Council Minutes
Tuesday, April 24, 2018
7:00 p.m. Council Chambers

**Council Present:**
Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Dave Turton
Councillor Mary-Lou Colwell
Councillor Judy Dirksen
Councillor Ron Elliott
Councillor Jean Anderson

**Staff Present:**
Bill White, C.A.O. Clerk
Gordon Duff, Treasurer Matt Lubbers, Recreation Services Manager
Quinn Foerter, Administrative Assistant, Recording Secretary

1. Call to Order- 7:02 pm

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

3. Minutes of Previous Meeting

a. Regular Council Minutes of April 10, 2018

RESOLUTION 2018-71
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton
THAT the minutes of the April 10, 2018 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business

Mayor Bridge, Deputy Mayor Faulkner and Councillors Elliott and Turton identified items.

5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2018-72
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. **Public Meeting-** None

7. **Delegations**

a. Recognition Night of Champions

Mayor Bridge and Councillor Elliott presented certificates to the Palmerston Terminators, 2017-18 Ontario Broomball Association Junior Provincial Champions; Minto Minor Hockey Midget Rep Team 2017-18 Ontario Minor Hockey Association Champions; and Minto Minor Hockey Pee Wee Rep Team 2017-18 Ontario Minor Hockey Association Silver Medalists.

b. County Councillor David Anderson, County Update

County Councillor Anderson reviewed the Wellington OPP detachment report, library use statistics, the Wellington Advertiser's 50th Anniversary Party at the County Museum & Archives, and gave a brief update on social services including the new childcare facility in Palmerston, and County Housing on Daly Street.

8. **Public Question Period-** None

9. **Correspondence Received for Information or Requiring Direction of Council**

a. Waterloo-Wellington LHIN, March 2018 Newsletter
b. Township of Killaloe Hagarty & Richards, Resolution re Landfill Sites
c. MPP Randy Pettapiece, Louise Marshall Hospital Expansion Goes Forward
d. Wellington-Dufferin-Guelph Public Health, Board of Health Highlights April 2018
e. Saugeen Valley Conservation Authority, 2017 Annual Report
f. Halton Region, Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton
g. Federation of Canadian Municipalities, Municipal Guide to Cannabis Legalization
h. AMO, Companion Document to FCM Guide to Cannabis Legalization for Municipalities
i. Youth For Christ / Youth Unlimited, March 2018 Updates
j. Township of Wellington North, Public Meeting re Zoning Amendments Wellhead Protection Areas
k. Township of Wellington North, Public Meeting re Zoning Housekeeping Amendments
l. MPP Randy Pettapiece Pushes Government to Fast-Track Rea and Walter Act
m. AMO, Policy Update- Three Presumptive Cancers for Firefighters Announced

**MOTION: COW 2018-101**
**Moved By: Councillor Elliott; Seconded By: Councillor Turton**
**THAT Council receive the correspondence for information.**

**Carried**

10. **Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

a. Committee Minutes for Receipt
1. Jamesway Manor Board Meeting Minutes of March 15, 2018

MOTION: COW 2018-102
Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner
THAT Jamesway Manor Board Committee Minutes of March 15, 2018 be received for information.

Carried

b. Committee Minutes for Approval- None

c. Staff Reports

1. Recreation Services Manager After School Program Update

Recreation Services Manager Lubbers advised the School Board accepted the Town proposal for a new after school program. He reviewed projected cost and revenue noting formal agreement is needed in August to start in Palmerston this year and expand to Harriston next. Mayor Bridge and Council discussed the community benefit of the program.

MOTION: COW 2018-103
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson
THAT Council receives the April 17th, 2018 report from the Recreation Services Manager entitled After School Program Update, and approves moving forward in phased approach with Palmerston first year and Harriston in subsequent years based on the preliminary costing outlined in the report.

Carried

2. Building & Planning Assistant - Site Plan Approval Shrimp Canada Minto Road Palmerston

The C.A.O Clerk summarized the report recommending conditional approval with final grading, drainage, paving, landscaping and servicing detail confirmed before building permit.

MOTION: COW 2018-104
Moved By: Councillor Anderson; Seconded By: Councillor Dirksen
THAT Council receives the Planning Assistants report dated April 20, 2018 and approves Site Grading Plan and Illustration of Existing Topography for the Shrimp Canada hatchery subject to execution of a development agreement with the Town requiring, among other matters, completion of the work within two years, and final tree planting, servicing, grading and drainage, loading area and similar being provided to the satisfaction of the Town prior to issuance of a building permit.

Carried

3. Chief Building Official, Appointment of Building Inspector

C.A.O Clerk White noted By-Law Enforcement Office & Chief Fire Prevention Officer Cameron Forbes is now qualified to do certain residential inspections. Council passed on congratulations and noted this is an asset for a busy Building Department.

MOTION: COW 2018-105
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT Council receives the Chief Building Official's report dated April 20, 2018, and considers a bylaw in regular session to appoint Gordon Cameron Forbes as a Building Inspector for the Town of Minto.

Carried

4. Chief Building Official, February and March Building Permit Review

C.A.O Clerk White reviewed the permit statistics for February and March noting highlights such as seven agricultural permits and six new single family dwellings.

MOTION: COW 2018-106
Moved By: Councillor Turton; Seconded By: Councillor Colwell
THAT Council receive the Chief Building Official's January Permit Review for information

Carried

Councillor Colwell assumed the Chair.

5. Treasurer and Tax Collector, Section 357 Applications

Treasurer Duff noted lands eligible under Section 357 applications are mainly due to building demolition or closing of commercial properties.

MOTION: COW 2018-107
Moved By: Councillor Turton; Seconded By: Councillor Anderson
THAT Council receives the April 2018 report from the Treasurer and Tax Collector regarding Section 357 Applications and that these applications be approved.

Carried

6. Treasurer, Approval of Accounts

Treasurer Duff noted payments for roadwork, payroll administration, and chemicals for wastewater plants.

MOTION: COW 2018-108
Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner
THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for April 13, 2018 as follows: Administration $196,460.68, People & Property $3,949.81, Economic Development $5,119.96, Incubator $534.06, Fire $1,480.18, Roads $126,898.60, Waste Water $33,416.09, Streetlights $6,355.77, Water $9,869.20, Town Landscaping Care $656.26, Recreation $2,731.21, Clifford $4,896.53, Harriston $9,923.68, Palmerston $17,083.92, Norgan $2,126.03 for a total of $421,501.98.

Carried

Mayor Bridge resumed the Chair.

7. C.A.O. Clerk Municipal Act, Lame Duck Provisions

The C.A.O Clerk summarized the report and the reason for the temporary appointments due to the Lame Duck period.

MOTION: COW 2018-109
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell
THAT Council of receives the C.A.O. Clerk's report dated April 5, 2018 Municipal Election Act, Lame Duck Provisions and that the following delegations of authority pursuant to the Municipal Act 275(6) be made to apply, if necessary, during the restricted period following nomination day or election day as the case may be:

1. Appoint or remove any officer to the C.A.O. Clerk
2. Hire or dismiss an employee to the C.A.O. Clerk
3. Dispose of any real or personal property valued at $50,000 or more when acquired by the Town (unless provided for in the most recent budget adopted by Council) to the C.A.O. Clerk, and Treasurer Deputy C.A.O.
4. Make any expenditure or incur any other liability of $50,000 or more (unless provided for in the most recent budget adopted by Council) to the C.A.O. Clerk and Treasurer Deputy C.A.O.

Carried

8. C.A.O. Clerk Second Draft North Clifford Secondary Plan

C.A.O Clerk White reviewed the Draft Secondary Plan, and noted changes such as updating County land use maps, updated provincial policies reflecting the Greater Golden Horseshoe Plan, changes to the road system, policies for cross boundary service connection and urban design standards. Council supports filing an application to amend the County Official Plan.

MOTION: COW 2018-110
Moved By: Councillor Turton ; Seconded By: Deputy Mayor Faulkner
THAT Council receive the C.A.O. Clerk's April 19, 2018 report Second Draft North Clifford Secondary Plan and associated draft amendment to the County Official Plan, and Council direct staff to file a formal application to amend the County Official Plan accordingly.

Carried

d. Additional Business Disclosed as Additional Items

Councillor Turton noted the Legion Ladies Auxiliary 70th anniversary was recognized by a wreath laying and dinner Sunday. Mayor Bridge had provided a certificate. Green Legacy Day is Saturday May 5 and Harriston Kinsmen fundraiser is June 23 featuring Jimmy Keys.

Councillor Elliott noted the Lions Park was vandalized over the Easter Weekend and the Club was working on repairing the damage.

Deputy Mayor Faulkner noted that the Shriners onion sale is in mid-May.

Mayor Bridge thanked Council and staff for the successful Volunteer Appreciation dinner. Grey Wellington Theatre's production of Terms of Endearment is having great reviews.

11. Motion to Return To Regular Council

RESOLUTION 2018-73
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION 2018-74
Moved By: Councillor Turton; Seconded By: Councillor Dirksen
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

14. By-laws

a. 2018-25, Appointment of Building Inspector

RESOLUTION 2018-75
Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner
THAT By-law 2018-25; Being a By-law to appoint Gordon Cameron Forbes as a Building Inspector for the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2018-26, Confirming Proceedings April 24, 2018 Committee of the Whole/Council

RESOLUTION 2018-76
Moved By: Councillor Anderson; Seconded By: Councillor Elliott
THAT By-law 2018-26; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held April 24, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment- 8:39 pm

RESOLUTION 2018-77
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge C.A.O. Clerk Bill White