



## TOWN OF MINTO

**DATE:** February 15, 2018  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** Approval of Accounts

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### STRATEGIC PLAN:

Manage finances of the Town in a manner that is transparent and fiscally responsible through a variety of industry acceptable methods including maintaining healthy reserves, investing conservatively, reasonable user fees, controls on property taxes, and responsible borrowing.

### BACKGROUND

The following is a summary of accounts by Department paid for January 31, 2018:

Administration	\$ 695,161.71
People & Property	
Health & Safety	
Health Services	
Building	1,437.88
Economic Development	3,663.29
Incubator	692.09
Tourism	
Fire	16,423.82
Drains	7,663.10
Roads	376,186.01
Cemetery	
Waste Water	8,460.25
Streetlights	894.93
Water	32,096.96
Town Landscaping Care	
Recreation	5,024.36
Clifford	5,174.30
Harriston	10,476.32
Palmerston	12,618.18
Norgan	<u>5,678.41</u>
	\$ 1,181,651.61

The following is a summary of accounts by Department paid for February 15, 2018:

Administration	\$ 132,563.76
People & Property	4,924.27

Health & Safety	
Health Services	
Building	
Economic Development	8,751.65
Incubator	403.98
Tourism	
Fire	40,644.84
Drains	
Roads	53,814.02
Cemetery	
Waste Water	23,561.90
Streetlights	7,624.08
Water	11,059.00
Town Landscaping Care	332.22
Recreation	925.25
Clifford	12,578.16
Harriston	16,874.43
Palmerston	16,069.28
Norgan	<u>2,870.46</u>
	\$ 332,997.30

#### **COMMENTS:**

The above information is provided to provide an update on monthly spending by Department as public information. Council also receives three budget update reports per year outlining the status of budget to actual for the capital plan and operating budgets.

Council receives by email a detailed summary of accounts including personal information about identifiable individuals that is protected under the Municipal Freedom of Information Act. The auditor supports Council approving the accounts in this fashion.

#### **FINANCIAL CONSIDERATIONS:**

Council's approval of the accounts increases transparency by disclosing monthly spending by Department.

#### **RECOMMENDATION:**

That Council receives the Treasurer's report dated February 18, 2018 regarding Approval of Accounts, and approves the accounts by Department for January 31 and February 15, 2018.

Gordon Duff, Treasurer