



TOWN OF MINTO

DATE: April 13, 2016
REPORT TO: Mayor and Council
FROM: Mike McIsaac, Road Foreman
SUBJECT: Request for Quotation for Sidewalks

STRATEGIC PLAN

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that business has equal opportunity to submit bids.

BACKGROUND

Request for quotation for Remove, Dispose, Replace Sidewalk were sent out to close April 13, 2016. Seven submissions were received with prices ranging from \$24.83 per Linear Foot to \$53.00 per Linear Foot from the following companies:

- Arbro Excavating 2001 Ltd. (Mt. Forest)
- Reeves Construction (Mt Forest)
- C&G Concrete (Shelburne)
- Discount Drain (London)
- Wellington Cons. Contractors Inc. (Palmerston)
- Autoform Contracting London Ltd. (London)
- Countryside Concrete Inc. (Harriston).

COMMENTS:

Staff has reviewed the seven submissions. Four were found to be ineligible due to not following all of the required submission instructions. Arbro Excavating 2001 Ltd has submitted an eligible price of \$24.83 per Linear Foot which is the lowest bid.

Arbro Excavating is a well-established, local company from Wellington North. Staff has good working experience with this company. With this contract new five foot wide sidewalks will be installed in various locations predetermined by the Annual Sidewalk Inspections, complaint based and high volume pedestrian use areas.

FINANCIAL CONSIDERATIONS

To be completed within 2016 Operating and Capital Budgeted amounts.

RECOMMENDATION

THAT Council receives the report from the Public Works Director and Road Foreman dated April 13, 2016, regarding RFQ #2016-06 for Remove, Dispose, Replace Sidewalk and approves the awarding to Arbro Excavating 2001 Ltd. at the price of \$24.83 per linear foot plus HST.

Mike McIsaac
Road Foreman

Brian Hansen
Public Works Director