

TOWN OF MINTODATE:March 11, 2016REPORT TO:Mayor and CouncilFROM:Bill White, CAO/ClerkSUBJECT:Update Palmerston Library and Cenotaph, County Upgrades

STRATEGIC PLAN:

11.6 Maintain cost effective and appropriate partnerships with the Province, County and nearby municipalities to provide for efficient ongoing maintenance of infrastructure including but not limited to sharing staff resources, using similar technology, establishing joint standards and other areas of mutual benefit.

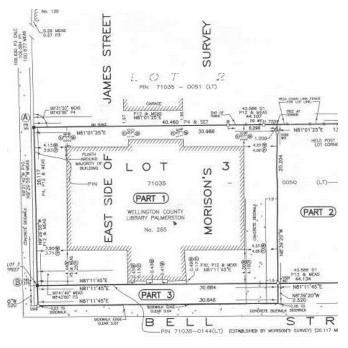
BACKGROUND

Wellington County's Palmerston Carnegie Library held its grand opening March 11. Interior renovations are complete but exterior landscaping and site finishing will occur this spring. Council approved the site plan at its April 7, 2015 meeting:

MOTION: COW-091-15

THAT Council receives the C.A.O. Clerk's report dated April 1, 2015 regarding Palmerston Library and Cenotaph, County Upgrades, and directs Town staff to follow up with the Legion regarding cenotaph improvements, and work with Wellington County regarding final design details for the James Street boulevard, and the existing Bell Street sidewalk and boulevard including the proposed Book Drop Off.

At that time it was explained that the site improvements include a new concrete sidewalk from Bell Street into the cenotaph, and upgrading of the landscaping at the cenotaph including new flagpoles and approach walkway. This work will be finished this spring.



In addition to cenotaph improvements, the landscaping in front of the building will be upgraded to improve the overall site appearance and increase building accessibility. Improvements include new entrance sidewalk with melt system, cast paving stone front with landscape street furniture (benches, bike racks etc.),new planting beds Johns Street side, retaining walls window wells, sod and sidewalk repair as needed around building periphery.

COMMENTS

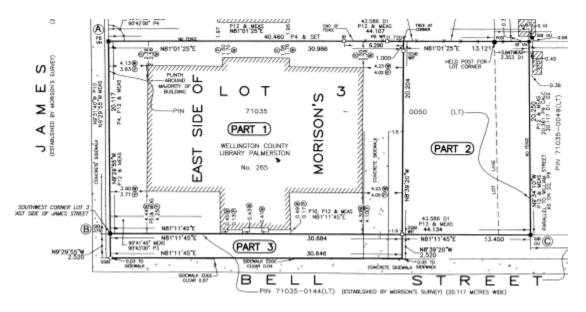
The entire area from the front door to the road is within the Bell Street road allowance. Given the County has placed improvements within the road allowance that they would like to maintain, it is suggested an encroachment agreement be signed detailing responsibilities of each party. The encroachment agreement will stipulate the County can go on Part 3 at any time and maintain the landscaped wall, flower beds, sidewalk heating and any other County appurtenance to the Library property at its sole cost.

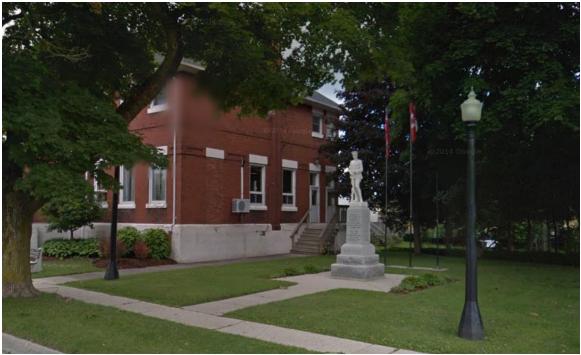
The Town is obligated to maintain a minimum five foot wide sidewalk and the boulevard as well as any water or sewer servicing within Part 3. There would be wording regarding the restoration of the lands and property. For example if Town repairs to the road damaged the County assets then the Town would restore them accordingly. Whereas if County repairs to their assets damaged the roadway, sidewalk or services then it would be up to the County to repair Town assets.

As shown in the picture the boulevard work is not yet finished. Public Works intends to do this work in concert with completion of James Street this spring. The detailed encroachment agreement will be prepared by the Town for review by legal counsel for final approval by Minto Council.



In addition to the encroachment agreement, the County proposes to convey the cenotaph lands to the Town once the site improvements are complete (Part 2 below). The Town already cuts the grass and maintains the cenotaph property, but if the land is transferred from the County to the Town the next time site improvements are needed they will be a Town responsibility. With the quality of work the County is known for it should be many years before major issues arise. Not only did the County improve the cenotaph they also removed some trees that were shedding branches and a potential safety concern.





Cenotaph Lands before restoration by County

FINANCIAL CONSIDERATIONS:

The encroachment agreement and transfer of lands are to be for nominal consideration. There will be legal costs that should be less than \$2,000. For some time now the Federal Government has provided grants for restoring and improving cenotaphs. So long as this program continues, the Town should be eligible for grant funding under this program. <u>http://www.veterans.gc.ca/eng/remembrance/funding-programs/community-war-memorial</u>

RECOMMENDATION:

That Council receives the CAO Clerk's report dated March 11, 2016 regarding Update Palmerston Library and Cenotaph, County Upgrades, and that Council approve the following:

- 1. The Town signing with the County an encroachment agreement for part of Bell Street in front of the Palmerston Library to deal with maintenance and repair of individual assets within that part of the road allowance; and
- 2. Conveyance of the cenotaph lands to the Town at nominal consideration on the basis that Minto assumes all future maintenance and capital replacement costs for the cenotaph.

Bill White, C.A.O. Clerk