



**Council Minutes**  
**Tuesday, May 8, 2018 2:30 p.m.**  
**Council Chambers**

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Council Regrets:**

Councillor Mary-Lou Colwell

**Staff Present:**

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Gordon Duff, Treasurer	Belinda Wick-Graham, Business & Economic Manager
Matt Lubbers, Recreation Services Manager	

1. **Call to Order 2:30 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act - None.**
3. **Motion to Convene into Closed Session**

**RESOLUTION: 2018-78**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of the April 10, 2018 Closed Session**
- **Personal Matters about an Identifiable Individual- Department Heads**

**Carried**

4. **Motion to Convene into Open Session**

**RESOLUTION: 2018-79**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**

5. **Minutes of Previous Meeting**

- a. **Regular Council Minutes of April 24, 2018**

**RESOLUTION: 2018-80**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT the minutes of the April 24, 2018 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

Councillors Turton, Anderson and Dirksen, Deputy Mayor Faulkner, Mayor Bridge and the CAO Clerk have items.

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION: 2018-81**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT The Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting - None**

**9. Delegations**

**a. Mayors Golf Tournament Groups**

Gabby Ieropoli of North for Youth advised funds from the Tournament will go towards sustained staffing and new projects such as working with youth with disabilities.

Belinda Wick-Graham of Minto Dance Academy stated the fully volunteer organization will use funds for studio improvements such as new carpet and flooring in the studio.

Dave Mallett & John Kay of Canada Packers Reunion will work with many groups during the event, and funds will be used for promotion with surplus donated back to the community.

Mayor Bridge thanked all the groups for participating this year.

**b. Walter Trachsel and Ron Faulkner, IPM 2016**

Walter Trachsel and Ron Faulkner of IPM 2016 presented a commemorative bell to Mayor Bridge and CAO Clerk White recognizing staff and councillor for volunteering and helping with the successful event. The bell will be displayed in Chambers. Mayor Bridge thanked the Chair, Vice-Chair and all volunteers for their hard work during IPM 2016.

**10. Public Question Period – No one came forward.**

**11. Correspondence Received for Information or Requiring Direction of Council**

Council discussed Item 11 h) requesting this item be passed on to the County of Wellington.

- a. Clifford Recreation Association, May 2018 Newsletter
- b. Upper Grand District School Board, Public Meetings re Long Term Accommodation Plan
- c. Township of East Ferris, Resolution 2018-146 re Wolf trapping
- d. Township of Uxbridge, Resolution re Bill 16 Respecting Municipal Authority over Landfill Sites
- e. SWIFT, Quarterly News Update April 2018
- f. Ontario Ombudsmen, The Watchdog April Newsletter
- g. Mapleton Seniors Centre for Excellence, May Calendar & Newsletter
- h. Township of Southgate, Resolution of Support, Municipalities Right to Approve Landfill Developments

**MOTION: COW 2018-111**

**Moved By: Councillor Turton; Seconded By: Anderson**

**THAT Council receive the correspondence for information and that Item 11 h) Township of Southgate, Resolution of Support, Municipalities Right to Approve Landfill Developments be forwarded to the County of Wellington.**

**Carried**

**12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt – None.

- b. Committee Minutes for Approval

- 1. Minto Farmers' Market Minutes of April 6, 2018

Councillor Dirksen reviewed the minutes and noted that new vendors are welcome and should contact Taylor Kuenen for information on joining.

- 2. Economic Development Planning Committee Minutes of April 19, 2018

The Business and Economic Manager Wick-Graham noted Minto's response to the Employer One survey. A special graduating class BBQ May 29<sup>th</sup> at Norwell District Secondary School will be held with help from the Lions where saplings will be presented to the students. The Minto Chamber Achievement awards were successful and Hawks Nest June 13<sup>th</sup> has Minto businesses as finalists. Two façade grants on Norman Street and William Street in Palmerston were recommended.

- 3. Cultural Roundtable Minutes of April 23, 2018

Belinda Wick-Graham highlighted Culture Days being planned for September noting cool cones will be unveiled on June 2 at 10 am at the Harriston Library. SPARRC will hold the

October Summit in Minto. Mayor's breakfasts in April were well attended, and it was suggested presentations from breakfasts be merged and provided at an upcoming meeting.

**MOTION: COW 2018-112**

**Moved By Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the Minto Farmers' Market Minutes of April 6, 2018, the Economic Development Planning Committee Minutes of April 19, 2018 and the Cultural Roundtable Minutes of April 23, 2018 and approves any recommendations contained therein.**

**Carried**

**c. Staff Reports**

**1. Recreation Services Manager, Revised and New Recreation Rates**

Recreation Services Manager Lubbers noted new rates cover day camp, outdoor fitness fee and advertising on the ice re-surfacer.

**MOTION: COW 2018-113**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT Council receives the Recreation Services Manager's May 3<sup>rd</sup>, 2018 report regarding Revised and New Recreation Rates, and that Council considers modifying Schedule D of By-law 2018-10 in regular session.**

**Carried**

**2. C.A.O. Clerk, Galaxy Construction Group Ltd. Site Servicing Agreement Elora St. Harriston**

CAO Clerk White noted the agreement ensures an approved contractor does servicing work on Elora Street. A policy will come forward standardizing connection requirements.

**MOTION: COW 2018-114**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council receives the report Galaxy Construction Group Ltd. Site Servicing Agreement, Elora Street, Harriston and considers a bylaw in open session authorizing the Mayor and C.A.O. Clerk to sign the requested servicing agreement.**

**Carried**

**3. C.A.O. Clerk, Quality Homes, Site Plan Agreement George Street North**

The CAO Clerk reviewed the plan and agreement relative to conditions of site plan approval from December. Council discussed parking, maintenance, landscaping, and enforcement.

**MOTION: COW 2018-115**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

THAT Council receives the C.A.O Clerk's May 1 2018 report Execution of Site Plan Agreement, Quality Developments Inc. and considers a by-law authorizing the Mayor and C.A.O. Clerk to sign the site plan agreement in regular session.

Carried

4. Treasurer, Approval of Accounts Apr 30, 2018

Treasurer Duff highlighted payments in April including wastewater pump repair, heating and roofing repairs to the arenas and ice storm clean up.

**MOTION: COW 2018-116**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for April 30, 2018 as follows: Administration \$104,952.93, Building \$842.66, Economic Development \$8,208.66, Incubator \$3,506.26, Fire \$15,406.77, Roads \$34,161.70, Waste Water \$13,136.95, Streetlights \$759.63, Water \$7,001.13, Town Landscaping Care \$212.26, Recreation \$15,429.97, Clifford \$14,229.98, Harriston \$5,089.18, Palmerston \$14,970.40, Norgan \$2,692.35 for a total of \$240,600.83.**

Carried

5. Treasurer, Debenture, Wellington County 2018

Treasurer Duff stated the debenture is for Elora Street Clifford and George Street Harriston.

**MOTION: COW 2018-117**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson**

**THAT Council accepts the Treasurer's May 1<sup>st</sup> 2018 Debenture – Wellington County 2018 Report and considers passage of the related By-law in Regular Session.**

Carried

6. Treasurer and Tax Collector, Minutes of Settlement and Assessment Adjustments

Treasurer Duff explained Section 357 write offs and how MPAC assesses lands.

**MOTION: COW 2018-118**

**Moved By: Councillor Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the May 2018 report from the Treasurer and Tax Collector regarding Minutes of Settlement and Assessment Adjustments and that the adjustments be approved.**

Carried

d. Other Business Disclosed as Additional Items

Councillor Turton advised the MVCA Gala in Brussel was well attended, and reminded all of the meeting May 29<sup>th</sup> Harriston Community Centre at 6:30 p.m. regarding flooding.

Councillor Anderson confirmed the Harriston Horticultural Society hosts Garden Festival June 2 from 8 am – 2 pm which includes the annual Fire Fighters breakfast.

Councillor Dirksen attended a successful Minto Safe Kids Event run by Minto Fire. Green Legacy tree giveaway Saturday was popular and all Trees for Minto fruit trees were sold.

Deputy Mayor Faulkner expressed sympathies for long time Minto resident Edward Hale who passed away in his 98<sup>th</sup> year.

Mayor Bridge stated Wellington County received \$500,000 Ontario Transportation Grant funding to implement a “ride share” public transportation program across the County.

CAO Clerk White thanked Public Works and Minto Fire for their response during the wind storm and residents for their patience as clean-up occurs. He noted Belinda Wick- Graham had a short video to show regarding Economic Development Week

**13. Motion to Return To Regular Council**

**RESOLUTION: 2018-82**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

**14. Notices of Motion - None**

**15. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2018-83**

**Moved By: Councillor Anderson; Seconded By: Councillor Turton**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**16. By-laws**

**a. 2018-27, Debenture County of Wellington**

**RESOLUTION: 2018-84**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT By-law 2018-27; To authorize an application by the Corporation of the Town of Minto requesting the Corporation of the County of Wellington to incur Debt and issue Debentures in respect to Capital Works; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

- b. 2018-28 Galaxy Construction Group Site Servicing Agreement

**RESOLUTION: 2018-85**

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen

THAT By-law 2018-28; to authorize the Mayor and C.A.O. Clerk to execute a Site Servicing Agreement between the Corporation of the Town of Minto and Galaxy Construction Group Ltd.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. 2018-29, Site Plan Agreement Shrimp Canada

**RESOLUTION: 2018-86**

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT By-law 2018-29; to Authorize the Execution of a Site Plan Agreement with Shrimp Canada 2541460 Ontario Inc. at 340 Minto Road, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- d. 2017-30, Final Tax Rate By-law

**RESOLUTION: 2018-87**

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT By-law 2018-30; A By-law to set tax rates for 2018 and provide for the collection thereof; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- e. 2018-31, Amending Fees and Charges for Recreation

**RESOLUTION: 2018-88**

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT By-law 2018-31; To Amend the Fees and Charges By-law 2018-10 Schedule D for Recreation Charges and Fees; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- f. 2018-32, Site Plan Agreement Quality Developments Inc.

**RESOLUTION: 2018-89**

**Moved By: Councillor Anderson; Seconded By: Councillor Turton**

**THAT By-law 2018-32; to authorize the Mayor and C.A.O. Clerk to execute a Site Plan Agreement between the Corporation of the Town of Minto and Quality Developments Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

- g. 2018-33, Confirming Proceedings of May 8, 2018 Committee of the Whole/Council Meeting

**RESOLUTION: 2018-90**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT By-law 2018-33; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held May 8, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**17. Adjournment – 4:38 p.m.**

**RESOLUTION: 2018-91**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**

**Carried**

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Mayor George A. Bridge

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Deputy C.A.O. Clerk Gordon Duff