Council Minutes
Tuesday, August 7, 20182:30 p.m.
Council Chambers

Council Present:
Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present for all or part of the Meeting:

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Gordon Duff, Treasurer	Belinda Wick-Graham, Business & Economic Manager
Terry Kuipers, Chief Building Official	Michelle Brown, Building Assistant
Chris Harrow, Fire Chief	Cam Forbes, By-law Enforcement Officer

Mike McIsaac, Roads and Drainage Manager
Taylor Keunen, Economic Development Assistant

1. Call to Order at 2:30 p.m.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

Mayor Bridge disclosed a conflict for Items 13 c) 3) Site Plan Approval 2380681 Ontario Limited and 17 d) 2018-60, Site Plan Agreement 2380681 Ontario Inc. due to the property being owned by his daughter.

3. Motion to Convene into Closed Session

RESOLUTION: 2018-139
Moved By: Councillor Turton: Seconded By: Councillor Dirksen
THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

- Previous Minutes of the July 3, 2018 Closed Session
- Labour Relations or Employee Negotiations- Economic Development
- Labour Relations or Employee Negotiations- Recreation

Carried

4. Motion to Convene into Open Session

RESOLUTION: 2018-140
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

a. Regular Council Minutes of July 3, 2018

RESOLUTION 2018-141
Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner
THAT the minutes of the July 3, 2018 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Mayor Bridge and Councillors Turton, Dirksen and Elliott disclosed additional items.

7. Motion to Convene into Court of Revision

RESOLUTION: 2018-142
Moved By: Councillor Dirksen: Seconded By: Councillor Anderson
THAT Court of Revision be convened.

Carried

a. Municipal Drain 24

See Schedule "A" for Minutes

b. Municipal Drain 39

See Schedule "B" for Minutes

c. Municipal Drain 60

See Schedule "C" for Minutes

8. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2018-143
Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner
THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

9. Public Meetings to begin at 5 p.m.

a. ZBA 2018-06, 5543 Minto-Normanby Townline, Brubacher

Mayor Bridge chaired the public meeting calling it to order at 5:05 p.m. He asked members of the public present to please sign the attendance record. He stated if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the location of the property noting the proposed amendment would rezone the subject lands from Agricultural Exception (A-96) zone to Agricultural Commercial (AC) zone. The existing zoning currently permits a 301.9 m^2 (3250 ft^2) home industry (corn plater meter repair) attached to an agricultural structure. The applicant is proposing to expand the corn planter business and construct up to 1,393 m^2 (15,000 ft^2) of building on approximately 0.68 ha (1.7 ac). He confirmed notice procedures for the application and advised comments were received from Town Staff, the County Senior Planner, and County Junior Planner, and the Saugeen Valley Conservation Authority.

Chair Bridge called on the applicant or his agent to provide comments regarding the proposed amendment. Leon Brubacher stated that they built a shop in 2012 with a minor variance and business has increased so the shop is not large enough for some of the 40 foot planters that they are working on. Mr. Brubacher noted he is asking for more than what is required at this time to avoid having to come back each time more space is required.

County Senior Planner Curtis Marshall reviewed the current zoning and the proposed changes needed to accommodate the request for a15,000 square feet for future expansion. Some information was received from Mr. Brubacher today and the County can bring forward a report and draft By-law for the September 4, 2018 meeting.

Chair Bridge called on anyone who wishes to comment in favour of the proposed amendment, no one came forward. He then called on anyone who wishes to comment in opposition. Karen Wagner, a property owner to the east of the property came forward and stated concerns with agricultural land being used for home industry and increased traffic.

MOTION: COW 2018-188
Moved by Councillor Elliott; Seconded by: Councillor Turton
THAT the Zoning be deferred until the September 4, 2018 pending a final review and draft By-law for the zoning.

Carried

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, N0G 1Z0

or by email at Bwhite@town.minto.on.ca. With no further comments, Chair Bridge adjourned the Public Meeting at 5:23 pm

b. ZBA 2018-07, 5411 7th Line, Wassink

Mayor Bridge chaired the public meeting calling it to order at 5:23 p.m. He asked members of the public present to please sign the attendance record. He stated if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the location of the property noting the proposed amendment is to rezone the retained agricultural portion of the property to prohibit future residential development. The applicants also requested to rezone the severed rural residential portion of the property to permit a reduced lot frontage, an increased ground floor area and increased height for an existing barn/accessory building and prohibit commercial or agricultural uses in the existing barn/accessory structure. Rezoning is a condition of severance application B32/18, which has been granted provisional consent by the Wellington County Land Division Committee. The consent will sever a 1.2 ha (3.0 ac) parcel with an existing residence, shed and barn. A vacant 39.3 ha (97 ac) agricultural parcel would be retained. He confirmed notice procedures for the application and advised comments were received from Town Staff and Wellington County Planning Staff.

Town of Minto staff Michelle Brown and County Senior Planner Curtis Marshall reviewed their reports for Council.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed amendment, no one came forward.

Chair Bridge stated that if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, N0G 1Z0 or by email at Bwhite@town.minto.on.ca. With no further comments, Chair Bridge adjourned the Public Meeting at 5:30 p.m.

10. Delegations

a. Sarah Bowers-Peter, Update on Crime Stoppers Guelph Wellington program

Coordinator Sarah Bowers-Peter provided an update on the program noting this Crime Stoppers 30th anniversary. Since 1988 Crime Stoppers cleared 2228 cases and 4200 charges have been laid with more than $164,000 in cash rewards to tipsters. This month Crime Stoppers received their 20,000 tip. Council thanked Crime Stoppers for their presentation and their excellent work over the years.

b. Ryan Deyell and Dave Richenback, Audit presentation

Treasurer Duff introduced Ryan Deyell and Dave Richenback of Ward and Uptigrove. Ryan Deyell summarized results of the audit and noted it was a clean report with no major deficiencies. Treasurer Duff presented details on the Town's cash position and reserve and borrowing situation. He noted the large surplus relates to capital assets improvements and cash was higher due to provincial grants received and no 2017 borrowing. Mr. Richenback advised this was his final audit since he started in 1972. He thanked Council for their support over the years. Council discussed the Town's overall financial position and Ryan Deyell noted it continues to be strong so long as the Town continues to maintain its assets, manage borrowing and contribute to reserves. Council wished Mr. Richenback all the best in his retirement.

MOTION: COW 2018-184

Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner

THAT this Report dated July 27, 2018 regarding the 2017 Financial Statements and Financial Information Return be received:

AND FURTHER THAT the 2017 audited Financial Statements and Financial Information Return be approved as presented.

Carried

11. Public Question Period

Landowners from Drain 24 that did not come forward during Court of Revisions requested to speak. Council allowed the landowners to ask their questions at this time. Landowner Liz Pacheco had a question on the benefit to their property with the drain repairs and Engineer Nancekivell provided information. Landowner Helmut Seebach questioned the amount of his assessment and the area of watershed. Greg Nancekivell noted he has spoken to Mr. Seebach before and reviewed the drainage area and approach to the assessment.

MOTION: COW 2018-183

Moved by Councillor Dirksen; Seconded by: Councillor Turton

THAT the Drainage Engineer and Manager of Roads and Drainage meet with the Seebachs regarding Drain 24.

Carried

12. Correspondence Received for Information or Requiring Direction of Council

a. Ontario Human Rights Commission, Annual Report and Strategic Plan
b. Upper Grand District School Board, Long Term Accommodation Plan
c. County of Wellington, Council Resolution - Road Watch Programme OPP
d. Ministry of Transportation, Rehabilitation of Highway 9 from Clifford to Harriston
e. College of Physicians and Surgeons of Ontario, Call for Nominations for 2019 Council Award Honouring Outstanding Physicians
f. Clifford Recreation Association, August Newsletter

g. Mapleton Seniors' Centre for Excellence, August Monthly Newsletter and Calendar
h. Wellington Christian Farmers Association, Invitation to Annual Summer BBQ
i. City of Hamilton, Resolution - Cannabis Grace Period
j. MPP Randy Pettapiece, News Release - Pettapiece speaks on Arthur fire, again urges passage of Rea and Walter Act
k. Waterloo Wellington LHIN- Newsletter

Mayor Bridge noted item d) Ministry of Transportation, Rehabilitation of Highway 9 from Clifford to Harriston and has requested staff to bring forward details on the potential road closures. At the AMO delegation with the Ministry of Transportation Parliamentary Assistant more information may become available. Proper notice from the Province is needed before traffic is diverted on to Town and County Roads.

Councillor Colwell noted the ending of the Road Watch program under item 12c.Councillor Dirksen noted Minto schools are not subject to current action in the UGDSB Accommodation Reviews the process being followed seems more cordial.

MOTION: COW 2018-185
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT staff bring forward more details regarding closing frequency of Highway 9 in 2019 under Item 12 d) Ministry of Transportation, Rehabilitation of Highway 9 from Clifford to Harriston, and that Council receive the balance of the correspondence as information.

Carried

13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt- None
b. Committee Minutes for Approval-None
c. Staff Reports

1. Economic Development and Tourism Department, Year in Review 2017/2018

Business & Economic Manager Wick-Graham and Economic Development Assistant Keunen presented their review for Council. Council recognized the amount of work completed and underway and suggested a mail-out be considered outlining the scope of work.

2. By Law Enforcement Officer, Lifetime Dog Tags

By-law Enforcement Officer Forbes noted new tags to be purchased will allow owners to register the tags with an on-line system.

MOTION: COW 2018-187
Moved By: Deputy Mayor; Seconded By: Councillor Turton
That Council receives the By-law Enforcement Officer's July 31, 2018 report regarding Lifetime Dog Tags and considers an amending By-Law in open session.

Carried

Mayor Bridge having previously declared a conflict of interest left his seat during this item. Deputy Mayor Faulkner assumed the Chair

3. Building Assistant, Site Plan Approval 2380681 Ontario Limited

The Deputy Mayor summarized the report and read the recommendation.

MOTION: COW 2018-189
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen
That Council receives the Building Assistant's report dated August 2nd, 2018 regarding site plan approval for 2380681 Ontario Limited to construct two additional mini storage buildings. subject to execution of a site plan agreement with the Town requiring, among other matters, the apron must be paved within a year, and completion of the work within two years. Servicing, grading and drainage, and similar being provided to the satisfaction of the Town prior to issuance of a building permit.
AND further, that Council considers a by-law in regular session authorizing the Mayor and Clerk to sign the site plan agreement once the landowner has signed.

Carried

Mayor Bridge returned to his Chair

4. Building Assistant, B85/18 – Cherie & Henri Nieuwenhoff Severance 101/111 Elora Street N, Clifford

Building Assistant Brown presented her report.

MOTION: COW 2018-190
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT Council recommends County of Wellington Land Division Committee approve Severance Application B85/18 Cherie & Henri Nieuwenhoff Severance 101/111 Elora Street N, Clifford, Part Park Lot E, Town of Minto, and that the following condition be considered:
1. That the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.

Carried

5. Building Assistant, Site Plan Approval, J & A Devries, 141 Frank Lambier Court, Palmerston

Building Assistant Brown noted the drainage will match abutting properties. Potential issues will be address through the building permit process and the Town's site plan agreement.

MOTION: COW 2018-191
Moved By: Councillor Dirksen; Seconded By: Councillor Anderson
That Council receives the Planning Assistants report dated August 2, 2018 and approves Site Grading Plan prepared by J Don MacMillan Limited, for J&A Devries Construction Inc,

subject to execution of a site plan agreement with the Town requiring, among other matters, completion of the work within two years, servicing, final grading and drainage, loading area, and similar being provided to the satisfaction of the Town.
AND further, that Council considers a by-law in regular session authorizing the Mayor and Clerk to sign the site plan agreement once the landowner has signed.

Carried

6. Building Assistant, B76/18 and B77/18 Lots 76-79 Robinson & Metzger Severance
Building Assistant Brown advised the report covers two severances to adjust the lot lines and merge properties to permit future severance. C.A.O. Clerk White noted the Town signed an agreement so that at least 6 residential lots are created from this property.

MOTION: COW 2018-192
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott
THAT the Council recommends County of Wellington Land Division Committee approve Severance Applications B76/18, and B77/18, Robinson and Metzger Severance municipally known as, 401, 411, 417, and 423 Jane Street, Palmerston, Town of Minto and that the following conditions be considered:
1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.
2. That the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.
3. THAT the applicant for B77/18 prepares and submit a grading and drainage plan to the satisfaction of the Town of Minto, which requires a plan prepared by a professional engineer or Ontario Land Surveyor and that the owner complete the provisions of the approved grading and drainage plan and storm water management plan pursuant to development of the subject lands.
THAT the applicant obtains a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.
That the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is $221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.

Carried

7. Chief Building Official, Building Department Monthly Review April-June

Chief Building Official Kuiper's state construction value is still very strong and comparable to 2017. He summarized some of the major projects to date.

MOTION: COW 2018-193
Moved By: Councillor Colwell; Seconded By: Councillor Turton
THAT Council receives the Chief Building Officials' April-June report for information.

Carried

8. Chief Building Official, MTO Noise By-Law Exemption Request

The Chief Building Official stated the project scope has changed to the road being closed from Monday – Friday and the MTO is looking for an exemption for after-hours construction.

MOTION: COW 2018-194
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson
That Council receives the Chief Building Official's report dated July 16, 2018 report titled MTO Noise By-law Exemption Request, and grant the contractors working on behalf of the Ministry of Transportation a conditional exemption between May 01, 2019 to October 31, 2019, with the following conditions:
No construction activities are to take place between the hours of 9:00pm on one day to 7:00am on the next (9:00 on Sundays) within 50m of a dwelling unit unless specific written permission is granted by the occupier of the dwelling unit, agreeing to allowing the after hour construction activity to take place on specific calendar days. Written permission obtained is to be submitted to the Town of Minto. This exemption will be re-evaluated based on any complaints received.

Carried

9. Emergency Manager, Annual Emergency Management Program Report

Emergency Manager Dickson noted the required elements for 2018 were met. No changes to the plan are being proposed in 2018.

MOTION: COW 2018-186
Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner
That Council receives the Emergency Manager/CEMC's annual Emergency Management Report for 2018 and accepts the report on the status of the Town's Emergency Management Program for 2018.

Carried

Councillor Turton assumed the Chair

10. C.A.O. Clerk, Public Works Structure

C.A.O. Clerk White advised the new structure re-arranges current staffing to enhance roles and plan for increased regulation in water and sewer. The Public Works Director position

remains in the structure, but in the interim McIsaac would be named as the Roads and Drainage Manager. The next Council can address the structure as retirements occur.

MOTION: COW 2018-195
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson
That Council receives the July 17, 2018 report from the C.A.O. Clerk entitled Public Works Restructuring, that Council appoint for one year Mike McIsaac as Acting Manager of Roads and Drainage adding responsibilities as outlined in the report, approves the Public Works structure as presented and that it be forwarded for consideration by the next Council.

Carried

11. C.A.O. Clerk, First Draft West Palmerston Secondary Plan
C.A.O. Clerk White presented information on the draft secondary plan which will be circulated for agency comment and a public meeting in the fall.

MOTION: COW 2018-196
Moved By: Councillor Elliott; Seconded By: Mayor Bridge
That Council receives First Draft West Palmerston Secondary Plan and directs that the document be circulated for agency comment and a public open house meeting be scheduled in September to obtain feedback.

Carried

12. Roads and Drainage Manager, Amendments to Parking By-law. Palmerston Industrial Park
Roads and Drainage Manager McIsaac noted the need for prohibiting parking on Noble Family Road and Frank Lambier Court.

MOTION: COW 2018-197
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
That Council receives the Roads and Drainage Manager's July 19, 2018 report regarding the amended Parking By-law, and consider a by-law in open session to implement no parking on Frank Lambier Court and Noble Family Road

Carried

13. Roads and Drainage Manager, Minimum Maintenance Standards Update Sidewalks
The Roads and Drainage Manager presented options for allocating unspent sidewalk budget and reviewed the new minimum maintenance standards for sidewalks.

MOTION: COW 2018-198
Moved By: Councillor Anderson; Seconded By: Councillor Dirksen
That Council receives the report from the Roads Foreman dated July 25, 2018, regarding Minimum Maintenance Standards Sidewalk Update and directs staff to apply remaining funds to the Cumberland Street and Prospect Street sidewalks in Palmerston, boulevard

repairs consistent with new standards, and design for the Adelaide Street Harriston sidewalk, and that staff bring forward a sidewalk policy addressing the new Minimum Maintenance Standards in Ontario Regulation 366/18.

Carried

Councillor Colwell assumed the Chair

14. Treasurer, Approval of Accounts

Treasurer Duff noted amounts such as down payment on firetruck, tree cutting, sewage camera work, John Street Pumping Station, website updates, arena flooring, compressors, batting cages, engineering and line painting.

MOTION: COW 2018-199
Moved By: Mayor Bridge; Seconded By: Councillor Turton
THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for July 15, 2018 as follows: Administration $112,719.22, Economic Development $9,012.97, Incubator $3,349.82, Fire $129,066.40, Drains $99,892.00, Roads $30,801.71, Waste Water $211,566.93, Streetlights $7,381.24, Water $10,008.73, Recreation $5,285.75, Clifford $2,644.26, Harriston $17,270.05, Palmerston $4,079.74, Norgan $ 2,632.30 for a total of $645,711.12.
AND approves accounts by department for July 31 as follows: Administration $148,383.24, Building $4,163.58, Economic Development $22,015.44, Incubator $1,206.31, Fire $19,894.17, Roads $376,232.11, Waste Water $19,382.14, Streetlights $4,989.37, Water $7,014.81, Town Landscaping Care $20,822.07, Recreation $9,118.82, Clifford $ 42,728.07, Harriston $35,198.75, Palmerston $5,915.33, Norgan $4,667.91, for a total of $721,732.12.

Carried

d. Other Business Disclosed as Additional Items

Councillor Dirksen attended the successful Drew BBQ in support of Brent Crispin stating over 400 tickets were sold raising over $20,000.

Councillor Turton reminded all to vote for the Cool Cones, the Mayors Golf Tournament Thursday, Harriston Kinsmen BBQ Friday, Legion breakfast and downtown events Saturday including Savour the Flavour dinner & Street Dance and Historical Society breakfast Sunday.

Councillor Elliott presented a motion requesting information from the OPP on drug enforcement efforts. The recent death of a Palmerston resident caused by an impaired driver created community concern. Council discussed the issue and the motion.

MOTION: COW 2018-200
Moved by: Councillor Elliott; Seconded by: Councillor Turton
THAT the Council of the Town of Minto request that the Wellington County OPP provide information about illegal drug policies and reassure Town of Minto that they are being

proactive with respect to these drug policies and in what ways the Town of Minto Council could assist.

Carried

Mayor Bridge noted that the Palmerston Fair parade is August 24th, and Council will enter the parade with the train. C.A.O. White noted that three delegations were accepted for AMO.

14. Motion to Return To Regular Council

RESOLUTION: 2018-144
Moved By: Councillor Elliott; Seconded By: Councillor Dirksen
THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

15. Notices of Motion – None

16. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2018-145
Moved By: Councillor Anderson; Seconded By: Councillor Turton
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

17. By-laws

a. 2018-57, Temporary Road Closure Harriston Soap Box Derby

RESOLUTION: 2018-146
Moved By: Councillor Colwell; Seconded By: Councillor Elliott
THAT By-law 2018-57; To Temporarily Close Roads in Harriston on September 16, 2018 for a Community Event; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2018-58, Temporary Road Closure Harriston Street Party

RESOLUTION: 2018-147
Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson
THAT By-law 2018-58; To Temporarily Close Roads in Harriston on August 11 and 12, 2018 for a Community Event; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2018-59, Amend parking By-law 5000-05

RESOLUTION: 2018-148
Moved By: Councillor Turton; Seconded By: Councillor Dirksen
THAT By-law 2018-59; for the purpose of amending Parking By-law 5000-05; be introduced and read a first, second third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2018-60, Site Plan Agreement 2380681 Ontario Inc

RESOLUTION 2018-149
Moved By: Councillor Elliott; Seconded By: Councillor Turton
THAT By-law 2018-60; to Authorize the Execution of a Site Plan Agreement with 2380681 Ontario Inc., 55 Minto Road, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2018-61, Site Plan Agreement J&A Devries Construction Inc
RESOLUTION: 2018-150
Moved By: Councillor Dirksen; Seconded By: Councillor Colwell
THAT By-law 2018-61; to Authorize the Execution of a Site Plan Agreement with J&A DeVries Construction Inc., 141 Frank Lambier Ct, Palmerston ; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.
Carried

f. 2018-62, Amend Dog Licence By-law
RESOLUTION: 2018-151
Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner
THAT By-law 2018-62; To amend By-law 2016-31 a By-law to Regulate and License the Keeping of Dogs and Dog Kennels in the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.
Carried

g. 2018-63, Amend Zoning 5411 7th Line Minto

RESOLUTION 2018-152
Moved By: Councillor Elliott; Seconded By: Councillor Anderson
THAT By-law 2018-63; to Amend Zoning for 5411 7th Line Minto from Agricultural to Agricultural Exception; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

h. 2018-64, Sign Lease Agreement with Quality Development Inc

RESOLUTION: 2018-153
Moved By: Councillor Turton; Seconded By: Councillor Dirksen
THAT By-law 2018-64; to authorize a Sign Lease Agreement for Town Owned Lands with Quality Development; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

i. 2018-65, Confirming Proceedings of August 7, 2018 Committee of the Whole/Council Meeting

RESOLUTION: 2018-154
Moved By: Councillor Colwell; Seconded By: Councillor Anderson
THAT By-law 2018-64; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held August 7, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment

RESOLUTION 2018-155
Moved By: Councillor Colwell; Seconded By: Deputy Mayor Faulkner
THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

_____ _____

Mayor George A. Bridge C.A.O. Clerk Bill White

Schedule "A" Court of Revision Proceedings
Tuesday August 7, 2018 3:00 pm, Council Chambers
Drain 24

Call to Order (appoint a Chair)
CAO Clerk White called the meeting to order at 3:12 pm to order and requested nominations for Chair.

MOTION: COR 2018-01
Moved by: David Turton; Seconded by: Ron Faulkner
THAT George Bridge Chair the Court of Revisions for Drains 24, 39 and 60.

Carried

As no further nominations came forward Chair Bridge conducted the meeting.

Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act - None

Roll Call
a) Names of Landowners Present: Allan Simpson, Helen Seebach, Helmut Seebach, Tim Popp, Liz Pacheco and Keith Greenwood
b) Others Present (Engineer, Staff)
Staff present were CAO Clerk Bill White, Roads and Drainage Supervisor Mike McIsaac for the Town, and Engineer Greg Nancekivell of Dietrich Engineering

Appeals
C.A.O. Clerk White advised that no appeals were received pursuant to the Drainage Act.

MOTION: COR 2018-02
Moved by: Dave Turton; Seconded by: Ron Faulkner
THAT Court of Revisions will accept late questions and walk ins.

Carried

Deliberations
Chair Bridge requested the Engineer to present information. Drainage Engineer Nancekivell noted that three road crossings are a part of this drain and the total assessment for this project is $517,200 prior to government grants and allowances. Chair Bridge called on any landowners or staff who may have comments to assist members, no one came forward.

Pronouncement of the Decision of Court
Chair Bridge called upon members for direction on the matter.

MOTION: COR 2018-03
Moved By: Ron Faulkner; Seconded By: Dave Turton
THAT Court of Revision accepts the assessment for Drain 24 as presented.

Carried

Schedule "B" Court of Revision Proceedings
Tuesday August 7, 2018 3:00 pm, Council Chambers
Drain 39

Call to Order
Chair Bridge called the meeting to order at 3:17 p.m.

Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act- None

Roll Call
a) Names of Landowners Present None
b) Others Present (Engineer, Staff)
Staff present were CAO Clerk Bill White, Roads and Drainage Supervisor Mike McIsaac for the Town, and Engineer Greg Nancekivell of Dietrich Engineering

Appeals
C.A.O. Clerk White advised that no appeals were received pursuant to the Drainage Act.

MOTION: COR 2018-04
Moved by: Ron Faulkner; Seconded by Dave Turton
THAT Court of Revisions will accept late appeals or walk-ins.

Carried

Deliberations
Chair Bridge asked the Engineer to present information. Drainage Engineer Nancekivell noted that the assessment for the Main Drain is $204,900 and is $9,000 for the Section C Branch. Chair Bridge called on any landowners or staff who may have comments to assist members, no one came forward.

Pronouncement of the Decision of Court
Chair Bridge called upon members for direction on the matter.

MOTION: COR 2018-05
Moved By: Dave Turton; Seconded By: Faulkner
THAT Court of Revision accepts the assessment for Drain 39 as presented.

Carried

Schedule "C" Court of Revision Proceedings
Tuesday August 7, 2018 3:00 pm, Council Chambers
Drain 60

Call to Order
Chair Bridge called the meeting to order at 3:20 p.m.

Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act

Roll Call
a) Names of Landowners Present None
b) Others Present (Engineer, Staff)
Staff present were CAO Clerk Bill White, Roads and Drainage Supervisor Mike McIsaac for the Town, and Engineer Greg Nancekivell of Dietrich Engineering

Appeals
C.A.O. Clerk White advised that no appeals were received pursuant to the Drainage Act.

MOTION: COR 2018-06
Moved by: Dave Turton; Seconded by Ron Faulkner
THAT Court of Revisions will accept late appeals or walk-ins.

Carried

Deliberations
Chair Bridge asked the Engineer to present information. Drainage Engineer Nancekivell noted that the total assessment for drain 60 is $54,100. Chair Bridge called on any landowners or staff who may have comments to assist members, no one came forward.

Pronouncement of the Decision of Court
Chair Bridge called upon members for direction on the matter.

MOTION: COR 2018-07
Moved By: Ron Faulkner; Seconded By: Dave Turton
THAT Court of Revision accepts the assessment for Drain 60 as presented.

Carried

Court of Revision was adjourned at 3:22 pm