social and Affordable Housing
  - New Daycare Facility in Palmerston
  - Affordable Housing Project/250 Daly St Palmerston

## Wellington County Scholarship Awards to Norwell Students from Minto

Lauren Binkley

Sara Maw

Erin Raftis



**Ontario Provincial Police  
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the  
County of Wellington Police Services Board**

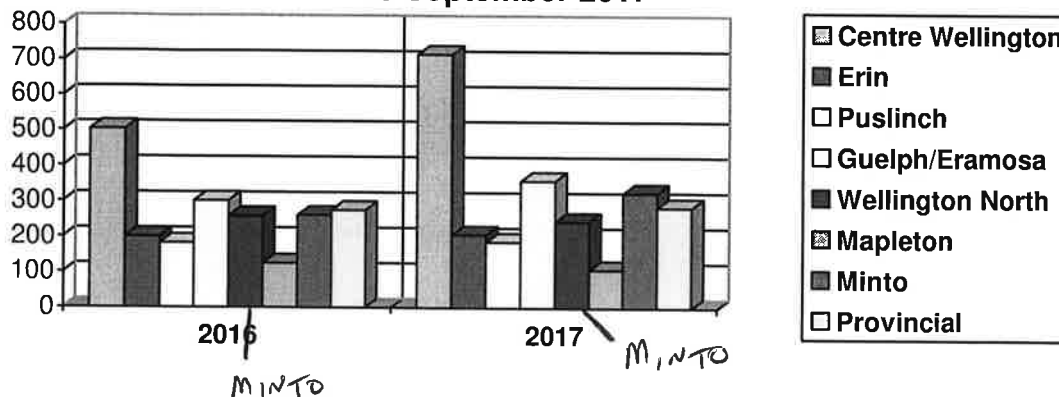
**October 2017**

This report covers the period from September 1<sup>st</sup>, 2017 to September 30<sup>th</sup>, 2017



## Calls for Service

**Calls for Service September 2016  
vs September 2017**



### Calls For Service

Municipality	2011	2012	2013	2014	2015	2016	2017
Centre Wellington	5,996	6,449	5,961	5,917	5,686	5,891	<b>6,110</b>
Town of Erin	2,156	2,322	2,167	2,129	2,161	2,258	<b>1,818</b>
Puslinch Township	2,157	2,404	2,178	2,128	1,987	2,100	<b>1,564</b>
Guelph/Eramosa	3,615	3,272	3,397	3,462	3,227	3,597	<b>3,614</b>
Wellington North	3,169	3,136	3,337	2,905	2,796	2,929	<b>2,344</b>
Township of Mapleton	1,320	1,322	1,349	1,418	1,291	1,440	<b>967</b>
Town of Minto	2,384	2,725	2,524	2,438	2,398	2,479	<b>2,757</b>
Provincial	2,392	2,694	3,214	3,051	2,677	3,033	<b>2,271</b>
<b>Totals</b>	<b>23,189</b>	<b>24,324</b>	<b>24,127</b>	<b>23,448</b>	<b>22,223</b>	<b>23,727</b>	<b>21,445</b>

### Victim Services Wellington

2017 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
<b>81</b>	2014	91
	2015	76
	2016	111

### 911 Calls

2017 YTD	<b>805</b>
2014	2,104
2015	1,513
2016	1,457

### Ontario Sex Offender Registry

2017 YTD OSOR Registrations	Previous Year Totals	
<b>61</b>	2014	75
	2015	72
	2016	77

### False Alarms

2017 YTD	<b>535</b>
2014	881
2015	766
2016	750

\*\*This is NOT the number of sex offenders residing in Wellington County

\*January -- September 2016 stats



## Crime

Crimes Against Persons	2016*	2017 YTD
Homicide	0	0
Sexual Assault	45	55
Robbery	2	3
Assault	139	157

Other Crime	2016*	2017 YTD
Fraud Investigations	215	212
Drug Investigations	183	212

Crimes Against Property	2016*	2017 YTD
Break & Enter	134	146
Auto Theft	86	78
Theft	515	627
Mischief	263	329

Other Investigations	2016*	2017 YTD
Domestic Disputes	310	280
Missing Persons	49	54
DNA Samples	36	44

Crime Breakdown 2017 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	19	19	15
Robbery	2	1	0
Assault	82	35	38
Break & Enter	49	34	61
Auto Theft	29	8	36
Theft	239	121	254
Mischief	111	78	132
Fraud Investigations	82	71	55
Drug Investigations	70	40	67
Domestic Disputes	96	91	90
Missing Persons	16	23	14

\*January – September 2016 stats



## Major Crime Unit (MCU)

Supervisor: Detective Sergeant Shantz

Wellington County Major Crime Unit members commenced 14 new benchmark occurrences in September. This included six cases of sexual assault, one robbery, one indecent act, one fraud, one missing person case, one human trafficking case, two Controlled Drug and Substance act investigations and one theft.

The Major Crime unit also continues to work on a hate crime investigation with new related occurrences from other jurisdictions. The Ontario Provincial Police – Provincial Anti-Terrorism unit has joined the investigation.

The multi-jurisdictional suspicious fire investigation continues to be led by DC Pautsch and D/Sgt. Shantz. No new fires were reported this month. The investigation continues to involve multiple Government organizations including the municipal Fire Chiefs of jurisdiction and the Ontario Fire Marshall's Office.

The Major Crime unit continues to investigate two cold case files, one unsolved homicide and a domestic death incident. Detectives are still assigned to a CIB led investigation involving criminal negligence causing death.

## Street Crime Unit (SCU)

Supervisor: A/Detective Sergeant Yantzi

Throughout the month of September the Wellington County Street Crime Unit has continued to conduct multiple street level drug trafficking investigations. The focus of these investigations is community impact to reduce property crime, drug related calls for service and or drug dealing in our communities.

The Street Crime Unit continued to be proactive in the month of September.

The Street Crime unit investigated several marihuana grow operations in the month of September; a warrant was executed in one of these matters. These matters are still under investigation.

The Street Crime Unit was busy conducting intelligence lead investigations into outlaw motorcycle groups in and around the county in the month of September and passing the information learned onto the OPP Biker Enforcement Unit.

The Wellington County Street Crime Unit assisted neighboring Street Crime units with several Break and Enter Investigation in the month of September. The neighboring detachments which we assisted were Perth County and New Tecumseth.

The Street Crime Unit assisted in solving the multiple vehicle entries/thefts/mischiefs which had been occurring in the Town of Mount Forest. As a result of this investigation, two youths have been arrested and an adult is currently wanted in relation to these crimes.

The Street Crime unit continues to conduct proactive policing initiatives, locating crime and implementing plans to combat it.



## Traffic

### Enforcement

Traffic	2017 YTD
Speeding	3,429
Seatbelt Offences	363
Careless Driving	177
Drive Under Suspended	166
Distracted Driver Offences	163
Other Moving Violations	220
Equipment and Other HTA	1,600
No Insurance - CAIA	92
<b>Other Provincial Acts</b>	<b>2017 YTD</b>
Liquor Licence Act	172
Trespass to Property Act	273
Other Provincial Acts	46
Other CAIA	45
<b>By-Law Offences</b>	
By-Law Offences (General)	728
Taxi By-Law	1
<b>County of Wellington OPP</b>	
<b>2017 Total</b>	<b>7,030</b>
<b>West Region Traffic Unit</b>	
<b>2017 Total</b>	<b>445</b>
2017 Total Traffic	6,210
2017 Total Other Provincial	536
2017 Total By-Law	729
<b>2017 POA Charges</b>	<b>7,475</b>
2016 POA Charges*	8,892

### Drinking and Driving

Impaired Driving	2016*	2017
R.I.D.E. Vehicle Stops	24,078	17,672
Roadside Alcotests	278	265
Warn Suspensions	76	56
ADLS Suspensions	90	79
Persons Charged	98	85

### Racing

2017 HTA Sec. 172 Impoundments	Previous Year Totals	
<b>123</b>	2014	108
	2015	110
	2016	192

### Parking Enforcement

Municipality	2016*	2017
Centre Wellington	304	446
Erin	32	4
Puslinch	23	20
Guelph / Eramosa	192	256
Wellington North	22	0
Mapleton	6	3
Minto	23	28
County / Other	1	1
<b>Parking Totals</b>	<b>603</b>	<b>758</b>

\*January -- September 2016 stats



## Traffic

### Suspect Apprehension Pursuits

2017 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
8	2014	9
	2015	14
	2016	7

## Traffic Initiatives

Speed signs were deployed in various school zones across the County along with continued deployment of the signs in traffic complaint areas.

Speed Spies continue to be deployed to traffic complaints across the County. Gilmour Road has a seven day, two-way review request; This request is near conclusion.

### Automated Licence Plate Reader (ALPR)

The Automated Licence Plate Reader (ALPR cruiser) was loaned out to Grey County Detachment for the month of September. The Wellington County Traffic Management unit was able to conduct three hours of patrol prior to the ALPR cruiser being loaned out. Officers laid a total of four Highway Traffic Act offences, one Compulsory Automobile Insurance Act charge and two roadside Alcotests were performed.

### Bicycle Patrol

Bicycle patrol was conducted during Labour Day Long Week-end Traffic Initiative and our Fall Seatbelt Campaign. Officers laid nine Highway Traffic Act charges and four charges under the Controlled Drug and Substances Act.

### Marine Patrol

Our boating season came to a successful conclusion. The boat remains at Belwood Lake at this time.

### Commercial Motor Vehicle

The Wellington County Traffic Management Unit laid seven Commercial Motor Vehicle charges this month.

### Community Events

Multiple Fall Fairs occurred across Wellington County in the month of September. The Wellington County Traffic Management unit assisted with traffic control and law enforcement for each of these events.





## Traffic

### Motor Vehicle Collisions

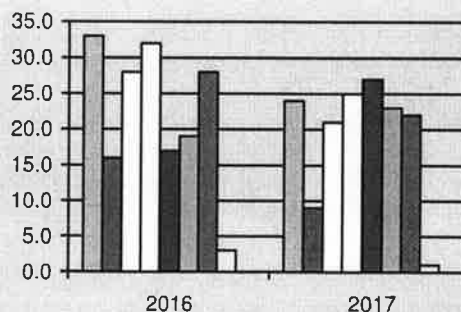
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	33	0	33	143	0	23	120	1	132	10	16	62
FEB	25	0	25	152	0	21	131	4	135	13	11	65
MAR	24	0	24	117	0	19	98	3	100	14	5	49
APR	27	0	27	106	0	20	86	5	90	11	19	39
MAY	40	2	38	121	2	25	94	2	104	15	6	51
JUN	40	0	40	149	0	27	122	3	124	22	15	56
JUL	40	0	40	107	0	28	79	3	87	17	8	40
AUG	33	0	33	106	0	23	83	3	94	9	10	34
SEP	57	2	55	106	1	28	77	3	96	7	9	37
OCT												
NOV												
DEC												
TOTAL	319	4	315	1107	3	214	890	27	962	118	99	433

### Yearly Collision Summary

Collision Type / Characteristic	2011	2012	2013	2014	2015	2016	2017
Total Reportable MVC	1,976	1,875	2,095	1,959	1,728	1,751	1,107
Property Damage MVC	1,649	1,565	1,761	1,758	1,418	1,446	890
Personal Injury MVC	320	302	326	195	297	288	214
Fatal MVC	7	8	8	6	6	11	3
Persons Killed	7	9	9	6	6	11	4
Persons Injured	463	442	481	330	428	388	315
Alcohol Involved	57	63	37	40	48	54	27
<b>Total MVC</b>	<b>1,976</b>	<b>1,875</b>	<b>2,095</b>	<b>1,959</b>	<b>1,728</b>	<b>1,751</b>	<b>1,107</b>

### Car vs Deer Collisions

Municipality	2016*	2017
Centre Wellington	33	24
Erin	16	9
Puslinch	28	21
Guelph / Eramosa	32	25
Wellington North	17	27
Mapleton	19	23
Minto	28	22
City of Guelph	3	1
Provincial Highways	0	0
<b>Total Collisions</b>	<b>176</b>	<b>152</b>



\*January – September 2016 stats



## Youth Crime

### Secondary School Resource Officer Program

*School statistics are being reported by school year (September – June)*

#### September 2017 – June 2018 - Criminal Code - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Assault	0	0	0	1	1
Mischief	0	0	2	0	2
Threats/Intimidation(Bullying)	0	2	3	2	7
Theft	0	0	0	0	0
Other Criminal/Cyber	0	0	2	5	7
Drugs	0	1	1	0	2
<b>Sep 2017 – Jun 2018 (CFS)</b>	<b>0</b>	<b>3</b>	<b>8</b>	<b>8</b>	<b>19</b>
Diversions	0	1	0	0	1
Warnings	0	0	5	6	11
Charges	0	0	7	0	7
<b>Sep 2016 – Jun 2017 (CFS)</b>	<b>47</b>	<b>26</b>	<b>59</b>	<b>78</b>	<b>210</b>

#### September 2017 – June 2018 - Provincial Offence - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Highway Traffic Act	0	0	6	4	10
Liquor Licence Act	0	0	1	0	1
Trespass to Property	0	0	2	3	5
MHA/Counselling	0	1	1	2	4
<b>Sep 2017 – Jun 2018 (CFS)</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>9</b>	<b>20</b>
Diversions	0	0	0	0	0
Warnings	0	1	9	2	12
Charges	0	0	0	2	2
<b>Sep 2016 – Jun 2017 (CFS)</b>	<b>18</b>	<b>15</b>	<b>46</b>	<b>53</b>	<b>132</b>

## Meetings / Presentations

### Centre Wellington DHS

- PC ROCKEFELLER sat in on a monthly meeting with the vice principals, a Child and Youth Worker and guidance counsellors. The committee is designed to identify kids that may be identified with issues such as attendance, behaviour and social
- The SRO worked with the vice principal on three separate incidents involving different groups of students posting things on Instagram. Students were brought into the office and cautioned, parents were called. All incidents in relation to bullying, trespassing and fighting

### Erin DHS

- PC BORTOLATO met with Community Living clients and spoke to them about policing and how to deal with conflict
- PC BORTOLATO also met with the Erin Advocates

### Norwell DSS

- PC WING once again took up his role as Cross County Running Team coach



- PC WING also held four presentations and assisted with three mock interviews for grade 12 co-op students

#### **Wellington Heights SS**

- PC EURIG meet with principal and vice principal regarding re-entry of two students
- PC EURIG also met with the vice principal and a Detective from the JOPIS unit with respect to the safety of the students after the release of an offender into the community

### **Notable School Related Incidents and Events**

#### **Centre Wellington DHS**

- PC ROCKEFELLER will be assisting with coaching the cross country team every Monday, Wednesday and Friday morning
- PC ROCKEFELLER will also be helping to serve lunch on every \$2.00 lunch day
- The SRO participated in hotdog day and helped serve hotdogs to over 300 Grade 9 students

#### **Erin DHS**

- A student was sent to youth diversion at John Howard Society after a grade 11 student threatened a grade 9 student
- PC BORTOLATO seized a quantity of drugs from an abandoned bag
- An investigation continues into some concerning words found on a piece of paper.

#### **Norwell DSS**

- PC WING is setting up Teen Driving Week with Safe Communities
- Columbine style threat to the school was stopped due to students coming forward to a parent and then to police

#### **Wellington Heights SS**

- No notable incidents or events during the month of September



# OPP KIDS

**Coordinator:** PC Jen TSCHANZ #11483 - Centre Wellington Operations Centre (Fergus)

The OPP Kids program has commenced for 12 elementary schools within the county. This year PC TSCHANZ has also enhanced the program and introduced a "pay it forward" initiative for each class. The students will identify, plan and complete an initiative within their school community to pay it forward! Hopefully this is contagious!

On September 19<sup>th</sup>, Victoria Cross Public School held evening presentations for the school community. PC TSCHANZ presented Cyber Safety to an audience of parents and students. This was a very successful event!

Beyond the grade 6's being involved in the 10 week OPP KIDS program, PC TSCHANZ has been presenting to several grade 7 and 8 classes within the county. These presentations are in relation to THINK (is it TRUE, HURTFUL, ILLEGAL, NECESSARY, KIND). Students and staff have excellent dialogue around these topics.

PC TSCHANZ has also been working in the special needs classes in some of the fall schools. She has been stopping in to meet with the children so they have an opportunity to interact with a Police officer in a very positive comfortable environment. General safety talk is geared to the age of the children within the classes.

PC TSCHANZ had the pleasure of training the safety patrol students at Alma Public school this month; 13 students are now trained and being fantastic safety scouts for their school community!

On September 28<sup>th</sup>, PC TSCHANZ attended Camp Nokomis and spent a half day with her four grade 6 OPP KIDS classes. It was a fantastic opportunity for the students and Officer Jen to work together outside of the classroom.



## Canine Unit

### 2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2017 (Calls)	2017 (Hours)
Occurrence Totals (OPP)	50	333.75	0	0.00	50	333.75
Occurrence Totals (Other)	1	10.50	0	0.00	1	10.50
Occurrence Totals (Combined)	51	344.25	0	0.00	51	344.25

Canine Handler: Provincial Constable Barry REID

### Notable Incidents

During the month of September 2017 the Canine Unit did not respond to any notable incidents within Wellington County.



## Integrated Mobile Police and Crisis Team (IMPACT)

### IMPACT Team Members

(CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

### Police Liaison:

Provincial Constable Chris BIONDI

IMPACT Wellington	<i>total # hours</i>
Visits Face-to-Face ( <i>follow-up and live calls</i> )	27.75
Visits Non Face-to-Face ( <i>phone</i> )	25.75
Consultation	12.50
Documentation	40.67
Travel	21.50
Community-based and Internal Education/Training	0.00
Officer Time spent in Hospital	42.75 (officer hours) 81.25 (total officer "man hours", meaning, officer hours X the # of officers at the hospital (usually 2))

Total IMPACT live calls – <i>called out by OPP to attend on scene with officer</i>	26
Total Referrals- <i>Referrals from OPP to IMPACT either "live" or for follow up after the call</i>	60
Total Diversions to hospital by IMPACT- <i>IMPACT assessment on scene avoided apprehension and transport to hospital for assessment</i>	14
Total Diversions by "Here 24/7" (afterhours)- <i>Avoiding apprehension and transport to hospital for assessment</i>	2

### Good News from IMPACT

A mentally unwell person, who had been involved in approximately 100 police calls for service, since April 2015, had been displaying alarming and dangerous behavior relating to her operation of vehicles.

A review of police occurrences and information gained from the family of the person allowed IMPACT to quickly obtain a "Form 2" apprehension order. The order was executed and the person was brought to a suitable Mental Health facility where they received much needed counselling for almost two weeks.

Since the person's return to their home, police calls for service involving the person have decreased and the danger associated to the person's operation of vehicles has been largely ameliorated.



## **Media**

Provincial Constable Joshua CUNNINGHAM & Provincial Constable Marylou SCHWINDT

### **Notable Incidents and Events**

- The Wellington County O.P.P. Media Unit issued a total of 72 media releases in September for a year to date total of 573 media releases
- The Media Unit assisted with the Terry Fox Run at the Erin District High School, Elora Public School, James McQueen Public School and St Mary's Elora Public School
- PC SCHWINDT assisted for one day with the International Plowing Match
- The Media unit attended Bus Patrol Training
- PC CUNNINGHAM was on call assisting Huron County at the start of the month
- PC CUNNINGHAM also assisted with the presentation of awards at the NCO Meeting that was held at the Centre Wellington Operations Centre



## Auxiliary Unit

Liaison: Provincial Constable Mike POLAN  
Unit Commander: Auxiliary S/Sgt. B. HULL

### Notable Incidents and Events

The Wellington County Auxiliary unit reports that Auxiliary Constable Bob MARSLAND tendered his resignation this month. The Wellington County OPP would to thank Auxiliary Constable Bob MARSLAND for his many years of service to the Ontario Provincial Police and the County of Wellington.

### Unit Activities:

- Fergus Fall Fair
- Arthur Fall Fair Parade
- Stuff a Cruiser Food Drive
- Elora Trike-a-thon
- Safeguard Audit
- Marine Patrols
- Monthly Meeting
- General patrol
- Administrative duties
- Community Policing

Total hours September 2017 – 366.75

Administration	34.00
Community Policing	181.25
Court	0.00
Patrol	50.50
Training	101.00

**Total hours for 2017 – 3,037.25**





## Administration

### Revenue

Year	County	Provincial	Total
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$85,420.20	\$14,196.50	\$99,616.70
2017	\$65,181.80	\$12,404.25	\$77,586.05

### Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	160	448	3,212.50	\$900.00
2017	173	359	2,465.00	\$300.00

## Personnel

### Complaints

Complaint Type by Status	2012	2013	2014	2015	2016	2017
Complaints Received	16	12	18	16	18	5
Complaints Resolved	5	1	3	5	3	0
Complaints Unfounded	8	5	6	5	6	3
Complaints Withdrawn	2	4	4	5	3	0
Complaints Ongoing	1	2	5	1	6	2

No	Complaint Type	Status	No	Complaint Type	Status
1	Public	Closed			
2	Public	Closed			
3	Public	Closed			
4	Public	Ongoing			
5	Public	Ongoing			

**Internal Complaint** is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

**Public Complaint** is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



## Personnel

### Acknowledgements

Date	Member(s)	Particulars
26Sep17	PC C. GORESKI	<p>On Friday September 22, 2017, PC GORESKI was called to assist with a motor vehicle collision just north of Mount Forest in Grey County. PC GORESKI expedited to the scene and was the first OPP member to arrive along with a West Grey police officer.</p> <p>The male driver of the SUV was trapped and Fire was there to begin extrication while EMS got an IV into the injured driver's arm.</p> <p>PC GORESKI organized the scene by identifying witnesses and gathering the truck driver's information as he waited for fire to cut the SUV apart.</p> <p>Once the door was off of the vehicle PC GORESKI had to help pull the driver out due to the extent of the damage to the vehicle. Once the injured party was on the stretcher he went and CPR was started by EMS. Air Orange was to meet at the Hospital in a few minutes so PC GORESKI escorted the ambulance to Mount Forest through town to expedite as it was a busy time of day.</p> <p>PC GORESKI then helped with CPR in the ER, but the male was pronounced deceased after a long period of treatment. During that time a nurse in the ER thought she recognized the deceased as her son-in-law. PC GORESKI could not be conclusive on the identification at that time, but the son-in-law was contacted and confirmed it wasn't him involved.</p> <p>PC GORESKI updated A/Sgt. VINCE over the phone and then due to how short Grey OPP was, PC GORESKI returned to the scene and assisted with traffic control until MTO arrived.</p>
29Sep17	PC R. CARSON	<p>On September 29<sup>th</sup>, 2017 the Ontario Provincial Police received a message in the General Inquiry Inbox from a citizen regarding the actions of PC CARSON. Below is the message received,</p> <p><i>Hi there, I just wanted to extend an extra thank you to OPP officer R. Carson. He helped me this morning when I had a flat tire on HWY 6. He helped change the tire, made sure we were safe, and recommended the closest garage to check the tire. I know it's his job, but I had three little kids in the van, it was raining, and he had a great attitude. He stayed even when help showed up. What a great example for my kids.</i></p> <p><i>So, thank you. This mom of three is so grateful.</i></p>

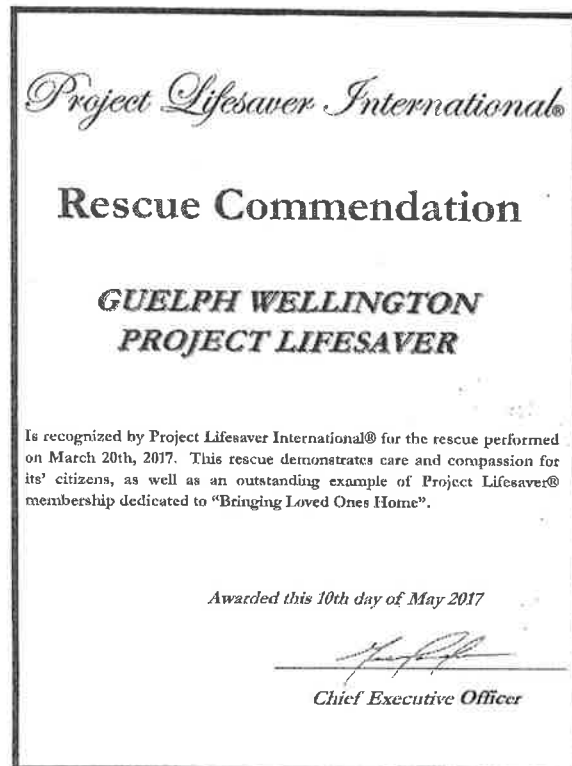


## Notable Events

### Noteworthy Information and Events

#### Project Lifesaver Commendation

Wellington County OPP was recently recognized by Project Lifesaver with a Rescue Commendation for an incident that occurred on March 20<sup>th</sup>, 2017.





### Labour Day Weekend Traffic Initiative

Labour Day Long Weekend is a provincial initiative designed to increase public awareness and compliance with safe driving practices. This campaign has a focus on Distracted Driving and keeping your attention on the traffic and pedestrians around you.

- Distracted driving is Predictable, Preventable and deadly
- Texting and driving increases the likelihood of a collision by 23%
- ½ of all drivers still answer their cell phones behind the steering wheel while driving
- Distracted Driving is one of the Ontario Provincial Police “Big 4” initiatives where we educate and enforce
- Conducting enforcement activities remains a key component in saving lives on our roadways

Results from the Labour Day Weekend Traffic Initiative:

Speeding Charges	72
Racing Charges	1
Seatbelt Charges	4
Distracted Driving Charges	19
Hazardous Moving Violations	4
Other HTA Charges	13
LLA Charges	4
CAIA Charges	8
Impaired Charges - ALCOHOL	1
Impaired Charges - DRUG	0
Other CC-Driving Charges	0
Warn Range Suspensions	1
Other Provincial Statutes	12
Drug Offences	1
Total Charges	139

# Wellington County Library

## SEPTEMBER 2017

### Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: October 11, 2017

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: October 4, 2017



# Use Statistics

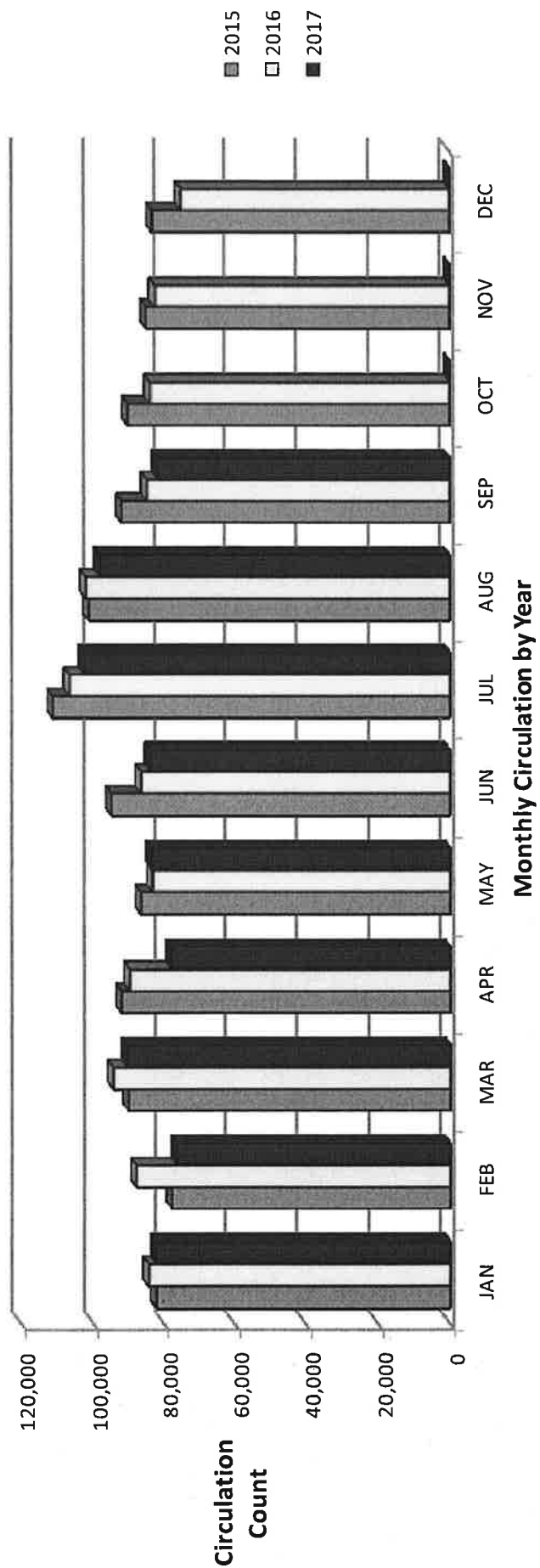
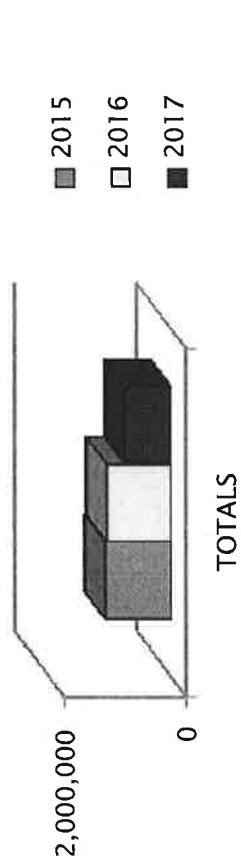
	2016	2017	Year over Year Change
<b>System wide circulation:</b>			
Print, eBooks, cds, dvds, magazines and audiobooks:	84,913	81,831	-4%
Inter-library loan, material loaned:	338	0	-100%
Public computer usage within the libraries:	6,179	7,485	21%
Programme attendance:	2,351	2,720	16%
Database usage:	5,031	4,676	-7%
Public wireless users:	8,078	8,927	11%

# Circulation Statistics

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>ABOYNE</b>	2015 12,132	11,457	14,956	9,453	9,059	10,358	11,656	10,619	9,498	9,240	8,837	8,460	125,725
	2016 9,598	8,849	9,183	8,547	7,806	8,821	9,741	9,370	3,215	1,132	1,093	1,155	78,510
	2017 1,154	1,166	5,819	7,564	7,972	9,057	10,386	9,632	7,336	0	0	0	60,086
<b>ARTHUR</b>	2015 4,413	4,689	5,220	4,780	4,911	4,621	6,049	5,482	5,389	5,204	4,833	5,065	60,656
	2016 4,905	5,271	5,831	5,103	4,882	5,204	5,353	6,061	5,135	5,131	5,956	4,614	63,446
	2017 5,028	4,780	5,643	4,759	5,594	5,271	5,205	5,711	5,231	0	0	0	47,222
<b>CLIFFORD</b>	2015 1,306	1,124	1,336	1,339	1,249	1,173	1,711	1,644	1,459	1,507	1,188	1,404	16,440
	2016 1,458	1,377	1,704	1,645	1,552	1,424	1,926	1,846	1,549	1,855	1,755	1,750	19,841
	2017 1,736	1,598	1,771	1,730	1,695	2,128	2,804	1,922	1,715	0	0	0	17,099
<b>DRAYTON</b>	2015 9,235	9,067	10,613	9,449	8,724	10,919	12,528	10,357	8,699	8,597	8,204	8,039	114,431
	2016 8,900	9,731	9,811	10,304	8,697	8,571	12,599	10,827	8,133	8,734	8,255	7,546	112,108
	2017 8,814	8,839	8,766	7,885	7,713	8,002	10,380	8,770	7,500	0	0	0	76,669
<b>ELORA</b>	2015 5,513	4,870	6,082	6,043	5,924	6,581	7,708	7,383	6,612	6,749	6,084	6,568	76,117
	2016 6,961	7,176	7,264	6,815	6,381	6,968	7,900	8,112	9,199	8,856	8,633	8,541	92,806
	2017 9,236	7,872	8,427	6,728	6,546	5,208	7,521	8,338	6,409	0	0	0	66,285
<b>ERIN</b>	2015 4,593	4,443	5,175	4,932	4,710	5,064	6,195	5,688	5,115	4,851	4,382	4,097	59,245
	2016 4,519	5,410	5,617	5,181	5,043	4,794	6,435	5,582	4,450	4,655	5,106	4,597	61,389
	2017 4,598	4,099	5,287	4,370	4,709	4,603	5,724	5,396	4,484	0	0	0	43,270
<b>FERGUS</b>	2015 9,376	8,588	7,186	18,267	16,066	18,003	20,087	17,721	15,944	15,440	15,196	13,086	174,960
	2016 14,728	16,746	17,776	16,537	15,128	16,103	21,085	19,747	18,338	18,784	17,347	15,595	207,914
	2017 18,337	16,521	18,025	13,803	14,676	14,700	18,913	18,272	14,954	0	0	0	148,201
<b>HARRISTON</b>	2015 4,238	3,969	5,039	4,544	4,444	4,303	5,310	5,026	4,648	4,232	4,372	4,028	54,153
	2016 4,186	4,267	4,581	3,931	3,985	3,953	4,546	4,523	3,938	4,047	3,943	3,586	49,486
	2017 3,919	3,488	3,882	3,461	3,849	4,381	5,225	5,005	4,116	0	0	0	37,326
<b>HILLSBURGH</b>	2015 2,956	2,770	3,364	3,372	2,826	2,971	3,932	3,477	2,994	2,905	2,788	2,772	37,417
	2016 3,120	3,257	3,510	3,195	2,960	2,977	3,602	3,729	3,215	3,172	3,231	2,559	38,527
	2017 3,033	2,828	3,119	2,724	2,760	2,795	3,511	3,428	3,171	0	0	0	27,369
<b>MARDEN</b>	2015 3,668	3,554	4,246	4,191	4,002	4,208	4,450	3,948	3,692	3,684	3,465	3,602	46,710
	2016 4,146	3,543	4,274	4,203	4,313	3,958	4,327	4,552	3,981	4,074	4,138	3,500	49,009
	2017 4,134	3,859	4,432	3,888	3,821	3,262	4,652	3,760	3,465	0	0	0	35,273
<b>MT FOREST</b>	2015 7,746	7,388	8,570	8,461	7,881	8,044	8,773	8,613	8,112	8,454	7,683	8,278	98,003
	2016 8,633	8,816	9,233	9,215	8,862	9,760	10,522	10,648	8,930	9,483	9,025	8,479	111,606
	2017 8,383	7,821	9,233	7,732	8,775	8,651	9,649	9,816	8,318	0	0	0	78,378
<b>PALMERSTON</b>	2015 2,756	2,318	2,734	2,384	2,628	2,891	3,800	3,458	3,239	2,942	2,646	2,697	34,493
	2016 2,612	2,530	3,504	3,977	3,348	3,508	4,444	4,715	3,618	3,216	3,233	3,108	41,813
	2017 3,374	3,142	3,996	3,102	3,748	3,887	4,416	4,428	3,898	0	0	0	33,991
<b>PUSLINCH</b>	2015 2,918	2,781	3,364	3,292	2,777	3,025	3,738	3,196	2,954	3,035	2,675	2,585	36,340
	2016 3,312	3,171	3,767	3,343	3,280	3,342	4,371	3,631	3,598	3,440	3,058	2,976	41,289
	2017 2,999	3,302	3,807	3,423	3,602	3,526	4,307	4,488	3,262	0	0	0	32,716
<b>ROCKWOOD</b>	2015 6,088	5,839	6,978	6,875	6,599	7,500	9,605	8,440	7,892	7,788	7,037	6,719	87,360
	2016 7,397	7,863	8,576	8,038	7,164	7,195	9,927	8,858	7,614	7,390	7,756	7,089	94,867
	2017 7,633	7,103	8,566	6,947	7,987	8,421	10,056	9,410	7,972	0	0	0	74,095
<b>TOTALS</b>	2015 82,297	77,827	90,281	92,346	86,649	95,072	111,491	101,493	92,177	90,395	85,014	83,337	1,088,379
	2016 84,475	88,007	94,631	90,034	83,401	86,578	106,778	102,201	84,913	83,969	82,529	75,095	1,062,611
	2017 82,378	76,418	90,773	78,116	83,447	83,892	102,749	98,376	81,831	0	0	0	777,980
<b>Annual Change</b>	-2%	-13%	-4%	-13%	0%	-3%	-4%	-4%	-4%				248-5%

# Circulation Activity

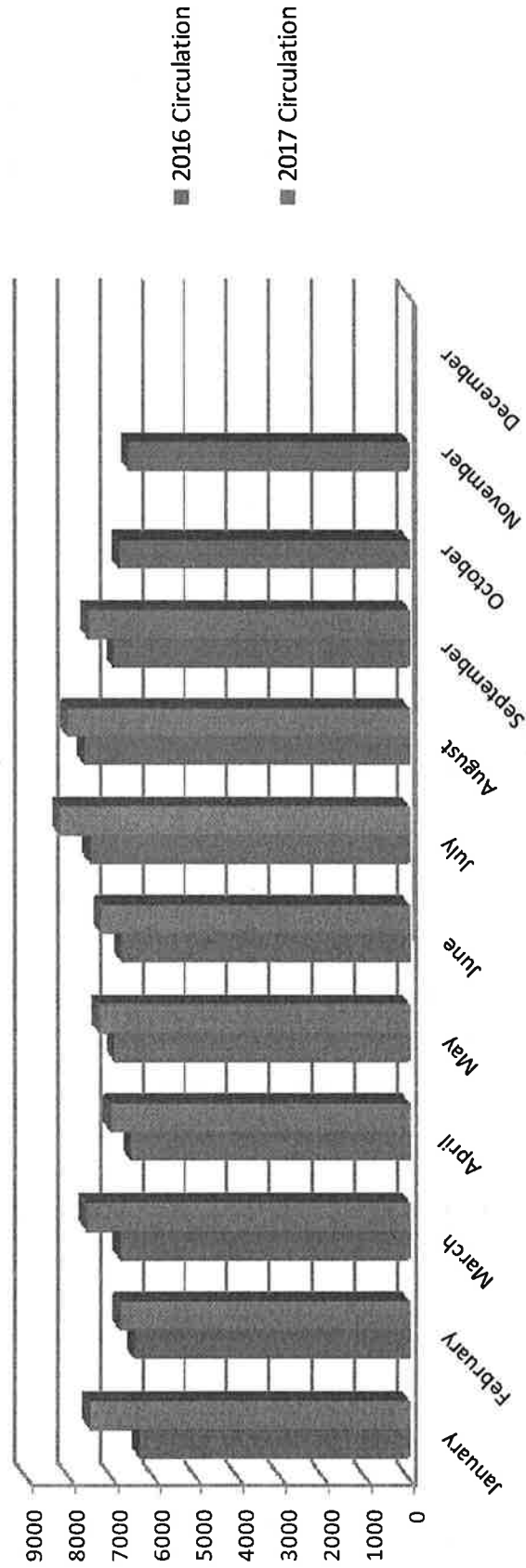
## Wellington County Library Total Circulation of Materials by Year





# eBook Circulation Activity

eBook Circulation by Month\*



\*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

# Website Statistics September 2017

## Top Pages Visited

Library Home Page	7,665
Borrowing	1,906
Online Resources	1,769
eBooks and More	679

## Visits to Library Website

	Main site	Catalogue
# of total visits	9,340	10,840
# of pages viewed	17,642	74,230

People accessing site from outside Canada: United States, United Kingdom, Netherlands, Germany, Iceland and Ukraine.

## Monthly Highlight

Our sewing machine programmes combine an introduction to technology with a reconnection to traditional skills. Patrons of all ages have attended our programmes. These kids in Erin are proudly displaying the fabric cats they made.



# Programming Report

September 2016

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES		
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS
ABOYNE	0	0	0	0
ARTHUR	22	88	58	107
CLIFFORD	13	59	4	8
DRAYTON	26	214	89	39
ELORA	11	55	13	60
ERIN	18	227	49	33
FERGUS	21	115	79	98
HARRISTON	18	44	28	43
HILLSBURGH	13	47	22	56
MARDEN	15	41	12	63
MT FOREST	20	96	21	92
PALMERSTON	18	97	12	26
PUSLINCH	12	82	37	58
ROCKWOOD	6	42	27	10
<b>Total</b>	<b>213</b>	<b>1207</b>	<b>451</b>	<b>693</b>
Total Programmes		Total Participants		
		1207	451	693
		2351		

September 2017

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES		
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS
ABOYNE	13	90	55	31
ARTHUR	26	100	54	115
CLIFFORD	10	25	4	13
DRAYTON	27	246	94	62
ELORA	8	56	22	24
ERIN	19	156	25	70
FERGUS	23	128	86	62
HARRISTON	17	47	35	56
HILLSBURGH	13	113	60	22
MARDEN	10	14	0	44
MT FOREST	18	81	40	63
PALMERSTON	25	161	22	55
PUSLINCH	13	96	54	50
ROCKWOOD	18	107	37	45
<b>Total</b>	<b>240</b>	<b>1420</b>	<b>588</b>	<b>712</b>
Total Programmes		Total Participants		
		1420	588	712
		2720		



## COUNTY OF WELLINGTON

### COMMITTEE REPORT

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**To:** Chair and Members of the Roads Committee  
**From:** Mark Eby, P. Eng., Construction Manager  
**Date:** Tuesday, October 10, 2017  
**Subject:** Wellington Roads 109, 7 and 123 – Intersection Improvement

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#### Background:

The current configuration of the intersection of Wellington Roads 109, 7 and 123 is deficient with respect to the number of lanes to allow for the proper turning movements. The intersection was identified for reconstruction to improve turning movements and ultimately safety. Construction of a roundabout at this intersection is the preferred alternative as there is a large amount of space in the existing right of way and additional land should not be required. The WR 7 leg of the intersection would also be restrictive for the construction of additional lanes to maintain a traditional traffic light control intersection.

Attached are preliminary draft plans that depict improvements to the current intersection with additional lanes and a roundabout to provide context to the extent of work required for each option.

#### Recommendation:

That the Wellington Roads 109, 7 and 123 – Intersection Improvement report be received for information.

Respectfully submitted,

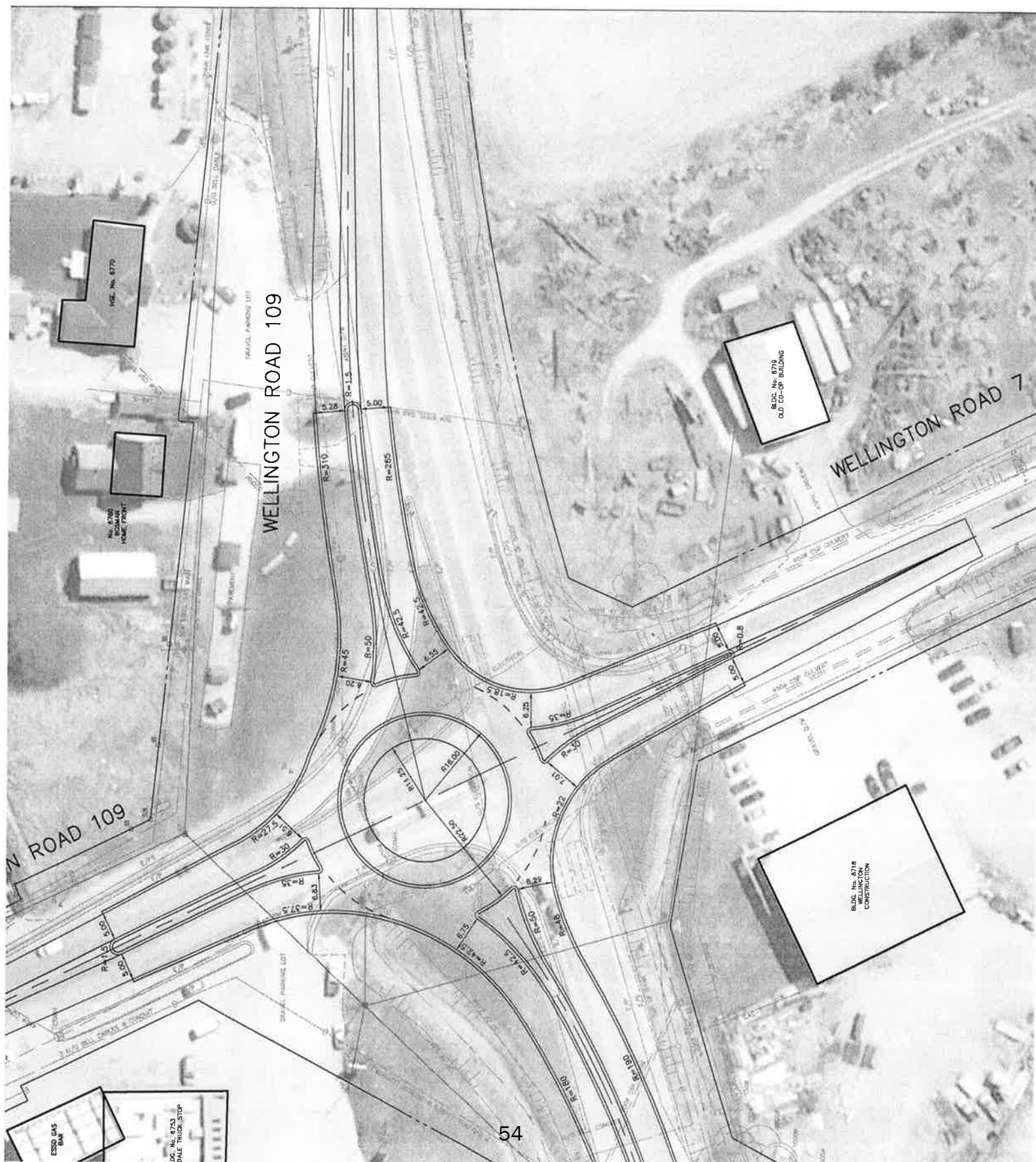
Mark Eby, P. Eng.  
Construction Manager

Encl.



## ROUND 1

**WELLING-  
WELLING-  
STUDY PL**









# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Social Services Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Wednesday, September 13, 2017  
**Subject:** Property Tax Exemption for County-Owned Social and Affordable Housing

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### **Background:**

All social and affordable housing facilities in Wellington and Guelph are currently required to pay municipal and education property taxes. In 2012 the City of Toronto received permission from the Province to adopt a by-law exempting all owned social housing properties from property taxes and education tax, provided that the education component of the taxes is invested in future capital repairs of the housing stock. Since the City of Toronto received this permission, other municipalities have adopted similar by-laws to exempt their municipal capital facilities.

The County currently owns 1,189 social housing units (128 properties), 35 social housing units through Wellington Housing Corporation (1 property), and 131 affordable housing units (4 properties). In addition, a total of 1,530 non-profit and co-op housing units (31 properties) and 164 affordable housing units (4 properties – all located in the City of Guelph) are also funded or administered under the service manager delivery area.

### **Benefits of Property Tax Exemption:**

Wellington and Guelph currently pay over \$4.9 million in municipal and education taxes for 3,049 social and affordable housing units (168 properties). Of this amount, just under \$4.5 million is for municipal purposes and approximately \$467,000 is for Provincial education purposes. By exempting social and affordable housing properties from property tax, Wellington and Guelph will save the education portion of the taxes which may be invested in future capital repairs of housing stock.

Of the 3,049 social and affordable housing units, 1,355 units (133 properties) are directly owned by the County. Properties directly owned by the County are relatively simple to exempt from property taxes because they are predominantly 100% rent-geared-to-income units, meet the definition of affordable housing and will be preserved for social and affordable housing purposes indefinitely.

Properties that are not directly owned by the County (non-profit and cooperative housing providers and private sector affordable housing proponents) are more complicated because they have operating agreements in place to provide social and affordable housing with various end of operating agreement dates.

At this point, staff are recommending that all directly owned County units be made exempt from taxes. Non-profit and cooperative housing units will be analyzed independently to ensure they meet the definition of affordable and will agree to provide social housing as part of an extension agreement. Staff will report back on units that are not directly owned by the County as more information and recommendations are made available.

A summary of property taxes for County-owned social and affordable housing in Wellington and Guelph is provided below:

	# units	Summary of 2017 Taxes				
		City	County	Municipality	Education	Total
County-Owned Social Housing	1,189	1,408,660	197,697	152,415	180,440	1,939,211
Wellington Housing Corporation	35	-	24,951	21,091	3,671	49,713
County-Owned Affordable Housing	131	-	55,655	26,868	8,189	90,712
	1,355	\$ 1,408,660	\$ 278,303	\$ 200,374	\$ 192,300	\$ 2,079,637

	Breakdown By Municipality				
	City	County	Municipality	Education	Total
City of Guelph	\$ 1,408,660	N/A	N/A	149,609	1,558,269
<b>Member Municipalities</b>					
Erin		22,283	9,344	3,757	35,384
Centre Wellington		126,198	77,755	18,569	222,522
Minto		60,372	54,790	10,147	125,308
Wellington North		69,450	58,485	10,219	138,154
	\$ 1,408,660	\$ 278,303	\$ 200,374	\$ 192,300	\$ 2,079,637

### Process to Provide a Tax Exemption for All Municipally-Owned Units:

In order to obtain a property tax exemption for all social and affordable housing projects within the service manager delivery area, a by-law under Section 2 of the Municipal Housing Facilities By-Law Number 4548-03 must be adopted authorizing the CMSM to enter into separate municipal capital facility agreements with the Corporation of the County of Wellington – Housing Services Division and Wellington Housing Corporation respectively.

Once the municipal capital facility agreements have been completed, an additional by-law under Section 13 of the Municipal Housing Facility By-Law Number 4548-03 must be adopted to allow for the property tax exemption to be granted to the facilities owned by the County and Wellington Housing Corporation respectively.

Once the appropriate by-laws have been adopted notification must be provided to the Ministers of Finance, Education and Housing, the Municipal Property Assessment Corporation, the Clerk of the City of Guelph, the Clerk at each member municipality, as well as the appropriate school boards.

Any portion of a building that is rental space not used for housing purposes will not qualify for exemption and will continue to be subject to property taxation.



IMPACT TO CITY OF GUELPH	
	Guelph
<b>Phase 1: County-Owned Units</b>	
Education Tax Savings	\$ 149,609
Less: County Paid Portion of City Taxes	(66,925)
Add: City Paid Portion of County Taxes	47,780
<b>Net Impact</b>	<b>\$ 130,463</b>
<b>Phase 2: Non-Owned Units</b>	
Education Tax Savings	\$ 256,242
Less: City Paid Portion of Municipal Taxes	(95,754)
Add: County Paid Portion of City Taxes	12,836
<b>Net Impact</b>	<b>\$ 173,324</b>
<b>Total Impact</b>	<b>\$ 303,787</b>

### Recommendation:

That the County of Wellington pass by-law #5537-17 pursuant to Section 110 of the Municipal Act, 2001 authorizing a municipal capital facilities agreement with Housing Services Division and Wellington Housing Corporation; and

That the County of Wellington by-law #5538-17 pursuant to Section 110 of the Municipal Act, 2001, authorizing the exemption of Public and Affordable Housing premises owned by the County and by Wellington Housing Corporation from municipal and education property taxes effective January 1, 2018; and

That written notice of the by-law be provided to the Ministers of Finance, Education and Housing, the Municipal Property Assessment Corporation, all local Municipal offices, the City of Guelph, the Upper Grand District School Board, and the Wellington Catholic District School Board; and

That the 2018 Housing Services budget and five-year plan be adjusted to reflect the cost reduction resulting from the property tax exemption; and

That the County portion of the savings resulting from the education portion of the property tax exemption be reinvested in future capital repairs of housing stock through the Housing Capital Reserve; and

That the City's portion of the savings from the education portion of the property tax exemption be communicated to them so that they may make recommendations for its use.

Respectfully submitted,



Ken DeHart, CPA, CGA  
County Treasurer

## Financial Implications:

In providing an exemption for property taxes for all County-owned social and affordable housing units, just under \$2.1 million in property tax expense will be removed from the 2018 Budget. Of this amount, \$1.8 million is for municipal purposes and is a wash except as described below. A total of \$192,300 that would have been provided to the Province in education revenue can instead be used to provide for future capital repairs of housing stock.

Net County taxpayer savings in education tax are estimated to be \$61,837 (made up of education tax savings, less the amount of City paid County taxes, plus the amount of County paid City taxes), while savings to City taxpayers is estimated to be \$130,463 (same formula).

Impacts to the County's member municipalities are shown in the chart below. For phase 1 of the exemptions (County-owned units), Minto and Wellington North experience a small drop in their assessment bases, with Centre Wellington coming close to break-even. When phase 2 of the exemptions are put into place, the overall savings to County municipalities increases to over \$162,000.

IMPACT TO MEMBER MUNICIPALITIES									
Member Municipalities	Centre Wellington	Erin	Guelph / Eramosa	Mapleton	Minto	Puslinch	Wellington North	Total	
County Tax Levy	\$26,153,953	\$13,873,737	\$14,793,237	\$ 8,936,388	\$ 5,497,905	\$13,436,330	\$ 8,735,851	\$91,427,401	
Share of County Taxes	28.6%	15.2%	16.2%	9.8%	6.0%	14.7%	9.6%	100.0%	
<b>Phase 1: County-Owned Units</b>									
Education Tax Savings	\$ 12,212	\$ 6,478	\$ 6,908	\$ 4,173	\$ 2,567	\$ 6,274	\$ 4,079	\$ 42,692	
Less: City Paid Portion of Municipal Taxes	(13,668)	(7,250)	(7,731)	(4,670)	(2,873)	(7,022)	(4,565)	(47,780)	
Add: County Paid Portion of City Taxes	19,145	10,156	10,829	6,541	4,024	9,835	6,395	66,925	
Local Assessment Base Change	(20,436)	21,062	32,421	19,585	(42,740)	29,447	(39,339)	-	
<b>Net Impact</b>	<b>\$ (2,747)</b>	<b>\$ 30,445</b>	<b>\$ 42,427</b>	<b>\$ 25,629</b>	<b>\$ (39,022)</b>	<b>\$ 38,535</b>	<b>\$ (33,430)</b>	<b>\$ 61,837</b>	
<b>Phase 2: Non-Owned Units</b>									
Education Tax Savings	\$ 5,204	\$ 2,761	\$ 2,943	\$ 1,778	\$ 1,094	\$ 2,673	\$ 1,738	\$ 18,192	
Less: City Paid Portion of Municipal Taxes	(3,672)	(1,948)	(2,077)	(1,255)	(772)	(1,886)	(1,226)	(12,836)	
Add: County Paid Portion of City Taxes	27,392	14,530	15,493	9,359	5,758	14,072	9,149	95,754	
Local Assessment Base Change	13,417	2,253	4,153	(16,329)	(6,323)	11,623	(8,794)	-	
<b>Net Impact</b>	<b>\$ 42,341</b>	<b>\$ 17,596</b>	<b>\$ 20,513</b>	<b>\$ (6,446)</b>	<b>\$ (243)</b>	<b>\$ 26,482</b>	<b>\$ 867</b>	<b>\$ 101,110</b>	
<b>Total Impact</b>	<b>\$ 39,594</b>	<b>\$ 48,041</b>	<b>\$ 62,939</b>	<b>\$ 19,183</b>	<b>\$ (39,265)</b>	<b>\$ 65,017</b>	<b>\$ (32,563)</b>	<b>\$ 162,947</b>	

Impacts to the City are itemized in the following chart. The City will experience a drop in its assessment (worth \$1,408,660), but expenses in social housing will drop to offset this and the City will save the education portion of the tax with adjustments to the County paid portion of City taxes and the City paid portion of County taxes as outlined in the chart. As mentioned, the savings to the City for phase one (County-owned social housing) will be \$130,463. The City will be expected to utilize this savings to be put towards future capital repairs of housing stock (through the provincial regulation).

COUNTY OF WELLINGTON HOUSING SERVICES

# 250 Daly Street

Palmerston Ontario - 11 UNITS



519.824.7822

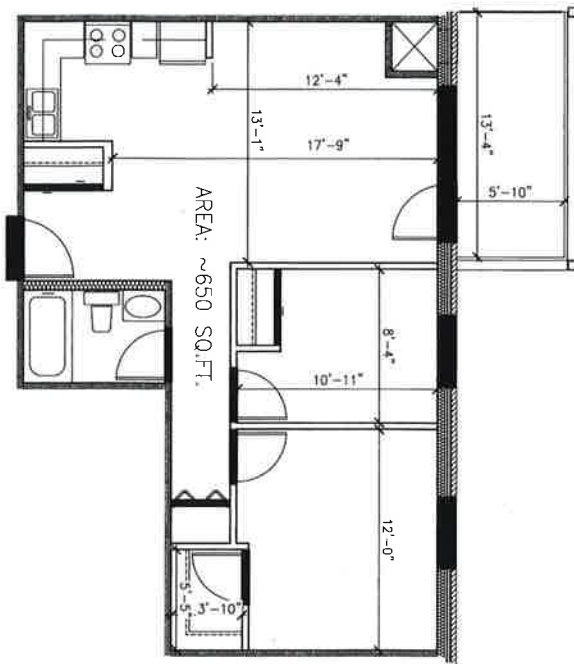


1.800.663.0750  
[www.wellington.ca](http://www.wellington.ca)

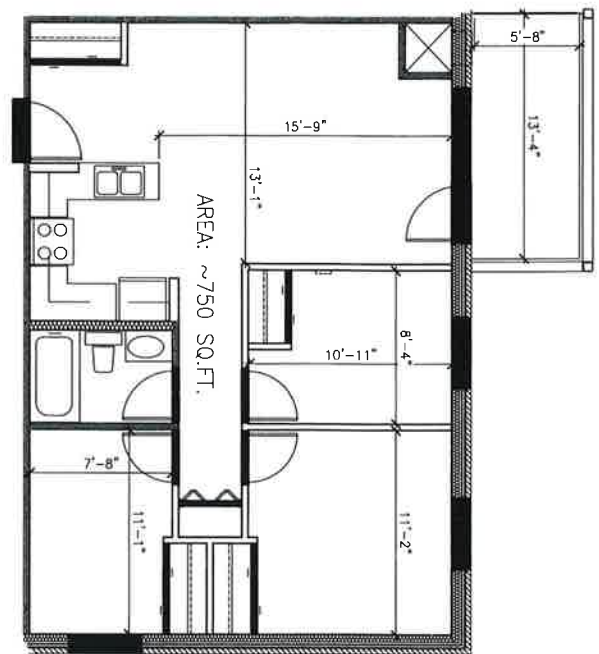


## 2 AND 3 BEDROOM UNITS

**2 BEDROOM UNIT - 60.7 sq m (653 sq ft)**



**3 BEDROOM UNIT - 69.6 sq m (749 sq ft)**



### Building information:

- two story apartment building
- 5 - three-bedroom apartments
- 5 - two-bedroom apartments
- 1 - two-bedroom barrier free modified unit
- affordable rents include all utilities except telephone, cable and internet
- elevator
- air conditioning
- laundry room facilities
- common room on ground floor
- accessible parking spot, surface parking and curb cuts
- smoke-free building

### Close to:

- churches
- grocery store
- banks
- variety stores
- drug store
- community centre and sports complex
- hospital
- library
- child care and learning centre

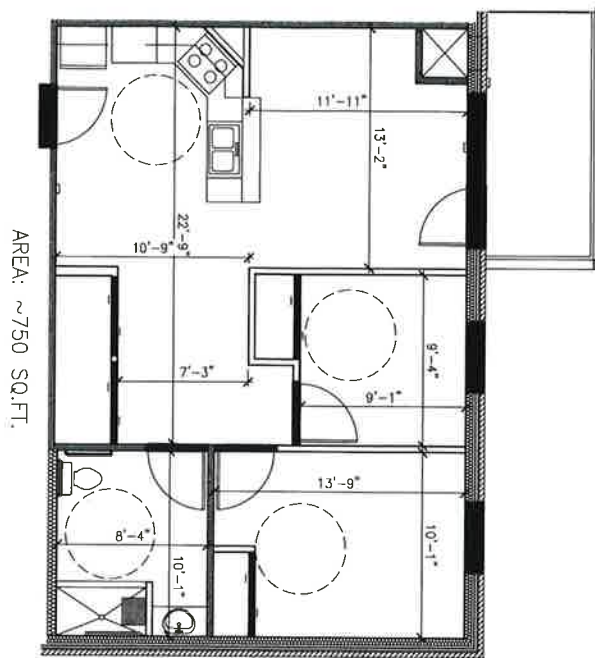
Type of Unit	Number of Units	Number of Barrier-free	Affordable Rent	Maximum Monthly Household Income	Maximum Yearly Household Income
<b>2 bedroom</b>	6	1	\$854*	\$3,416**	\$40,992**
<b>3 bedroom</b>	5	0	\$931*	\$3,724**	\$44,688**

\* Affordable rents are subject to increase annually

\*\* Maximum household income limits will be revised annually by the County of Wellington

## 2 BEDROOM ACCESSIBLE UNIT

2 BEDROOM ACCESSIBLE UNIT - 69.1 sq m (744 sq ft)



### Green features:

- fiberglass window frames with Low E, argon filled, tinted glazing
- energy efficient lighting with occupancy sensors throughout the building
- programmable thermostats for in-suite heating
- low flow plumbing fixtures
- all appliances are energy star rated

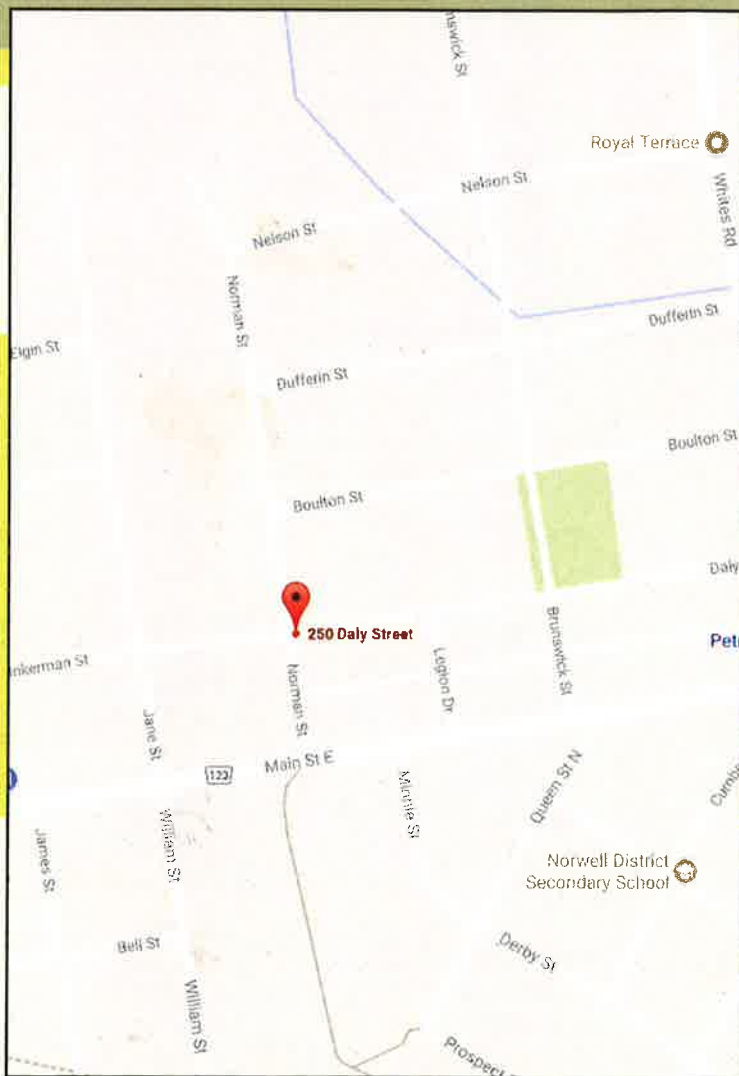


To apply, contact the  
**County of Wellington Housing Services Division**  
at **519.824.7822 x 4060**  
or visit  
**[www.wellington.ca](http://www.wellington.ca)**

The first recorded inhabitant of Palmerston was Thomas McDowell in 1852. With promise of the future development of the railroad, Thomas McDowell and another early resident William Thompson began to survey and sell town lots surrounding where the station was to be located. It was on December 21, 1874 when Palmerston became incorporated as a Town and joined with Wellington County.

Palmerston is home to several destination retail and service businesses which include antiques, jewelry, recreational vehicles, legal, financial and real estate services. The popular Norgan Theatre, Railway Heritage Museum and Heritage Park bring locals and tourists into the downtown area all year round.

250 Daly Street is a family affordable housing building, owned and operated by the County of Wellington. The building is located on the corner of Norman Street and Daly Street in Palmerston. It's an ideal place for those who prefer small-town living close to a variety of amenities.



To apply, contact the  
County of Wellington  
Housing Services Division  
at 519.824.7822 x 4060  
or visit  
[www.wellington.ca](http://www.wellington.ca)

This project is funded through the Canada-Ontario Investment in Affordable Housing Program  
and the County of Wellington



Government of Canada  
Gouvernement du Canada

Canada

ALTERNATE FORMATS AVAILABLE UPON REQUEST.



Ontario



## Town of The Blue Mountains

32 Mill Street, P.O. Box 310, Thornbury, ON N0H 2P0

Tel: (519) 599-3131 • Fax: (519) 599-7723

Toll Free: 1-888-BLU-MTNS (1-888-258-6867)

info@thebluemountains.ca • www.thebluemountains.ca

September 6, 2017

Moved by: John McGee

Seconded by:

Joe Halos

THAT Council of the Town of The Blue Mountains does not support the resolution of the Municipality of Marmora & Lake and the Municipality of Bluewater recommending that the removal of the tax-exempt portion of remuneration paid to local officials should be applied to elected officials at all levels of government;

AND THAT copies of this resolution be forwarded to Local MP Kellie Leitch, and Ontario Municipalities, **CARRIED.**

CERTIFIED TO BE A TRUE COPY

  
.....  
Krista Royal, Deputy Clerk

**Ministry of  
Municipal Affairs**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-7000  
Fax 416-585-6470

**Ministère des  
Affaires municipales**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. 416-585-7000  
Téléc. 416-585-6470



**Ministry of Labour**

Office of the Minister

400 University Avenue  
14<sup>th</sup> Floor  
Toronto ON M7A 1T7

**Ministère du Travail**

Bureau du ministre

400, avenue University  
14<sup>e</sup> étage  
Toronto ON M7A 1T7

**NOV 14 2017**

17-75368

Dear Heads of Council:

As you are aware, our government has introduced reforms through the Fair Workplaces, Better Jobs Act (Bill 148), that if passed, will enhance fairness and improve the lives of Ontario's working families.

Our government values and respects the partnership we have with municipalities, and appreciate hearing your concerns and feedback on this legislation. The submission from AMO, and input from municipal leaders, has helped us find common ground toward addressing your concerns.

As a result, we have brought forward amendments that, if approved, will ultimately make the Fair Workplaces, Better Jobs Act (Bill 148) stronger for the people of Ontario and the municipalities where they live.

We're proposing that Bill 148 be amended at Standing Committee to add exemptions to the on-call pay and the 96 hours' notice scheduling rules in Bill 148. Specifically, an employer would not be required to provide on-call pay to an employee who was on call, and not required to work, if the reason for the on-call shift was to ensure the continued delivery of essential public services, such as fire, utility and snow removal services. Similarly, an employee's right to refuse an employer's request to work or be on call would not apply if the reason for the request is to ensure the continued delivery of essential public services.

The Fair Workplaces, Better Jobs Act (Bill 148) is currently going through the legislative process. Should the Fair Workplaces, Better Jobs Act be adopted by the legislature, it is our intention to bring forward a regulation that, if approved, would exempt firefighters from the equal pay for equal work provisions with respect to employment status. It is our intention to make this regulation before the relevant section of the Act comes into force. This would provide clarity that volunteer firefighters will not be entitled the same pay as full-time firefighters.

We appreciate the support from Ontario's 444 municipalities and recognize that you have a strong record when it comes to improving your employees' lives through better working conditions, more predictable income, and access to needed personal time.


.../2



Ultimately Bill 148 will help ensure our workplaces are fairer for all Ontarians, and we look forward to your continued partnership in ensuring fairness and decency for all Ontario workers and in all Ontario workplaces.

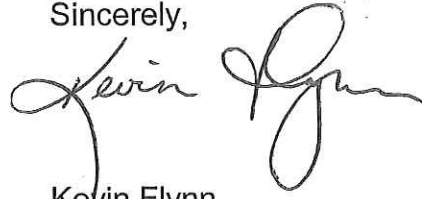
Together we are building a stronger and fairer Ontario.

Sincerely,



Bill Mauro  
Minister of Municipal Affairs

Sincerely,



Kevin Flynn  
Minister of Labour



OFFICE OF THE MAYOR  
CITY OF HAMILTON

November 10, 2017

The Honourable Kathleen Wynne,  
Premier of Ontario  
795 Eglinton Avenue East, Suite 101  
Toronto, ON M4G 4E4

Dear Premier Kathleen Wynne:

**Re: Provincial Flood Insurance Program**

At its meeting of November 8, 2017, City Council endorsed the Town of Lakeshore's resolution (attached) respecting the above matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger", is written over a large, stylized, and somewhat illegible signature that appears to be "Fred Eisenberger".

Mayor Fred Eisenberger

cc. Hon. Patrick Brown, Leader of the Progressive Party  
Hon. Andrea Horwath, Leader of the New Democratic Party  
Association of Municipalities of Ontario (AMO)  
Via Email – MPPs in the Province of Ontario



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

October 11, 2017

Honourable Kathleen Wynne, Premier  
Legislative Building, Room 281  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Wynne:

**RE: PROVINCIAL FLOOD INSURANCE PROGRAM**

At their meeting of October 10, 2017 the Council of the Town of Lakeshore duly passed the following resolution.

Councillor Wilder moved and Councillor Janisse seconded:

**That:**

**WHEREAS** weather patterns seem to have changed, in that excessive and prolonged rains are now becoming more frequent and regular,

**WHEREAS** there is an increased chance of flooding, as result of excessive and prolonged rains;

**WHEREAS** property owners in areas that are at an increased risk of flooding are often unable to purchase flood insurance to protect their properties; and

**WHEREAS** the cost of property repairs after a flood cause financial hardship for individuals, families and businesses.

**NOW THEREFORE BE IT RESOLVED** that the Government of Ontario be urged to create a Provincial Flood Insurance Program, to cover those individuals, families and businesses who are unable to secure flood insurance for their properties;

**BE IT FURTHER RESOLVED** that a copy of this motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader

**of the New Democratic Party, and all MPPs in the Province of Ontario; and**

**BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

**Motion Carried Unanimously**

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Mary Masse  
Clerk

/cl

cc: Hon. Patrick Brown, Leader of Progressive Conservative Party  
cc: Hon. Andrea Horwath, Leader of New Democratic Party  
cc: Association of Municipalities Ontario (AMO)  
cc: Via Email - All Ontario Municipalities  
cc: Via Email - MPPs in the Province of Ontario

## COUNCIL RESOLUTION

AGENDA ITEM NO.: 7.1

Date: November 13, 2017

RESOLUTION NO.: 4b

MOVED BY:

SECONDED BY:

THAT Council receives the presentation FROM Oxford People Against Landfill Group;

AND THAT the Town of Tillsonburg calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the Town of Tillsonburg encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

☒ Carried

☐ Defeated

☐ Deferred

☐ Tabled

☐ Recorded  
Vote

  
Mayor's Initials

2017-11-15.b

**Township of East Zorra-Tavistock – Council Resolution**

Moved by: JS

November 15, 2017

Seconded by: SMH

Resolution # 3

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND UNLESS significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

AND WHEREAS other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads, and reduce the quality of life for local residents;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the exclusive right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Township of East Zorra – Tavistock calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the Township of East Zorra – Tavistock encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

*carried*  
*A. McKay*





*La Corporation de la Municipalité de / The Corporation of the Municipality of*  
**ST.CHARLES**

C.P. / Box 70, 2 King Street East St.-Charles ON  
Tel: 705-867-2032 Fax: 705-867-5789

POM 2W0

[www.stcharlesontario.ca](http://www.stcharlesontario.ca)

November 16<sup>th</sup>, 2017

Kathleen Wynne, Premier  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

To the Honourable Kathleen Wynne,

Please be advised that the Council for the Corporation of the Municipality of St.-Charles at its meeting held on November 15<sup>th</sup>, 2017 passed the following resolution number 2017-308.

WHEREAS the Municipality of St.-Charles maintains a motivated and well-functioning volunteer fire department; and

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE Council for the Corporation of the Municipality of St.-Charles requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

THAT Council for the Corporation of the Municipality of St.-Charles request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

THAT this motion be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities, and Local MPP John Vanthof.

Carried

Hoping this is satisfactory.

Sincerely,

Joanne MacNeill  
Acting Clerk

Cc: Minister of Labour Kevin Daniel Flynn  
Association of Municipalities of Ontario  
All Ontario municipalities  
Local MPP John Vanthof

# THE MUNICIPALITY OF ST.-CHARLES RESOLUTION

Date: 15 Nov 2017

No: 2017-308

Moved By:

Moved by: Councillor

Seconded by: Councillor

*Laflour*  
*Lemieux*

## RESOLUTION:

Motion regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017

WHEREAS the Municipality of St.-Charles maintains a motivated and well-functioning volunteer fire department; and

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE Council for the Corporation of the Municipality of St.-Charles requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

THAT Council for the Corporation of the Municipality of St.-Charles request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

THAT this motion be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities, and Local MPP John Van Haaf

Recorded Vote Requested by:

	Yea	Nay
Lemieux	_____	_____
Laflour	_____	_____
Loftus	_____	_____
Belanger	_____	_____
Schoppmann	_____	_____

  
**MAYOR**

Deferred \_\_\_\_\_ Tabled \_\_\_\_\_ Lost \_\_\_\_\_ Carried ☒

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998

Telephone (613) 269-4791  
Facsimile (613) 269-3095



## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: November 14, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford hereby supports and endorses the Township of Montague Resolution No. 104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017; and

That this resolution be forwarded to Premier Wynne, Minister of Labour Kevin Flynn, MPP Steve Clark, the Association of Municipalities in Ontario, and all Ontario municipalities.

Carried Defeated

A handwritten signature in dark ink, appearing to read "D Nash", written over a horizontal line.

David Nash, Mayor

**THE CORPORATION OF THE  
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE  
P.O. BOX 755  
SMITHS FALLS, ON K7A 4W6  
TEL: (613) 283-7478  
FAX: (613) 283-3112  
[www.township.montague.on.ca](http://www.township.montague.on.ca)

Town of Mono  
Schedule A  
Council Session 16-2017

**October 2<sup>nd</sup>, 2017**

**Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building - Room 281  
Queen's Park  
Toronto Ontario, M7A 1A1  
Via Email**

**Dear Premier Wynne,**

**Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19<sup>th</sup>, 2017:**

**MOVED BY: K. Van Der Meer      RESOLUTION NO: 104-2017  
SECONDED BY: I. Streight      DATE: September 19, 2017**

**WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;**

**AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;**

**AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;**

**AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;**

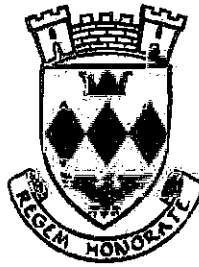
**NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;**

**AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;**

**AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.**

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE  
P.O. BOX 755  
SMITHS FALLS, ON K7A 4W6  
TEL: (613) 283-7478  
FAX: (613) 283-3112  
[www.township.montague.on.ca](http://www.township.montague.on.ca)

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph  
Clerk

Cc: Minister of Labour Kevin Daniel Flynn;  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



## TOWN OF MINTO

**DATE:** November 09, 2017

**REPORT TO:** Mayor and Council

**FROM:** Michelle Brown, Building Assistant

**SUBJECT:** Part Lot Control Exemption – Metzger George Street Parts 5 & 6 Plan 61R-20210, Harriston

### STRATEGIC PLAN

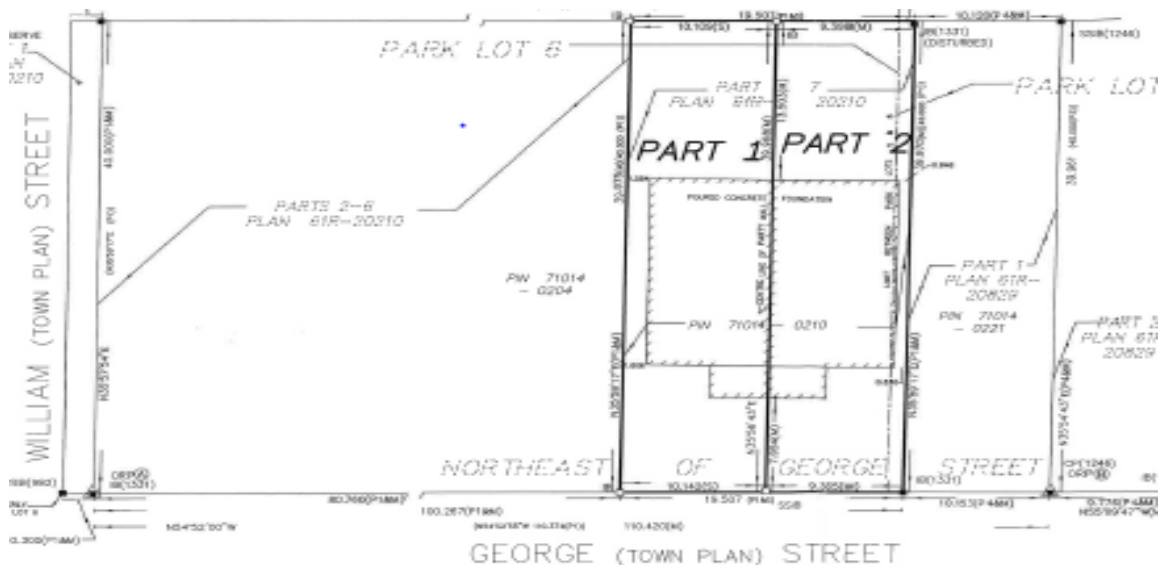
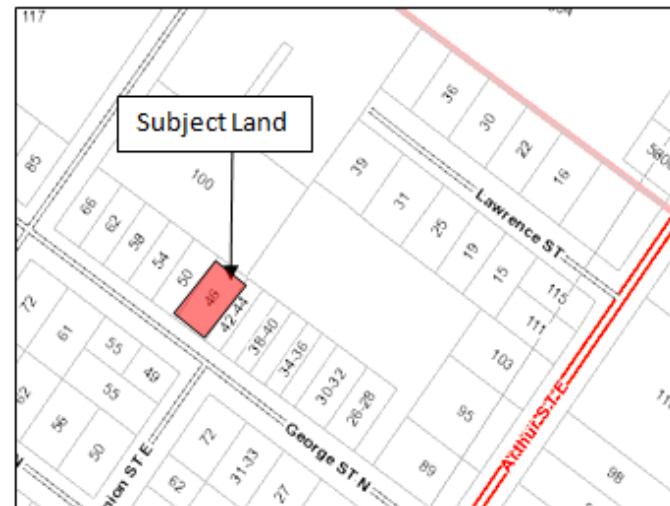
Ensure growth and development in Clifford, Palmerston and Harriston makes cost effective and efficient use of municipal services, and development in rural and urban areas is well planned, reflects community interests, is attractive in design and layout, and is consistent with applicable County and Provincial Policies.

9.1 Establish and maintain streamlined planning approval processes that use innovative and cost effective tools to protect Town and public interest and ensure development proceeds quickly and affordably.

### BACKGROUND

The subject property contains a semi-detached homes proposed to be separated into two separate parcels. The homes are south of the proposed townhouse development recently subject of minutes of settlement. The combined park and stormwater pond to the northwest is also shown.

The semi-detached homes have about 19.5 metres of frontage on George Street and have +/-40 metres of depth. The separate lots proposed are shown in the reference plan of survey shown below.



The Official Plan Designation is Residential Area; current zoning is R2 (FF1) Medium Density Residential with a flood fringe overlay. The Conservation Authority signed off at the building permit stage. Permits have been issued for the subject property and construction occurred generally in accordance with approved building setbacks as required in the R2(FF1) zone.

The lots were serviced during George Street reconstruction in 2015. The developers paid for installation of laterals and pavement restoration at the time of building permit. Final inspection of the two lots is pending; driveways are installed and finished grading can be established when weather permits.

The request is for Council to adopt a by-law to remove part lot control to allow reconfiguration of the lots and legally split the parcel into two separate lots with distinct and separate ownership.

**COMMENTS:**

The procedure to remove part lot control, under the Planning Act, temporarily sets aside requirements that prohibit sale of part of a lot or block of lands without a consent application. The by-law sets a time period within which the land transfers to create the lots can occur. After the by-law expires, the normal requirements of the Planning Act apply and a severance to transfer land would be needed. This process is common with new construction of semi-detached units or town houses where the building is constructed prior to determining the lot line.

The Town had passed by-law 2016-037 in May 2016 to allow separation of two adjacent semi-detached units. After some discussion whether part lot control would apply on these lots the County did authorize the by-law. If Council approval part lot control being removed for these lots, County approval is again required.

**FINANCIAL CONSIDERATIONS:**

The applicant has paid the applicable fees for the Part Lot Control Exemption Application.

**RECOMMENDATION:**

That Council receives the report from the building assistant dated November 09, 2017 regarding the Part Lot Control Exemption Application Metzger George Street Parts 5 & 6 Plan 61R-20210, Harriston and considers passing a By-law in open session.

Michelle Brown  
Building Assistant



## **TOWN OF MINTO**

**DATE:** November 14, 2017  
**REPORT TO:** Mayor and Council  
**FROM:** Bill White, CAO/Clerk  
**SUBJECT:** Sale of Town of Minto Gravel Pit, E. Dennison Contracting Ltd. 12<sup>th</sup> Line

---

### **STRATEGIC PLAN:**

5.5 Pursue, develop and encourage public private partnerships that are fiscally responsible, transparent and mutually beneficial including sponsorships. Establish and maintain appropriate relationships with private business.

### **BACKGROUND**

At the October 17 meeting Council considered a conditional offer from E. Dennison Contracting Ltd. to buy the Town's gravel pit on the 12<sup>th</sup> Line passed the following resolution:

#### **MOTION: COW 2017-255**

**THAT Council receives the report from the C.A.O. Clerk dated October 12, 2017 regarding Agreement of Purchase and Sale E. Dennison Contracting Ltd. Town Gravel Pit 12<sup>th</sup> Line, that the lands be declared surplus to the needs of the Town of Minto, and that staff proceed to issue notice and obtain a valuation of the lands so as to comply with the Town's disposition of property by-law.**

To conclude the Town was required to meet the following three requirements of its disposition of property by-law:

1. Declare the land surplus (accomplished by above resolution October 17)
2. Provide notice of the pending sale (Wellington Advertiser)
3. One appraisal of the fair market value of the land (completed by William Nelson B.Math FRI CRF).

### **COMMENTS:**

The opinion of value provided by William Nelson estimates fair market value \$200,000 and \$225,000 as of November 7, 2017. This value is based on the pit being near the end of its useful life, and there being no on-going liability regard site remediation. Rural properties between 5 and 35 acres have sold for single family homes in the range of \$180,000 to \$230,000. Staff finds the opinion of value to be reasonable.

Council is asked to consider a bylaw authorizing the Mayor and Clerk to sign documents to conclude the transaction. The public notice issued did not result in any formal correspondence to the Town on the proposed sale. Staff had reviewed the agreement of



purchase and sale with legal counsel who consented to changes to the offer to confirm no on-going liability being assumed by the Town.

**FINANCIAL CONSIDERATIONS:**

Given the opinion of value the \$250,000 purchase price is acceptable. Council will recall the Town has on reserve \$368,000 for future rehabilitation requirements, which means the Town can redirect \$618,000 to other capital initiatives.

**RECOMMENDATION:**

That Council of the Town of Minto receives the C.A.O. Clerks report dated November 14, 2017 regarding Sale of Town of Minto Gravel Pit, E. Dennison Contracting Ltd. 12<sup>th</sup> Line and considers a by-law in regular session authorizing the Mayor and Clerk to sign all documents related to closing of the transaction.

Bill White, C.A.O. Clerk



**TOWN OF MINTO**

**DATE:** November 16, 2017

**REPORT TO:** Mayor and Council

**FROM:** Bill White C.A.O. Clerk

**SUBJECT:** Agreement, R & R Pet Paradise, Animal Control Services

---

**STRATEGIC PLAN:**

9.13 Implement short form wording and streamline by-law enforcement practices where possible to efficiently allocate resources to minor offences, and continue enforcing by-laws based on complaints keeping in mind available resources.

12.2 Continue to be a leader among small rural municipalities in local strategic initiatives that benefit the economy, protect the environment, effectively allocate resources, encourage innovation, streamline procedures, and create opportunity for individuals and business.

**BACKGROUND:**

Section 103 of the Municipal Act empowers a municipality with a bylaw regulating dogs at large to provide for seizing and impounding dogs, and the sale of impounded animals if they are not claimed within a reasonable time and related expenses are not paid. Minto By-law 05-12 regulates the keeping of dogs and dog kennels. This includes provisions for dogs running at large off the premises of their owner. Section B of the bylaw requires a “Dog Control Officer” be appointed as the person or agency empowered to enforce this bylaw.

At the November 7 meeting the following resolution was passed:

**MOTION: COW 2017-269**

**THAT Council receives the C.A.O. Clerk’s November 2, 2017 report Animal Control Services and directs staff to pursue an agreement with R & R Pet Paradise based on the quotations received.**

R & R Pet Paradise had submitted one bid with a higher monthly flat fee and fewer incidental charges, and a second bid with a lower monthly rate and added charges for services provided as needed. The agreement attached to the bylaw implements a lower monthly rate with charges for dog pick-up as needed.

**COMMENTS:**

Staff met with R & R Pet Paradise and discussed terms of the proposed contract. A three year agreement has been negotiated with the following provisions:

- Starts December 1, 2017 terminates November 30, 2020 with provisions for month to month beyond that date. Operating a “no-kill” facility with the goal of returning and re-homing dogs wherever practical with working relationships with rescue organizations.
- The following billing shall apply during the life of this contract:

- a) Monthly Cost \$800 resulting in an Annual Cost \$9,600 plus HST
- b) Additional Fees \$25 per night boarding
  - \$100 per dog pickup Monday through Friday 8:00am to 6:00pm
  - \$150 per dog pickup Saturday, Sunday, Statutory Holidays, and weekdays after 6:00pm and before 8:00am
  - Mileage \$.50/km for court or other circumstances approved by Minto (not for regular dog pickups)

c) Years 2 and 3 of the contract: The above rates remain in effect and not increased during the term of the agreement.

- Shelter shall be climate controlled with in-floor heating, air condition, spacious indoor/outdoor areas with proper OMAFRA certificates and approvals
- Maintain a vehicle with custom crates, generator, air condition and similar equipment to safely and humanely transport dogs
- Town keeps revenue from tag sales; R & R Pet Paradise to keep proper records, provide 24/7 service with six hour response after hours and two hour during business hours.
- Supplier to maintain website and educational pamphlets regarding training and care of dogs, and operate in responsible and professional manner according to applicable law.
- 90 day cancellation with written notice
- Save the Town harmless from claims related to their operation; \$2 million liability insurance (instead of \$5 million).

#### **FINANCIAL CONSIDERATIONS:**

In 2016 the Town issued over 1,000 dog licenses. The budget for revenue from tags is \$19,000. This will be sufficient to cover the contract cost, which should be less than \$12,000 per year, as well as Town staff time related to the enforcing animal control by-law.

#### **RECOMMENDATION:**

That Council receives the C.A.O. Clerk's November 16, 2017 report Agreement, R & R Pet Paradise, Animal Control Services and considers a by-law in regular session authorizing the Deputy Mayor and C.A.O. Clerk to sign the agreement with R & R Pet Paradise as summarized, and that R & R Pet Paradise are appointed as a Dog Control Officer for the Town of Minto.

Bill White C.A.O. Clerk

**TOWN OF MINTO**

**DATE:** November 8, 2017  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** 2016 Development Charges Reserve Funds

---

**STRATEGIC PLAN:**

5.3 Ensure financial plans to include a blend of capital financing methods including long-term debt, user fees, grants, internal reserves and taxation, and maintain reserves to the point where Minto reduces reliance on borrowing or tax increases to finance major capital expenditures.

**BACKGROUND:**

Development charges are imposed by the Town to recover certain growth-related capital costs from residential and non-residential developments that create the need for these capital projects.

The nature and amount of these charges are determined by a Development Charges Study following the regulations set out in the Development Charges Act, 1997. The current development charges schedule was developed as part of the Development Charges Study approved June 2, 2015 which expires March 1, 2020. The Act has required the Treasurer of the municipality annually provide a financial statement, however the format of this report has been changed and expanded.

**COMMENTS:**

Section 43(2) of the Development Charges Act (DCA) requires the Treasurer to present a financial statement to Council which includes the following:

- Statements of the opening and closing balances of the reserve funds and of transactions relating to the funds;
- Statements identifying,
  - i. All assets whose capital costs were funded under a development charge by-law during the year,
  - ii. For each asset mentioned in (i) above, the manner in which any capital cost not funded under the by-law was or will be funded;
- A statement as to compliance with subsection 59.1 (1) of the DCA; and
- Any other information that is prescribed.

Section 59.1 (1) of the DCA specifically prohibits municipalities from imposing additional payments on developers or requiring construction of a service unless specifically authorized under the DCA or another Act. This provision does not affect a municipality's right to include

conditions for installation or payment for local services but is intended to close the door on other “voluntary” payments that may have been sought by municipalities outside the legislative framework. The importance the province places on this section is reinforced by:

- (a) requiring the Treasurer’s report include a statement confirming that the municipality is in compliance with Section 59.1 (1); and
- (b) granting extensive investigative powers to the Minister of Municipal Affairs and Housing to investigate whether a municipality is in compliance.

The Town of Minto does not require any “voluntary” payments from developers and the Treasurer’s statement below will confirm compliance with Section 59.1 (1).

In the past, municipalities were required to file the Treasurer’s report with the Minister within 60 days of the presentation of the report to Council. In accordance with Section 43 of the DCA this requirement has been removed and replaced by a requirement that Council shall ensure that the statement is available to the public and that the Treasurer shall give a copy of the statement to the minister of Municipal Affairs and Housing upon request.

In order to comply with these reporting requirements:

- a) The Treasurer confirms that, for 2016 development charges reporting, the Town of Minto is in compliance with section 59.1 (1) of the Development Charges Act, 1997; and,
- b) The recommendations in this report include Council’s acceptance of the Treasurer’s statement and Council’s direction to post this report and related attachments on the Town’s website.

#### **FINANCIAL CONSIDERATIONS:**

The changes in the Development Charges noted in the attached schedules have been presented in the annual Financial Statements and on Schedule 61 of the annual Financial Information Return.

#### **RECOMMENDATION:**

**The Council of the Town of Minto receives the Treasurer’s Report dated November 8, 2017 and accepts the Treasurer’s declaration that the Town is in compliance with Section 59.1 (1) if the Development Charges Act, 1997.**

---

Gordon Duff, Treasurer

**Municipality of Town of Minto**  
**Annual Treasurer's Statement of Reserve Funds for By-Law 2015-53**

Description	Services to which the Development Charge Relates (examples)								
	Non-Discounted Services						Discounted Services		
	Roads	Water	Wastewater	Outdoor Recreation	Protection <sup>4</sup>	Administration	Waste Diversion	Parks and Recreation <sup>5</sup>	Library
Opening Balance, January 1, 2016	77860	39711	72727	94555	24308	12622			
Plus:									
Development Charge Collections	42351	47839	82255		11712	1395			
Accrued Interest	262	129	239	322	83	44			
Repayment of Monies Borrowed from Fund and Associated Interest <sup>1</sup>									
Sub-Total	42613	47968	82494	322	11795	1439			
Less:									
Amount Transferred to Capital (or Other) Funds <sup>2</sup>				27000					
Amounts Refunded									
Amounts Loaned to Other D.C. Service Category for Interim Financing									
Credits <sup>3</sup>									
Sub-Total	0	0	0	27000	0	0			
Closing Balance, December 31, 2016	120473	87679	155221	67877	36103	14061			

<sup>1</sup> Source of funds used to repay the D.C. reserve fund

<sup>2</sup> See Attachment 1 for details

<sup>3</sup> See Attachment 2 for details

<sup>4</sup> Service category includes: Police Services and Fire Services

<sup>5</sup> Service category includes: Indoor Recreation Services and Parkland Development Services

The Municipality is compliant with s.s. 59.1 (1) of the *Development Charges Act*, whereby charges are not directly or indirectly imposed on development nor has a requirement to construct a service r

Total
321783
185552
1079
0
186631
27000
0
0
0
27000
0
481414

related to

**Attachment 1**  
**Municipality of Town of Minto**  
**Amount Transferred to Capital (or Other) Funds - Capital Fund Transactions**

Capital Fund Transactions	Gross Capital Cost	DC Recoverable Cost Share					Non-D.C. Recoverable Cost Share				
		D.C. By-Law Period			Post D.C. By-Law Period		Other Reserve/Reserve Fund Draws	Tax Supported Operating Fund Contributions	Rate Supported Operating Fund Contributions	Debt Financing	Grants, Subsidies Other Contributions
		D.C. Reserve Fund Draw	D.C. Debt Financing	Grants, Subsidies Other Contributions	Post-Period Benefit/Capacity Interim Financing	Grants, Subsidies Other Contributions					
Outdoor Recreation											
Palmerston Ballfields & Fairgrounds U	55099	27000					16500	11599			
Sub-Total - Outdoor Recreation	55099	27000	0	0	0	0	16500	11599	0	0	0

**Amount Transferred to Capital (or Other) Funds - Operating Fund Transactions**

Operating Fund Transactions	Annual Debt Repayment Amount	D.C. Reserve Fund Draw		Post D.C. By-Law Period			Non-D.C. Recoverable Cost Share		
		Principal	Interest	Principal	Interest	Source	Principal	Interest	Source
None during 2016									



**Attachment 2**  
**Municipality of Town of Minto**  
**Statement of Credit Holder Transactions**

Credit Holder	Applicable D.C. Reserve Fund	Credit Balance Outstanding Beginning of Year 2016	Additional Credits Granted During Year	Credits Used by Holder During Year	Credit Balance Outstanding End of Year 2016
---------------	---------------------------------	--	--	--	---

**N/A - The Town of Minto has not issued any Development Charge Credits during the period or in previous periods.**



## **TOWN OF MINTO**

**DATE:** November 8, 2017  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** 2016 Parkland Reserve Fund

---

### **STRATEGIC PLAN:**

5.3 Ensure financial plans to include a blend of capital financing methods including long-term debt, user fees, grants, internal reserves and taxation, and maintain reserves to the point where Minto reduces reliance on borrowing or tax increases to finance major capital expenditures.

### **BACKGROUND:**

In accordance with the Planning Act, as amended through Bill 73, The Smart Growth for Our Communities Act, 2015, Section 37 and Section 42 requires the Treasurer to provide a financial statement including opening and closing balances to Council relating to cash-in-lieu of parkland monies. This statement must be made available to the public.

### **COMMENTS:**

The transactions which occurred in the Town of Minto's Cash-in-Lieu of Parkland Reserve Fund are shown in the attached statement.

### **FINANCIAL CONSIDERATIONS:**

There are no financial implications associated with Council receiving this report as its sole purpose is to meet legislative reporting requirements.

### **RECOMMENDATION:**

The Council of the Town of Minto receives the Treasurer's Report dated November 8, 2017 for information only.

---

Gordon Duff, Treasurer

TOWN OF MINTO  
STATEMENT OF THE TREASURER  
CASH-IN-LIEU OF PARKLAND RESERVE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2016

Balance, December 31, 2015		<b>\$36,969</b>
Contributions during the year	\$3,000	
Interest Earned	<u>124</u>	<u>3,124</u>
		40,093
Funds spent during 2016		
Lighting, fencing and landscaping at Harriston & Palmerston Lions Park		<u>29,000</u>
Balance, December 31, 2016		<b><u>\$11,093</u></b>



## TOWN OF MINTO

**DATE:** November 15, 2017  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** Approval of Accounts

---

### STRATEGIC PLAN:

Manage Town finances in a transparent and fiscally responsible manner using a wide variety of accepted methods such as maintaining healthy reserves, investing conservatively, sensible user fees, property tax control, and responsible borrowing.

### BACKGROUND

The following is a summary of accounts by Department paid for November 15, 2017

Administration	\$ 422,439.91
People & Property	
Health & Safety	
Health Services	
Building	1,411.88
Economic Development	3,115.72
Incubator	1,070.41
Tourism	865.61
Fire	13,251.49
Drains	
Roads	240,240.90
Cemetery	
Waste Water	23,684.68
Streetlights	6,797.77
Water	7,723.82
Town Landscaping Care	
Recreation	2,066.89
Clifford	9,370.77
Harriston	40,979.45
Palmerston	23,990.99
Norgan	1,236.13
	<hr/> <hr/>
	\$ 798,246.42

**COMMENTS:**

The above information is provided to provide an update on monthly spending by Department as public information. Council also receives three budget update reports per year outlining the status of budget to actual for the capital plan and operating budgets.

Council receives by email a detailed summary of accounts including personal information about identifiable individuals that is protected under the Municipal Freedom of Information Act. The auditor supports Council approving the accounts in this fashion.

**FINANCIAL CONSIDERATIONS:**

Council's approval of the accounts increases transparency by disclosing monthly spending by Department.

**RECOMMENDATION:**

That Council of the Town of Minto receives the Treasurer's report dated November 15<sup>th</sup>, 2017 regarding Approval of Accounts, and approves the Town of Minto accounts by Department for September and October 2017.

Gordon Duff, Treasurer

## The Corporation of the Town of Minto By-law 2017-95

By-law to Exempt Part Lot Control for lands being Part of Park Lots 5 & 6, North East of George Street, being Parts 1 & 2 Plan 61R-20210, Former Town of Harriston, in Town of Minto, under Section 50 (7.1) of the Planning Act, R.S.O. 1990, as amended.

**WHEREAS** The Corporation of the Town of Minto has received a request from the owner of land, described as being Part of Park Lots 5 & 6, North East of George Street, being Parts 1 & 2 Plan 61R-20210, Former Town of Harriston now in the Town of Minto, to remove part lot control restrictions pursuant to *Section 50, Subsection 7, of the Planning Act, R.S.O. 1990, as amended*;

**NOW THEREFORE** The Council of the Corporation of the Town of Minto enacts as follows:

1. The lands being Part of Park Lots 5 & 6, North East of George Street, being Parts 1 & 2 Plan 61R-20210, Former Town of Harriston now in the Town of Minto more fully described in Schedule "A" attached hereto and forming part of this By-law are designated as being exempt from Part Lot Control and *Section 50, Subsection 5 of the Planning Act, R.S.O. 1990, as amended*, shall not apply to such lands during the effective period of this By-law.
2. The C.A.O. Clerk is hereby authorized to and directed to make application to the County of Wellington for approval of this By-law.
3. This By-law shall come into force and effect:
  - a) upon written final approval from the County of Wellington pursuant to *Section 50(7.1) of the Planning Act*.
  - b) upon registration of the By-law at the Land Registry Office for the County of Wellington pursuant to *Section 50 (28) of the Planning Act*.
4. This By-law shall expire twelve months after receiving final approval by the County of Wellington, as provided for in *Section 50, Subsection 7.1 of the Planning Act, R.S.O. 1990, as amended*.

Read a first, second third time and passed in open council this 21<sup>st</sup> day of November 2017.

---

Deputy Mayor Ronald Faulkner

---

CAO Clerk Bill White

**THE CORPORATION OF THE TOWN OF MINTO**

**SCHEDULE 'A' OF BY-LAW NUMBER 2017-95**

Part of Park Lots 5 & 6, North East of George Street, being Parts 1 & 2 Plan 61R-20210,  
Former Town of Harriston now in the Town of Minto Lot 1 Part Lot 19,

The Corporation of the Town of Minto  
By-law Number 2017-96

to Authorize the Sale of the Town of Minto Gravel Pit to E. Dennison  
Contracting Inc.

**WHEREAS** the Corporation of the Town of Minto (the “Town”) has, pursuant to Sections 8, 9, 10, 11 and 270 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “Act”), the authority to dispose of municipally owned property;

**AND WHEREAS** subsection 23.1(1) of the Act authorizes the Town to delegate its powers and duties under the Act to a person or body;

**AND WHEREAS** the Town is the owner of lands that are described in Schedule “A” to this By-law (the “Subject Property”);

**AND WHEREAS** the Town has complied with its disposition of property By-law 08-03 respecting the conveyance of municipally owned industrial lands;

**AND WHEREAS** E. Dennison Contracting Ltd. have entered into an Agreement of Purchase and Sale for the subject lands herein known as Parts Lot 7 and 8 Concession 13; Minto municipally known as 6550 12th Line, Harriston

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MINTO ENACTS AS FOLLOWS:**

1. That the conditional sale of the lands Schedule “A” of this Agreement to E. Dennison Contracting Ltd. for \$250,000.00 is hereby authorized.
2. That the Deputy Mayor and C.A.O. Clerk are hereby authorized to execute any and all documents in regard to the above noted sale.
3. Schedule “A” attached to this by-law describing the lands to be sold shall form part of this By-law.”

Read a first, second, third time and passed in open Council this 21<sup>st</sup> day of November, 2017

---

Ronald Faulkner, Deputy Mayor

---

Bill White, C.A.O. Clerk



**Schedule “A” to By-law 2017-96**  
**Description of Property**  
**Proposed to be E. Dennison Contracting Ltd.**

All and singular that certain parcel of land located within the Province of Ontario, County of Wellington, Town of Minto known as Parts Lot 7 and 8 Concession 13; Minto municipally known as 6550 12th Line, Harriston (Town of Minto Gravel Pit) 24 acres more or less

## AGREEMENT OF PURCHASE AND SALE

**BUYER, E. Dennison Contracting Ltd.**

offers to buy from

**SELLER, The Corporation of the Town of Minto**

the following

### REAL PROPERTY:

described as Part Lots 7 & 8 Concession 13; Minto (24 acres more or less)

**PURCHASE PRICE: Two hundred & fifty thousand**

**DOLLARS (\$250,000.00 CAN)**

**DEPOSIT: Twenty-five thousand**

**DOLLARS (\$25,000.00 CAN)**

Buyer submits upon acceptance negotiable cheque payable to the Vendor as a deposit to be held by them in trust without interest pending completion or other termination of this Agreement and to be credited towards the Purchase Price on completion.

**SCHEDULE(S)** A attached hereto form(s) part of this Agreement.

1. **CHATELS INCLUDED:** none
2. **FIXTURES EXCLUDED:** none
3. **RENTAL ITEMS:** The following equipment is rented and NOT included in the Purchase Price. The Buyer agrees to assume the rental contract(s), if assumable:
4. **IRREVOCABILITY:** This Offer shall be irrevocable by Buyer until 4:59 p.m. on the **6th** day of **October, 2017** after which time, if not accepted, this Offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.
5. **COMPLETION DATE:** This Agreement shall be completed by no later than 6:00 p.m. on the **24th** day of **October, 2017**. Upon completion, vacant possession of the property shall be given to the Buyer unless otherwise provided for in this Agreement.   
*November*
6. **NOTICES:** Any notice relating hereto or provided for herein shall be in writing. This offer, any counter, offer, notice of acceptance thereof, or any notice shall be deemed given and received, when hand delivered to the address for service provided in the Acknowledgement below, or where a facsimile number is provided herein, when transmitted electronically to that facsimile number.

FAX No... (for delivery of notices to Seller) FAX No. 519-323-4115 (for delivery of notices to Buyer)

7. **GST:** in addition to If this transaction is subject to Goods and Services Tax (G.S.T.) then such tax shall be the Purchase Price. If this transaction is not subject to G.S.T., Seller agrees to certify on or before closing, that the transaction is not subject to G.S.T.
8. **TITLE SEARCH:** Buyer shall be allowed until 6:00 p.m. on the **20th** day of **October, 2017**, (Requisition Date) to examine the title to the property at his own expense and until the earlier of: (i) thirty days from the later of the Requisition Date or the date on which the conditions in this Agreement are fulfilled or otherwise waived or: (ii) five days prior to completion, to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, that its present use (gravel pit) may be lawfully continued and that the principal building may be insured against risk of fire. Seller hereby consents to the

Initials of Buyer(s) B.A.

Initials of Seller(s) [Signature]

municipality or other governmental agencies releasing to Buyer details of all outstanding work orders affect the property, and Seller agrees to execute and deliver such further authorizations in this regard as Buyer may reasonably require.

9. **FUTURE USE:** Seller and Buyer agrees that there is no representation or warranty of any kind that the future intended use of the property by Buyer is or will be lawful except as may be specifically provided for in this Agreement.
- 10 **TITLE:** Provided that the title to the property is good and free from all restrictions, charges, liens, claims and encumbrances, except as otherwise specifically provided in this Agreement, and save and except for: (a) any registered restrictions or covenants that run with the land, provided that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easement for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the present use of the property. If within the specified times referred to in paragraph 6 any valid objection to title or to any outstanding work order or deficiency notice, or to the fact the said present use may not lawfully be continued, or that the principal building may not be insured against risk of fire is made in writing to Seller and which Seller is unable or unwilling to remove, remedy or satisfy or obtain insurance save and except against risk of fire in favour of the Buyer and any mortgagee, (with all related costs at the expense of the Seller), and which Buyer will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller, shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Buyer shall be conclusively deemed to have accepted Seller's title to the property.
11. **CLOSING ARRANGEMENTS;** Where each of the Seller and Buyer retain a lawyer to complete the Agreement of Purchase and Sale of the Property, and where the transaction will be completed by electronic registration pursuant to Part III of the Land Registration Reform Act, R.S.O. 1990, Chapter L4 and the Electronic Registration Act, S.O. 1991, Chapter 44, and any amendments thereto, the Seller and Buyer acknowledge and agree that the exchange of closing funds, non-registrable documents and other items (the "Requisite Deliveries") and the release thereof to the Seller and Buyer will (a) not occur at the same time as the registration of the transfer/deed (and any other documents intended to be registered in connection with the completion of this transaction) and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries will be required to hold same in trust and not release same except in accordance with the terms of a document registration agreement between the said lawyers, the form of which is as recommended from time to time by the Law Society of Upper Canada. Unless otherwise agreed to by the lawyers, such exchange of the Requisite Deliveries will occur in the applicable Land Titles Office or such other location agreeable to both lawyers.
12. **DOCUMENTS AND DISCHARGE:** Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller. If requested by Buyer, Seller will deliver any sketch or survey of the property within Seller's control to Buyer as soon as possible and prior to the Requisition Date. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Trust And Loan Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Caisse Populaire or Insurance Company and which is not to be assumed by Buyer on completion is not available in registrable form on completion, Buyer agrees to accept Seller's lawyer's personal undertaking to obtain out of the closing funds, a discharge in registrable form to register same, or cause same to be registered, on title within a reasonable period of time after completion, provided that on or before completion Seller shall provide to Buyer a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, and where a real-time electronic cleared funds transfer system is not being used, a direction executed by Seller directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.
13. **INSPECTION:** Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller. **The Buyer acknowledges having the opportunity to include a requirement for a property inspection report in this Agreement and agrees that except as may be specifically provided for in this Agreement, the Buyer will not be obtaining a property inspection or property inspection report regarding the property.**
14. **INSURANCE:** All buildings on the property and all other things being purchased shall be and remain until completion at the risk of Seller. Pending completion, Seller shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as

Initials of Buyers: B.A.

Initials of Sellers: B.B.

their interests may appear and in the event of substantial damage, Buyer may either terminate this Agreement and have all monies paid returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion. If Seller is taking back a Charge/Mortgage or Buyer is assuming a Charge/Mortgage, Buyer shall supply Seller with reasonable evidence of adequate insurance to protect Seller's or other mortgagee's interest on completion.

15. **PLANNING ACT:** This Agreement shall be effective to create an interest in the property only if Seller complies with the subdivision control provisions of the Planning Act by completion and Seller covenants to proceed diligently at his expense to obtain any necessary consent by completion.
16. **DOCUMENT PREPARATION:** The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller, and any Charge/Mortgage to be given back by the Buyer to Seller at the expense of the Buyer. If requested by Buyer, Seller covenants that the Transfer/Deed to be delivered on completion shall contain the statements contemplated by Section 50(22) of The Planning Act, R.S.O.1990.
17. **RESIDENCY:** Buyer shall be credited towards the Purchase Price with the amount, if any, necessary for Buyer to pay to the Minister of National Revenue to satisfy Buyer's liability in respect of tax payable by Seller under the non-residency provisions of the Income Tax Act by reason of this sale. Buyer shall not claim such credit if Seller delivers on completion the prescribed certificate or a statutory declaration that Seller is not then a non-resident of Canada.
18. **ADJUSTMENTS:** Any rents, mortgage interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Buyer.
19. **TIME LIMITS:** Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for herein may be extended or abridged by an agreement in writing signed by Seller and Buyer or by their respective lawyers who may be specifically authorized in that regard.
20. **TENDER:** Any tender of documents or money hereunder may be made upon Seller or Buyer or their respective lawyers on the day set for completion. Money may be tendered by bank draft or cheque certified by a Chartered Bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.
21. **FAMILY LAW ACT:** Seller warrants that spousal consent is not necessary to this transaction under the provisions of the Family Law Act. R.S.O. 1990 unless Seller's spouse has executed the consent hereinafter provided.
22. **UFFI:** Seller represents and warrants to Buyer that during the time Seller has owned the property, Seller has not caused any building on the property to be insulated with insulation containing urea formaldehyde, and that to the best of Seller's knowledge no building on the property contains or has ever contained insulation that contains urea formaldehyde. This warranty shall survive and not merge on completion of this transaction and if the building is part of a multiple unit building, this warranty shall only apply to that part of the building which is the subject of this transaction.
23. **CONSUMER REPORTS:** The Buyer is hereby notified that a consumer reporting containing credit and/or personal information may be referred to in connection with this transaction.
24. **AGREEMENT IN WRITING:** If there is conflict or discrepancy between any provision added to this Agreement (including any Schedule attached hereto) and any provision in the standard pre-set portion hereof, the added provision shall supersede the standard pre-set provision to the extent of such conflict or discrepancy. This Agreement including any Schedule attached hereto, shall constitute the entire Agreement between Buyer and Seller. There is no representation, warranty, collateral agreement or condition, which affects this Agreement other than as expressed herein. For the purposes of this Agreement, Seller means vendor and Buyer means purchaser. This Agreement shall be read with all changes of gender or number required by the context.
25. **SUCCESSORS AND ASSIGNS:** The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.

Initials of Buyers:

JS, AL

Initials of Sellers:

JSW

DATED at Wellington North, Ontario this 29<sup>th</sup> day of September, 2017.

SIGNED, SEALED AND DELIVERED in the presence of:      IN WITNESS whereof I have hereunto set my hand and seal:

E. DENNISON CONTRACTING LTD.

(Witness)

Per: Betty L. Demmon DATED: 8/28/17  
I Have Authority to  
Per: Bind the Corporation DATED: \_\_\_\_\_

(Witness)

DATED at Minto, Ontario this 4<sup>th</sup> day of October, 2017.

SIGNED, SEALED AND DELIVERED in the presence of:      IN WITNESS whereof I have hereunto set my hand and seal:

THE CORPORATION OF THE TOWN OF MINTO

\_\_\_\_\_  
(Witness)

Per: [Signature] DATED: OCT. 4, 2017  
MAYOR

(Witness)

Per: [Signature] DATED: OCT. 4, 2017  
C.A.O. WERE  
WE HAVE THE AUTHORITY TO BIND THE  
CORPORATION

## ACKNOWLEDGEMENT

I acknowledge receipt of my signed copy of this  
accepted Agreement of Purchaser and Sale.

\_\_\_\_\_  
(Seller) DATE: \_\_\_\_\_

I acknowledge receipt of my signed copy of this  
accepted Agreement of Purchase and Sale.

\_\_\_\_\_  
(Buyer) DATE: \_\_\_\_\_

\_\_\_\_\_  
(Seller) DATE: \_\_\_\_\_

DATE: \_\_\_\_\_  
(Buyer)

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO.:(519)-\_\_\_\_\_

TELEPHONE NO.:(519)-\_\_\_\_\_

SELLERS'S LAWYER: Patrick Kraemer  
Duncan Linton LLP  
ADDRESS: 45 Erb St. E, Waterloo N2J 4B5

BUYER'S LAWYER: Ernest McMillan, Fallis Fallis & McMillan

TELEPHONE NO.: 519-886-3400

ADDRESS: 150 Main Street South, Mount Forest, ON N0G 2L0

TELEPHONE NO.: 519-323-2800

Initials of Buyers: B. A. Initials of Sellers: [Signature]

**SCHEDULE "A"**  
**AGREEMENT OF PURCHASE AND SALE**

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

**BUYER:** E. Dennison Contracting Ltd.

**AND**

**SELLER:** The Corporation of the Town of Minto

For the purchase and sale of Part Lots 7 & 8 Concession 13; Minto (24 acres more or less)

The Purchasers agree to pay the balance of the purchase price subject to the usual adjustments, in cash or by certified cheque on closing.

It is acknowledged and agreed that the Purchaser is acquiring the within property "as is".

The Vendor undertakes and agrees to execute any and all documents reasonably required by the Purchaser to transfer the existing Class A Licence issued to the Vendor under the Aggregate Resources Act on or before closing.

*This offer is conditional upon the Town completing its obligations under its disposition of property by-law and the purchaser confirming now and into the future that any post closure costs or liabilities for the pit as a result of the sale of lands or transfer of license shall be the purchaser's responsibility.*

This form must be initiated by all parties to the Agreement of Purchase and Sale.

Initials of Buyers:

*B.L*

Initials of Sellers:

*SW*



The Corporation of the Town of Minto  
By-law Number 2017-97

Execute an Animal Control Services Agreement with R & R Pet Paradise

**WHEREAS** under Section 8 of the *Municipal Act*, S.O., 2001, c. 25, the Corporation of the Town of Minto has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 103 of the *Municipal Act*, S.O. 2001, c. 25, municipalities have the authority to regulate or prohibit animals running at large or trespassing and may pass bylaws to provide for seizure and impounding of such animals subject to specific terms and conditions;

**AND WHEREAS** the Corporation of the Town of Minto wishes to enter into an Animal Control Services Agreement with R & R Pet Paradise with respect to seizure, impounding and similar controls for animals under authority of the *Municipal Act*;

**NOW THEREFORE** the Council of the Corporation of the Town of Minto enacts as follows:

1. That the Deputy Mayor and C.A.O. Clerk are hereby authorized and directed to execute the Animal Control Services Agreement with R & R Pet Paradise attached hereto as Schedule “A” and forming part of this By-law.
2. That the C.A.O. Clerk is hereby instructed to affix the Corporate Seal hereto.

Read a first, second, third time and passed in open Council this 21<sup>st</sup> day of November, 2017.

---

Deputy Mayor Ronald Faulkner

---

C.A.O. Clerk Bill White

ANIMAL CONTROL SERVICES AGREEMENT

THIS AGREEMENT MADE this 9<sup>th</sup> day of November, 2017.

BETWEEN:

The Corporation of the Town of Minto

a municipal corporation incorporated pursuant to the laws of the Province of Ontario ("Minto")

-and-

R & R Pet Paradise

a corporation operating according to the laws of the Province of Ontario ("R & R")

WHEREAS:

1. The Town of Minto issued Quotation for Animal Control Services; and
2. R & R Pet Paradise submitted the successful quotation for the services.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the mutual covenants and agreements herein contained, and subject to the terms and conditions set out in this Agreement, the parties hereto hereby agree as follows:

1. R & R Pet Paradise is retained to provide animal control services commencing December 1, 2017 and concluding November 30, 2020 described generally as follows:

105

The humane capture of dogs at large, stray, aggressive, dangerous or injured dogs, holding and care of captured dogs in an approved shelter, providing access to veterinarian care, keeping proper records, responding to calls from Police or the public promptly and professionally, 24 hours a day seven days a week including statutory holidays. Compiling evidence and supporting cases in court as needed. Other related services as assigned by the Chief Building Official.

And as set out more specifically in Schedule "A" to this agreement.

2. The primary contacts and location for R & R Pet Paradise and responsible for animal control work for Minto are as follows:

Richard Rauwerda and Angela Ewtushik within facility located at  
9449 1 Rd N, Harriston, ON NOG 1Z0

3. The primary contacts will manage R & R Pet Paradise's relationship with Minto with the main contacts for Minto being the Chief Building Official and the Bylaw Enforcement Officer/Fire Prevention Officer.

4. The following billing shall apply during the life of this contract:

- |                    |  |
|--------------------|--|
| a) Monthly Cost    | \$800 resulting in an Annual Cost \$9,600 plus HST   |
| b) Additional Fees | \$25 per night boarding  |
|                    | \$100 per dog pickup Monday through Friday 8:00am to 6:00pm  |
|                    | \$150 per dog pickup Saturday, Sunday, Statutory Holidays, and weekdays after 6:00pm and before 8:00am |
|                    | Mileage \$.50/km for court or other circumstances approved by Minto (not for regular dog pickups)      |
- c) Years 2 and 3 of the contract: The above rates shall remain in effect and shall not be increased during the term of the agreement.



5.
  - a) The primary contacts for R & R Pet Paradise shall maintain the shelter facility which houses dogs picked up in Minto within a climate controlled environment with in-floor heating, air conditioning and spacious indoor and outdoor areas.
  - b) The shelter facility shall at all times be certified by the appropriate Provincial Agency (OMAFRA) and operated according to current Provincial guidelines, and such inspection and certification to be maintained by R & R Pet Paradise at their sole cost and expense.
  - c) The primary contacts of the Town of Minto may inspect the shelter facility at any time during business hours provided verbal notice is given to at least one of the primary contacts of R & R Pet Paradise, while other municipal representatives of the Town may tour the shelter facility annually so long as reasonable arrangements have been made in advance.
  - d) R & R Pet Paradise will strive to be a “no kill” facility with the goal of returning or re-homing dogs wherever practical, and shall maintain excellent working relationships with rescue organizations such as Owen Sound Animal Shelter, Border Collie Rescue Ontario, The Dog Rescuers Inc., Angel Arms Rescue and similar.
6. R & R Pet Paradise will respond to requests for animal control services from Minto within 2 hours more or less during regular business hours and within 6 hours more or less at all other times, and shall ensure a canine control officer is available 24 hours a day 7 days a week to respond to calls in Minto. Billing for such response will be according to costs set out in Section 4 of this agreement.
7. R & R Pet Paradise shall at its sole cost and expense provide in good repair and in a clean and professional appearance an appropriate vehicle for dog pickup in Minto. Such vehicle to be equipped with custom crates, generator, air conditioning and any other necessary equipment needed to safely and humanely transport dogs.
8.
  - a) The Town shall be retain all revenue from dog licenses sold within the Town of Minto. The Town shall keep regular office hours during non-holiday weekdays to facilitate calls to R & R Pet Paradise, and to collect from dog owners any fees for service outlined in section 4 of this agreement. The parties agree to consider during the life of this agreement a process whereby R & R Pet Paradise will collect fees to re-home dogs from their facility, and reconcile with any billing to the Town particularly for after hour pick-ups for the convenience of the public.
  - b) R & R Pet Paradise shall keep proper records of number of calls, dogs collected, length of stay at shelter, veterinary care provided, adoption or re-homing details and similar, and shall supply such records no less than every six months to the Town. R & R Pet Paradise acknowledges that records collected shall be maintained according to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and shall not be disclosed or released independent of the Town of Minto without expressed written consent of the Town.
9. At its sole cost and expense R & R Pet Paradise will maintain pamphlets for local training and veterinary services and maintain a website to ensure a more helpful and educated canine community in Minto, and agrees that Minto may link to the website provided for this purpose.
10. Subject to early termination, this agreement shall commence on the date of execution of this Agreement and shall continue for a term of three (3) years. After which the Agreement shall automatically month to month until a new agreement is negotiated or unless terminated by either party with 90 days written notice.
11. Minto may terminate the Agreement at any time prior to completion of its term, either in whole or in part, upon 90 days written notice. In the event of early termination, R & R Pet Paradise shall receive payment for the services performed to the date R & R Pet Paradise’s services are terminated and for any services performed after the date of termination.

12. R & R Pet Paradise shall, at their expense provide certificate(s) of insurance satisfactory to the Town of Minto, as set forth below. In the event that the certificate(s) of insurance is/are not satisfactory, the Town of Minto may require the successful bidder to provide a certified copy of the policy. The certificate(s) in the amounts listed below are to be provided:
- a) \$2 million – commercial general liability
- Such policy shall contain:
- a) A “Cross Liability” clause or endorsement.
  - b) An endorsement certifying that the Town of Minto is added as an additional insured.
  - c) An endorsement to the effect that the policy or policies will not be altered, cancelled or allowed to lapse without thirty days prior written notice to the Town of Minto.
13. R & R Pet Paradise agrees, from time to time, and at all times hereafter, to save, keep harmless and fully indemnify Minto, its successors and assigns, its elected officials, officers, employees and agents, from and against all actions, claims and demands whatsoever which may be brought against or made upon Minto, and against all loss, liability, judgments, claims, reasonable costs, demands or reasonable expenses that Minto may sustain as a result from or arising out of R & R Pet Paradise’s negligent actions or omissions in carrying out its responsibilities under this Agreement, the quotation and R & R Pet Paradise’s response to the quotation, including but not limited to R & R Pet Paradise’s failure to exercise reasonable care, skill or diligence of a firm providing animal control services in the performance of any services by it.
14. R & R Pet Paradise will conduct itself in a professional manner consistent with any and all applicable By-Laws and Rules of Professional Conduct established for animal control services in Ontario and Minto agrees that nothing in this Agreement or instructions on any specific matter obligates R & R Pet Paradise to take any steps or actions contrary to such By-laws and Rules.
15. R & R Pet Paradise shall provide services in a professional manner, consistent with the standard of care ordinarily exercised by members of the profession, and consistent with the customer service goals set out in the Town Strategic Plan. The Town may immediately terminate this agreement for any violation of the terms of this agreement or performance that does not meet appropriate standards of care.
16. This Agreement shall form the entire agreement between Minto and R & R Pet Paradise concerning the matters set out herein and there are no warranties, representations or other Agreements between the parties in connection with the subject-matter of this Agreement except as specifically set forth herein.
17. Any notice to be given or delivered under this Agreement shall be in writing and sufficiently given by personal delivery or by registered letter, postage prepaid and mailed in a Canadian post office, addressed, in the case of notice to Minto, to
- The Corporation of the Town of Minto  
ATTN: CAO/Clerk  
5941 Highway #89, R.R. #1  
Harriston, ON NOG 1Z0
- and in the case of notice to R & R Pet Paradise
- R & R Pet Paradise.  
ATTN: Richard Rauwerda and Angela Ewtushik  
9449 1 Rd N, Harriston, ON NOG 1Z0
18. If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of



## Schedule "A" List of Services

Includes but are not limited to, the following:

- a) Respond to dog related calls 24 hours a day, every day, including statutory holidays, which include but may not be limited to: dogs running at large, or dangerous, aggressive or injured dogs, humane issues and requests for response from the Ontario Provincial Police.
- b) Provide dog control services as requested by the Town of Minto or County of Wellington Police Services.
- c) Provide and maintain a temporary shelter for the care of dogs compliant with applicable Provincial standards, laws and guidelines including but not limited to proper heating/climate control and indoor and outdoor runs for dogs within the Town of Minto or within 50 km of the boundary to retrieved dogs until they are claimed by their owner, or delivered to the Humane Society or veterinary clinic, as the situation warrants.
- d) Ensure care of all dogs is humane and in accordance with accepted and approved practices and standards including ensuring access to veterinarian care.
- e) Document and maintain evidence, assist in case preparation, and attend, if requested, court appearances related to enforcement of related by-laws.
- f) Maintain records of all dog control occurrences, dogs picked up and their deposition, and all other actions taken in provision of dog control services. These records must be kept in accordance with accepted standards and maintained in accordance with applicable legislation, and submitted to the Town upon request.
- g) Provide a local cell phone number where personnel can be reached 24 hours a day, every day, including statutory holidays. Said cell phone number shall be published by the Town.
- h) Provide a properly equipped, licensed and inspected vehicle to safely and humanely transport dogs. Such vehicle is to be suitably maintained to professionally represent the Town.
- i) Provide and maintain all equipment necessary to humanely catch, handle and transport dogs.
- j) Ensure adequate training of all personnel with regard to dog control and vehicle operation.
- k) Ensure personnel carry photo identification to be made available as necessary to the general public.
- l) Retrieve stray dogs or those running at large, and provide them with adequate temporary shelter and accommodation, or deliver them to the Humane Society or a veterinarian, as the situation warrants.
- m) Provide the Town on a monthly basis, the Call Reports up to the last day of the preceding month that shows the particulars of each call received, dogs picked up and their disposition.
- n) Adhering to By-law 2016-31 and other applicable legislation, standards and codes.
- o) Respond to other animal control matters, where requested by the Town.
- p) Documenting and submitting appropriate monthly bills to the Town with proper documentation in order to receive payment as outlined in a written contract.

The Corporation of the Town of Minto  
By-law No. 2017-98

To confirm actions of the Council of the  
Corporation of the Town of Minto  
Respecting a meeting held November 21, 2017

**WHEREAS** the Council of the Town of Minto met on November 21, 2017 and such proceedings were conducted in accordance with the Town's approved Procedural By-law.

**NOW THEREFORE** the Council of the Corporation of the Town of Minto hereby enacts as follows:

1. That the actions of the Council at its Committee of the Whole/Council meeting held on January 19, 2017 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate By-law.
2. That the Deputy Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the C.A.O. Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Town to all such documents.
3. This By-law shall come into force and takes effect on the date of its final passing.

Read a first, second, third time and passed in open Council this 21<sup>st</sup> day of November, 2017.

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Deputy Mayor Ronald Faulkner

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C.A.O. Clerk Bill White