

Minutes of Parks & Recreation Advisory Committee Meeting

Meeting Date: Monday, January 28, 2016

Meeting Location: Clifford Arena

Present: Councillor Ron Elliott, Ryan Fisk, Bill Raynard
Councillor Dave Turton, Bob McEachern
Staff Present: Allan Carr, Recreation Facilities Manager
Matthew Lubbers, Recreation Services Manager
Regrets: Grace Wilson, Recreation and Facilities Assistant
Dorothy Grotenhuis, Geoff Gunson

Councillor Elliott called the meeting to order at 5:00 p.m. and welcomed Ryan Fisk.

Review of November 30, 2015 Minutes:

P.R.A.C. minutes from November 30th were reviewed.

MOTION:

Moved by: Bob McEachern and Seconded by: Bill Raynard

THAT:

The P.R.A.C. minutes of November 30, 2015 be approved as circulated.

CARRIED

Council Follow-Up:

Council reviewed and approved the minutes of P.R.A.C.'s meeting on November 30th. Council also approved the retention of Michele's Mowing & More for grass cutting services in 2016.

Service Manager's Reports:

Norgan Theatre Board Minutes

The draft Norgan Theatre Board minutes from January 25th were reviewed. A new team is set to begin volunteering in May. The Norgan will finish very close or ahead of budget in 2015 as special events profit exceeded expectations. When asked for an estimate on the loan status to the Town, Services Manager Lubbers expects that around \$15,000-\$18,000 will be left owing as of December 31, 2015. The original loan amount was \$177,079 in 2007.

Program Progress Report

Grassroots Hockey is running well and a wrap-up celebration is planned for March 13th. Preparations for spring programs and events such as Mass Registration, March Break Day Camp, the Try It Sports Program and the Kids Ball Hockey League are being made. Resumes for summer pool and day camp positions are being accepted until February 5th.

Facilities Manager's Report:

Facilities Update

Facilities Manager Allan Carr would like P.R.A.C. to explore concession booth operations options for the Harriston Arena and Palmerston Arena for next ice season. He will bring a list of pros and cons for options such like continuing as is or offering it to local community groups to run to the next P.R.A.C. meeting. The concession booth at the Clifford Arena is currently operated by the Clifford Recreation Association and will not be part of this review.

The overhead Olympia door and 2 ice surface lights required repair and replacement at the Clifford Arena. A new recirculating pump to heat the dressing rooms was required at the

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Palmerston Arena. Staff is working through the process with regard to patron difficulties at the Harriston Arena. Facilities Manager Carr offered to prepare a breakdown of what each portion (arena, hall, and curling club) of our arenas costs for the next P.R.A.C. meeting.

Intermittent power caused issues with some compressor room components and lights at the Harriston Arena. The blade adjustment assembly on the Olympia in Harriston needed repair. The furnaces at the Old Town Hall and Arena Auditorium in Harriston required servicing.

Usage Update

All 3 arenas are busy hosting tournaments and a variety of other events such as walking groups, drop in playgroup, fitness classes, cards, meetings and regular ice bookings. January is traditionally one of the busiest and best revenue generating months for the department. There were 3 nights that evening rentals were cancelled due to winter weather in January.

MOTION:

Moved by: Bill Raynard and Seconded by: Bob McEachern

THAT:

The Service Manager's and Facilities Manager's Reports be accepted as presented.

CARRIED

Donation Request

The Palmerston and District Hospital Foundation will be holding their 16th Annual Starlight Gala on Saturday May 28th at the Palmerston & District Community Centre. Development Officer Dale Franklin submitted a letter requesting a donation of the facilities and a 25% Council grant on bar sales. The donation policy calls for P.R.A.C. to make a recommendation to Council regarding the donation of the facilities. Both of these donations have been approved for previous Gala's held at our facilities.

RECOMMENDATION:

Moved by: Bob McEachern and Seconded by: Ryan Fisk:

THAT:

P.R.A.C. recommends to the Council of the Town of Minto that the facilities required for this year's Gala and 25% of bar sales from the event be donated to the Hospital Foundation.

CARRIED

Recreation Rates Review:

P.R.A.C reviewed various recreation rates changes and a 3-year ball, soccer and ice rate proposal from staff. The 3-year plan would call for a \$2 per player per year increase to the minor summer sports per participant fees and for a \$2 per hour per year increase for most ice rates. Adult rates for use of ball diamonds and soccer pitches would increase to and then be capped at \$50/game. Other rates not a part of the 3-year plan include Adventure Camp, Aquatics and Grassroots Sports fees increasing modestly in 2016 as per the attached sheet.

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MOTION:

Moved by: Dave Turton and Seconded by: Ryan Fisk:

THAT:

P.R.A.C. endorses the proposed changes to the Recreation rates and fees for 2016 and the 3-year ball, soccer and ice rate proposal.

CARRIED

New Business:

Bob McEachern notified the committee that a GMHL team will be playing out of Wiarton next ice season.

2016 Meeting Dates:

The following dates and locations for 2016 P.R.A.C. meetings were discussed:

Monday February 29th – Harriston Train Station

Monday April 4th – Palmerston Train Station

Monday May 30th - Drew Hall

Monday June 27th – Clifford Rotary Pavilion

Monday September 26th – Palmerston Lions Clubhouse

Monday October 24th – Harriston Arena

Monday December 12th – Location TBD

MOTION:

Moved by: Bill Raynard

THAT:

P.R.A.C. adjourn at 6:30 p.m.

The next meeting is Monday February 29th at 5:00 p.m. at the Harriston Train Station.

Matthew Lubbers
Recreation Services Manager
Parks & Recreation Advisory Committee