Harriston Rising Committee Minutes  
November 25, 2019  
8:00 pm  
LaunchIt Minto

Committee Members Present: Glen Hall, John Mock, Lisa Leslie and Jonathan Harvey  
Council Present: Councillor Geoff Gunson  
Staff Present: Belinda Wick-Graham  
Guest: Alexis Rock and Shawn McDonald  
Regrets: Kathie Butcher

1. Call to Order at 8:11 pm by Chair Glen Hall

2. Minutes of Previous Meeting
   a. Minutes of October 7, 2019 Harriston Rising Steering Committee

MOTION:  
Moved By: John Mock Seconded By: Lisa Leslie  
THAT the Harriston Rising Steering Committee Minutes of the October 7, 2019 meeting be approved.  
Carried

3. Roundtable Discussion
   a. Review Draft Terms of Reference

The Committee reviewed the draft terms of reference, which are attached as Schedule “A”. It was clarified that the Chairs of the Sub-Committees should be on the Steering Committee to ensure good communication. Kathie Butcher is the Chair of the Events Committee, Glen Hall is Chair of Fundraising, Lisa Leslie agreed to Chair Beautification. We are still looking for someone to Chair the Promotion Committee. The role of Town vs. Committee around Social Media accounts (Facebook & Instagram) needs to be determined but until someone is found to Chair a Promotions Committee and recruits members the Town will coordinate.
b. Budget Update

Wick-Graham reviewed the Budget as of November 19, 2019. It is attached as Schedule “B”. Thanks to a generous donation of $1,000 by Chad Tailor (Snider) Harriston Rising has a surplus of $2,728.79.

c. 2020 Action Planning

The Committee reviewed the proposed RED Capital projects. Wick-Graham highlighted that these have been accounted for in the Town of Minto capital budget as well as with group and business sponsorship commitments.

Wick-Graham suggested that for the Operating Budget she would allocate $3,000 to each downtown Committee. When the Sub-Committees are planning out their projects and budgets to propose to the Steering Committee the Committee will then know how much they have for sure and how much is needed to be raised in other ways. It should be noted the Street Party has a $2,500 budget and the Cultural Roundtable has typically provided $600 - $900 for each Light Up event that would be on top of the downtown budget proposed.

4. Reports

a. Beautification

The Beautification Committee will need to meet shortly to discuss banner ideas for 2020. Lisa Leslie will coordinate a meeting. The Committee wondered about using some of the Canada banners and alternating them with Harriston specific ones (cool cones and colour zones theme). Wick-Graham will ask Public Works if banners could go up in mid-March when the seasonal lights are removed.

b. Events

The Events Committee is progressing well on finalizing their 2020 plans. Previous minutes are attached as Schedule “C”.

c. Promotions

Wick-Graham reported that there is a request for a Facebook Page for Harriston Rising. There is currently a Group but we should likely have a Page. This Committee needs a Chair and members to be able to proceed to that.

d. Fundraising

Hall and Wick-Graham reported that we are looking forward to hearing the outcome of the RED application in December.

5. Adjournment at 9:30 pm

Next Meeting: January 6, 2019 at 8:00 pm at LaunchIt Minto