



Council Minutes
Tuesday, July 5, 2016
6:30 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Brian Hansen, Public Works Director
Gordon Duff, Treasurer
Belinda Wick-Graham, Economic Manager
Somer Gerber, Business Development Coordinator
Al Carr, Facilities Manager

1. **Call to Order** 2:34 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
3. **Motion to Convene into Closed Session**

RESOLUTION 2016-132

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT Council conduct a meeting "Closed to the Public" to discuss the following:

Previous Minutes of the June 21, 2016 Closed Session Meeting,

Personal matters about an identifiable individual, including employees; Employee Benefits

Carried

4. **Motion to Convene into Open Session**

RESOLUTION 2016-133

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

- a. **Regular Council Minutes of June 21, 2016**

RESOLUTION 2016-134

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT the minutes of the June 21, 2016 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Deputy Mayor Faulkner, Councillors Elliott and Dirksen declared additional items.

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2016-135

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting None.

9. Delegations

a. 2016 Minto Pitch It Business Plan Competition Winners

Economic Development Manager Wick-Graham congratulated Finalist Minto Artists Co-operative and Gallery, 2nd Runner up: Glass on a Wire by Susan Cowtan and 1st Runner up: Stay Tuned Guitar Repair by Adam Blahut. The winner: Teenie Tiny Tots Children's Shop by Angela Christensen was offered congratulations by Mayor and Council and pictures taken.

b. Mark Cassidy, Rural Ontario Institute, Youth Engagement Showcase video

Mr. Cassidy recognized the Mayor for his long service to the community noting the Town of Minto understands the importance of the economics of rural community. He outlined the activities of ROI to engage young people. He presented Megan Raftis' video on starting a Youth Theatre in Harriston. She was awarded a certificate for her accomplishment as a finalist in the Youth Engagement Showcase. Megan Raftis thanked everyone for their help with Youth Theatre. Congratulations were offered by Mayor and Council and pictures taken.

c. Jon Hebden, Municipal Property Assessment Corporation, Assessments 2017-2020

Mr. Hebden presented information on the market value re-assessment noting residential property owners will receive their Property Assessment Notices after July 25, Farm Property October 11th and Multi-Residential and Business Notices October 18th. The new assessments are the basis for calculating property taxes for 2017-2020. Mr. Hebden reviewed contents of the assessment notices, and the steps landowners should take to solve assessment concerns through MPAC. He explained the Aboutmyproperty.ca website.

10. Public Question Period - None.

11. Correspondence Received for Information or Requiring Direction of Council

a. Town of Pelham, Strategic Energy Initiatives: Hydro One

- b. Crime Stoppers Guelph Wellington Newsletter
- c. Independent Electricity System Operator (IESO), 2015 Annual Report
- d. City of Kenora, Ban on Door to Door Sales for Electricity and Natural Gas
- e. City of Kenora, Rural Economic Development Program

MOTION: COW 2016-169

Moved By: Councillor Turton; Seconded By: Councillor Elliott

That correspondence is received as information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt None.

b. Committee Minutes for Approval

1. Cultural Roundtable Committee Minutes of June 14, 2016

Belinda Wick-Graham reviewed the minutes and noted the following recommendations:

- moving forward with the formation of a Youth Action Council
- \$1000 Cultural Event Development Grant for the Palmerston Railway Heritage Museum
- \$500 Cultural Enhancement Grant for the Harriston Kinsmen
- \$500 Cultural Enhancement Grant for the Great Lakes Truck Show.

2. Economic Development and Planning Committee Minutes of June 9, 2016

Belinda Wick-Graham reviewed the minutes noting Council had approved the façade grant for the Harriston Legion. Business Retention and Expansion results are positive in many areas with a full report to come.

MOTION: COW 2016-170

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Colwell

That the Cultural Roundtable Committee Minutes of June 14, 2016 and the Economic Development and Planning Committee Minutes of June 9, 2016 are received and recommendations contained within be approved.

Carried

3. LaunchIt Committee Minutes of June 14, 2016

Business Development Coordinator Gerber reviewed meeting minutes noting it proceeded without a quorum. The Board is looking to co-host Live2Lead a half day leader development experience live streamed from Toronto to the Norgan. The Board's goal is 10 business flight participants by September.

MOTION: COW 2016-171

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

That the LaunchIt Committee Minutes of June 14, 2016 be received for information.

Carried

4. Parks and Recreation Advisory Committee Minutes of June 27, 2016

Facilities Manager Carr reviewed the minutes noting a recommendation to pre-approve facility credits for the Jeff Davie Foundation's 3-Pitch Tournament, Palmerston & District Hospital Foundation's Starlight Gala, In Motion Walking Groups and the Ontario Early Years Playgroups. The C.A.O. Clerk thanked the Facilities Manager for his efforts restoring the fountain at Fountain Park. The Lion's now take over maintenance.

MOTION: COW 2016-172

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

That the Parks and Recreation Advisory Committee Minutes of June 27, 2016 be received and recommendations contained within be accepted.

Carried

c. Staff Reports

1. Deputy Clerk, Sale of Lands Ann Street Clifford

The Deputy Clerk noted there are offers on 12 of 14 serviced lots on Ann Street. Notice that the lands are being considered for sale was issued.

MOTION: COW 2016-173

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT Council receives the June 29, 2016 report from the Deputy Clerk regarding the Sale of Lands, Ann Street, Clifford and that By-laws authorizing the Mayor and CAO/Clerk to execute all documents necessary to close transactions for which final offers have been received be considered in open session.

Carried

2. CAO Clerk, Legal Services Agreement, Duncan Linton

The CAO Clerk reviewed the positive performance of the firm and recommended the extension. The fee increase is modest. Over 75% of their work has been on over 33 real estate transactions.

MOTION: COW 2016-174

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT Council receives the report from the CAO/Clerk dated June 29, 2016 regarding Legal Services Agreement, Duncan Linton, and that a by-law is considered in regular session authorizing the Mayor and Clerk to sign a five year extension to the retainer agreement subject to the terms and conditions outlined.

Carried

3. CAO Clerk, Bait Fishing By-law

The CAO Clerk noted the Town Solicitor's letter outlining the limited benefit of a new by-law.

MOTION: COW 2016-175

Moved By: Councillor Anderson; Seconded By: Councillor Cowell

THAT Council receives the CAO Clerk's report dated June 30, 2016 and the Town Solicitor's letter dated June 20, 2016, and that By-law 04-72 be repealed.

Carried

Councillor Colwell assumed the Chair

4. Treasurer, Approval of Accounts June 29, 2016

The Treasurer noted some of the key account payments such as Elora Street roadwork.

MOTION: COW 2016-176

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for June 14, 2016 as follows: Administration \$288,081.90, Economic Development \$23,671.45, Incubator \$ 1,826.09, Tourism \$700.23, Fire \$33,362.73, Roads \$730,391.41, Streetlights \$3,346.60, Waste Water \$21,698.19, Water \$8,460.59, Minto in Bloom \$1,499.46, Recreation \$29,604.32, Clifford \$11,024.43, Harriston \$35,435.86, Palmerston \$17,615.23, Norgan \$6,895.60

Carried

5. Treasurer and Tax Collector, Minutes of Settlement and Assessment Adjustments

The Treasurer explained that all but one of the adjustments relate to the Province wide decision on gravel pit assessment. Mayor Bridge noted the Provincial tariff on gravel pit revenues returned to municipalities for roadwork should now increase.

MOTION: COW 2016-177

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT Council receives the July 2016 report from the Treasurer and Tax Collector regarding Assessment Adjustments and that these adjustments be approved.

Carried

Mayor Bridge returned to the Chair

d. Other Business Disclosed as Additional Item

Councillor Elliott noted Party in the Park was a great success, thanking the Town Staff, Lions Club and Norgan Theatre for their hard work.

Councillor Dirksen stated the Harriston-Minto Ambassador of the Fair competition is Friday July 8 at 6 pm. Saturday at 3 is the auction and annual Drew Pork Chop Dinner to raise funds for Jolene Shannon recovering from a serious motor vehicle accident.

Councillor Colwell noted August 4th is the Minto Chamber of Commerce BBQ at the home of John Cox.

Deputy Mayor Faulkner stated that he updated Wellington County Council last week on IPM and thanked the County for all of their support. He noted Jimmy Keys is in Harriston this Saturday as a fundraiser for the Kinsmen.

Mayor Bridge noted he will provide the County IPM showcase presentation to Council at an upcoming meeting.

Brian Hansen provided an update on the current construction in Minto. Ann Street in Clifford is complete. Sidewalks are being installed on Elora Street North in Harriston with completion

ahead of schedule. Paving will be completed at the same time as the north end of the street is milled. James Street in Palmerston is been completed and temporary water lines are going in on Jane and Inkerman Street for upcoming construction. The roundabout at White's Road should be completed this month.

13. Motion to Return To Regular Council

RESOLUTION 2016-136

Moved By: Councillor Dirksen; Seconded By: Councillor Elliott

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

14. Notices of Motion - None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION 2016-137

Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2016-51, Temporary Closure of Roads- Harriston Street Party

RESOLUTION 2016-138

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT By-law 2016-51, To Temporarily Close Roads in Harriston on August 13 and 14, 2016 for a Community Event; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2016-52, Authorizing sale to Allan and Rosalee Williamson- Clifford Lots

RESOLUTION 2016-139

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT By-law 2016-52, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lots 316, 319, 320 and 321 Ann Street, Clifford to Allan and Rosalee Williamson; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2016-53, Authorizing sale to Christine Welsh- Clifford Lot

RESOLUTION 2016-140

Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner

THAT By-law 2016-53, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 298 Ann Street, Clifford to Christine Welsh; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2016-54, Authorizing sale to Jason Cummings- Clifford Lot

RESOLUTION 2016-141

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT By-law 2016-54, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 315 Ann Street, Clifford to Jason Cummings; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2016-55, Authorizing sale to John Mitchell- Clifford Lots

RESOLUTION 2016-142

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT By-law 2016-55, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lots 296 and 297 Ann Street, Clifford to John Mitchell; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

f. 2016-56, Authorizing sale to Matthew and Jennifer Benson- Clifford Lots

RESOLUTION 2016-143

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT By-law 2016-56, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lots 317 and 318 Ann Street, Clifford to Matthew and Jennifer Benson; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

g. 2016-57, Authorizing sale to Logan Reidt, Clifford Lot

RESOLUTION 2016-144

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT By-law 2016-57, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 311 Ann Street, Clifford to Logan Reidt; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

h. 2016-58, Authorizing sale to Jeff Reidt - Clifford Lot

RESOLUTION 2016-145

Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner

THAT By-law 2016-58, Authorizing the Mayor and C.A.O. Clerk to execute any and all documents for the sale of Part Lot 312 Ann Street, Clifford to Jeff Reidt; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- i. 2016-59, Confirm the Proceeding of the July 5, 2016 Committee/Council meeting

RESOLUTION 2016-146

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT By-law 2016-59, Confirm the Proceedings of the July 5, 2016 Committee/Council; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 5:04 p.m.

RESOLUTION 2016-147

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White