# Council Minutes
## Tuesday, June 5, 2018 3:00 p.m.
## Council Chambers

**Council Present:**
Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Ron Elliott

**Council Regrets:**
Councillor Jean Anderson

**Staff Present for all or part of the meeting:**
Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Chris Harrow, Fire Chief
Belinda Wick-Graham, Business & Economic Manager
Gordon Duff, Treasurer
Allan Carr, Facilities Manager
Callise Loos, Assistant Chief of Administration, Communications & Records Management
Somer Gerber, LaunchIt
Taylor Keunen, Economic Development Assistant

1. Call to Order 3:00 p.m.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

3. Minutes of Previous Meeting

a. Regular Council Minutes of May 22, 2018

RESOLUTION 2018-105
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell
THAT the minutes of the May 22, 2018 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business

All members present had additional items.

5. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2018-106
Moved By: Councillor Dirksen; Seconded By: Councillor Elliott
THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

## 6. Public Meeting

## 7. Delegations

a. Presentation of Pitch It Finalists

Economic & Business Manager Wick-Graham presented winners and runners up to the Pitch It program Daily Grind-Finalist; Family Home Health Care Centre- 2nd Runner Up; Matt Benson Construction 1st Runner Up and McDonald Chiropractic – Winner. Somer Gerber introduced James Cooper, Minto Chamber Summer Student.

## 8. Public Question Period – No one came forward.

## 9. Correspondence Received for Information or Requiring Direction of Council

a. Crime Stoppers Guelph Wellington, OPP Property Auction and BBQ
b. Clifford Recreation Association, June Newsletter
c. City of Oakville, CN Intermodal Update
d. North Wellington Health Care, Media Release - Focus on the Future
e. City of Quinte West, Cannabis Grace Period Request
f. AMO, Municipal Guide to 2018 Ontario Provincial Election
g. Palmerston & District Hospital Foundation, Thank you to Staff
h. Ontario Good Roads Association, Preferred Autonomous Vehicles Test Corridor
i. Mapleton Seniors Centre For Excellence, June Calendar & Newsletter

MOTION: COW 2018-132
Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner
THAT Council receive the correspondence for information.

Carried

## 10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt

1. Saugeen Valley Conservation Authority Minutes of March 20, 2018

MOTION: COW 2018-133
Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT Council receives the Saugeen Valley Conservation Authority Minutes of March 20, 2018 for information.

Carried

b. Committee Minutes for Approval

1. Economic Development and Planning Committee Minutes of May 13, 2018

Business & Economic Manager Wick-Graham noted the youth employment Fair in Guelph, Hawk's Wednesday in Mildmay, and Rhyze awards in Guelph Thursday. She thanked Norwell CELP for sweeping sidewalks and washing windows in downtown Palmerston and Harriston.

MOTION: COW 2018-134
Moved By: Councillor Colwell; Seconded By: Councillor Turton
THAT Council receives the Economic Development and Planning Committee Minutes of May 13, 2018 and approves any recommendations contained therein.

Carried

2. Cultural Roundtable Committee Minutes of May 28, 2018

Business & Economic Manager Wick-Graham noted potential training ideas for non-profit and volunteer boards, launch of the Cool Cones public art contest and culture days planning.

MOTION: COW 2018-135
Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner
THAT Council receives the Cultural Roundtable Committee Minutes of May 28, 2018 and approves any recommendations contained therein.

Carried

3. Parks and Recreation Advisory Committee Minutes of May 28, 2018

Facilities Manager Carr spoke about Splash Pad Bash, sports pad art Lion's Park, Harriston Pool renovations and Clifford ball diamond work, and single source security.

MOTION: COW 2018-136
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen
THAT Council receives the Parks and Recreation Advisory Committee Minutes of May 28, 2018 and approves any recommendations contained therein.

Carried

b. Staff Reports

1. Facilities Manager, Quotation Results for Palmerston Arena Light Replacement

MOTION: COW 2018-137
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell
THAT Council receives the May 30, 2018 report from the Facilities Manager titled Quotation Results for Palmerston Arena Light Replacement and approves the quotation from Gabel J

Electric Plumbing & Heating Ltd. at a price of $22,150.00 plus HST funded from the 2018 capital budget.

Carried

2. Facilities Manager, Facility Naming Rights Policy

Council discussed the Naming Rights Policy as presented by the Facilities Manager.

MOTION: COW 2018-138
Moved By: Councillor Turton; Seconded By: Councillor Elliott
THAT Council receives the June 1st, 2018 report from the Recreation Facilities Manager entitled Facility Naming Rights Policy adopts the policy as presented.

Carried

3. Economic & Business Development Manager, APS Palmerston Industrial Park Metzger Heating Inc

Business & Economic Manager reviewed noted the letter of intent came before the change in pricing for industrial land.

MOTION: COW 2018-139
Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner
THAT the Council receives the May 30, 2018 report from the Business and Economic Manager regarding the Agreement of Purchase & Sale for Parts 3 & 6 on Noble Family Road in the Palmerston Industrial Park and considers a By-law in open session authorizing the Mayor and CAO Clerk to sign the Agreement of Purchase & Sale.

Carried

4. Assistant Chief of Administration, Communications & Records Management, Mental Health and Suicide Prevention

Assistant Chief of Administration, Communications & Records Management Loos stated Minto Fire and Minto Youth Action Council working with community partners to develop a response to the serious need identified. Economic Development Assistant Keunen noted meetings are on-going and MYAC is pleased to be a part of this important project.

MOTION: COW 2018-140
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen
THAT the Council accept the report on Mental Health and Suicide Prevention as information and supports the initiative outlined in the report.

Carried

Deputy Mayor Faulkner assumed the Chair

5. Fire Chief, Pumper Truck RFP

Fire Chief Harrow noted five bids were received and the current pumper will be sold at auction once the new one is received. Proceeds from sale will go into Fire vehicle reserve.

MOTION: COW 2018-141
Moved By: Mayor Bridge; Seconded By: Councillor Dirksen
THAT the Council receives the Fire Chief's report regarding Pumper Truck RFP and approves the proposal from Fort Garry Fire Trucks of Winnipeg for a new Pumper Truck for a cost not to exceed $530,000.

Carried

6. Fire Chief, New Fire Protection and Prevention Act Regulations

Chief Harrow reviewed new regulations require Firefighter certification noting changes were expected and training schedules are being updated. Some Firefighters are "grandfathered" but some new certifications apply. He summarized obligations to meet though to 2022.

MOTION: COW 2018-142
Moved By: Councillor Colwell; Seconded By: Councillor Turton
THAT the Council receives the Fire Chief's report New Fire Protection and Prevention Act Regulations and supports the Department moving forward with implementation.

Carried

7. Fire Chief, 2018 Master Fire Plan Update

Fire Chief Harrow provided a 1 Year update on the Master Fire Plan noted that there will be recruitment in the Fall for 10-12 Firefighters.

MOTION: COW 2018-143
Moved By: Mayor Bridge; Seconded By: Councillor Turton
THAT Council accept the Fire Chief's May 30, 2018 report and accompanying presentation for information.

Carried

8. Fire Chief, Minto Fire Incident Pay Review

Fire Chief Harrow stated that no changes are required.

MOTION: COW 2018-144
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen
THAT Council receives the report Follow up Rate of Pay Firefighters dated May 30, 2018 for information.

Carried

Mayor Bridge reassumed the Chair

9. C.A.O. Clerk Triton Engineering; Ann Street Clifford, Drainage, Curbing, Asphalt Tender

C.A.O. Clerk White stated the one tender is well over budget. The work could be re-tendered, but there are dust and grading concerns on Ann Street caused by construction and detours.

MOTION: COW 2018-145
Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner
THAT Council receives the C.A.O. Clerk May 31, 2018 report Triton Engineering; Ann Street Clifford, Drainage, Curbing, Asphalt Tender, that the lone tender from Steed and Evans not be accepted and that it be retendered in August.

Carried

10. C.A.O. Clerk, 2018 Strategic Plan Update

C.A.O. Clerk White advised changes to the strategic plan were developed at the 2015 public meeting and through EDAP and PRAC work. Notice was given for a June 19 public meeting.

MOTION: COW 2018-146
Moved By: Councillor Colwell; Seconded By: Councillor Dirksen
THAT Council receives the C.A.O. Clerk's report dated May 31, 2018 regarding 2018 Strategic Plan update, that a public meeting is scheduled June 19 regarding specific amendments to sections 7.0, 7.4. 7.7, 7.9, 8.5, 8.9, 8.11, 12.1, 12.13 and 13.06 of the Strategic Plan outlined in the report, and that following any amendments adopted July 3, 2018 the amended Strategic Plan be referred to the next Council for comprehensive review.

Carried

11. C.A.O. Clerk, Amendments to Town Sign By-law

C.A.O. Clerk White state the needs a complete review, but proposed changes for political signs are consistent with County, Provincial and Federal regulations. Projecting signs can encroach further into road allowance.

MOTION: COW 2018-147
Moved By: Councillor Elliott; Seconded By: Councillor Turton
THAT Council receives the C.A.O. Clerk's May 10, 2018 report Amendments to Town Sign By-law, and considers a by-law in regular session to amend by-law 2001-65 (Sign By-law) as outlined in the report.

Carried

d. Other Business Disclosed as Additional Items

Councillor Dirksen noted the Trails opening/Scavenger Hunt and Garden Festival were a success. She attended the May 31 farm safety program in Arthur Twp. for Parochial Schools.

Councillor Elliott attended the opening of the Palmerston Farmers Market. June 23rd is Party in the Park, Strawberry Social, Emergency 9-1-Run and Handcar races.

Councillor Turton confirmed the Canada Packers reunion starts with the Mayor's Golf Tourney August 9th and runs through the August 11th weekend.

Deputy Mayor Faulkner thanked Councillor Dirksen and staff Quinn Foerter for helping with the Trails opening while he was at FCM and thanked Council for the opportunity to attend.

Councillor Colwell stated July 12th is the Chamber annual BBQ at the Palmerston Lion's Park Pavilion from 6 pm – 9 pm

Mayor Bridge advised at FCM Prime Minister Trudeau announced a joint Guelph-Wellington County entry into the Smart Cities Challenge was 1 of 10 finalists and received $250,000 funding with a chance to win $10 million dollars toward the initiative. Ground breaking is June 19th at 4:00 p.m. for Quality Homes. A Minto Team is needed for the Handcar races.

## 11. Motion to Return To Regular Council

**RESOLUTION 2018-107**
**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**
**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

## 12. Notices of Motion - None

## 13. Resolution Adopting Proceedings of Committee of the Whole

**RESOLUTION 2018-108**
**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**
**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

## 14. By-laws

a. 2018-40, Bylaw to amend Town of Minto Sign Bylaw

**RESOLUTION 2018-109**
**Moved By: Councillor Elliott; Seconded By: Councillor Turton**
**THAT By-law 2018-40; For the purpose of amending By-law 01-65 regarding political signs and projecting signs; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

b. 2018-41 By-law Authorizing Mayor and C.A.O. Clerk to sign APS Metzger Heating Inc.

RESOLUTION 2018-110
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT By-law 2018-41; to Authorize the Sale of Industrial Lands on Noble Family Road, Palmerston Industrial Park to Metzger Heating Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2018-42, Confirming Proceedings of June 5, 2018 Committee of the Whole/Council Meeting

RESOLUTION: 2018-111
Moved By: Councillor Dirksen; Seconded By: Councillor Turton
THAT By-law 2018-42; to confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held June 5, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation

Carried

15. Adjournment 5:20 p.m.

RESOLUTION 2018-112
Moved By: Councillor Colwell; Seconded By: Councillor Dirksen
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge C.A.O. Clerk Bill White