



Council Minutes
Tuesday, June 21, 2016
6:30 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Terry Kuipers, Chief Building Official
Gordon Duff, Treasurer

1. **Call to Order** – 6:30 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act** – None
3. **Motion to Convene into Closed Session**

RESOLUTION: 2016-120

Moved By: Deputy Mayor Faulkner; **Seconded By:** Councillor Dirksen

THAT The Council of the Town of Minto conduct a meeting “Closed to the Public” to discuss the following:

Previous Minutes of the June 7, 2016 Closed Session Meeting and a proposed or pending disposition of land – Clifford Ann Street

Carried

4. **Motion to Convene into Open Session**

RESOLUTION: 2016-121

Moved By: Councillor Anderson; **Seconded By:** Councillor Dirksen

That The Council of the Town of Minto resume into open Council.

Carried

5. **Minutes of Previous Meeting**

- a. **Regular Council Minutes of June 7, 2016**

RESOLUTION: 2016-122

Moved By: Councillor Colwell; **Seconded By:** Councillor Dirksen

THAT the minutes of the June 7, 2016 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Deputy Mayor Faulkner disclosed two items. Councillors Anderson and Elliott disclosed one item each.

7. Motion to Convene into Committee of Adjustment

- a. Minor Variance A2-16, Richard Lawson, Pt Lot 12; RP Samuel Robertson's, 64 Robertson St. S., Harriston (See Schedule A minutes attached)

RESOLUTION: 2016-123

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT The Town of Minto Council convenes into Committee of Adjustment.

Carried

8. Resolution Moving Committee of Adjustment into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2016-124

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT The Town of Minto Committee of Adjustment convenes into Committee of the Whole.

Carried

9. Public Meeting – None

10. Delegations – None

11. Public Question Period– None

12. Correspondence Received for Information or Requiring Direction of Council

The C.A.O. Clerk noted a thank you to Moorefield for work on Jane Street. The response from Minister of Health Hoskins on the PTSD legislation for emergency care nurses. Councillor Anderson explained WSIB is often denied to nurses for PTSD and Minto should keep monitoring the issue.

- a. Municipality of Chatham-Kent, re: Resolutions Human Trafficking and Climate Change Action Plan
- b. Town of Amherstburg, Resolution re: Highway 3 Widening in the County of Essex
- c. Ontario Provincial Police, Seeking feedback on new Municipal Policing Bureau Initiatives
- d. County of Huron, Resolution re: Advanced Lyme Disease Testing
- e. MPP Randy Pettapiece, Petition against draft Liberal plan to ban Natural Gas
- f. Town of Richmond Hill, Support Bill 158 - Saving the Girl Next Door Act 2016
- g. Town of Amherstburg, Support letter re: Cutbacks to Behavioral Therapy for Autism Spectrum Disorder
- h. Town of Pelham, Resolution re: Lyme Disease
- i. Township of South-West Oxford, Correspondence encouraging the combining of the OGRA and ROMA conferences
- j. Municipality of Neebing, Erosion of Municipal Assessment Base Caused By Exemptions
- k. City of Ottawa, Resolution re: Siting Wind Power
- l. Township of Minden Hills, Resolution re: Saving the Girl Next Door
- m. Palmerston United Church, Letter re: Moorefield Excavating

- n. City of Hamilton, Ontario Autism Program Changes
- o. Wellington County Clerk, Notice of Decision, Official Plan Amendment, Growth Forecasts and Policies for Second Units
- p. Canadian Union of Postal Workers, Federal Government reviewing public postal service
- q. Dr. Eric Hoskins Minister of Health and Long Term Care, PTSD Legislation Emergency Care Nurses

MOTION: COW 2016-156

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

That correspondence is received as information.

Carried

13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt
- 1. Jamesway Manor Board Minutes of April 13, 2016

MOTION: COW 2016-157

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

That the Jamesway Manor Board Minutes of April 13, 2016 be received as information.

Carried

- b. Committee Minutes for Approval

- 1. Parks and Recreation Advisory Committee Minutes of May 30, 2016
Councillor Elliott highlighted the minutes.

MOTION: COW 2016-158

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

That the Parks and Recreation Advisory Committee Minutes of May 30, 2016 be received and recommendations contained within be accepted.

Carried

Deputy Mayor Faulkner assumed the Chair.

- c. Staff Reports
- 1. Fire Chief, Bunker Gear Extractor Purchase
Deputy Mayor Faulkner reviewed the report. Treasurer Duff described how the purchase will be funded from reserves and reduced operating costs.

MOTION: COW 2016-159

Moved By: Councillor Colwell; Seconded By: Mayor Bridge

THAT Council receives the Fire Chief's June 16, 2016 report entitled Bunker Gear Extractor Purchase and approves Minto Fire's joint purchase with Mapleton Fire and Rescue.

Carried

Mayor Bridge returned to the Chair

- 2. Economic Development Manager, Façade & Signage Grant – Harriston Legion
Treasurer Duff reviewed the report noting that the Economic Development & Planning Committee supported the recommendation.

MOTION: COW 2016-160

Moved By: Councillor Anderson; Seconded By: Councillor Elliott
THAT Council receives the May 20, 2016 report from the Business & Economic Manager regarding Facade Improvement Grant Application #H14 for the amount of \$2,492.50 and Signage Improvement Grant Application #H12 for \$190.00 for the property located at 53 Elora St. S. Harriston, Ontario (Harriston Legion) and approves this grant.

Carried

3. Deputy Clerk, Binkley Lot Line Adjustment Application
Chief Building Official Kuipers reviewed the report and answered questions.

MOTION: COW 2016-161

Moved By: Councillor Turton; Seconded By: Councillor Elliott
THAT the Council recommends County of Wellington Land Division Committee approve Severance Application B30/16 John and Shirley Binkley, Lot 28, Concession 16, 5777 Wellington Road 2, Town of Minto that the following conditions be considered:

1. THAT the Owner satisfies all requirements of the Local Municipality, financial and otherwise which the Local Municipality may deem to be necessary (including but not limited drainage on and through the severed lot) at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

Carried

4. C.A.O. Clerk, Delegations 2016 AMO Conference
Council discussed options for AMO delegations. Rental rebates for unmaintained properties is a concern.

MOTION: COW 2016-162

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton
THAT Council receives the May 26, 2016 report from the C.A.O. Clerk regarding delegation requests 2016 AMO Conference and that Council request a delegation with the Attorney General on transfer of the Harriston Lawn Bowling lands, re-instatement of the Rural Economic Development (RED) program and the Vacancy Rate rebate program for un-rented downtown buildings.

Carried

5. C.A.O. Clerk Harriston Legion Veterans Banner Program
C.A.O. Clerk White explained an engineered banner arm is needed to share Westario poles.

MOTION: COW 2016-163

Moved By: Councillor Colwell; Seconded By: Councillor Turton
THAT Council receives the C.A.O. Clerk's June, 2016 report regarding Harriston Legion Veteran's Banner Program and approves purchasing and installing the banner arms for current and future installations on Elora Street north of Arthur, Arthur Street west of Elora, and Mill Street (Veteran's Way) in Harriston.

Carried

6. CAO Clerk and Chief Building Official, Zoning Amendment Update, Metzger, George St. Townhouses

C.A.O. Clerk White explained the process since the June 7 public meeting. Notice of further proceedings was issued and Council had directed the matter be considered at this meeting. Copies of an email from Jeff Metzger and the Maitland Valley Conservation authority, and

letters from Ken Porter and Kerri and Rolf Schuettel supporting Option #1 had been provided to Council and were read into the record. The Chief Building Official addressed the issues raised in the public meeting. Council asked clarifying questions.

MOTION: COW 2016-164

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT Council receives the C.A.O Clerk and Chief Building Official June 16 report Zoning Amendment Update, Metzger, George St. Townhouses and considers adopting the rezoning by-law to implement Option #2 as outlined in the County Staff report.

Carried

7. C.A.O. Clerk Code of Conduct, Accountability, Transparency and Complaint Policy
C.A.O. Clerk White noted changes to the four policies since being considered in March.

MOTION: COW 2016-165

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT Council receives the C.A.O. Clerk's June 17, 2016 report regarding Code of Conduct, Integrity Commissioner, Complaints Policy, Municipal Ombudsman and considers a by-law in open session to approve same.

Carried

Councillor Colwell assumed the Chair

8. Treasurer, Approval of Accounts June 14, 2016

Treasurer Duff confirmed payouts for County share was the largest expense.

MOTION: COW 2016-166

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for June 14, 2016 as follows: Administration \$1,492,535.95, People & Property, \$33,390.65, Building \$1,653.35, Economic Development \$7,464.24, Incubator \$ 847.50, Tourism \$9,018.18, Fire \$19,376.13, Roads \$145,229.48, Cemetery \$6,255.69, Streetlights \$9,657.19, Waste Water \$36,791.97, Water \$29,289.09, Minto in Bloom \$1,146.70, Recreation \$3,523.16, Clifford \$5,275.89, Harriston \$7,505.68, Palmerston \$75,110.83, Norgan \$10,079.24

Carried

9. Treasurer, Clifford Library Lease

The Treasurer reviewed the lease. Rates are flat but cost increases with utility costs.

MOTION: COW 2016-167

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT Council receives the June 14, 2016 report from the Treasurer regarding the Clifford library lease and that a by-law authorizing signing of the lease is considered in open session.

Carried

Mayor Bridge returned to the Chair

d. Other Business Disclosed as Additional Item

Councillor Anderson noted the LGBTQ community is hosting a vigil for Orlando victims at Tannery Park Friday, June 24 at 8:30 p.m.

Councillor Elliott reminded everyone of Party in the Park held on Saturday June 25 7:00 p.m. at the Palmerston Lion's Park.

Deputy Mayor Faulkner brought forward a resolution from closed session of Council regarding un-serviced lots on Ann Street

MOTION: COW 2016-168

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell

That the Town of Minto not entertain selling or taking offers for any of its un-serviced lots on Ann Street in Clifford.

Carried

Deputy Mayor Faulkner made note of the antique tractor and plow on the Town office yard in support of IPM 2016 beautification. IPM 2016 will be at three Canada Day parades on July 1.

Mayor Bridge reminded everyone of the Truck Show in Clifford July 1. Councillor Dirksen noted that Harriston Crossroads Church Canada Day celebrations are June 26 at the Church.

14. Motion to Return To Regular Council

RESOLUTION: 2016-125

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

15. Notices of Motion - None

16. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2016-126

Moved By: Councillor Turton; Seconded By: Councillor Colwell

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

17. By-laws

a. 2016-47, By-law for Lease Agreement with County of Wellington, Clifford Medical Clinic

RESOLUTION: 2016-127

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT By-law 2016-47: to authorize the Mayor and CAO Clerk to execute a Lease Agreement between the Corporation of the Town of Minto and the County of Wellington regarding the Clifford Library 7 Brown Street North; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2016-48, By-law To Rezone 0.29 acres of Parkland from Open Space (OS) to Residential Exception (R2-46) and Provide Zoning Relief for Deficiencies, George Street , Harriston

Councillor Dirksen suggested some trees as buffer may help with neighbourhood concern.

RESOLUTION: 2016-128

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT By-law 2016-48: To Rezone 0.29 acres of Parkland from Open Space to Residential Exception and Provide Zoning Relief for Deficiencies in Side Yard and Rear Yard Setbacks and Distance between Side Townhouse Blocks for Part of Park Lots 4 and 5, George Street, Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-49, By-law for Code of Conduct, Accountability, Transparency and Complaint Policy

RESOLUTION: 2016-129

Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner

THAT By-law 2016-49: To adopt policies for the Town of Minto for Code of Conduct, Accountability, Transparency and Complaints Policy; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-50, Confirm the Proceeding of the June 21, 2016 Committee/Council meeting

RESOLUTION: 2016-130

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT By-law 2016-50: to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment - 8:30 p.m.

RESOLUTION 2016-131

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White

Schedule "A"
Minutes of the Committee of Adjustment Hearing
Tuesday June 22, 2016 7:00 pm Council Chambers

Minor Variance Application A2-16, Pt. Lot 12 Plan Samuel Robertson's, 64 Robertson Street South, former Town of Harriston; Richard Lawson, 0.92m (3'-0") Porch extension

Mayor Bridge called the meeting to order at 7:06 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Secretary Treasurer White described the location of the subject lands noting the hearing is called to consider the reconstruction and 0.92m (3'-0") extension of the existing enclosed front porch with a front yard setback of 1.12m (3'-8"), whereas Section 10.2.3 of the Zoning By-law 01-86, as amended, requires a minimum front yard setback of 6.0m (19'-8")

Secretary -Treasurer White advised notice was given to property owners within 60 meters of the land, applicable agencies and posted on the lands June 10, 2016. The Town Staff report noted no concerns with the variance. Wellington County Junior Planner, Elizabeth Martelluzzi report noted the variance is minor, and would maintain the general intent and purpose of the Official Plan and Zoning By-law, and would be desirable and appropriate for the development of the subject property

Chair Bridge calls upon the applicant and Richard Lawson explained the reason for the variance. The Chief Building Official clarified Town requirements with Committee.

The Secretary -Treasurer provided one resolution in favor and one resolution denying the application. Only members in favour of the resolution would sign the decision sheet.

COA MOTION 2016-02

Moved By: D. Turton; Seconded By: M. Colwell

That Committee of Adjustment approve the application by Richard Lawson for property at Plan Samuel Robertson' Pt Lot 12 municipally know as 64 Robertson Street South, Harriston, Town of Minto; to permit the reconstruction and 0.92m (3'-0") extension of the existing enclosed front porch with a front yard setback of 1.12m (3'-8"), whereas Section 10.2.3 of the Corporation of the Town of Minto's Comprehensive Zoning By-law 01-86, as amended, requires a minimum front yard setback of 6.0m (19'-8") on the subject property.

Carried

Chair Bridge stated anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting. Chair Bridge adjourned the Public Hearing at 7:12 p.m.

Mayor George A. Bridge

(Chair)

C.A.O. Clerk Bill White

(Secretary Treasurer)