



Council Minutes
Tuesday, September 18, 2018 6:30 p.m.
Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present for all or part of the meeting:

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Chris Harrow, Fire Chief	Belinda Wick-Graham, Business & Economic Manager
Terry Kuipers, Chief Building Official	Michelle Brown, Building Assistant
Gordon Duff, Treasurer	Mark Robertson, Wastewater Foreman
Janet Klemp, Tax Collector	

1. **Call to Order**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act-None**
3. **Motion to Convene into Closed Session**

RESOLUTION 2018-177

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

- **Previous Minutes of the September 4, 2018 Closed Session**
- **Personal Matters about an Identifiable Individual, including employees- C.A.O/Clerk**
- **Labour Relations or Employee Negotiations- Succession Plan**

Carried

4. **Motion to Convene into Open Session**

RESOLUTION 2018-178

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

- a. Minutes of the September 4, 2018 Council Meeting

RESOLUTION 2018-179

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT the minutes of the September 4, 2018 Council Meeting be approved

Carried

6. Additional Items Disclosed as Other Business

C.A.O. Clerk White, Councillor Dirksen, Councillor Anderson,

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2018-180

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Delegations

- a. Mayor's Golf Tournament Cheque Presentation

Mayor Bridge welcomed the groups and thanked them for making the 8th Annual tournament a success. Mayor Bridge and Deputy Mayor Faulkner presented \$4,500 cheques to Dave Mallatt on behalf of Canada Packers Reunion Committee, Belinda Wick-Graham on behalf of Minto Dance Academy and Gabby Ieropoli of North for Youth. The representatives thanked the Mayor, staff and volunteers for the funds which they confirmed would be put to good use.

9. Public Meeting

- a. **ZBA-2018-08 Weber 9134 Wellington Rd 5**

Mayor Bridge Chaired the meeting and called it to order at 7:20 pm. He requested members of the public present to sign the attendance record, and stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the property location and the purpose of the proposed amendment to rezone lands to permit expansion to the existing farm equipment repair business. The existing zoning currently permits a 743.2 m² (8000 ft²) tractor and farm

equipment repair shop in addition to the agricultural uses. The applicant is proposing to expand the farm equipment repair business to a maximum of 2,043 m² (22,000 ft²). A recently constructed shed would be utilized as part of the expansion. Other zoning relief may be considered for the proposal where appropriate. He advised notice was mailed to owners within 120 meters of the property and to applicable agencies and posted on the subject property August 29. Comments were received from Town Staff with no concerns, Curtis Marshall, Senior Planner, and Jessica Wilton Junior Planner, County of Wellington

Chair Bridge called on the applicant George Weber who was in attendance and noted that he wants to expand his business.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed amendment. John Deniet of 5967 7th Line of Minto came forward with concerns with the process of on building permits, taxation, using agricultural land for commercial use and truck repair at this business. Dan Sinclair of 9161 Wellington Rd 5 stated that he has no issues with the Zoning.

Curtis Marshall of the County of Wellington stated prime agricultural, ag businesses deemed to serve agriculture are permitted and the proposed zoning will limit the business to 8,000 sq feet. Any contravention of the By-law will be looked at by the Town on a complaint basis.

The applicant stated that he has no intentions to repair trucks at the property.

Council discussed the application and asked questions of various parties regarding repairs, building permits, taxation and use of the property.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca. and adjourned the meeting at 7:38 pm

b. ZBA-2018-09 Frey 83 Elora St N, Harriston

Mayor Bridge Chaired the meeting and called it to order at 7:38 pm. He requested members of the public present to sign the attendance record, and stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the property location and the purpose of the proposed amendment to rezone lands to rezone the subject property from Low Density Residential

(R1C) Zone to Medium Density Residential (R2) Zone to recognize the existing semi-detached dwelling (2 units) on the subject lands. Other zoning relief may be considered for the proposal where appropriate. He advised notice was mailed to owners within 120 meters of the property and to applicable agencies and posted on the subject property August 29. Comments were received from Town Staff with no concerns, Curtis Marshall, Senior Planner, and Jessica Wilton Junior Planner, County of Wellington

Chair Bridge called on the applicant to provide comments. Gerry Frey stated the home was bought in August and wish to bring the property up to the proper zoning for a semi-detached.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment. No one came forward.

Curtis Marshall stated that the County has no concerns with the application.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca. and adjourned the meeting at 7:45 p.m.

c. ZBA-2018-10 Sinclair 310 Queen St. Palmerston

Mayor Bridge Chaired the meeting and called it to order at 7:45 pm. He requested members of the public present to sign the attendance record, and stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White described the property location and the purpose of the proposed amendment to rezone the proposed retained portion of property to permit a reduced lot area and reduced rear yard and exterior side yard setbacks (existing single detached dwelling). The applicants have also requested to rezone the proposed severed parcel to permit a reduced lot area and reduced rear yard setback to facilitate the construction of a future single detached dwelling. This rezoning is a condition of severance application B57/18, which has been granted provisional consent by the Wellington County Land Division Committee. The consent will sever a vacant 416.9 m² (4,487 ft²) residential parcel. A 392.4 m² (4,223 ft²) residential parcel is retained. He advised notice was mailed to owners within 120 meters of the property and to applicable agencies and posted on the subject property August 29. Comments were received from Town Staff with no concerns and the County of Wellington Planning Department. The Upper Grand District School Board had no concerns.

Chair Bridge called on the applicant Dan Sinclair who stated he has been a developer in the area for 20 years and is trying to maximize the use of the available land and is wishing to build seniors living homes and this severed parcel would be bungalows with no basements.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment. No one came forward.

Building Assistant Michelle Brown passed on comments in favour of the application. County Senior Planner Curtis Marshall stated that no concerns with the relief requested and includes a provisions in the By-law to restrict to a one story bungalow on the property.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca. and adjourned the meeting at 7:51 p.m.

d. ZBA -2018-12 Source Water Protection

Mayor Bridge Chaired the meeting and called it to order at 7:52 pm. He requested members of the public present to sign the attendance record, and stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

C.A.O. Clerk White stated the property subject to the proposed amendment is located within the Town of Minto. The proposed amendment is to bring the Minto Zoning By-Law into conformity with the Maitland Valley and Saugeen Valley Source Protection Plans by:

- i) Adding the Maitland Valley and Saugeen Valley Wellhead Protection Area Overlays to Maps 1, 2, 3, 4 and 6;
- ii) Adding provisions that any use that is, or would be, a significant drinking water threat is required to conform with all policies of the applicable Source Protection Plan;
- iii) Revising Section 6.35.2 Restricted Uses to update the wording and to conform with the Saugeen Valley Source Protection Plan significant threat policies on waste disposal;
- iv) Including new definitions as needed.

The public notice was placed in the Wellington Advertiser August 23. Comments were received from Linda Redmond, Manager of Planning & Environment, County of Wellington.

Kyle Davis Risk Management Official noted the policy requirements in the Maitland Valley and Saugeen Source Water Protection Plans require the Zoning By-law identify Wellhead Protection Areas with vulnerability of 6 or higher.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment. No one came forward.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca. and adjourned the meeting at 7:59 p.m.

10. Committee of Adjustment Minor Variance 2018-06

RESOLUTION 2018-181

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT The Committee of the Whole convenes into Committee of Adjustment.

Carried

- a. Minor Variance Application File No.MV-2018-06 Grein (deferred September 4, 2018)**
See Schedule "A" for Minutes

RESOLUTION 2018-182

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT The Committee of Adjustment convenes into Committee of the Whole.

Carried

11. Public Question Period – None

12. Correspondence Received for Information or Requiring Direction of Council

- a. Township of South Glengarry, Resolution 255-18 Paramedics As Essential Service**
- b. Canadian Union of Postal Workers, Press Release CUPW Fighting For Good Jobs and Better Services**

C.A.O. Clerk White asked Council pull item 12 b) Canadian Union of Postal Workers Press Release suggesting Council may wish to ask both parties to delay any lock out or strike until after the Municipal Election.

MOTION: COW-2018-217

Moved by: Councillor Colwell; Seconded by: Councillor Turton

THAT Council of the Town of Minto receives correspondence item 12 b. from the Canadian Union of Postal Workers (Media Release dated September 11, 2018), and requests Canada Post and CUPW agree that no lock-out or strike action will occur until after the Ontario

Municipal Elections to be held October 22, 2018, and that a copy of this resolution be sent to M.P. John Nater Perth-Wellington.

Carried

MOTION: COW-2018-218

Moved by: Councillor Anderson; Seconded by: Councillor Dirksen
THAT Council receive remaining correspondence for information.

Carried

13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt
 - 1. Jamesway Board Minutes of June 14, 2018
- Councillor Anderson summarized the minutes.

MOTION: COW 2018-219

Moved by: Councillor Anderson; Seconded by: Councillor Turton
THAT Council receives the Jamesway Manor Board Meeting Minutes of June 14, 2018 for information.

Carried

- b. Committee Minutes for Approval
 - 1. Cultural Roundtable Minutes of August 27, 2018
- The Business & Economic Manager highlighted upcoming events such as Cultural Days, Sessions on Board Roles and Responsibilities, SPARC and holiday promotions.

MOTION: COW 2018-220

Moved by: Councillor Anderson; Seconded by: Deputy Mayor Faulkner
THAT Council receives the Cultural Roundtable Committee Minutes of August 27, 2018 and approves any recommendations contained therein.

Carried

- 2. Economic Development and Planning Committee Minutes of September 13, 2018
- The Business & Economic Manager advised of initiatives in the Department such as the successful newcomer evening in Palmerston. She noted Committee supported a structural grant application and for \$2,500, and requested the next Council consider maintaining the Community Improvement Fund in the 2019 Budget. Committee also supports additional street sweeping in downtown Palmerston.

MOTION: COW 2018-221

Moved by: Deputy Mayor Faulkner; Seconded by: Councillor Elliott

THAT Council receives the Economic Development and Planning Committee Minutes of September 13, 2018 and approves any recommendations contained therein.

Carried

Deputy Mayor Faulkner assumed the Chair

c. Staff Reports

1. Fire Chief, Minto Fire Recruitment

Chief Harrow noted great interest in the recruitment open house Monday September 24 at the Harriston Station.

MOTION: COW 2018-222

Moved by: Councillor Turton; Seconded by: Councillor Dirksen

THAT Council of the Town of Minto receives the Fire Chief's report on Minto Fire Recruitment dated September 13, 2018.

Carried

Mayor Bridge resumed the Chair

2. Building Assistant, Bray/Taylor Severance 22 Ann St. S, Clifford

Building Assistant Brown noted that this is the final step in the proposal to separate ownership of the semi-detached dwellings.

MOTION: COW 2018-223

Moved by: Councillor Turton; Seconded by: Councillor Colwell

THAT the Council recommends the County of Wellington Land Division Committee approve Severance Application B89/18 Bray/Taylor, PLAN CLIFFORD PT LOT 304 61R21110 PART 1, 22 Ann Street South, Clifford, Town of Minto that the following conditions be considered:

- 1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent.**

Carried

3. Building Assistant, Cherry/Sinclair Severance 570 Lowe St

County Manager of Planning Linda Redmond stated that Council should provide comments to the Land Division Committee as County staff continues to work with the applicant on revision to the severance application.

MOTION: COW 2018-224

Moved by: Deputy Mayor Faulkner; Seconded by: Councillor Turton

THAT the Council supports County Planning Staff and the applicant meeting to discuss revisions to the application and that the following conditions be sent to County of Wellington Land Division Committee regarding Severance Applications B87/18, and B88/18, Cherry C/O Dan Sinclair Severance Part Lots 50 &51, w/s Queen St., Lot 52, e/s Lowe St.

Palmerston, Town of Minto:

- 1. THAT the applicant satisfies all requirements of the Town of Minto, financial and otherwise which the Town may deem to be necessary for the proper and orderly development of the subject lands.**
- 2. THAT the applicant be advised the Town of Minto will require payment of any applicable development charges at the time of issuance of a building permit respecting the lot(s) subject of the application at the rate established by Council applicable at time of issuance of the building permit.**
- 3. THAT the applicant prepares and submit a grading and drainage plan to the satisfaction of the Town of Minto, which requires a plan prepared by a professional engineer or Ontario Land Surveyor and that the owner complete the provisions of the approved grading and drainage plan and storm water management plan pursuant to development of the subject lands.**
- 4. THAT the applicant obtains a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with the all applicable requirements in the Town of Minto zoning by-law.**
- 5. THAT the applicant provide proof of payment from the Town of Minto that outstanding frontage charges for water, sanitary sewer, and or storm sewer where applicable and required by the Town for the severed lot(s) at the rate established by policy in place at the time of payment of the frontage charge (for reference only and subject to change, the rate applicable at the time of this decision is \$221.00 per metre lot frontage), and that the applicant is also advised this does not include paying the cost of lateral connections to any service which shall be payable to the Town at time of connection.**
- 6. THAT the applicant obtains written confirmation from the Town of Minto Public Works Department that satisfactory access arrangements to the subject lands have been made including payment of applicable fees.**
- 7. THAT the applicant satisfies the requirements of the Town of Minto in reference to Parkland Dedication as provided for in the Planning Act including where applicable paying cash-in-lieu of parkland in the amount of \$500 per lot or other specified in the applicable policy of the Town at the time of consent**

Subject to the Town having opportunity to comment on major revision to the application.

Carried

Councillor Turton assumed the Chair

- 4. Wastewater Foreman, Tender Sanitary Maintenance Hole Rehabilitation Harriston Contract 6630-18-RFQ**

Wastewater Foreman Robertson noted that eleven structures were identified by staff for rehabilitation and one bid was received.

MOTION: COW 2018-225

Moved by: Councillor Anderson; Seconded by: Councillor Dirksen

THAT Council receives the Wastewater Foreman's September 18th, 2018 report Sanitary Maintenance Hole Repair Program and accepts the quotation provided by DM Robichaud Ltd. for \$25,000 plus HST.

Carried

Mayor Bridge reassumed the Chair

5. C.A.O. Clerk Site Plan Approval, Jeremy Metzger, Noble Family Road
The C.A.O. Clerk noted an updated site plan will be included in the site plan agreement.

MOTION: COW 2018-226

Moved by: Councillor Turton; Seconded by: Councillor Elliott

In consideration of the C.A.O. Clerk's September 14, 2018 report Council approves the Site Plan entitled J & J Metzger prepared by Triton Engineering for property on Noble Family Road Palmerston Industrial Park subject to a final site plan providing grading, drainage, servicing, and landscaping details being submitted for approval by Town staff, including paving of the entrance part of the front parking area between the building and the street, and that the final site plan is included in the development agreement pertaining to the lands.

Carried

6. C.A.O. Clerk Request for Extension Krosinski Enterprises
C.A.O. Clerk White stated the agreement of purchase and sale required Krosinski Enterprises get a building permit in October but Health Canada has delayed his application.

MOTION: COW 2018-227

Moved by: Deputy Mayor Faulkner; Seconded by: Councillor Anderson

THAT Council receives the September 14, 2018 report from the C.A.O. Clerk regarding the extension request from Krosinski Enterprises and approves a one year extension to the terms of the original sale and first right of refusal, and that Council pass a resolution requesting Health Canada as follows:

That Council of the Town of Minto request the Cannabis Directorate of Health Canada immediately issue the required license to Krosinski Enterprises Ltd. for their production facility in the Palmerston Industrial Park in the Town of Minto Province of Ontario so that the development of this facility can proceed as soon as possible, and that a copy of this resolution be provided to MP John Nater Perth Wellington.

Carried

Councillor Colwell assumed the Chair

7. Treasurer, July 31, 2018 Financial Review

Councillor Colwell thanked Treasurer Duff for an excellent summary report. Treasurer Duff noted the midyear budget update shows expenditures and revenue generally on track.

MOTION: COW 2018-228

Moved by: Mayor Bridge; Seconded by: Councillor Turton

THAT Council receives as information the Treasurers July 31, 2018 Financial Review report.

Carried

8. Treasurer, Approval of Accounts

The Treasurer noted large tax share payments to County and School Board plus expenses for Harriston Pool, Palmerston Arena, George Street Harriston, and pedestrian crossings.

MOTION: COW 2018-229

Moved by: Deputy Mayor Faulkner; Seconded by: Councillor Elliott

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 15, 2018 as follows:

Administration \$ 2,165,745.39, Building \$8,168.18, Economic Development \$11,936.82, Incubator \$329.93, Tourism \$1,159.64, Fire \$5,924.61, Drains \$132,153.67, Roads \$285,038.11, Cemetery, Waste Water \$6,739.30, Water \$9,372.95, Recreation \$5,443.11, Clifford \$366.36, Harriston \$78,623.12, Palmerston \$48,723.79, Norgan \$1,555.16 for a total of \$ 2,761,280.14.

Carried

d. Other Business Disclosed as Additional Items

Councillor Anderson noted that her team of four raised \$1,000 during the Terry Fox Run.

Councillor Dirksen stated the inaugural meeting of 100 Women who Care North Wellington last night had great Minto representation and three charities were nominated with the Children's Foundation of Guelph and Wellington Charity benefiting this quarter.

Councillor Colwell congratulated the Harriston-Minto Agricultural Society on a great Fall Fair.

C.A.O. Clerk White asked for Council direction as the Owner who proposed sidewalk patios in Palmerston at the September 4 meeting may do a short trial this fall yet the resolution was for 2019.

MOTION: COW 2018-230

Moved by: Councillor Dirksen; Seconded by: Councillor Turton

That Council allow a short term trial for sidewalk patios in Palmerston this year if the Owner obtains all Town and County approvals.

Carried

C.A.O. Clerk Bill White announced his retirement from the Town after nearly 35 years in the profession. His last day of work is December 14th with Annual Chili dinner. On behalf of himself and wife Teri thanked all of the staff, Council and ratepayers for their support.

MOTION: COW 2018-231

Moved by: Deputy Mayor Faulkner; Seconded by Councillor Elliott

THAT the Council of the Town of Minto accepts the C.A.O. Clerks letter of retirement.

Carried

14. Motion to Return To Regular Council

RESOLUTION 2018-183

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

15. Notices of Motion- None

16. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION 2018-184

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

17. By-laws

a. 2018-74, Amend Zoning By-law Source Water Protection

RESOLUTION 2018-185

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT By-law 2018-74; To amend By-law 01-86 to bring the Minto Zoning By-law into conformity with the Maitland Valley and Saugeen Valley Source Protection Plans; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- b. 2018-75, Amend Zoning By-law 310 Queen St S Palmerston Sinclair

RESOLUTION 2018-186

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT By-law 2018-75; To amend Zoning By-law 01-86, as amended regarding 310 Queen Street South, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. 2018-76, Amend Zoning By-law 83 Elora St N Harriston Frey

RESOLUTION 2018-187

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT By-law 2018-76; To amend Zoning By-law 01-86 for 83 Elora St N., Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- d. 2018-77, Amend Zoning By-law 9134 Wellington Rd 5 Weber

RESOLUTION 2018-188

Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner

THAT By-law 2018-77; To amend Zoning By-law 01-86 as amended regarding 9134 Wellington Rd 5; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- e. 2018-78, Site Plan Agreement Noble Road Metzger Heating Ltd

RESOLUTION 2018-189

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT By-law 2018-78; to Authorize the Execution of a Site Plan Agreement with Metzger Heating Ltd for proposed development on Noble Family Road Palmerston Industrial Park; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- f. 2018-79, Confirming Proceedings of September 18, 2018 Committee of the Whole/Council Meeting

RESOLUTION 2018-190

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT By-law 2018-79; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held September 18, 2018; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment 9:32 p.m.

RESOLUTION 2018-191

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White

**Schedule "A" Minutes of the Committee of Adjustment Hearing
Minor Variance Application File No.MV-2018-06 Grein**

Chair Bridge called the meeting to order at 7:59 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

The meeting is to further consider Minor Variance Application File No. MV-2018-06 after the matter was deferred at the September 4 Committee meeting. The Secretary Treasurer advised notice of further proceedings was given to Katherine Lawrence of 167 Webb Street who had attended the September 4 meeting and signed the attendance record.

Applicant Nigel Grein was in attendance advised changes have been made to the proposal in discussion with the County.

Wellington Senior Planner, Curtis Marshall presented his report noting planning staff concerns were addressed by the revised plan.

The Chair recognized Katherine Lawrence of 167 Webb Street who spoke about concerns regarding setbacks, drainage, safety, daylight triangle and the variance not being minor.

Committee discussed the concerns raised including the size of the daylight triangle and drainage issues. Building Assistant Brown noted a drainage plan would come through the building permit process. The applicant advised he could comply with an 8 metre site triangle instead of the 7.5 metre requested.

Chair Bridge allowed Crystal Newman of 154 Webb Street to speak who also had concerns with drainage and child safety at the nearby bus stop.

The Secretary -Treasurer provided a resolution for the Committee to deny the application on and a resolution to approve the application which could be amended to require an 8 metre site triangle and require a grading and drainage plan as a condition of the variance. Upon a resolution being carried or defeated; the Notice of Decision is to be signed by all members of the Committee in favour of the decision.

MOTION: COA 2018-07

Moved by: Councillor Elliott; Seconded by: Deputy Mayor Faulkner

THAT the Town of Minto Committee of Adjustment approves the application by Nigel Grein, for property legally described as PT LOT 6 S/S WEBB ST, municipally known as 31 Pellister Street West, Harriston, Town of Minto. To allow the construction of a residential addition with a rear yard setback of 5.8m (19'-0'); an exterior side yard setback of 2.74m (9.0'); and

a reduction to size of day light triangle of 8m x 8m (24.6'x24.6') subject to the applicant providing a grading and drainage plan to the satisfaction of the Town.

Carried

Chair Bridge stated that anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting and officially adjourned the Public Hearing at 8:25 p.m.

George A. Bridge, Chair

Bill White, Secretary Treasurer