

2015 Summary Report

for the

Town of Minto

PALMERSTON DRINKING WATER SYSTEM

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Date: March 7, 2016

2015 Summary Report for the Town of Minto PALMERSTON DRINKING WATER SYSTEM

1.0 INTRODUCTION

1.1 Background

In December 2002, the Safe Drinking Water Act (SDWA) was enacted. Subsequently, on June 1, 2003, under the SDWA, a new 'Drinking-Water Systems Regulation', Ontario Regulation 170/03 (O. Reg. 170/03), was enacted. In addition, several supporting regulations and procedures were also enacted to assist with the administration of O. Reg 170/03. The list of relevant drinking-water legislation is presented in Appendix A.

The SDWA identifies the responsibilities of owners and operating authorities of municipal drinking water systems (SDWA, Sections 11 and 19). Their duties include ensuring that:

- All water provided by the drinking-water system meets prescribed drinking-water quality standards;
- The drinking-water system is operated in accordance with the Act and regulations and is kept in a good state of repair;
- All facilities are appropriately staffed and supervised;
- All sampling, testing and monitoring requirements are complied with;
- All reporting requirements are complied with; and
- Only persons holding valid operator's certificates operate the drinking-water-system.

O. Reg. 170/03 establishes the standard for protection of drinking water. It includes sets of schedules, specific to municipal residential systems that define requirements for:

- Minimum treatment levels:
- Operational checks;
- Chemical and microbiological sampling and testing;
- Adverse results reporting;
- Corrective procedures; and
- Report documentation and retention.

The system's Municipal Drinking Water Licence (MDWL), Drinking Water Works Permit (DWWP) and Permit To Take Water (PTTW) imposes system specific rules and conditions applicable to the standards set out in O. Reg. 170/03.

1.2 Objective

This Summary Report for the Palmerston Drinking Water System is being prepared in fulfillment of Schedule 22 of O. Reg. 170/03, and will be given to members of the Municipal Council. It covers the period from January 1, 2015 to December 31, 2015.

This Summary Report lists any requirements of the Act, the regulations, the PTTW, the MDWL, the DWWP and any order that the system failed to meet, during the period of this report. For any such failure, the measures that were taken to correct the failure are detailed. The report also includes relevant information that will assist the Town of Minto to assess the water work's capability to meet existing and future planned uses of the system.

1.3 Description of Drinking Water System

Palmerston is located in the Town of Minto within the northwest corner of Wellington County, along the route of Provincial Hwy. No. 23.

The Palmerston Drinking Water System services a permanent population of approximately 2,579, comprised of approximately 910 residential premises, as well as Industrial, Commercial, Institutional premises. The municipal water system is also used for fire protection.

Palmerston is currently serviced by a waterworks that consists of: four drilled bedrock wells, two wellhouses, an elevated 2500 m³ steel storage tank and a distribution network of watermains, ranging in diameter from 100 mm to 350 mm. There are approximately 102 fire hydrants in the Town of Palmerston. In the event of a prolonged power outage, a portable generator is available to either wellhouse to supply back-up power.

The bedrock wells are equipped with submersible pumps that discharge directly into the William Street Wellhouse (Wells #1 and #2) or the Whites Road Wellhouse (Well #3 and #4). In the wellhouse, the raw water supply is injected with 12% sodium hypochlorite for disinfection and the chemical PW1680 for iron sequestering.

The wells are controlled (start/stop) automatically based on elevated storage tank liquid levels and pressures in the distribution system. Each wellhouse is equipped with alarms for chlorination system failure (and corresponding lockout of well pumps), low water level and intrusion. Each wellhouse has continuous monitoring analyzers for chlorine.

The treated water leaves the wellhouse and enters an underground contact pipe and is discharged into the distribution system after adequate contact time is achieved.

The Palmerston Drinking Water System operates under MDWL 106-103, 106-203 Schedule C (proposed alterations), DWWP 106-203 and PTTW #8374-8HSPD5.

2.0 SUMMARY OF UPGRADES

2.1 Upgrades Completed in 2015

The disinfection treatment system in the Palmerston Drinking Water System meets all of the standards imposed by O. Reg. 170/03 and the MOE's "Procedures for Disinfection of Drinking Water in Ontario".

Typically, maintaining the system includes repairs and/or replacement of individual components as necessary. In 2015, \$23,400 was spent on Water Tower maintenance, \$56,650 on watermain on James Street and \$2,500 on Lowe Street and Walker Street. The following purchases were also made on equipment that is shared between all of Minto's water systems. \$25,350.00 on a vacuum trailer to share with the roads and wastewater departments, \$55,600.00 on a new truck, \$4,880.00 on computer equipment, \$18,800.00 on the water meter installation program and \$26,150.00 on the Water and Wastewater rate study and Financial Plan.

Preventative maintenance measures are being followed to ensure proper operation of the Drinking Water System.

2.2 Upgrades Scheduled to be Completed in 2016

In 2016, the Town of Minto is planning to spend \$138,000.00 replacing watermain on James St., \$140,000.00 on watermain replacement on Inkerman St. and \$281,000.00 on watermain on Jane St. from Inkerman to the dead end. An additional \$5,000.00 will be spent on valve replacements and \$7,000.00 on flow control valves.

In 2016 the following will be purchased to be shared within the water department.

One vehicle replacement for approximately \$45,000.00, service truck replacement \$45,000.00, \$10,000.00 equipment, \$20,000.00 on water meters, upgrades to the SCADA system at an estimated cost of \$100,000.00, and \$10,000.00 on engineering for future projects.

3.0 OPERATION OF THE DRINKING WATER SYSTEM

3.1 Summary of the Quantities and Flow Rates of Water Supplied

O. Reg. 170/03 stipulates that a summary of the quantities and flow rates of the water supplied from each of Palmerston's wells be included in the Summary Report. Tables 3.1, 3.2, 3.3 and 3.4 provide a summary of quantities and flow rates supplied during 2015 for Wells #1, #2, #3 and #4 respectively, on a monthly basis. Wells #1 and #2 supply the William Street Wellhouse and the two wells alternate duties as primary supply. As such, Wells #1 and #2 are permitted as one and provide standby duty to each other. Well #3 and #4 supply the White's Road Wellhouse and the two wells alternate duties as primary supply.

Table 3.1
Palmerston Drinking Water System – Well #1
Treated Water Flow, Turbidity, and Disinfectant Residual
January 1, 2015 – December 31, 2015

	David	· Motor Flori				Monthl	y Averages		Dietelleret	an Cretana
		Water Flow Rate = 22.8 I	_/s)	Chlorine		d Water bidity	Treated Water	Disinfectant		on System fectant
Month	Instantaneous Peak Flow (L/s)	Maximum Day Flow (m³/day)	Monthly Total (m³)	Monthly Total (L)	No. of Samples Collected	Daily Average Turbidity	No. of Treated Samples Reviewed	Average Residual (mg/L)	No. of Dis. Samples Collected	No. of Samples with Detectable Residual
January	15.4	107	1,906	66	15	0.64	31	1.33		
February	15.5	94	1,926	20	14	0.75	28	1.39		
March	15.5	107	2,144	29	10	0.67	31	1.28		
April	15.5	98	1,889	43	12	0.68	30	1.29		
May	15.5	112	1,656	74	9	0.56	29	1.36	_	
June	15.5	155	2,335	44	16	0.66	30	1.39	_	ee
July	15.5	95	1,935	22	15	0.61	31	1.29		on Well #2 ata
August	15.5	124	1,925	44	14	0.58	31	1.21	Di	ala
September	15.4	86	1,813	46	14	0.49	30	1.14		
October	15.4	103	1,990	32	16	0.59	31	1.39		
November	15.2	104	2,037	44	13	0.62	30	1.37		
December	15.1	103	2,059	56	10	0.64	31	1.31		
Total			23,615	520	158		363			
Average			1,968			0.62		1.31		
Maximum	15.5	155								

Form of Residual Displayed: Free

Quantity of Disinfectant Used During 2015: 520 L Distribution System Minimum Target Residual: 0.2 mg/L

Table 3.2
Palmerston Drinking Water System – Well #2
Treated Water Flow, Turbidity, and Disinfectant Residual
January 1, 2015 – December 31, 2015

	Paw	Water Flow			Monthly Averages				Distribution System	
		Rate = 22.8 L	_/s)	Chlorine	Treated Turb		Treated Water Disinfectant			fectant
Month	Instantaneous Peak Flow (L/s)	Maximum Day Flow (m³/day)	Monthly Total (m³)	Monthly Total (L)	No. of Samples Collected	Daily Average Turbidity	No. of Treated Samples Reviewed	Average Residual (mg/L)	No. of Dis. Samples Collected	No. of Samples with Detectable Residual
January	17.6	344	7,867	150	15	0.67	31	1.22	47	47
February	17.6	721	7,871	153	14	0.75	28	1.28	43	43
March	18.7	416	9,594	141	10	0.77	31	1.24	46	46
April	21.3	355	8,416	172	12	0.73	30	1.12	45	45
May	20.5	1148	11,151	232	10	0.60	32	1.27	46	46
June	18.2	379	8,532	132	16	0.63	29	1.22	49	49
July	18.3	366	7,688	176	15	0.61	31	1.21	48	48
August	18.4	284	7,863	153	14	0.59	31	1.21	48	48
September	18.5	337	7,647	197	14	0.58	30	1.31	46	46
October	18.9	613	7,331	163	16	0.71	31	1.36	49	49
November	18.7	366	7,187	131	13	0.64	30	1.28	47	47
December	18.8	275	6,227	123	10	0.71	31	1.21	45	45
Total			97,374	1,923	159		365		559	559
Average	18.8		8,115			0.67		1.24		
Maximum		1,148								

Form of Residual Displayed: Free

Quantity of Disinfectant Used During 2015: 1,923 L
Distribution System Minimum Target Residual: 0.2 mg/L

Table 3.3
Palmerston Drinking Water System – Well #3
Treated Water Flow, Turbidity, and Disinfectant Residual
January 1, 2015 – December 31, 2015

	Pov	v Water Flow			Monthly Averages				- Distribution System Disinfectant	
		v Water Flow v Rate = 26.7 l	_/s)	Chlorine	Treated Water Treated Water Turbidity Disinfectant					
Month	Instantaneous Peak Flow (L/s)	Maximum Day Flow (m³/day)	Monthly Total (m³)	Monthly Total (L)	No. of Samples Collected	Daily Average Turbidity	No. of Treated Samples Reviewed	Average Residual (mg/L)	No. of Dis. Samples Collected	No. of Samples with Detectable Residual
lanuan.					15	0.60	24	1.23		rtesiduai
January	21.8	585	14,025	306	15		31		1	
February	20.3	431	3,662	261	1	0.89	4	1.32	_	
March	21.4	738	16,499	342	10	0.67	30	1.36		
April	26.6	521	13,503	303	12	0.70	30	1.26		
May	22.0	1,673	14,590	362	11	0.49	32	1.41		
June	21.1	665	14,971	306	16	0.54	30	1.39		
July	21.2	704	12,988	266	15	0.55	31	1.23		
August	21.2	470	11,217	262	13	0.57	30	1.33		
September	21.2	542	12,372	307	15	0.50	30	1.32		
October	21.4	602	11,643	262	16	0.62	31	1.33		
November	22.7	470	11,335	221	13	0.69	30	1.25		
December	23.1	428	11,064	242	10	0.65	31	1.22	1	
Total			147,869	3,440	147		340			
Average	22.0		12,322			0.62		1.30		
Maximum		1,673								

Form of Residual Displayed: Free

Quantity of Disinfectant Used During 2015: **3,440 L** Distribution System Minimum Target Residual: **0.2 mg/L**

Table 3.4
Palmerston Drinking Water System – Well #4
Treated Water Flow, Turbidity, and Disinfectant Residual
January 1, 2015 – December 31, 2015

	Pov	v Water Flow			Monthly Av				Dietributi	on System
		w Rate = 26.7 L	_/s)	Chlorine	Treated Turb		Treated Disinfo	l Water ectant		ectant
Month	Instantaneous Peak Flow (L/s)	Maximum Day Flow (m³/day)	Monthly Total (m³)	Monthly Total (L)	No. of Samples Collected	Daily Average Turbidity	No. of Treated Samples Reviewed	Average Residual (mg/L)	No. of Dis. Samples Collected	No. of Samples with Detectable Residual
January	23.7	153	2,853		14	0.63	33	1.21		
February	23.8	640	11,463		14	0.69	28	1.22		
March	24.3	557	5,202		9	0.70	30	1.30		
April	26.1	154	3,016		11	0.68	30	1.28		
May	22.5	133	2,597	1 _	11	0.53	30	1.36	1	
June	21.9	174	3,020	See	16	0.55	30	1.36	1	
July	22.4	125	2,836	Palmerston	15	0.52	31	1.23	1	
August	22.5	112	3,258	Well #3	13	0.56	31	1.30		
September	22.1	130	2,456	Data	15	0.49	30	1.25		
October	22.7	151	2,792		16	0.51	31	1.34		
November	22.2	126	2,728		12	0.56	30	1.28		
December	21.6	136	2,783		10	0.54	31	1.31		
Total			45,004		156		365			
Average			3,750			0.58		1.29		
Maximum	26.1	640								

Form of Residual Displayed: Free

Quantity of Disinfectant Used During 2015:

Distribution System Minimum Target Residual: 0.2 mg/L

3.2 Comparison of Actual Flow and Maximum Allowable Rates

O. Reg. 170/03 stipulates that a summary of the quantities and flow rates of the water supplied from each of Palmerston's wells be included in the Summary Report and compared against the rated capacity and flow rate for the system. As such, a comparison of the instantaneous peak flow to the PTTW's rated capacity is included and a comparison of the maximum daily flow to the MDWL's rated capacity is included in Table 3.5 & Table 3.6. Table 3.5 and Table 3.6 reflect the comparisons between the PTTW and MDWL.

Table 3.5
Palmerston Drinking Water System
Well #1 & 2 Combined
Treated Water Flow
January 1, 2015 – December 31, 2015

Table 3.6
Palmerston Drinking Water System
Well #3 & 4 Combined
Treated Water Flow
January 1, 2015 – December 31, 2015

Month		Treated Water Flow Max Daily Volume - 1964 m3/day Max Flow Rate = 22.83 L/s Well # 1 22.83 L/s Well # 2						
	Instantaneous Peak flow Well #1	Instantaneous Peak flow Well #2	Maximum Day Flow	Monthly Total	Monthly Total			
	(L/s)	(L/s)	(m³/day)	(m³)	(I)			
January	15.4	17.6	344	9,773	216			
February	15.5	17.6	721	9,797	173			
March	15.5	18.7	416	11,738	170			
April	15.5	21.3	355	10,305	215			
May	15.5	20.5	1,148	12,807	306			
June	15.5	18.2	379	10,867	176			
July	15.5	18.3	366	9,623	198			
August	15.5	18.4	284	9,788	197			
September	15.4	18.5	337	9,460	243			
October	15.4	18.9	613	9,321	195			
November	15.2	18.7	366	9,224	175			
December	15.1	18.8	275	8,286	179			
Total				120,989	2,443			
Average				10,082				
Maximum	15.5	21.3	1,148					

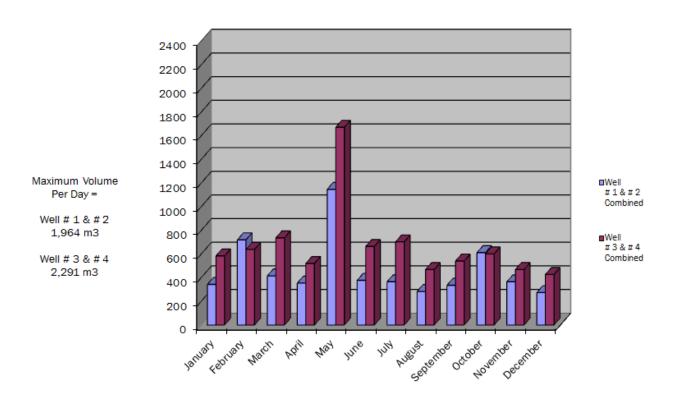
		Treated Water	er Flow						
		Daily Volume -	•	-	Chlorine				
	Max	Max Flow Rate = 26.7 L/s Well # 3							
Month			7 L/s Well # -	4					
	Instantaneous Peak flow	Instantaneous Peak flow	Maximum	Monthly Total	Monthly				
	Well #3	Well #4	Day Flow	Total	Total				
	(L/s)	(L/s)	(m ³ /day)	(m³)	(I)				
January	21.8	23.7	585	16,878	306				
February	20.3	23.8	640	15,125	261				
March	21.4	24.3	738	21,701	342				
April	26.6	26.1	521	16,519	303				
May	22.0	22.5	1,673	17,187	362				
June	21.1	21.9	665	17,991	306				
July	21.2	22.4	704	15,824	266				
August	21.2	22.5	470	14,475	262				
September	21.2	22.1	542	14,828	307				
October	21.4	22.7	602	14,435	262				
November	22.7	22.2	470	14,063	221				
December	23.1	21.6	428	13,847	242				
Total	_			192,873	3,440				
Average				16,073					
Maximum	26.6	26.1	1,673						

Table 3.7
Comparison of Flow Rates and Flow Capacities
To
Rated Flow Rate (PTTW) and Rated Capacity (MDWL)

Well Supply	PTTW Max. Flow Rate	Maximum Instantaneous Peak Flow	Percent of Maximum Allowable	MDWL Schedule C Maximum Daily Quantity	Maximum Daily Flow	Percent of Maximum Allowable
	L/s	L/s	%	m³/day	m³/day	%
Well #1	22.8	15.5	68	1,964	155	8
Well #2	22.8	21.3	80	1,964	1,148	58
Well #3	26.7	26.6	99.6	2,291	1,673	73
Well #4	26.7	26.1	98	2,291	640	33

The MDWL stipulates, "The maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed the value identified as the rated capacity in Schedule C Table 1."

Table 3.8
Maximum Water Usage Per Day by Month



Short-term peaks, in excess of permitted values, may occur at pump start up, while doing specific maintenance procedures or during emergency demand situations. An occurrence of this nature is not considered an exceedance.

The time and duration of any flow exceedance is recorded for each event along with the reason for the occurrence. There were **no exceedances** of the allowable flow rates in the Palmerston Drinking Water System.

3.3 Raw Water Quality and Required Treatment

The Palmerston Drinking Water System has no naturally occurring chemical parameters that exceed MAC or IMAC limits. The Palmerston Drinking Water System uses PW1680 to improve the disinfection process by controlling corrosion in water that is considered very hard and or contains high levels of iron.

The William Street Wellhouse (*Well #1 and #2*) and the Whites Road Wellhouse (*Well #3 and #4*) are equipped with continuous monitoring analyzers for measuring free chlorine residual. The chlorine analyzers are equipped with alarms. In the event of an adverse chlorine residual reading, a signal is sent to the SCADA system, which in turn, shuts down the respective well pump. The average monthly turbidity and free chlorine residual measurements for <u>treated</u> water are presented in Tables 3.1, 3.2, 3.3 and 3.4 for Well #1, Well #2, Well # 3 and Well # 4, respectively.

There were no high turbidity readings (>1.0 NTU) experienced in 2015. The minimum, maximum and average turbidity readings for \underline{raw} water from each well are presented in Table 3.9.

12% Sodium Hypochlorite is the disinfectant used. Free chlorine residual is monitored continuously at the "Point of Entry" (POE) into the distribution system. Additional "grab samples" are taken daily (excluding weekends and holidays) within the distribution system and tested for the free chlorine residual. The minimum, maximum and average values of free chlorine residual at the POE are presented Table 3.9. Also included in Table 3.9 is the range of free chlorine residual within the distribution system.

The free chlorine residual in the distribution system ranged between 0.48 mg/L and 1.55 mg/L.

O. Reg. 170/03, Schedule 1-2 stipulates that the free chlorine residual can never be less than

0.05 mg/L. In addition 0. Reg. 170-03, Schedule 1-4 stipulates that the water treatment equipment must be "...capable of achieving, at all locations with the distribution system, a free chlorine residual of 0.2 mg/L ...". The Palmerston Drinking Water System meets both of these requirements.

Table 3.9 Palmerston Drinking Water System 2015 Annual Summary of Raw Water Turbidity and Free Chlorine Residual

Location	Range	Raw Water Turbidity	Free Chlorine Residual at POE	
		NTU	mg/L	
	Minimum	0.35	0.92	
Well #1	Maximum	0.90	2.15	
	Average	0.66	1.31	
	Minimum	0.15	0.90	
Well #2	Maximum	0.90	1.61	
	Average	0.56	1.24	
	Minimum	0.23	0.94	
Well #3	Maximum	0.96	1.72	
	Average	0.55	1.30	
	Minimum	0.12	0.97	
Well #4	Maximum	0.93	1.61	
	Average	0.60	1.29	

3.4 Summary of Treatment Chemicals Used

The disinfectant chemical used in the Palmerston Drinking Water System is 12% Sodium Hypochlorite. Measurements of free chlorine residual are recorded on a continuous basis. In 2015, 5,883 L of 12% Sodium Hypochlorite was used. The average dosage rates are presented in Table 3.10.

In 2015, 3,703 L of PW1680 was used for the sequestering of iron. Wells #1 and #2 share a common tank of PW1680. The average dosage rates are presented in Table 3.10.

Table 3.10 Palmerston Drinking Water System 2015 Annual Summary of Treatment Chemicals Used

Treatment Chemical	Well	Volume Used	Mass Used	Annual Flow	Dosage Rate
		L	kg	m³	mg/L
	Well #1	520	62.4	23,615	2.64
12 % Sodium	Well #2	1,923	230.8	97,374	2.37
Hypochlorite (NaOCI)	Well #3 & 4	3,440	412.8	192,873	2.14
	Total	5,883	706.0	313,862	2.25
	Well #1 & Well #2	2,081	2,913.4	120,989	24.08
PW1680	Well #3 & Well #4	1,622	2,270.8	192,873	11.77
	Total	3,703	5,184.2	313,862	16.52

Note:

- Wells #1 and #2 share the same PW1680 storage container; 2,365 L is the combined PW1680 usage for both wells
 - Wells #3 and #4 share the same PW1680 storage container; 2,285 L is the combined PW1680 usage for both wells
- 12% Sodium Hypochlorite = 120,000 mg/L = 120 kg/ m^3
- PW1680 has a specific gravity = 1.4

4.0 COMPLIANCE

4.1 Assessment of Compliance

The objective of the Summary Report is to list any requirements of the Act, the regulations, the PTTW, the MDWL, the DWWP and any MOE Order that the system failed to meet from January 1, 2015 to December 31, 2015, and the corresponding corrective measure(s) taken. Compliance was assessed as follows:

- There were no MOE Orders issued to the Palmerston Drinking Water System in 2015.
- The MDWL imposes the specific rules and conditions governing the standards set out in O. Reg. 170/03. It is an important instrument in defining the requirements of compliance of a Drinking Water System.
- O. Reg. 170/03 establishes the standard for protection of drinking water; specifically, through 12 schedules that municipal residential drinking systems must follow to meet the requirements of the regulation.

 The SDWA identifies the responsibilities of owners and operating authorities of municipal drinking water systems. It places a recommended statutory standard of care on those who have oversight of municipal drinking-water systems. In essence, the standard of care has two themes: be informed and exercise diligent oversight.

4.2 Summary of Compliance

To the best of our knowledge and ability we are in, or diligently working towards, compliance, with all of the requirements of the SDWA, O. Reg. 170/03, as well as the Palmerston Water Work's MDWL 106-103, DWWP 106-203 and PTTW #8374-8HSPD5. Every attempt has been made to ensure this document is an accurate representation of how the Drinking Water System is operated.

To the best of our knowledge, Table 4.1 identifies all of the requirements of the SDWA, the regulations, the MDWL, the DWWP and the PTTW.

Table 4.1
Palmerston Drinking Water System
Requirements the System Failed to Meet

Compliance With	Description of Item the System Failed to Meet	Correction of This Situation How/When		
MDWL # 106-103	Palmerston Drinking Water System is in compliance with all of the requirements of the MDWL			
DWWP # 106-203	Palmerston Drinking Water System is in the requirements of the	•		
O. Reg. 170/03	Palmerston Drinking Water System is in the requirements of O. Re	•		
SDWA	Palmerston Drinking Water System is of the requirements of th	-		

Dated this 3rd day of March 2016.

Brian Hansen Public Works Director