

**TOWN OF MINTO**

DATE: February 25, 2016
REPORT TO: Mayor and Council
FROM: Annilene McRobb, CAO Clerk & Council Assistant
SUBJECT: Fees and Charges By-law Amendments 2016

STRATEGIC PLAN:

5.3 Ensure financial plans include a blend of capital financing methods including long-term debt, user fees, grants, internal reserves and taxation, and maintain reserves to the point where Minto reduces reliance on borrowing or tax increases to finance major capital expenditures.

BACKGROUND

The purpose of this report is to outline increases in fees and charges proposed for 2016. Public notice was given as required by the Town's notification by-law that revised fees will be considered at this Council meeting. Staff has not had any feedback on the proposed increases in fees and charges. If a member of the public shows up at the Council meeting, they may be heard if it is the wish of the majority of Council, but it is not required that they be heard.

COMMENTS:

Fees and charges were last updated by passing of By-law 2015-12 February 17, 2015. This year, a new By-law would be adopted repealing By-Law 2015-12 so there is no confusion as to which by-law is in effect. The proposed changes this year only affect Schedule A, Schedule D and Schedule F. The only change in Schedule A is in regards to lottery licensing and clarifies the fee the Town is eligible to collect.

Changes in Schedule D call for slight increases to various ice time, baseball, soccer and Norgan Theatre fees. The ice time, baseball and soccer fee increases are part of a 3-year rates plan that the Recreation Department is planning to implement from 2016-2019. These rates were considered by Parks and Recreation Advisory Committee.

Increases to Adventure Camp, certain swimming lessons, pools admissions and grassroots programs are being proposed. Staff recommends the removal of the licensed full day rental of the Harriston Train Station; non-licensed events are still available there.

Changes in Schedule F call for the removal of the fees for the MTO, and an increase to fire extinguisher training and changing from per person charge to per hour charge.

FINANCIAL CONSIDERATION:

Increased fees and charges for 2016 were reflected in the budget deliberations. For the Recreation Department, the new rates and fees could generate \$7,000.00-\$9,000.00 in extra revenue if usage remains the same as in 2015. These revenues would offset increasing expenses to provide these services.

RECOMMENDATIONS:

That the Council of the Town of Minto receives the C.A.O. Clerk & Council Assistant's February 25, 2016 report regarding the Fees and Charges By-law Amendments 2016, and that Council considers the adopting a By-law in regular session.

Annilene McRobb
CAO Clerk and Council Assistant

Proposed changes in red

SCHEDULE A

Lottery licenses *For Service Clubs where the fee would be more than \$25, it is at the discretion of Council to collect only the minimum.	*3% of the total prize value listed on the license with a minimum fee of \$25.00

SCHEDULE D

Harriston Train Station	
Full Day (Licensed)	\$100.00 / day**
Norgan Theatre	
Birthday Party (2 hour minimum)	\$25.00 / hour \$30.00 / hour
Arena	
Adult	\$122.00 / hour** \$124.00 / hour**
Local Youth Organized Sport (Saturdays)	\$91.00 / hour** \$93.00 / hour**
Local Youth Organized Sport	\$99.00 / hour** \$101.00 / hour**
Out of Town User (Minor Only)	\$110.00 / hour** \$112.00 / hour**
Ball Diamonds	
Minor	\$30.00 / player** \$32.00 / player**
Adult and Single Game (up to 15 games)	\$45.00 / game** \$50.00 / game**
Soccer Fields	
Minor	\$30.00 / player** \$32.00 / player**
Adult and Single Game	\$45.00 / game** \$50.00 / game**

Proposed changes in red

Schedule D (continued)

Summer Adventure Camp	
Per Day	\$28.00 \$30.00
Week - 1 Child, 2 Children (Same Family, Each)	\$115.00 / \$105.00 \$120.00 / \$110.00
Swimming Lessons	March 31 / April 1
Red Cross Swim Preschool & Swim Kids (Level 1 - 4)	\$65.00 / \$70.00 \$70.00 / \$75.00
Red Cross Swim Kids (Level 5 - 8)	\$70.00 / \$75.00 \$75.00 / \$80.00
Advanced Programs	
Bronze Star	\$80.00 \$150.00
Pool Admissions	
Individual Seasons Pass	\$98.00 \$99.00
Family Seasons Pass	\$189.00 \$198.00
Book of 10 Passes	\$28.00 \$30.00
Single Admission (5 years of age+)	\$3.50 \$4.00
Other Programs	
Hometown Ball	\$30.00 \$35.00
Grassroots Soccer	\$30.00 \$35.00

Proposed changes in red

SCHEDULE F

Incidents on Public Roadways

All incidents on all provincial highways, county roads and all other locations to which the Town of Minto Fire Service vehicles are dispatched shall be charged and shall pay to the Town of Minto the cost of such services as per the Ministry of Transportation of Ontario's (MTO) rates (~~which are presently \$410.00 per vehicle per hour for the first hour or part thereof and \$205.00 per ½ hour per vehicle thereafter as amended and in effect from time to time~~). Charges under the Spills Act or the Transportation of Dangerous Goods Act shall be charged in addition, if applicable.

DESCRIPTION	FEE
Fire Extinguisher training sessions	\$30.00 per person \$50.00 per hour, one hour minimum