



**TOWN OF MINTO**

**DATE:** October 18, 2016

**REPORT TO:** Mayor and Council

**FROM:** Cam Forbes, By-law Enforcement Officer

**SUBJECT:** Amendments to the Parking By-law

**STRATEGIC PLAN:**

Maintain and enhance infrastructure to protect public health and safety, prevent property damage, maintain a high quality of life, and effectively manage financial resources to ensure Minto is an attractive and viable community for family living and business investment.

**BACKGROUND:**

The current parking by-law was passed in 2005 and schedules amended most recently in 2015. This report considers three potential amendments:

1. Set Parking Restrictions Milton Seiler Crescent
2. Two hour Parking limits main streets
3. Adopt County changes to definitions and set fines.

*Milton Seiler* sub-division was assumed by the Town in August 2016. This means the Town is responsible for maintaining the road including winter control, services, sidewalks and repairs. Municipal by-laws also now apply to this public street. The roadway is not wide enough to permit parking on both sides. It is recommended parking be allowed on the outside curve, or even numbered side of the road.



*Two Hour Parking limits* had been informally assume on main streets in Clifford, Harriston and Palmerston, but it was not enforced. As redevelopment has occurred to decrease vacancy rates and more residential development is in place, there are more incidents of people parking all day in spaces that should be available to customers. This is a particular issue at the Heritage Funeral Home during visitation and funerals when spaces in front of the business are critical.

In consultation with the downtown committees, staff supports a more formal approach to parking enforcement in these areas. New by-law wording would allow enforcement of the two hour limit, as needed, in the following areas:

1. Clifford -Elora Street two blocks north and south of light at Allan Street
2. Harriston -Elora Street Young to Arthur St.  
-Arthur Street Queen to Thomas St.
3. Palmerston -Main Street Cumberland/White's Road to Henry St.

This has been discussed at the Downtown Advisory Committee in each area; the Harriston Committee passed a resolution in support of this action. The Chief Building Official has notified

*Adopt County changes to definitions and set fines* as approved by Wellington County including changes to add definitions of "boulevard" and "shoulder" and establish set fines as offences to parking on these areas. (See attachments). These offenses would be applied County wide in all municipalities

**COMMENTS:**

Prohibiting parking on the inside curve of Milton Seiler Crescent allows more room for two way traffic and enhance public safety by allowing sufficient space for emergency vehicles to respond. There is limited space due to the number of driveways but restricting parking to one side of the street in this subdivision is strongly recommended.

The Economic Development and Planning Committee also discussed the merits of the two hour parking limit in the downtown area of Clifford, Harriston and Palmerston. The Committee supports the approach along with an effort to advise the public of the new requirements once adopted. This could take the form of notices placed on windshields and provided to businesses along the street to inform tenants.

The definition "boulevard is to be changed to mean, that portion of every road allowance which is not used as a sidewalk, driveway, traveled roadway or shoulder including any area where grass is growing or is seeded, or where an earth surface exists. The definition "shoulder is to be added to mean that portion of every highway which abuts the roadway and which is designed and intended for passage and stopping of motor vehicles which extends no more than 3.6 metres in width from the limit of the roadway. In section 9 of this by-law, set fines are to be added to prohibit parking on a boulevard and on the shoulder of a roadway. Council should adopt this change to be consistent with the County wide bylaw.

**FINANCIAL CONSIDERATIONS:**

The cost involved in amending this by-law will be the cost of installing no parking signs, and some additional enforcement by current staff and the OPP as needed.

**RECOMMENDATION:**

That the Council of the Town of Minto receives the By-law Enforcement Officers October 18, 2016 report regarding the amended Parking By-law, and consider the by-law in open session to implement parking on the inside curve of Milton Seiler Crescent, establish two hour limits in the urban areas as outlined in the report, and approve changes recommended by the County regarding parking on boulevards and shoulders of the road.

Cam Forbes,  
Property Standards Officer  
By-Law Enforcement Officer