



**Council Minutes**  
**Tuesday, March 20, 2018 4:00 p.m.**  
**Council Chambers**

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present:**

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Gordon Duff, Treasurer	Wayne Metzger, Water Foreman
Terry Kuipers, Chief Building Official	Mike McIsaac, Roads and Drainage Forman
Quinn Foerter, Clerical Assistant	Belinda Wick-Graham, Business & Economic Manager
Chris Harrow, Fire Chief	

**1. Call to Order 4:00 p.m.**

**2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**

Councillor Turton declare a conflict for item 12 c) 8) C.A.O. Clerk, Municipal Services Corporation, Harriston Lions Medical Clinic Renovations

**3. Motion to Convene into Closed Session**

**RESOLUTION 2018-43**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of the February 20, 2018 Closed Session**
- **Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, C.A.O. Clerk**
- **Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, Recreation/Facilities**
- **A proposed or pending acquisition or disposition of land - Palmerston Industrial Park**

**Carried**

**4. Motion to Convene into Open Session 5:15 p.m.**

**RESOLUTION 2018-44**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**

Council hosted a Budget Open House from 5:15 to 6:30 and reconvened in open session at 7:00 p.m.

**5. Minutes of Previous Meeting**

a. Regular Council Minutes of March 6, 2018

**RESOLUTION 2018-45**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT the minutes of the March 6, 2018 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

Councillor Jean Anderson, Deputy Mayor Ron Faulkner and Mayor Bridge declared items.

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION 2018-46**

**Moved By: Councillor Anderson; Seconded By: Councillor Elliott**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting - None**

**9. Delegations**

a. Canada Packers Reunion Committee, Request for Financial Support

Lisa Leslie and Dave Turton presented information on the Reunion scheduled for August 9 to 11. The event includes the Mayor's Golf Tournament, Kinsmen Beef BBQ, Harriston Street Party, Harriston Legion Breakfast and Harriston Historical Society displays. The Committee is requesting \$5,000 as a start-up fund, to be repaid to the Town at the end of 2018.

**MOTION: COW 2018-62**

**Moved By: Deputy Faulkner; Seconded By: Councillor Anderson**

**THAT Council provides a \$5,000 loan to the Canada Packers Reunion Committee to be repaid by the end of 2018.**

**Carried**

**b. Somer Gerber, LaunchIt Year in Review**

Somer Gerber provided a yearend review of LaunchIt noting its evolution into a business solution centre. The Business Flight Program has been updated and Gerber thanked the eight mentors and the professional volunteers that assist local businesses. LaunchIt has been working on Elevate Agriculture for the last couple years and now have a presence on the FarmLINK website. Council thanked her for her work at LaunchIt.

**10. Public Question Period - None**

**11. Correspondence Received for Information or Requiring Direction of Council**

- a. County of Wellington, Comments on the Proposed Greenbelt Expansion Study Area
- b. Saugeen Valley Conservation Authority, Municipal Resolution re Provincial Underfunding of Conservation Authorities
- c. Grey County, Invitation to Recolour Grey Public Meeting
- d. Saugeen, Grey Sauble, and Northern Bruce Peninsula Sourcewater Protection Committee, Information on Source Protection Committee Renewal Process
- e. Minister of Environment & Climate Change, Requirements for Asset Management Plans
- f. Town of Essex, Letter to AMO and FCM re userpay childcare services
- g. Municipality of Kincardine, Increase Base Funding to Ontario Conservation Authorities
- h. Waterloo-Wellington LHIN, February 2018 Newsletter
- i. Municipality of West Grey, Notice of Passing of Zoning By-law Amendment
- j. 2018 Municipal Election Candidate Info Session April 12, 2018
- k. Fred Dean's Candidate Information Workshop April 19, 2018
- l. Township of South Stormont, Support for Township of Norwich re Ontario Building Code
- m. Township of South Stormont, Landfill Approval resolution
- n. Saugeen Conservation Flood Contingency Plan 2018

Councillor Turton asked if Council would support Item b) Saugeen Valley Conservation Authority regarding Provincial Underfunding of Conservation Authorities.

**MOTION: COW 2018-63**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**The Council of the Town of Minto recognizes that there is only one taxpayer supporting all levels of government and that these are challenging times for the Province of Ontario with**

respect to its budget. We also recognize that transfer payment funding cuts to the Conservation Authorities were initially implemented in 1995, and have subsequently never been increased in the 22 years since, remaining at the same 1995 dollar value, with the only change being the further cut of several hundred thousand dollars directed at the two largest of the Authorities, Toronto Region and Grand River.

As a member municipality of our local Conservation Authority we followed with interest the multi-year review of the Conservation Authorities Act in which a consistent message was heard from virtually all stakeholders that there was a need for the Province of Ontario to address the chronic underfunding of the Conservation Authorities.

We wish to point out that while the base funding for Conservation Authorities comes through the MNR&F, and the MOE&CC for Drinking Water Source Protection, the work that Conservation Authorities do in partnership with those ministries also benefits other provincial ministries through the various programs and projects of the Authorities, i.e. Education; Health; Agriculture, Food and Rural Affairs; Municipal Affairs and Housing; Tourism, Recreation and Culture; Infrastructure; and Community Safety.

Further, we observed that during debate on Bill 139 addressing the proposed amendments to the Conservation Authorities Act, MPPs of *all* parties were supportive of the work of the Conservation Authorities, and acknowledged the need to address the chronic underfunding. We also observed that the subsequent passage of Bill 139 received *all* party support so as to be passed in the Legislature in December of 2017, and receive Royal Assent immediately thereafter.

Therefore, be it resolved that the Council of the Town of Minto hereby requests that the Province of Ontario, demonstrate their all party support for Conservation Authorities and the work that they do on behalf of all our ratepayers by increasing the transfer payment allocation through reallocation of dollars from other benefiting provincial ministries, or other new revenues, i.e. Carbon Cap and Trade revenues; and

That the Council of the Town of Minto direct staff to forward a copy of this letter and resolution to the Ministers of Finance, MNR&F, MOE&CC, Education, Health, Agriculture, Food & Rural Affairs, Municipal Affairs & Housing, Tourism, Recreation & Culture, Infrastructure, and Community Safety; local MPs and MPP and Conservation Ontario.

Carried

MOTION: COW 2018-64

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT Council receives the correspondence for information

Carried

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a. Committee Minutes for Receipt -None

b. Committee Minutes for Approval

1. Trees for Minto Minutes of February 1, 2018

Councillor Dirksen summarized the minutes. The 2018 budget is set. The Committee is looking at offering fruit trees at discounted prices again this year. Three hazel nut demo sites will be chosen to provide information on the potential for this agriculture.

**MOTION: COW 2018-65**

**Moved By: Councillor Dirksen; Seconded By: Councillor Turton**

**THAT Council receives the Trees for Minto Minutes of February 1, 2018 and approves any recommendations contained therein.**

Carried

c. Staff Reports

1. Business & Economic Manager, Butter Tart Trail Agreement

Belinda Wick-Graham reviewed Butter Tarts & Buggies partnership between Minto, Mapleton Southgate, and Wellington North. She summarized activities including Fall Frolic October 12 to 14. A two year commitment costs \$2,500 per year. West Grey will be added as a partner.

**MOTION: COW 2018-66**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT Council receives the Business & Economic Manager's presentation regarding the Butter Tarts and Buggy Trail and passes a by-law in open Council.**

Carried

2. Business & Economic Manager, Sale Price of Municipal Industrial Land

Belinda Wick-Graham stated the cost per acre for industrial land has not changed for years despite increased servicing costs. She reviewed cost compared to other municipalities.

**MOTION: COW 2018-67**

**Moved By: Councillor Anderson; Seconded By: Councillor Colwell**

**THAT the Council of the Town of Minto accepts the March 8, 2018 Sale Price of Municipal Industrial Land report from the Business & Economic Manager and approves the sale price of municipally serviced industrial land at \$35,000/acre.**

Carried

3. Building Assistant, B32/18- Koersen Severance  
CBO Kuipers reviewed proposed conditions stating rezoning will address a few deficiencies and allow the barn to remain on the severed lot. Council discussed the application.

**MOTION: COW 2018-68**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B36/18 Koersen, Part Lot 37 Concession 6, 5411 7<sup>th</sup> Line, Town of Minto that the following conditions be considered:**

- 1. That the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant supply to the Town of Minto proof that a new Drainage Assessment Schedule has been approved to ensure the reapportionment of the applicable municipal drain(s) be completed to the satisfaction of the Local Municipality.**
- 3. That the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.**

Carried

4. Clerk's Assistant, Lot Sale by Tender Ann Street Clifford  
Clerk Assistant Foerter reviewed the report noting five bids were received on four lots.

**MOTION: COW 2018-69**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**THAT Council receives the Clerk's Assistant March 13, 2018 report regarding Ann Street Lot Bids and that Council approve proceeding with final sales as follows:**

**Purchaser A Lot 300 \$28,500 closing July 20/2018**

**Purchaser B Lot 305 \$36,500 closing May 15/2018**

**Purchaser D Lot 299 \$30,000 closing June 5/2018**

**Purchaser E Lot 301 \$34,000 closing May 18/2018**

Carried

5. Deputy Clerk, Appointment By-law update  
Deputy Clerk McRobb reviewed some of the changes made to the Appointment By-law.

**MOTION: COW 2018-70**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receives the March 14, 2018 report from the Deputy Clerk regarding updating the Appointment By-law, and considers the By-law in regular session.**

**Carried**

6. C.A.O. Clerk, Property Liability, FIT 4.0 Solar Panels on Town Lands

C.A.O. Clerk White noted savings of \$3,000 annually if property coverage is provided by JLT. Each party carries its own liability. A claim on the property side would increase premiums.

**MOTION: COW 2018-71**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council receives the CAO Clerk's March 14, 2018 report Property Liability, FIT 4.0 Solar Panels on Town Lands, and Council confirms property coverage for the solar panels can be included in the Town policy with JLT provided the Equipment Lease Agreement for the FIT 4.0 Installations is amended to deal to direct reduced premium costs to the Town and provisions for increased premiums if a claim is made for the panels.**

**Carried**

7. C.A.O. Clerk, Proposed By-law Authorizing Land Transfers Quality Homes, Metzger Construction

C.A.O. Clerk White noted the appraised value of \$40,000 for 0.278 acres is high compared to the \$6,000 sale price. The appraisal suggests land value has increased dramatically since the Town bought the full 7 acres for \$60,000 in 2012.

**MOTION: COW 2018-72**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT Council of the Town of Minto receives the C.A.O. Clerks report dated March 15, 2018 regarding Proposed By-law Authorizing Land Transfers Quality Homes, Metzger Construction, and that in regular session Council consider a by-law authorizing the Mayor and Clerk to sign all documents related to closing of the transaction.**

**Carried**

Having previously declared a conflict of interest, Councillor Turton vacated his seat.

8. C.A.O. Clerk, Municipal Services Corporation, Harriston Lions Medical Clinic Renovations

C.A.O. Clerk White reviewed the reason for the proposed \$75,000 loan to the Town's Municipal Services Corporation which will be paid back in 10 to 12 years. A new medical practitioner is expected in July.

**MOTION: COW 2018-73**

**Moved By: Councillor Colwell; Seconded By: Councillor Anderson**

**THAT Council receives the Municipal Service Corporation March 13, 2018 report and approves a \$75,000 loan to the said Corporation to be re-paid within 12 years.**

**Carried**

Councillor Colwell assumed the Chair

9. Treasurer, 2017 Council Remuneration  
Treasurer Duff summarized the report.

**MOTION: COW 2018-74**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT Council receives the March 12<sup>th</sup> report from the Treasurer regarding 2017 Council Remuneration for information.**

**Carried**

10. Treasurer, Approval of Accounts,  
Treasurer Duff noted payments for County and Development Charges from 2017, George Street work and snow removal.

**MOTION: COW 2018-75**

**Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for March 15 2018 as follows: Administration \$ 1,475,438.55, People & Property \$22,202.00, Building \$207,921.19, Economic Development \$7,300.42, Incubator \$250.00, Fire \$8,909.63, Roads \$394,015.74, Waste Water \$27,277.06, Streetlights \$7,444.05, Water \$12,681.42, Recreation \$4,120.54, Clifford \$7,350.50, Harriston \$13,801.27, Palmerston \$17,845.86, Norgan \$5,063.85 for a total of \$2,211,622.08.**

**Carried**

Councillor Turton assumed the Chair

11. Water Foreman, Water Concerns 96 George Street North  
The C.A.O. Clerk noted options being considered to reduce sedimentation in old cast iron watermains. Water Foreman Metzger will work with all homeowners to increase flow. Triton will advise on cost and practicality of replacing the main.

**MOTION: COW 2018-76**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Lead Hand DWQMS Coordinator's March 15, 2018 report Water Concerns 96 George Street North, and directs staff to continue to work with landowners to address the concern, and report back to Council no later than this summer.**



Carried

12. Roads & Drainage Foreman, MTO Approvals Pedestrian Crossovers Harriston  
Roads & Drainage Foreman McIsaac presented information on the proposed crossovers on Arthur Street at George St and Elora Street at William St. To go ahead \$50,000 would be added to the draft budget. Two radar signs would add \$11,000. Council discussed the benefits and costs of both initiatives.

**MOTION: COW 2018-77**

**Moved By: Mayor Bridge; Seconded By: Councillor Elliott**

**THAT Council receives the Road Foreman's March 15, 2018 report and directs staff to proceed to include the \$50,000.00 in the 2018 Capital Budget for the installation of the two remaining Pedestrian Crossovers as presented and direct staff to purchase two radar signs at a cost of \$11,000.**

Carried

Deputy Mayor Faulkner noting opposition to the radar signs only

13. Roads & Drainage Foreman, Municipal Drain #39 Improvement  
Mike McIsaac explained the need to appoint Dietrich Engineering to deal with the crossings. He noted progress is being made on four other drain petitions.

**MOTION: COW 2018-78**

**Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Road Foreman's report regarding the Petition under Section 4 of the *Drainage Act* for Municipal Drain 39 and appoints Dietrich Engineering Limited to represent the Town's interest with regard to work on Branch 1 and the road crossing between stations 1+058 and 1+078 as proposed.**

Carried

14. Roads & Drainage Foreman, 2017 Bridge and Culvert Biennial Report  
The Roads & Drainage Foreman advised that the annual bridge inspection report was completed in 2017. The Brunswick Street culvert is to be inspected every six months as a result of flood impacts.

**MOTION: COW 2018-79**

**Moved By: Councillor Anderson; Seconded By: Councillor Elliott**

**THAT Council of the Town of Minto receives the Road Foreman's report dated March 12, 2018 Bridge and Culvert Biennial Inspection and directs staff to have the Brunswick St culvert in Palmerston inspected every six months to monitor the rate of deterioration and that \$600,000 for the culvert replacement be identified separately in the five year project plan for 2022.**

Carried

15. Roads & Drainage Foreman, Asphalt and Shoulder Gravel, Tender 2018-01  
Roads & Drainage Foreman McIsaac reviewed the work to be completed under the tender.  
Council discussed the impact of salt trucks on the 8<sup>th</sup> Line.

**MOTION: COW 2018-80**

**Moved By: Mayor Bridge; Seconded By: Councillor Elliott**

**THAT Council receives the March 14, 2018 report from the Roads & Drainage Foreman regarding Tender 2018-01 'Asphalt Paving & Shoulder 'A' Gravel' and approves the hiring of Steed & Evans Limited for the total combined price of \$334,425.00 excluding HST.**

Carried

Mayor Bridge returned to the Chair

d. Other Business Disclosed as Additional Items

Councillor Anderson noted the Wellington Advertiser's 50<sup>th</sup> Anniversary event is April 4. The Harriston Horticultural Society is selling Think Minto First gift certificates.

Deputy Mayor Faulkner congratulated Minto Minor Hockey Pee Wee boys on their 3-0 win this evening in game two of their OMHA final. The Palmerston Terminators Roast Beef dinner is Wednesday March 21 at the Palmerston Community Centre.

Councillor Elliott congratulated the Minto Minor Hockey Midget team on winning the first two games of their OMHA final. The Mount Forest Patriots won the Pollock division of the PJHL for the 2<sup>nd</sup> year in a row. Six people from Minto are involved with the Team.

Mayor Bridge reviewed FCM achievements resulting from the Board meeting in Laval. Considerable work has been done by FCM on the area of rural infrastructure funding. FCM represents a large number of small communities across Canada.

**13. Motion to Return To Regular Council**

**RESOLUTION 2018-47**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

Carried

**14. Notices of Motion - None**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION 2018-48**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**16. By-laws**

**a. 2018-13, Partnership Agreement Butter Tarts and Buggies**

**RESOLUTION 2018-49**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT By-law 2018-13; to authorize a Partnership Agreement for “Butter Tart & Buggies: Explore the Simpler Life” Tourism Promotion; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**b. 2018-14, Appointment By-law**

**RESOLUTION 2018-50**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT By-law 2018-14; for the purpose of Appointing Municipal Council Members and Citizens of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**c. 2018-15, Ann Street Lot Sales**

**RESOLUTION 2018-51**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2018-15; To Authorize the Sale of certain Town owned Lands in Clifford fronting on Ann Street; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**d. 2018-16, Authorize Land Transfers in Harriston from Metzger Construction to the Town of Minto and from the Town of Minto to Quality Homes**

**RESOLUTION: 2018-52**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT By-law 2018-16; To Authorize Land Transfers in Harriston from Metzger Construction to the Town of Minto and from the Town of Minto to Quality Homes; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

e. 2018-17, Confirming Proceedings of March 20, 2018 Committee of the Whole/Council Meeting

**RESOLUTION 2018-53**

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT By-law 2018-17; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held March 20, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 9:20 p.m.

**RESOLUTION 2018-54**

Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White