



Council Minutes
Tuesday, May 7, 2024 2:30 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Council Regrets:

Deputy Mayor Jean Anderson

Staff Present:

Annilene McRobb, Clerk
Chris Harrow, Interim CAO - Operations/Director of Fire Services
Mark Potter, Interim CAO - Administration/Deputy Treasurer
Terry Kuipers, Director of Building and Planning Services
Matt Lubbers, Director of Community Services
Mike McIsaac, Roads & Drainage Manager
Sama Haghighi, Planning Coordinator
Quinn Foerter, Deputy Clerk/Coordinator, Legislative & Human Resource Services

1. Call to Order at 2:30 p.m.
2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act – None.
3. Motion to Convene into Closed Session

RESOLUTION: 2024-087

Moved By: Councillor Dirksen; Seconded By: Councillor Gunson

THAT the Council of the Town of Minto conduct a meeting Closed to the public to consider the following:

- a. Closed Session Minutes of April 15, 2024
- b. Closed Session Minutes of April 16, 2024
- c. Labour Relations or Employee Negotiations; CAO Recruitment

Carried

4. Motion to Convene into Open Session

RESOLUTION: 2024-088

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT Council of the Town of Minto resume into open Council.

Carried

5. Reporting Out of Closed

RESOLUTION: 2024-089

Moved By: Councillor Zimmerman; Seconded By: Councillor Elliott

THAT Council receives the Closed Session report regarding Labour Relations or Employee Negotiations for information.

Carried

6. Minutes of Previous Meeting

a. Special Council Minutes of April 15, 2024

b. Regular Minutes of April 16, 2024

c. Closed Session Minutes of April 15, 2024

d. Closed Session Minutes of April 16, 2024

RESOLUTION: 2024-090

Moved By: Councillor Elliott; Seconded By: Councillor Podniewicz

THAT minutes of the Town of Minto April 15, 2024 Special Council Meeting, the April 15, 2024 and April 16,2024 Closed Session meetings and April 16, 2024 Regular Council meeting be approved.

Carried

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2024-091

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT the Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting

a. ZBA 2024-03: Tammy and Shaun Milne, 84 Elora Street N Clifford

Chair Turton called the meeting at 3:03 p.m. to order asked those in attendance to ensure any member of the public present is recorded on the attendance record. Chair Turton stated if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Land Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

Clerk McRobb stated the property subject to the proposed amendment is located at Concession C, Part Lot 58 RP 61R10348; Part 1, and municipally known as 84 Elora St. N., in the Town of Minto. The subject property is approximately 5.83 ha (14.4 ac) in size. The purpose and effect of the proposed amendment is to rezone the subject lands from Highway Commercial Exception (C2-15) to Highway Commercial (C2) zone. This rezoning will remove the site-specific uses currently permitted and allow all uses permitted in the C2 zone. Additional relief may be considered at this meeting. The notices were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies and posted on the subject property on April 2, 2024. The following reports/comments were received and attached for Council to review: Curtis Marshall, Manager of Development Planning; Wellington County, Sama Haghighi, Planning Coordinator; Town of Minto and Michael Oberle, Environmental Planning Coordinator, Saugeen Valley Conservation Authority

Chair Turton called on the County Planner to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. County Planner Jessica Rahim reviewed the County of Wellington report.

Chair Turton called on the Town of Minto's Planning Coordinator Sama Haghighi to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. Planning Coordinator Sama Haghighi reviewed the Town of Minto report.

Chair Turton called on the owner/applicant to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. Owner Tammy Milne was in attendance and noted that she wished to have a breakdown for the C2 lands. Kuipers will provide the answer to Milne.

Chair Turton requested any persons wishing to speak to the application to come forward. No one came forward.

Chair Turton gave members of Council an opportunity to ask questions. There were no questions.

Chair Turton stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email

at annilene@town.minto.on.ca With no further comments, Chair Turton adjourned the Public Meeting at 3:11 p.m.

9. Delegations

- a. Staff Sergeant Smith and Chair Campbell, Ontario Provincial Police 2023 Year End Report

County Councillor Earl Campbell, member of the Wellington County O.P.P. Detachment Board introduced Staff Sergeant Smith. Smith present the 2023 Year End Report.

- b. Jim Dopfer, Stefon von Muhlenen and Dan Sinclair, Neutral Public Spaces

Jim Dopfer, Stefon von Muhlenen and Dan Sinclair spoke to the petition presented to Council. Mayor Turton thanked them for their delegation, and it was noted that a report regarding downtown banners will be coming to Council at an upcoming meeting.

10. Public Question Period –

Resident Jokee Vandekop asked how the petition is a neutral petition stating it is directed against the LGBGTQ community.

Member of Minto Pride Caitlin Hall had questions regarding rules for petitions that come to Council.

11. Correspondence Received for Information or Requiring Direction of Council

- a. Wellington Federation of Agriculture, The importance of Minimum Distance Separation requirements
- b. County of Wellington, County Official Plan Review – Housing Focused: A Housing Policy Review in Wellington County
- c. Town of Plympton-Wyoming, Securing Access to Natural Gas
- d. Municipality of St Charles, Household Food Insecurity
- e. Municipality of St Charles, Social and Economic Prosperity Review
- f. Municipality of West Perth, Conservation Authority Act
- g. City of Peterborough, Amend the Ombudsman Act
- h. City of St. Catherines, Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals

- i. Loyalist Township, Public Health Ontario Labs
- j. Loyalist Township, Housing Funding
- k. Loyalist Township, Accessible Ontario by 2025
- l. Maitland Valley Conservation Authority Minutes of March 20, 2024
- m. Maitland Source Protection Authority Minutes of March 20, 2024
- n. Mapleton Seniors Centre for Excellence, May 2024 Newsletter
- o. Request to remove names from Petition
- p. Ausable Bayfield Maitland Valley Drinking Water Source Protection Region, May 2024 Newsletter
- q. Additional Requests to Remove Names from Petition
- r. Jan Kaikkonen, Letter in Support of Petition

Councillor Gunson pulled item b) County of Wellington, County Official Plan Review – Housing Focused: A Housing Policy Review in Wellington County for discussion.

MOTION: COW 2024-062

Moved by: Councillor Gunson; Seconded by: Councillor Dirksen

THAT Council of the Town of Minto request staff provide follow up to the County of Wellington regarding the County Official Plan Review – Housing Focused: A Housing Policy Review in Wellington County for discussion.

Carried

MOTION: COW 2024-063

Moved By: Councillor Elliott; Seconded By: Councillor Zimmerman

THAT Council receives the correspondence as information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Approval -None.
- b. Staff Reports
- 1. EC DEV 2024-007, Signage Grant H34 - Eh-2-Zed, 10 Elora St S. Harriston

MOTION: COW 2024-064

Moved By: Councillor Zimmerman; Seconded By: Councillor Gunson

THAT Council of the Town of Minto receives the report EC DEV 2024-007 – Signage Grant H34 – Eh-2-Zed, 10 Elora St. S. Harriston and approves Signage Grant H34 for \$1,000.00.

Carried

2. PLN 2024-019, B30/24 - Prue Consent (Severance) 6378 12th Line

MOTION: COW 2024-065

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto recommends the County of Wellington Land Division Committee approve Consent Application B30/24 – Prue, for land legally described as CON 12 LOT 14, with a municipal address of 6378 12th Line, in the Town of Minto, and that the following conditions be considered:

1. THAT the owner/applicant satisfies all the requirements of the Town of Minto, financial and otherwise, which the Town of Minto may deem to be necessary for the proper and orderly development of the subject lands, including but not limited to, the payment of any monies owed to the Town of Minto, and that all accounts are in good standing; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. THAT the owner/applicant confirms there is satisfactory access for both the severed and retained parcels, obtains an Entrance Permit from the road authority with jurisdiction and installs the entrance to the satisfaction of the Town of Minto; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
3. THAT the owner/applicant supplies to the Town of Minto proof that a new Drainage Assessment Schedule has been approved, to ensure the reapportionment of the applicable municipal drain(s), to the satisfaction of the Town of Minto; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. THAT the owner/applicant obtains a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with all applicable requirements in the Town of Minto; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

Carried

3. PLN 2024-020, 23T-15004: Breymark Homes Draft Plan of Subdivision Extension Request

MOTION: COW 2024-066

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto receives report PLN 2024-020 regarding the Draft Plan of Subdivision 23T-15004 for Breymark Homes, in the Town of Minto.

AND FURTHER the Council of the Town of Minto supports the request to extend the Draft Plan of Subdivision lapsing date to December 2025.

Carried

Councillor Gunson assumed the Chair.

4. PW 2024-012, Municipal Drain Maintenance Assessments

MOTION: COW 2024-067

Moved By: Councillor Zimmerman; Seconded By: Councillor Elliott

THAT Council of the Town of Minto receives report PW 2024-012 regarding Municipal Drain Maintenance Assessments and considers passage of the related Assessment By-law in open session on May 21, 2024.

Carried

5. PW 2024-013, Municipal Drain 14 Improvement Request

MOTION: COW 2024-068

Moved By: Councillor Podniewicz; Seconded By: Councillor Zimmerman

THAT Council of the Town of Minto receives report PW 2024-013 regarding Municipal Drain 14 Improvement Request and appoint Streamline Engineering INC to represent the Town's interest in this regard.

Carried

6. PW 2024-014, Boundary Road Agreement - West Grey

MOTION: COW 2024-069

Moved By: Councillor Dirksen; Seconded By: Councillor Elliott

THAT Council of the Town of Minto receives report PW 2024-014 regarding Boundary Road Agreement – West Grey and considers approving a By-law in regular session authorizing the Mayor and Clerk of the Town of Minto to sign the Agreement.

Carried

Mayor Turton resumed the Chair.

7. FIRE/PW 2024-003, Vehicle Tender Award

MOTION: COW 2024-070

Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott

THAT Council of the Town of Minto receives report FIRE/PW 2024-003 regarding Vehicle Tender Award; and

THAT Council of the Town of Minto award Tender 2024-05 for 1 pickup truck and 1 SUV to Leslie Motors for the amount \$55,523.00 excluding HST for the pickup truck and \$47,326.00 excluding HST for the SUV.

Carried

8. CL 2024-004, Appointment to Source Protection Committee

MOTION: COW 2024-071

Moved By: Councillor Gunson; Seconded By: Councillor Zimmerman

THAT Council of the Town of Minto receives report CL 2024-004 regarding Appointment to Source Protection Committee;

AND FURTHER The Council of the Town of Minto support the re-appointment of John Fruin to the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee for the Town of Minto.

Carried

c. Announcements

Councillor Elliott spoke to having public washrooms that are open from 9-4 during the day. CAO Potter noted that it was discussed at a previous Council meeting and Director Lubbers is looking into this.

Councillor Gunson noted he attended the Clifford Outdoor show and stated there were many vendors and attendees.

Mayor Turton noted that this is Nurses Week so thank a Nurse. Turton noted there is a tree planting on Saturday in Clifford, meeting at the Minto Clifford Trails at 9 am on James Street. Mayor Turton presented Councillor Podniewicz with a certificate highlighting his achievement as a Lifetime Member of the CFBA (Canadian Farm Builders Association) for his work, efforts and involvement with the CFBA over the years.

13. Motion to Return To Regular Council

RESOLUTION: 2024-092

Moved By: Councillor Dirksen; Seconded By: Councillor Gunson

THAT the Committee of the Whole convenes into Regular Council.

Carried

14. Notices of Motion -None.

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2024-

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2024-025, West Grey Boundary Agreement

RESOLUTION: 2024-093

Moved By: Councillor Zimmerman; Seconded By: Councillor Elliott

THAT By-laws 2024-025 be read a first, second, third time and passed in Open Council and sealed with the seal of the Corporation.

Carried

b. 2024-026, Confirmatory

RESOLUTION: 2024-094

Moved By: Councillor Gunson; Seconded By: Councillor Dirksen

THAT By-law 2024-026, To confirm the actions of the Council of the Corporation of the Town of Minto respecting a meeting held May 7, 2024; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment at 4:37 p.m.

RESOLUTION: 2024-095

Moved By: Councillor Dirksen; Seconded By: Councillor Zimmerman

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb