

**TOWN OF MINTO****DATE:** April 28, 2016**REPORT TO:** Mayor and Council**FROM:** Brian Hansen, Public Works Director**SUBJECT:** Asphalt Tender**STRATEGIC PLAN**

Fiscal Responsibility/Financial Strategies - strategies support the goal of being a fiscally responsible municipality.

**Proposed Draft Strategic Plan Initiative**

- 5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that business has equal opportunity to submit bids.
- 11.3 Develop a transportation plan that includes a roads and bridges inventory and capital replacement program keeping in mind sustainable funding sources, impact on tax rate, minimum construction and maintenance standards.

**BACKGROUND**

Asphalt tenders closed April 26, 2016 for padding, surface asphalt and shoulder gravel on 3.25km of the 6<sup>th</sup> Line of Minto starting at County Road 6 and 4km on Baseline Road from Hwy 89 to the Minto limits. Also included in the tender is approximately 205m of Minto Pines Road receiving asphalt surface and gravel edging. Two tenders were received.

Contractor	6 <sup>th</sup> Line (Excluding HST)	Baseline Road (Excluding HST)	Minto Pines Road
The Murray Group Limited	\$216,538.00	\$242,071.00	\$17,555.80
Steed and Evans Ltd.	\$251,468.00	\$285,570.00	\$18,328.00

**COMMENTS:**

Staff has reviewed the submissions and recommends awarding to the lowest bidder The Murray Group for a total cost of \$476,164.80 excluding HST.

**FINANCIAL CONSIDERATIONS**

The 6<sup>th</sup> Line has a Capital Budget of \$283,000.00 in 2016. Baseline Road and Minto Pines Road has 50/50 cost sharing with the Municipality of West Grey and the Minto portion will be completed under the 2016 Operating Budget for Hardtop Resurfacing.

**RECOMMENDATION**

That Council receives the April 28, 2016 report from the Public Works Director regarding Tender 2016-08 'Asphalt' and approves the hiring of The Murray Group Limited at the combined tender price of \$476,164.80, excluding HST.

Brian Hansen, Public Works Director

Mike McIsaac, Road Foreman