



**Council Minutes**  
**Tuesday, July 19, 2016**  
**6:30 p.m. Council Chambers**

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**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner left at 8:40 p.m.  
Councillor Mary-Lou Colwell  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Staff Present:**

Bill White, C.A.O. Clerk  
Annilene McRobb, Deputy Clerk, Recording Secretary  
Terry Kuipers, Chief Building Official  
Gordon Duff, Treasurer  
Brian Hansen, Public Works Director

1. **Call to Order**                      6:31 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**  
Mayor Bridge declared a pecuniary interest for item 13.c) 2) Business and Economic Manager, Façade Grant – Grant's Service Centre
3. **Motion to Convene into Closed Session**

**RESOLUTION: 2016-148**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

**Previous Minutes of the July 5, 2016 Closed Session Meeting,  
Personal matters about an identifiable individual, including employees; Public Works and Employee Benefits.**

**Carried**

- a. Previous Minutes of the July 5, 2016 Closed Session Meeting
- b. Personal matters about an identifiable individual, including employees; Public Works

- c. Personal matters about an identifiable individual, including employees; Employee Benefits

#### **4. Motion to Convene into Open Session**

**RESOLUTION: 2016-149**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT The Council of the Town of Minto resume into open Council.**

**Carried**

#### **5. Minutes of Previous Meeting**

- a. Regular Council Minutes of July 5, 2016

**RESOLUTION: 2016-**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT the minutes of the July 5, 2016 Council Meeting be approved**

**Carried**

#### **6. Additional Items Disclosed as Other Business**

Councillors Dirksen and Colwell have items.

#### **7. Motion to Convene into Committee of Adjustment**

**RESOLUTION: 2016-150**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT The Town of Minto Council convenes into Committee of Adjustment**

**Carried**

- a. Minor Variance, A3/16, John and Diane Kuipers, Lot 41, Con 5, 5146 5th Line, Minto (See Schedule A minutes attached)

#### **8. Resolution Moving Committee of Adjustment into into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION: 2016-151**

**Moved By: Councillor Anderson; Seconded By: Councillor Elliott**

**THAT The Town of Minto Committee of Adjustment convenes into Committee of the Whole**

**Carried**

#### **9. Public Meeting - None.**

#### **10. Delegations**

- a. Charles Weber and Gord Flewwelling, The Wellington Federation of Agriculture  
Charles Weber, Director of the Wellington Federation of Agriculture for Minto presented Council with information on agriculture in Wellington County. . The Ontario Federation Association champions farm issues and supports organizations when requested on issues.

Weber encouraged town staff to use the “Checklist to Support Agricultural Growth in Your Municipality”, and noted that Minto’s strategic Plan supports agricultural growth in Minto.

Chief Building Official Kuipers noted that in 2015, the Town issued 43 Agricultural building permits with a value of \$6.65 million.

**11. Public Question Period** None.

**12. Correspondence Received for Information or Requiring Direction of Council**

The C.A.O. Clerk asked if Council might support Item 12 b) County of Wellington, County Comments on Provincial Plans. Mayor Bridge provided background on the report.

Council discussed Item 12 d) regarding the Baitfishing By-law Review. The Chief Building Official noted he had found two other municipalities with By-laws and both had enforcement issues. The Ministry of Natural Resources is responsible for enforcement.

Council raised item 12 i) City of Quinte West, Taxation - Impact on Campgrounds. Treasurer Duff provided clarification on the impact of this taxation of small business

- a. The Ontario Aggregate Resources Corporation 2015 Annual Report
- b. County of Wellington, County Comments on Provincial Plans
- c. West Lincoln, Mandatory Municipal Consent for Future Renewable Energy Projects
- d. Mark MacKenzie, Baitfishing By-law Review
- e. Perth County, Ontario Climate Change Action Plan - Natural Gas
- f. City of Markham, Bill 158 - Saving The Girl Next Door
- g. Township of Southgate, Rural Economic Development Program Resolution
- h. YFC Youth Unlimited of Minto, Thank you letter
- i. City of Quinte West, Taxation - Impact on Campgrounds

**MOTION: COW 2016-178**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT Council supports County of Wellington, County Comments on Provincial Plans.**

**Carried**

**MOTION: COW 2016-179**

**Moved By: Councillor Anderson; Seconded By: Councillor Dirksen**

**THAT Council supports City of Quinte West, Taxation - Impact on Campgrounds.**

**Carried**

**MOTION: COW 2016-180**

**Moved By: Councillor Colwell; Seconded By: Councillor Turton**

**That the balance of the correspondence be received as information.**

**Carried**

**13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt - None.
- b. Committee Minutes for Approval - None.
- c. Staff Reports

1. Building Official, June 2016 Building Statistics  
Chief Building Official Kuipers noted there are 17 residential permits so far 8% higher in value over the 10 year average.

**MOTION: COW 2016-181**

**Moved By: Councillor Dirksen; Seconded By: Councillor Turton**

**THAT Council receives the Chief Building Officials June Building Statistics for information.**

**Carried**

Having previously declared a pecuniary interest, Mayor Bridge vacated his seat.  
Deputy Mayor Faulkner assumed the Chair.

2. Business and Economic Manager, Façade Grant – Grant's Service Centre  
The Treasurer explained front landscaping was not grant eligible but planter boxes were.

**MOTION: COW 2016-182**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council receives the July 13, 2016 report from the Business & Economic Manager regarding Facade Improvement Grant Application #P09 for the amount of \$392.50 for the property located at 55 Minto Road Palmerston (Grant's Service Centre) and approves this grant.**

**Carried**

Mayor Bridge returned to the Chair

3. Business and Economic Manager, Cultural Enhancement Grant for Palmerston Railway Museum Handcar Races

**MOTION: COW 2016-183**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receives the July 14, 2016 report from the Business & Economic Manager regarding the Cultural Enhancement Grant for the Palmerston Railway Museum Handcar Races for the amount of \$500 and approves this grant.**

**Carried**

4. C.A.O. Clerk, Ontario Planning Act Changes, July 2016  
C.A.O. Clerk White reviewed changes to the Planning Act and affects to applications by the Town.

**MOTION: COW 2016-184**

**Moved By: Councillor Colwell; Seconded By: Councillor Dirksen**

**THAT Council receives the C.A.O. Clerk's July 14, 2016 report regarding Ontario Planning Act Changes, July 2016 and that staff implement necessary changes.**

**Carried**

5. C.A.O. Clerk, Zoning Amendment Appeal to OMB, George St. Townhouses

C.A.O. Clerk White stated staff is preparing the record to send to the Ontario Municipal Board. The time frame can be 2-6 months for the hearing.

**MOTION: COW 2016-185**

**Moved By: Councillor Elliott; Seconded By: Councillor Colwell**

**THAT Council receives the C.A.O Clerk's report dated July 14, 2016 and appoints Patrick Kraemer of Duncan Linton to defend the Town's position on the rezoning of part of the former Senior School property at 24 George Street Harriston.**

**Carried**

**6. C.A.O. Clerk, Fit 4.0 Solar Installation Contract Offer, Municipal Properties**

C.A.O. Clerk White noted that the Town has 18 months to do the roof top installations and three years for the ground mounted installations.

**MOTION: COW 2016-186**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT Council receives the C.A.O. Clerk's July 14, 2016 report Fit 4.0 Solar Installation Contract Offer, Municipal Properties, and that Arntjen (SunSaver) continue to supply to the Town information about public engagement, roof structure, firefighting technology, pricing, layout and similar information needed to sign a purchase and finance or similar agreement.**

**Carried**

**7. C.A.O. Clerk and Treasurer, Town of Minto, Wellington County Commemorative IPM Cards, Wesley Bates**

C.A.O. Clerk White stated cards could be sold at Town outlets and signage displayed at Municipal locations. Council suggested cards recognize Minto as IPM host. Teri White noted the artists' black and white prints look best on expensive paper outside the product budget.

**MOTION: COW 2016-187**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT Council receives the C.A.O. Clerk and Treasurer's July 13, 2016 report regarding Town of Minto, Wellington County Commemorative IPM Cards, Wesley Bates and approves up to \$3,000 to be spent on the commemorative cards and signage.**

**Carried**

Councillor Colwell assumed the Chair

**8. Treasurer, Debenture By-law**

Treasurer Duff noted the rate is 2.88 % over 30 years, with North Wellington Health Care making semi-annual payments starting in 2017.

**MOTION: COW 2016-188**

**Moved By: Councillor Elliott; Seconded By: Mayor Bridge**

**THAT Council receives the Treasurer's July 6<sup>th</sup> 2016 Report regarding the Debenture for the North Wellington Health Care and considers passage of the related By-law in Regular Session.**

**Carried**

**9. Treasurer, Approval of Accounts July 15, 2016**

Treasurer Duff noted key account payments such as Fire Department safety equipment, downtown baskets and planters, inflow infiltration work and engineering and design costs. Public Works Director Hansen noted Elora Street North will open before the end of next week. Additional paving of Elora Street North will take place after the long weekend in August. Jane and Inkerman construction begins next week. Roundabout concrete is finished and paving starts August 3<sup>rd</sup> and 4<sup>th</sup>.

**MOTION: COW 2016-189**

**Moved By: Councillor Dirksen; Seconded By: Councillor Anderson**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for July 15, 2016 as follows: Administration \$102,899.87, People & Property \$1,633.86, Building \$834.82, Economic Development \$2,509.75, Incubator \$1,145.82, Tourism \$3,671.61, Fire \$28,868.40, Roads \$153,116.97, Streetlights \$11,151.14, Waste Water \$16,519.93, Water \$23,822.29, Minto in Bloom \$16,732.31, Recreation \$1,050.37, Clifford \$5,248.54, Harriston \$5,932.32, Palmerston \$14,131.43, Norgan \$2,615.30.**

**Carried**

Mayor Bridge returned to the Chair

**d. Other Business Disclosed as Additional Item**

Councillor Dirksen congratulated Quinn Wilson 2016-2017 Harriston-Minto Agricultural Ambassador. The Jr Ambassador is Victoria Howe. Miss Midwest 2016-2017 was won by outgoing Harriston-Minto Ambassador Jordon Scholten, runner up was Palmerston's Ambassador Amber Johnson. The Jr Ambassador of Palmerston Hannah Des Jarden won the Little Miss Friendship award. Tiffany Lenselink of Minto, the outgoing Miss Midwest raised over \$30,000 for Ronald McDonald House during her reign.

Councillor Colwell noted that the Chamber of Commerce Barbeque is August 4, 2016 from 6-9 pm. Please respond to the Chamber, open to everyone, not just Chamber members.

Mayor Bridge promoted IPM car magnets available for \$15 at the Town and IPM Store.

**14. Motion to Return To Regular Council**

**RESOLUTION: 2016-152**

**Moved By: Councillor Turton; Seconded By: Councillor Colwell**

**THAT the Committee of the Whole into Regular Council meeting**

**Carried**

**15. Notices of Motion - None**

**16. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION: 2016-153**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

**17. By-laws**

- a. 2016-60, Debenture by-law for North Wellington Health Care

**RESOLUTION: 2016-154**

**Moved By: Councillor Dirksen; Seconded By: Councillor Colwell**

**THAT By-law 2016-60, to Authorize the Borrowing Upon Serial Debentures in the Principal Amount of \$1,500,000.00 Towards the Cost of the Construction of Minto Rural Health Centre; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

- b. 2016-61, to Authorize the extension to the Retainer Agreement with Duncan Linton

**RESOLUTION: 2016-155**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**THAT By-law 2016-61, to Authorize the Mayor and C.A.O. Clerk to execute an extension to the Retainer Agreement with Duncan, Linton LLP; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

- c. 2016-62, Confirm the Proceeding of the July 19, 2016 Committee/Council meeting

**RESOLUTION: 2016-156**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT By-law 2016-62, Confirm the Proceedings of the July 19, 2016 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

**18. Adjournment - 9:02 p.m.**

**RESOLUTION: 2016-157**

**Moved By: Councillor Colwell; Seconded By: Councillor Elliott**

**THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White

**Schedule "A"**  
**Minutes of the Committee of Adjustment Hearing**  
**Tuesday July 19, 2016 7:00 pm Council Chambers**

**Minor Variance File A3-16, John and Diane Kuipers, Lot 41, Con 5, 5146 5th Line, Minto**

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Mayor Bridge called the meeting to order at 7:15 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Secretary Treasurer White described the location of the subject lands noting the hearing is called to permit the construction of a 39.6 metre (130 foot) diameter by 3.65 m (12 foot) liquid manure tank on the subject property with a side yard setback of 21.94 metres (72 feet), whereas Sections 8.2.5 b) and Section 6.17.2 off Zoning By-law 01-86, as amended, require an MDS II exterior side yard setback of 45 metres (147 feet).

Secretary -Treasurer White advised notice was given to property owners within 60 meters of the land, applicable agencies and posted on the lands June 27, 2016. The Town Staff had no concerns with the variance. Wellington County Planner, Linda Redmond's' report noted the variance is minor, and maintains the general intent and purpose of the Official Plan and Zoning By-law, and is desirable and appropriate for the development of the subject property. Correspondence received from Maitland Valley Conservation Authority had no concerns.

Chair Bridge called upon those wishing to speak. Applicant John Kuipers explained the reason for the minor variance which allows them to save as much land as possible. No other persons came forward to speak.

The Secretary -Treasurer provided one resolution in favor and one resolution denying the application. Only members in favour of the resolution would sign the decision sheet.

**COA MOTION 2016-03**

**Moved By: Councillor Dirksen Seconded By: Councillor Colwell**

**That Committee of Adjustment approve the application by John and Diane Kuipers for property Lot 41 Concession 5\_municipally known as 5146 5<sup>th</sup> Line, Town of Minto; to permit the construction of a 39.6 metre (130 foot) diameter by 3.65 m (12 foot) liquid manure tank on the subject property with a side yard setback of 21.94 metres (72 feet), whereas Sections 8.2.5 b) and Section 6.17.2 off the Town of Minto's Comprehensive Zoning By-law 01-86, as amended, require an MDS II exterior side yard setback of 45 metres (147 feet ') on the subject property.**

**Carried**

Chair Bridge stated anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting. Chair Bridge adjourned the Public Hearing at 7:21 p.m.

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Mayor George Bridge

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Secretary Treasurer Bill White