



**Council Minutes,  
Tuesday, January 9, 2018  
3:00 p.m. Council Chambers**

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Ron Elliott

**Council Regrets:**

Councillor Jean Anderson

**Staff Present:**

Gordon Duff, Treasurer, Deputy CAO  
Quinn Foerter, Clerical Assistant, Recording Secretary  
Terry Kuipers, Chief Building Official  
Belinda Wick-Graham, Business & Economic Manager  
Building Assistant, Michelle Brown

- 1. Call to Order 3:04 pm**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**  
Deputy Mayor Faulkner declares 12 c) 1) as a Conflict of Interest.
- 3. Motion to Convene into Closed Session**

**RESOLUTION 2018-01**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of the November 7, 2017 Closed Session**
- **Proposed or Pending Acquisition or Disposition of Land- Clifford**

**Carried**

**4. Motion to Convene into Open Session**

**RESOLUTION 2018-02**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto resume into Council.**

**Carried**

**5. Minutes of Previous Meeting**

**a. Regular Council Minutes of December 19, 2017**

**RESOLUTION 2018-03**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT the minutes of the December 19, 2017 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

**a. DWQMS Resolution**

**RESOLUTION 2018-04**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**WHEREAS the Ministry of Environment and Climate Change Safe Drinking Water Act is regulating a Municipal Drinking Water Licence Program;**

**AND WHEREAS This Municipal Drinking Water Licence Program is a requirement of Justice O'Connor's Part II of the Walkerton Inquiry Report;**

**AND WHEREAS The Certificate of Approval which the Town of Minto's water systems now operate under will be eliminated and upon accreditation will operate under a Municipal Drinking Water licence;**

**AND WHEREAS The Corporation of the Town of Minto developed a drinking water quality management standard for its municipal water systems as first endorsed on May 9<sup>th</sup>, 2007 by Resolution 193/07;**

**NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the Town of Minto publicly states their commitment to the Drinking Water Quality Management Standard (DWQMS);**

**AND FURTHER THAT The Council of the Corporation of the Town of Minto acknowledge that Todd Rogers, Compliance Coordinator, a very capable and qualified Town of Minto employee is appointed to the position that will ensure that the Drinking Water Quality Management System (DWQMS) procedures are followed.**

**Carried**

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION 2018-05**

**Moved By: Councillor Dirksen; Seconded By: Councillor Elliott**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting - None**

**9. Delegations**

a. Shirley Borges and Allison Armstrong, Health Care Recruitment Report  
Chair of Health Professional Recruitment Committee Shirley Borges, and Health Care Recruiter Allison Armstrong described key 2017 Recruitment Committee activities such as hiring two new physicians to replace Dr. Cressey in his retirement. They renewed their request to Council for \$10,000 annual support. Deputy CAO Duff confirmed it has been built in to the 2018 budget.

**10. Public Question Period - None**

**11. Correspondence Received for Information or Requiring Direction of Council**

- a. National Eating Disorder Information Centre, Eating Disorder Awareness Week
- b. Crime Stoppers Guelph Wellington, Winter Newsletter
- c. Association of Municipal Clerks and Treasurers of Ontario (AMCTO), A review of municipal reporting to the Province
- d. MPP Ernie Hardeman, The People's Guarantee
- e. Clifford Recreation Association, January 2018 Newsletter
- f. Town of Amherstburg, resolutions on Tenanted Farm Tax Class, Negative Impacts of Bill 148, On-Call Provisions in Bill 148 and Provincial Flood Insurance Program
- g. Mapleton Seniors Centre for Excellence, January 2018 Calendar & Newsletter
- h. MPP John Nater, Response letter from Minister McKenna concerning flooding in Minto
- i. Ministry of Finance, Update on Cannabis retail and distribution
- j. Minister Infrastructure, Update on the Clean Water and Wastewater Funding (CWWF)
- k. Ontario Ombudsman, The Watchdog December Newsletter
- l. Palmerston Residents, Concern Regarding Proposed Toronto Street Walkway
- m. Too Far Too Fast Canada, Concerns Regarding Cannabis
- n. Irma DeVries, letter of Concerns regarding Cannabis
- o. Ontario Provincial Police, Municipal Policing Bureau Initiatives

Councillor Colwell question 11 I). Mayor Bridge and Deputy CAO Duff stated the walkway is not proposed. Staff will confirm with a letter.

**MOTION: COW 2018-01**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the correspondence for information.**

**Carried**

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a. Committee Minutes for Receipt

1. Saugeen Valley Conservation Authority Minutes of October 17, 2017

**MOTION: COW 2018-02**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the Saugeen Valley Conservation Authority Minutes of October 17, 2017 be received for information.**

**Carried**

b. Committee Minutes for Approval

c. Staff Reports

1. Building Assistant, B161/17 – Andrade Severance Part Lot 79, Concession C, 5892 Highway 9 Harriston

Building Assistant Brown explained Town Staff had no concerns.

**MOTION: COW 2018-03**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B161/17 Andrade Severance, Part Lot 79, Concession C, 5892 Highway 9 Harriston, and that the following conditions be considered:**

1. **THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
2. **THAT the applicant supply to the Town of Minto proof that a new Drainage Assessment Schedule has been approved to ensure the reapportionment of the applicable municipal drain be completed to the satisfaction of the Local Municipality.**
3. **That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made for the severed parcel including payment of applicable fees.**

4. THAT the applicant obtain a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.

Carried

2. Chief Building Official, December and 2017 Permit Stat Review  
Chief Building Official Kuipers reviewed 2017 permit statistics which has 17 more permits and \$7.5 Million more construction than last year. Highlights included 29 Single Family Dwellings and 10 Multi-Residential Buildings, and 17 Industrial Permits.

**MOTION: COW 2018-04**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT Council receive the Chief Building Official's December and 2017 Permit Review for information.**

Carried

3. C.A.O. Clerk, Ann Street Lot Bid Process, Four Remaining Lots  
Deputy CAO Duff described the bid process. Criteria include obtaining a building permit before November 1, 2018, \$28,000 minimum bid and no restriction on number of lots bid upon.

**MOTION: COW 2018-05**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT Council receives the C.A.O. Clerk's January 3, 2018 report regarding Ann Street Lot Bid Process, Four Remaining Lots and that Council supports the bid process as outlined including eliminating the requirement restricting purchasers to one lot.**

Carried

Councillor Colwell assumed the Chair.

4. Treasurer, Investment Policy Amendments  
Treasurer Duff discussed the current investment policy, and the proposal to include credit unions as an allowable investment, and adding Schedule III banks on the approved list.

**MOTION: COW 2018-06**

**Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Treasurer's report dated December 20, 2017, and approves proposed amendments to the Investment Policy to include credit unions as an eligible investment and adding Schedule III banks to the investment list.**

Carried

4. Treasurer, Approval of Accounts

Treasurer Duff noted payments for Jane and Inkerman project, Palmerston servicing, sewer and transformer works, and the final pay out of the 2017 Structural Grants.

**MOTION: COW 2018-07**

**Moved By: Councillor Elliott; Seconded By: Councillor Dirksen**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for December 22, 2017 as follows: Administration \$74,641.53, Building \$3,960.65, Economic Development \$19,830.73, Incubator \$692.98, Fire \$8,782.01, Drains \$299.45; Roads \$418,395.33, Waste Water \$47,097.44, Streetlights \$4,419.78, Water \$26,451.47, Recreation \$2,600.65, Clifford \$10,509.85, Harriston \$13,506.66, Palmerston \$40,962.23, Norgan \$4,109.41 for a total of \$684,945.41.**

**Carried**

5. Treasurer and Tax Collector, Interim Tax By-Law

Treasurer Duff noted the Interim Tax bylaw allows a levy of 50% of the previous year's taxes.

**MOTION: COW 2018-08**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the January 4, 2018 report from the Treasurer and Tax Collector regarding the Interim Tax By-law and consider passing By-law 2018-01 in open session.**

**Carried**

6. Treasurer, Temporary Borrowing By-Law

Treasurer Duff advised the Temporary Borrowing By-law is passed yearly in case any short term borrowing is needed.

**MOTION: COW 2018-09**

**Moved By: Councillor Turton; Seconded By: Mayor Bridge**

**THAT Council receives the Treasurer's report dated January 4, 2018, and considers passing By-law 2018-02 in regular Council session to authorize Temporary Borrowing if deemed.**

**Carried**

Mayor Bridge resumed the Chair.

d. Other Business Disclosed as Additional Items

Councillor Colwell mentioned that the AGM for the Chamber of Commerce will be Monday February 12<sup>th</sup> at Gramma Joe's at 6:30. The cost is \$20 and that includes dinner.

Councillor Turton noted the Canada Packers Reunion August 11, 2018 is part of the Harriston Street Party. All are welcome to a meeting January 11 Harriston Legion at 7:00 pm.

Mayor Bridge thanked everyone who participated in the successful Fire & Ice Event. The Fireworks and the Fire Dancer were excellent.

Mayor Bridge mentioned the possibility of cancelling the February 6<sup>th</sup> Council Meeting, as there are quite a few councillors away and the agenda is not heavy.

**MOTION: COW 2018-10**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto cancels the February 6<sup>th</sup>, 2018 Council Meeting.**

**Carried**

**13. Motion to Return To Regular Council**

**RESOLUTION 2018-06**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**14. Notices of Motion- None**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION 2018-07**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**16. By-laws**

- a. By-law 2018-01, To provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for taxes in default

**RESOLUTION 2018-08**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT By-law 2018-01; To provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for taxes in default; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- b. By-law 2018-02, Authorizing the Temporary Borrowing of monies to meet current expenditures pending receipt of current revenues of the Corporation of the Town of Minto

**RESOLUTION 2018-09**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2018-02; Authorizing the Temporary Borrowing of monies to meet current expenditures pending receipt of current revenues of the Corporation of the Town of Minto.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- c. 2018-03, Confirming Proceedings of January 9, 2018 Committee of the Whole/Council Meeting

**RESOLUTION 2018-10**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT By-law 2018-03; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held January 9, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**17. Adjournment- 3:57 PM**

**RESOLUTION 2018-11**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**

**Carried**

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Mayor George A. Bridge

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Treasurer Deputy Gordon Duff