

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Monday, February 29, 2016
Meeting Location: Harriston Train Station

Present: Councillor Ron Elliott, Ryan Fisk, Bill Raynard
Councillor Dave Turton, Bob McEachern,
Dorothy Grotenhuis, Geoff Gunson

Staff Present: Allan Carr, Recreation Facilities Manager
Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant

Councillor Elliott called the meeting to order at 5:00 p.m.

Review of January 28, 2016 Minutes:

P.R.A.C. minutes from January 28, 2016 minutes were reviewed.

Facilities Manager Carr presented a cost analysis to the P.R.A.C committee. Given current usage and arena deficits, an hourly rate of \$230 would need to be charged to break even.

MOTION:

Moved by: Ryan Fisk and Seconded by: Bill Raynard

THAT:

The P.R.A.C. minutes of January 28, 2016 be approved as circulated.

CARRIED

Council Follow-Up:

None.

Service Manager's Reports:

Norgan Theatre

The minutes from the Norgan Theatre board meeting on January 25 were already presented to P.R.A.C at the January 28, 2016 meeting. Recreation Services Manager Lubbers reported that the debt status for the Norgan is now down to \$13,478 as of December 31, 2015.

Program Progress Report

Grassroots Hockey has two weeks left, attendance is steady and a wrap-up celebration is planned for March 13. March Break Day Camp registration is filling up for both the Harriston and Palmerston locations. Registration for spring programs is underway. Try It Sports begins at the end of March and Ball Hockey and Grassroots Basketball start up again in April. Planning has begun for Summer Adventure Camp, Aquatics, Grassroots Soccer and Hometown Ball, as well as Pickleball and Shuffleboard.

Facilities Manager's Report:

Facilities Update

In Harriston the arena roof had some repair work done and breaker switches were replaced for the score clock and the Curling Club lights. Palmerston and Clifford had a few lights in their arenas replaced and the score clock was repaired in Palmerston. The furnace for the Palmerston Community Centre also required some repair. All full time and part time staff received and completed accessibility and WHMIS training. Shaun Mabb and Mike Maynard completed Health and Safety Committee certification.

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An agreement has been made with an individual willing to donate \$20,000 towards a lobby renovation at the Palmerston Arena. The work will include new doors, a new ceiling, new viewing windows to the arena, flooring and washroom upgrades. These upgrades will comply with accessibility standards found in the Ontario Building Code.

Usage Update

All three arenas were busy with hockey and broomball tournaments as well as play-off games. The Palmerston Community Centre had the annual Lions Valentines Dance as well as a Blood Donor Clinic, a funeral and two IPM meetings. Harriston-Minto Community Complex hosted another round of dog obedience training, line dancing and fitness classes. Clifford Community Hall had its weekly Vitality Group meetings, Vitality Group cards, bi-weekly Church Ladies Fellowship, youth group events and bible study.

Concession Booth Operations

Facilities Manager Carr reported that he would like to further investigate alternative concession booth operation scenarios at the Harriston and Palmerston Arenas. The P.R.A.C. committee discussed the pros and cons of having a third party run the concession operations and asked Manager Carr to find out if anyone in the community has an interest in operating one or both of the concessions.

Soft Drink Contract Offers

Facilities Manager Carr presented beverage contract offers from both Coca-Cola and Pepsi. The P.R.A.C. committee reviewed both offers and took into consideration sponsorship and rebates based on the amount of product sold.

RECOMMENDATION:

Moved by: Dave Turton and Seconded by: Dorothy Grotenhuis:

THAT:

P.R.A.C. recommends to the Council of the Town of Minto that the beverage agreement proposed by PepsiCo Beverages Canada be accepted as presented.

CARRIED

AGCO Webinar- Beer in Grocery Stores

Recreation Services Manager Lubbers took in a webinar on the new Ontario law permitting beer in grocery stores. This new law will have no effect on our municipal licenses.

MOTION:

Moved by: Bob McEachern

THAT:

P.R.A.C. adjourn at 6:30 p.m.

The next meeting is Monday, April 4 at 5 p.m. at the Palmerston Train Station.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee