



Membership Minutes

Membership Meeting #5-2024

May 15, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Ed Podniewicz, Vanessa Kelly

Members Absent: Evan Hickey

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Jayne Thompson, Communications, GIS, IT Coordinator
Michelle Quipp, Executive Assistant

Others Present: Nicole Beswitherick, Reporter, Midwestern News

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 8:17pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-2024 held on April 17, 2024.

Motion FA #51-24

Moved by: Alison Lobb

Seconded by: Andrew Fournier

THAT the minutes from the General Membership Meeting #4-2024 held on April 17, 2024, be approved.
(carried)

4. **Business Out of the Minutes**

- a) Review of Comments on Large Stock Planting Fees: Report #32-2024

Report #32-2024 was presented to the members and the following motion was made:

Motion FA #52-24

Moved by: Alvin McLellan **Seconded by:** Megan Gibson
THAT the additional 2024 Stewardship Fees be approved.
(carried)

- b) Information/Education Schedule for 2024: Report #33-2024

Report #33-2024 was presented to the members and the following motions were made:

Motion FA #53-24

Moved by: Matt Duncan **Seconded by:** Sharen Zinn
THAT the proposed education schedule is completed as per the Report #33-2024;
(carried)

5. **Business Requiring Decision and or Direction:**

- a) Awarding of Tender for Office Renovations: Report #34-2024

Report #34-2024 was presented to the members and the following motions were made:

Motion FA #54-24

Moved by: Sharen Zinn **Seconded by:** Alison Lobb
THAT the Members approve the tender price of \$ 118,000 (plus HST) submitted by DOMM Construction Ltd. for the design and build services for accessibility renovations to existing office entrance and washrooms;
AND THAT an additional \$20,000 be added to the project budget for completion of the accessibility renovation budget to be taken from Working Capital Accumulated Surplus.
(carried)

- b) MVCA's 75th Anniversary in 2026: Report #35-2024

Report #35-2024 was presented to the members and the following motion was made:

Motion FA #55-24

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT all potential anniversary activities within Report #35-2024 be reviewed further for potential timelines and cost.
(carried)

6. Chair and Member Reports

Ed McGugan shared that Ted Briggs from MECP made a presentation at Huron Kinloss council and that it was well received by counsel.

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue-Expenditure Report for April 2024: #36-2024

Motion FA #56-24

Moved by: Megan Gibson

Seconded by: Matt Duncan

THAT Report #36-38 along with the respective motions as outlined in the Consent Agenda be approved.
(carried)

8. Adjournment

Next meeting: June 19, 2024, at 7:30 pm at the Administrative Centre, Wroxeter. Prior to the meeting there will be a tour of Jamestown Wetland at 6:30pm.

Motion FA #57-24

Moved by: Matt Duncan

Seconded by: Anita Van Hittersum

THAT the Members Meeting be adjourned at 9:02 pm.
(carried)



Ed McGugan
Chair

Phil Beard
General Manager / Secretary-Treasurer