



Council Minutes
Tuesday, May 17, 2016 6:30 p.m.
Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present:

Bill White, C.A.O. Clerk
Annileene McRobb, Deputy Clerk, Recording Secretary
Terry Kuipers, Chief Building Official
Belinda Wick-Graham, Economic Development Manager
Gordon Duff, Treasurer
Brian Hansen, Public Works Director

1. Call to Order 6:35 p.m.

2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act

Councillor Dirksen declared a pecuniary interest for Item 12 c) 5) C.A.O. Clerk, Marquardt rezoning and Item 16 a) Bylaw 2016-33, amend Zoning By-law 01-86, Marquardt, East Part of Con D Lot 82, Harriston, as her business took a crop off the lands last year.

3. Motion to Convene into Closed Session

RESOLUTION: 2016-94

Moved By: Deputy Mayor Faulkner; **Seconded By:** Councillor Dirksen

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

Minutes of the previous meeting; labour relations or employee negotiations; Building Services Staffing and Disposition of Property, Palmerston Industrial Park.

Carried

4. Motion to Convene into Open Session – 7:01 p.m.

RESOLUTION: 2016-95

Moved By: Councillor Anderson; **Seconded By:** Councillor Colwell

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

RESOLUTION: 2016-96

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT the minutes of the May 3, 2016 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Mayor Bridge, Deputy Mayor Faulkner, Councillors Anderson, Dirksen, Elliott and Turton declared items.

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2016- 97

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting

a. ZBA-2016-05: D'Arcey's Sand and Gravel; Part Lot 22, Concession 2

Chair Bridge called the meeting to order at 7:09 p.m. and requested any member of the public present to sign the attendance record. Chair Bridge stated "if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so."

C.A.O. Clerk White noted the subject lands are municipally know as 5991 3rd Line, and the proposed amendment revises the current Extractive Industrial (EI) Zone to allow storage and recycling of used asphalt and concrete in the existing pit. The applicant also applied to the Ministry of Natural Resources and Forestry to amend the aggregate license for this same purpose. Notices were mailed to the property owners within 120 meters of the property as well as applicable agencies and posted on the lands April 26 2016. Comments were received from Town staff, Mark Van Patter, Manager of Planning and Environment, Maitland Valley Conservation Authority and Ron Davidson, Land Use Planning Consultant Inc.

Chair Bridge called on the applicant or his agent to provide comments, and Ron Davidson spoke to the application merits. Manager of Planning and Environment Van Patter noted that the County has no concerns with the application.

Chair Bridge called on anyone who wished to comment in favour or opposition of the proposed Amendment, no one came forward.

Chair Bridge stated "if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a

written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca.”

With no further comments, Chair Bridge adjourned the Public Meeting at 7:19 p.m.

9. Delegations

a. Volunteer Awards Recognition

Mayor Bridge presented certificates to the following volunteers:

- Canadian Diabetes Association North Perth/North Wellington Branch, Nancy Dietrich for 40 years, Audrey Morden, Henry Westendrop and Cora Anne Morden (not in attendance) each for 25 years.
- 1st Palmerston Scouts Daniel Pellis-Belair and Victoria Lacroix (not in attendance) for 25 years and Peter Poot and Ben Poot (not in attendance) for 15 years.

Mayor Bridge thanked the volunteers for their work and noted that Minto is reliant on all of the wonderful volunteers in the community.

b. Mayor's Charity Golf Tournament Groups

Community groups helping with the Mayors tournament explained plans for funds received:

- Dave Mallett of the Minto Refugee Resettlement Committee stated funds received will go to six months living expenses each committee must cover for the family.
- Ron Elliott representing Minto Minor Ball stated new equipment is needed, including bats and catchers equipment.
- Rory Norris of the 1st Palmerston Scouts noted money raised helps with the cost of attending the Canadian Scout Jamboree, being held in Nova Scotia in 2017. This event is only held once every 4 years.

All groups thanked the Charity Golf Committee for this fundraising opportunity.

Councillor Turton requested a change in the order of business asking Council move Item 12 c) 5) to be considered prior to Item 9 c).

MOTION: COW 2016-119

Moved by: Deputy Mayor Faulkner; Seconded by: Councillor Elliott

THAT Council consider Item 12 c) 5) C.A.O. Clerk, Marquardt rezoning report prior to Delegation Item 9 c) Chris Clark, Triton Engineering, Revised Town of Minto Servicing Standard.

Carried

Item 12c) 5) C.A.O. Clerk, Marquardt rezoning

Having previously declared a pecuniary interest Councillor Dirksen left her chair during discussion of this item. C.A.O. Clerk White presented the updated lease taking into account some concerns brought forward at the public meeting; some neighbours had asked for times of operation to be specified in the lease, but this can be covered by the noise by-law.

MOTION: COW 2016-120

Moved by: Councillor Turton; Seconded by: Councillor Anderson

THAT Council receives the CAO Clerk's report dated May 10, 2016 regarding the Marquardt Updated Lease; Monster Truck Rides and that a by-law authorizing signing of the lease be considered when the Marquardts sign the lease once the temporary use by-law is adopted.

Carried

Councillor Dirksen returned to her chair.

c. Chris Clark, Triton Engineering, Revised Town of Minto Servicing Standards
Mr. Clark presented information on the revised servicing standards which provide detailed engineering requirements for new development and construction work in the Town. The standards were last considered in 2012. C.A.O. Clerk White noted the document will benefit developers, but many existing urban roads cannot meet the new standard due to cost. Council discussed the standards and asked questions of Mr. Clarke and staff.

MOTION: COW 2016-121

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT Council receives and approves the Municipal Servicing and Design Standards as presented.

Carried

10. Public Question Period – None.

11. Correspondence Received for Information or Requiring Direction of Council

Councillor Colwell requested that item 11 f) County of Huron's resolution regarding the Rural Economic Development Program be supported by Council.

Councillor Elliott requested that Item 12 b) 2) Minto Trails Committee Meeting Minutes of March 30, 2016, be considered as correspondence Item 11 i)

- a. McLaughlin Farms, Letter of Thanks
- b. Union Gas Limited, Ontario Energy Board Notice
- c. MP John Nater, Letters to the Upper Grand District School Board, Palmerston French Immersion
- d. Township of Perry, No Wake Restriction
- e. Niagara Region, Resolution re Lyme Disease
- f. County of Huron, Resolutions regarding: Rural Economic Development Program, Proposed Bill 158, Human Trafficking, Rural Physician Recruitment and Independent Electrical System Operator
- g. Town Of Aurora, Resolution regarding Proposed Bill 158, Human Trafficking
- h. Township of Dorion, Resolution regarding Proposed Bill 158, Human Trafficking

MOTION: COW 2016-122

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

Council receives correspondence items 11 a. through h. and endorses the following Huron County resolution:

WHEREAS in the 2016 Ontario Budget, the government of Ontario has suspended current intake of applications to the Rural Economic Development program and has indicated that it plans to integrate the program into the Jobs and Prosperity Fund;

WHEREAS the Jobs and Prosperity Fund is narrowly focused and is restricted to private sector organizations and industry partners, which prevents access to funding for rural municipalities and others who formerly benefitted from the Rural Economic Development Program. The emphasis on large projects that meet either of minimum \$5 million or \$10 million in eligible project costs thresholds will significantly restrict benefits from this fund;

WHEREAS in contrast, the Rural Economic Development Program supported a number of capacity building projects including but not limited to Business Retention and Expansion and Downtown Revitalization' projects and Economic Development Strategic Planning projects for small rural municipalities who were looking to improve their local economy. Also of note is that because the Jobs and Prosperity Fund is not specifically designated for rural areas, that funds from this program will likely favour more urban areas of the province.

NOW THEREFORE BE IT RESOLVED THAT THE Council of the Town of Minto asks the government of Ontario to reconsider the suspension of and the integration of the Rural Economic Development Program into the Jobs and Prosperity Fund with the view to ensuring that Rural Economic Development Program stays as an intricate funding program of the Province that will support capacity building and foster economic growth in rural municipalities in Ontario.

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Premier and the Minister of Agriculture, Food and Rural Affairs.

AND FURTHER THAT Council receive as correspondence for information Item 12 b) 2) Palmerston Railway Heritage Information Meeting Minutes of May 10, 2016.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt

- 1. Maitland Source Protection Authority Minutes of May 20, 2015**

MOTION: COW 2016-123

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT Council receives the Maitland Source Protection Authority Minutes of May 20, 2015 as information.

Carried

- 2. Maitland Valley Conservation Authority Minutes of March 16, 2016**

MOTION: COW 2016-124

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council receives the Maitland Valley Conservation Authority Minutes of March 16, 2016 as information.

Carried

b. Committee Minutes For Approval

1. Trees for Minto Committee Minutes of March 31, 2016

Councillor Dirksen noted 1,600 trees were planted this year with 150 more to go this weekend. Chair Jared James is helping landowners with making plans, and the Norwell CELP group has assisted with planting. There are larger projects in the works for the fall.

MOTION: COW 2016-125

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT Council receives the Trees for Minto Committee Minutes of March 31, 2016 and approves all recommendations contained within.

Carried

2. Palmerston Railway Heritage Museum Information Meeting Minutes of May 10, 2016
Minutes received as correspondence, see **MOTION: COW 2016-121**

c. Staff Reports

1. Chief Building Official, Building Statistics for April 2016

C.A.O. Clerk White provided a summary which includes a six plex in Palmerston.

MOTION: COW 2016-126

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT Council receives the Chief Building Officials April Building Statistics for information.

Carried

2. Building Assistant, Metzger, Part Lot Control 42 and 44 George Street in Harriston
C.A.O. Clerk White reviewed the part lot control process to allow ownership of semi-detached units to be split without severance.

MOTION: COW 2016-127

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT Council of the Town of Minto receives the Building Assistants report dated May 11, 2016 regarding the Part Lot Control Exemption Application for the parcel located at 42 & 44 George Street North, Harriston, for information, and considers passing a bylaw in open session.

Carried

3. Building Assistant, Site Plan Approval Metzger, 24 George Street N., Harriston

MOTION: COW 2016-128

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT Council allow Jeremy and Jeff Metzger to speak to the report regarding Site Plan Approval Metzger, 24 George Street North, Harriston.

Carried

C.A.O. Clerk White reviewed the proposed site plan and some of the issues regarding the ownership and layout impacting the park and storm pond. Jeremy Metzger provided further explanation. Council discussed the issue and directed that public input be sought for the

rezoning and new layout.

MOTION: COW 2016-129

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT Council receive the report from the Building Assistant dated May 11, 2016 regarding Site Plan Approval Metzger, 24 George Street N, Harriston, and that Council agree to proceed to the public meeting on the rezoning to allow for site plan approval for the design prepared by Triton Engineering dated May 2016 conditional upon the following:

- 1. Final grading, drainage, servicing, sidewalk and landscaping details being submitted for approval by Town staff reflecting the final land boundaries and applicable zoning for the subject lands once decided by Council; and**
- 2. Execution of a site plan agreement pertaining to the revised drawings, land boundaries (if changed) and zoning (if amended) to the satisfaction of the Town.**

Carried

4. C.A.O. Clerk, Proposed Draft Tree Policy

C.A.O. Clerk White provided a brief explanation of the draft policy.

MOTION: COW 2016-130

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT Council receives the C.A.O. Clerk's May 12, 2016 report regarding Proposed Draft Tree Policy.

Carried

5. C.A.O. Clerk, Marquardt rezoning

Considered after Item 9 b) Delegations as per resolution **MOTION: COW 2016-119.**

6. Tax Collector and Treasurer, Section 357 Applications

MOTION: COW 2016-131

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT Council receives the May 2016 report from the Treasurer and Tax Collector regarding Section 357 Applications and that these applications be approved.

Carried

Councillor Colwell assumed the Chair

7. Tax Collector and Treasurer, 2016 Tax Rating By-Law

Treasurer Duff noted the rating by-law accounts for County and Education ratios now set.

MOTION: COW 2016-132

Moved By: Deputy Mayor Faulkner; Seconded By: Mayor Bridge

THAT the Council of the Town of Minto receive the May 9th, 2016 report from the Treasurer and Tax Collector regarding the Final Tax By-Law and consider passing By-Law 2016-35 in open session.

Carried

8. Treasurer, Budget Review

Treasurer Duff highlighted operating and capital expenditures.

MOTION: COW 2016-133

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council receives the Treasurers March 31, 2016 Financial Review report for information only.

Carried

9. Treasurer, Approval of Accounts May 13, 2016

Treasurer Duff noted savings were achieved by pre-purchasing a US Bank draft for the used aerial truck when the Canadian Dollar had reached a recent high.

MOTION: COW 2016-134

Moved By: Mayor Bridge; Seconded By: Councillor Dirksen

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for May 13, 2016 as follows: Administration \$ 147,151.30, People & Property \$ 6,422.61, Building \$ 3,015.29, Economic Development \$ 9,565.85, Incubator \$ 941.65, Tourism \$ 13.50, Fire \$ 29,624.16, Roads \$ 61,860.89, Cemetery \$ 6,056.78, Streetlights \$ 9,593.46, Waste Water \$93,169.86, Water \$21,961.05, Minto in Bloom \$ 1,689.69, Recreation \$ 11,293.90, Clifford \$ 11,550.36, Harriston \$ 16,456.61, Palmerston \$20,617.15, Norgan \$ 2,348.35.

Carried

Councillor Turton assumed the Chair

10. Public Works Director and Treasurer, Tender Award Committee

Treasurer Duff and Public Works Director Hansen outlined the need for the Committee given timelines of the OCIF funding.

MOTION: COW 2016-135

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen

THAT Council receives the May 11, 2016 report regarding a Tender Award Committee, and hereby delegates authority to award the tender for reconstruction of Jane and Inkerman Streets to an Award Committee made up of Public Works Chair Councillor David Turton, CAO/Clerk Bill White, Treasurer Gordon Duff and Public Works Director Brian Hansen so long as the tender document is complete and meets all conditions specified by Triton Engineering and the amount of the bid is less than \$1,450,000 net of non-recoverable HST.

Carried

Mayor Bridge returned to the Chair

d. Other Business Disclosed as Additional Item

Councillor Anderson thanked staff for relocating the Cairn honouring Harriston Firefighters previously dedicated by Dr. Grafton, and Minto Fire for the re-dedication ceremony Sunday May 15 at the Harriston Lions Medical Clinic.

Councillor Dirksen reminded all of the North Wellington Hospital Gala at the Palmerston Arena Saturday May 28.

Councillor Elliott will provide a summary of OSUM at June 7th Meeting, but noted that in a presentation on Downtown Revitalization the Town of Minto and Economic and Business Manager Wick-Graham were highlighted.

Councillor Turton noted the Norwell CELP group was a great assistance cleaning up our community and asked that a letter of thanks on behalf of Council be sent to the group.

Deputy Mayor Faulkner noted that the Pal Mocha Shriners of Palmerston are selling Vidalia onions with proceeds going to the Montreal Burn Unit. He and Walter Trachsel continue to attend local tier Council meetings in the County promoting IPM 2016. He raised concern about information coming out about eliminating affordable natural gas in the Provincial Climate Change Action Plan.

Mayor Bridge announced he is running for election to the Board of the Federation of Canadian Municipalities through Wellington County at the conference in June.

13. Motion to Return To Regular Council

RESOLUTION: 2016-97

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner
THAT the Committee of the Whole convenes into Regular Council meeting.**

Carried

14. Notices of Motion - None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-98

**Moved By: Councillor Elliott; Seconded By: Councillor Turton
THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

16. By-laws

Councillor Dirksen left her seat having previously declared a pecuniary interest for this item.

a. 2016-33, amend Zoning By-law 01-86, Marquardt, East Part of Con D Lot 82, Harriston

RESOLUTION: 2016-99

**Moved By: Councillor Anderson; Seconded By: Councillor Colwell
THAT By-law 2016-33, amend Zoning By-law 01-86, Marquardt, to allow a temporary use of East Part of Con D Lot 82, Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

Councillor Dirksen returned to her seat

b. 2016-35, Set Tax Rates for 2016 and provide for the collection thereof

RESOLUTION: 2016-100

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen

THAT By-law 2016-35: authorizing the Mayor and C.A.O. Clerk to execute the 2016 Tax rating By-law; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-36, amend Zoning By-law 01-86, D'Arcey, Part Lot 22, Concession 2

RESOLUTION: 2016-101

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT By-law 2016-36: to amend zoning on Part Lot 22, Concession 2 from Extractive Industrial to Extractive Industrial Exception; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-37, Exempt Part Lot Control 42 and 44 George Street Harriston

RESOLUTION: 2016-102

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT By-law 2016-37: to Exempt Part Lot Control for lands being Part Park Lot 5, North East of George Street, Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2016-38, Confirm the Proceeding of the May 17 2016 Committee/Council meeting

RESOLUTION: 2016-103

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT By-law 2016-38; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 9:56 p.m.

RESOLUTION: 2016-104

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White