

Minutes of Parks & Recreation Advisory Committee Meeting

Meeting Date: Monday, June 27, 2016

Meeting Location: Rotary Clifford Pavilion

Present: Councillor Ron Elliott, Councillor Dave Turton,
Bill Raynard, Dorothy Grotenhuis
Staff Present: Allan Carr, Recreation Facilities Manager
Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant
Regrets: Ryan Fisk, Geoff Gunson, Bob McEachern

Councillor Elliott called the meeting to order at 5:00pm.

Review of May 30, 2016 Minutes:

P.R.A.C. minutes from May 30, 2016 minutes were reviewed.

MOTION:

Moved by: Councillor Dave Turton and Seconded by: Bill Raynard

THAT:

The P.R.A.C. minutes of May 30, 2016 be approved as circulated.

CARRIED

Council Follow-Up:

Council approved the minutes of the May 30, 2016 P.R.A.C meeting.

Services Manager's Reports:

Norgan Theatre

At the last Norgan Theatre Board meeting on May, 30 2016, Dave Wilson appeared as a delegation to give the board an update on his research of George Norgan. Dave Wilson now has enough information to write a book on Norgan for the 70th anniversary in August 2017. Recreation Services Manager Lubbers reported that attendance for weekend showings has been down the last few weeks but the board is hopeful with a few summer blockbusters that numbers will rise. During the three week shut down at the end of summer the Board will also look at installing new seats to better suit those with accessibility needs in the community.

Program Progress Report

Recreation Services Manager Lubbers reported that summer programs are healthy. Grassroots soccer in Clifford has 80 kids registered, hometown ball has enough interest that two t-ball teams were created and junior level has one team. Pickleball at the Harriston Curling Club has enough interest for four courts, Adventure Camp has had an overwhelming amount of registrations, shuffleboard has strong attendance and session 1 of swimming lessons is about to wrap up at both pools.

Facilities Manager's Report:

All Facilities

Facilities Manager Allan Carr reported that he will be working with Recreation and Facilities Assistant Grace Wilson on the website in preparation for the launch of the online facilities calendar in the fall of 2016. Wilson has also scheduled advertisements for the newspaper to run during the month of July regarding the leasing of arena concessions.

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Palmerston

In Palmerston, LED lighting has been installed along the path in Heritage Park, the fountain at the CNRA Park has been repaired and is up and running, new wood chips have been spread around all the playgrounds and the Palmerston trail system has had the majority of trees cut back and the grass is cut on a regular basis. Vandalism occurred at Heritage Park; the siding was pulled off the washrooms, which have now been replaced, and the backgammon table was destroyed but will not be replaced.

The computerized system that enables all the features of the splash pad to oscillate has broken down and the repair would be quite costly. Facilities Manager Carr is working with Palmerston facilities staff to ensure the splash pad can run constantly from 8:00am-8:00pm. Carr is also working with an electrician to ensure running all of the features all day will not overwhelm the pump.

Facilities Manager Carr also reported that he is working closely with volunteers and staff at the Palmerston Railway Heritage Museum to organize all information and displays. Carr has also hired a student to assist with the handcars and activities in Heritage Park. Summer renovations continue at the arena with new toilets and counter tops installed and ball hockey lines painted on the floor. A new water softener was installed for the auditorium.

Palmerston has been busy with walking groups, playgroups, pavilion rentals, ball tournaments, meetings, Party in the Park, Splash Bash, the Hospital Gala, a blood donor clinic, a wedding and 91Run. Palmerston is contention to be awarded the Peewee Boys Softball National Tournament in 2017.

Harriston

The Harriston pavilion has been painted and the trailer park area has been leveled and seeded. New wood chips were put in at the pool playground and at the Medical Centre playground. Floors in the outside washrooms at the Harriston ball diamond have been painted and the volunteers painted the lobby area at the Minto Dance Academy. The paperwork for the Canada 150 Grant has been completed and submitted with a focus on upgrades to the Harriston Pool.

Harriston facilities and parks have been busy with card parties, weekly fitness programs, meetings, playgroups, reunions, a chicken BBQ, firefighter's breakfast, garden festival, plant sale and ball diamond rentals.

Clifford

A new light has been installed in Rotary Park for the annual Truck Show and all playgrounds have received new wood chips. The water line at the Clifford Community Garden has been repaired and is ready for use. Clifford Arena had new downspouts installed; ball hockey lines painted on the arena floor and a site at the arena is being prepared for the instillation of an electric car charging station.

Clifford parks are busy with soccer and baseball. The facilities have been booked for regular meetings, a seminar, card parties, church gatherings, a reunion and a community yard sale.

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The Clifford Recreation Association (CRA) reported that Clifford Minor Hockey would be folding this year. The CRA still will try and run tournaments under the Minto Minor Hockey name with proceeds going to Minto Minor Hockey. The Clifford Homecoming Committee has been approved for a grant for the event in August 2017 and preparations are well underway.

Annual Facility Donation List

Recreation Services Manager Matthew Lubbers presented P.R.A.C. with a list of facility users who request a donation for their facility use on an annual basis. The current donation policy states that any facility donation worth \$500.00 or greater is to be reviewed by P.R.A.C. who in turn makes a recommendation to Council. There are two annual weekend events that have been approved annually, the Palmerston & District Hospital Foundation's Starlight Gala and the Jeff Davie Memorial 3-Pitch Tournament. These foundations take the proceeds they raise and put them back into the community. There are also two ongoing programs run at Town facilities throughout the year in Harriston and Palmerston; in motion walking groups and the Ontario Early Years playgroups. These ongoing programs are free and open to all. They are postponed if Recreation staff has the opportunity to rent the space used to paying customers. Lubbers has requested that these users and their events be added to a pre-approved list, and forego applying for a donation annually. P.R.A.C will retain the right to review the list at any time and recommend additions or deletions from it to Council.

RECOMMENDATION:

Moved by: Dorothy Grotenhuis Seconded by: Bill Raynard

THAT:

The Council of the Town of Minto creates a pre-approved facility credit list, with the inaugural groups and events being the Jeff Davie Foundation's 3-Pitch Tournament, Palmerston & District Hospital Foundation's Starlight Gala, In Motion Walking Groups and the Ontario Early Years Playgroups.

CARRIED

MOTION:

Moved by: Councillor Ron Elliott

THAT:

P.R.A.C. adjourn at 6:20 p.m.

The next meeting is Monday, September 26th at the Palmerston Lions Clubhouse.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee