



Council Minutes
Tuesday, January 23, 2024 6:45 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Council Regrets:

Councillor Ron Elliott

Staff Present:

Annilene McRobb, Clerk
Mark Potter, Interim CAO - Administration/Deputy Treasurer
Terry Kuipers, Director of Building and Planning Services
Belinda Wick-Graham, Director of Economic and Community Development
Gordon Duff, Treasurer
Quinn Foerter, Deputy Clerk/Coordinator, Legislative & Human Resource Services

1. Call to Order at 6:45 p.m.
2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act – None.
3. Motion to Convene into Closed Session

RESOLUTION: 2024-011

Moved By: Councillor Dirksen; Seconded By: Councillor Gunson

THAT the Council of the Town of Minto conduct a meeting Closed to the public to consider the following:

- a. Closed Session Minutes of January 9, 2024
- b. Personal matters about an identifiable individual, including employees

Carried

4. Motion to Convene into Open Session

RESOLUTION: 2024-012

**Moved By: Deputy Mayor Anderson; Seconded By: Councillor Podniewicz
THAT Council of the Town of Minto resume into open Council.**

Carried

5. Reporting Out of Closed

RESOLUTION: 2024-013

**Moved By: Councillor Gunson; Seconded By: Councillor Zimmerman
THAT Council of the Town of Minto receives the Closed Session report regarding personal matters about an identifiable individual for information
AND FURTHER THAT Council approves the confidential direction to staff.**

Carried

6. Minutes of Previous Meeting

- a. Regular Minutes of January 9, 2024
- b. Closed Session Minutes of January 9, 2024

RESOLUTION: 2024-014

**Moved By: Councillor Podniewicz; Seconded By: Deputy Mayor Anderson
THAT minutes of the Town of Minto January 9, 2024 Closed Session meeting and January 9, 2024 Regular Council meeting be approved.**

Carried

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2024-015

**Moved By: Councillor Zimmerman; Seconded By: Deputy Mayor Anderson
THAT the Town of Minto Council convenes into Committee of the Whole.**

Carried

8. Public Meeting - None

9. Delegations - None

10. Public Question Period – No one came forward.

11. Correspondence Received for Information or Requiring Direction of Council

- a. Request for Support, Clifford Outdoor Life Show
- b. Town of Mono, Declaration of Road Safety Emergency

Councillor Zimmerman pulled Item a) Request for Support, Clifford Outdoor Life Show. CAO Potter noted that all 6 members of the Community Services Advisory Committee support the request as the proceeds will be donated back to the community.

MOTION: COW 2024-007

Moved By: Councillor Zimmerman; Seconded By: Deputy Mayor Anderson

THAT Council of the Town of Minto provide The Life Outdoors Show with the Clifford Arena for May 4-5, 2024 at no cost as requested.

Carried

MOTION: COW 2024-008

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Dirksen

THAT Council receives the correspondence as information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Approval - None
 - b. Staff Reports
- 1. EC DEV 2024-002 – Structural Grant #MT01– The Barrel House Canada, 6275 Highway 89, Harriston

MOTION: COW 2024-009

Moved By: Councillor Zimmerman; Seconded By: Councillor Podniewicz

THAT Council of the Town of Minto receives the report EC DEV 2024-002 – Structural Grant #MT01– The Barrel House Canada, 6275 Highway 89, Harriston and approves Structural Grant #MT01 for 6275 Highway 89 Harriston for \$918.66.

Carried

- 2. EC DEV 2024-003 – Signage Grants P24 and P25 Blessings to You, 237 and 247 Main St. W. Palmerston

MOTION: COW 2024-010

Moved By: Councillor Gunson; Seconded By: Deputy Mayor Anderson

THAT Council of the Town of Minto receives report EC DEV 2024-003 – Signage Grants P24

and P25 Blessings to You, 237 and 247 Main St. W. Palmerston and approves Signage Grant P24 for \$547.68 (237 Main St. W.) and P25 for \$351.78 (247 Main St. W.) Palmerston.

Carried

3. PLN 2024-001, Zoning By-law Amendment: ZBA 2023-05 - Lebau/Gorgi - Destination Estates 660 Yonge Street, Palmerston

MOTION: COW 2024-011

Moved By: Councillor Dirksen; Seconded By: Councillor Podniewicz

THAT the Council of the Town of Minto receives report PLN 2024-001 for ZBA 2023-03 – Lebau/Gorgi – Destination Estates, for land legally described as Lots 6 & 7 Southwest of Yonge Street, Grains Survey, Plan 61R-22238, Part 1 & 2, with a municipal address of 660 Yonge Street, for information and considers a By-law in open session.

Carried

4. PLN 2024-002, SPC 2023-02: Dobson Brothers Enterprises Ltd. 567 Main Street West, Palmerston

MOTION: COW 2024-012

Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto receives report PLN 2024-002 regarding SPC 2023-02 – Dobson Brothers Enterprises Ltd, 567 Main St West, Palmerston for information.

Carried

5. CL 2024-001, Records Management

MOTION: COW 2024-013

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Zimmerman

THAT Council of the Town of Minto receives report CL 2024-001 regarding Records Management as information.

AND FURTHER THAT Council approves the Records Management Policy, Personal Information Bank and the Routine Disclosure Policy as written.

AND FURTHER THAT Council considers passing a Records Retention By-law in open session.

Carried

c. Announcements

Councillor Gunson noted that tomorrow is the Strategic Plan Engagement Sessions for the Town of Minto. If you are unable to attend, you may find the draft plan on the website.

Councillor Dirksen stated that it was brought to her attention that we do not have Canadian flags in our all our public buildings. Potter noted that the Canadian flags are in all the arenas and there are flags in storage at the train station and flag poles could be set up inside the facility.

Mayor Turton stated that North Wellington Bowl for Kids is coming up February 4th with the theme being Barbie and Ken and requested members of Council to join him. Turton toured the after-school programs run by Community Services.

Mayor Turton stated former Palmerston Councillor Floyd Metzger passed away and provided condolences from Council.

Mayor Turton noted that a request for Sunday hunting has been brought forward to him and wanted to bring this to the attention of Council as a delegation will be coming to a future meeting.

13. Motion to Return To Regular Council

RESOLUTION: 2024-016

Moved By: Councillor Podniewicz; Seconded By: Councillor Gunson

THAT the Committee of the Whole convenes into Regular Council.

Carried

14. Notices of Motion

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2024-017

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Anderson

THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2024-005, Rezone 660 Yonge St, Palmerston

b. 2024-006, Retention of Records

RESOLUTION: 2024-018

Moved By: Councillor Podniewicz; Seconded By: Councillor Zimmerman

THAT By-laws 2024-005 and 2024-006 be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2024-007, Confirmatory

RESOLUTION: 2024-019

Moved By: Councillor Gunson; Seconded By: Councillor Dirksen

THAT By-law 2024-007, To confirm the actions of the Council of the Corporation of the Town of Minto respecting a meeting held January 23, 2024; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment at 8:09 p.m.

RESOLUTION: 2024-020

Moved By: Councillor Podniewicz; Seconded By: Deputy Mayor Anderson

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb