

**Minutes of Community Services Advisory Committee Meeting**  
**Meeting Date: September 23, 2024**  
**Palmerston Arena**

**Present:** Councillor Ron Elliott, Michael Manto  
Scott Richardson, Trevor Smith

**Staff Present:** Matthew Lubbers, Director of Community Services  
Greg Mallett, Facilities Coordinator

**Regrets:** Councillor Paul Zimmerman, Karisa Downey

Councillor Ron Elliott called the meeting to order at 5:00 p.m.

**Review of Minutes:**

The minutes from the May 27, 2024, and September 9, 2024, meetings were reviewed.

**MOTION:**

Moved by: Michael Manto Richardson and Seconded by: Scott Richardson

THAT:

C.S.A.C. minutes from May 27, 2024, and September 9, 2024, be approved as circulated.

CARRIED

**Council and Email Follow Up:**

The minutes from May 27, 2024 were accepted at Council on June 5, 2024. The minutes from September 9, 2024, will be reviewed at Council on October 1, 2024.

**Recreation Plan Update:**

Andy Goldie from MGA Consulting attended the meeting and presented a draft copy of the Recreation Master Plan. He highlighted some of the work MGA Consulting had done on the Town of Minto Strategic Plan earlier this year. He explained how components of the Recreation Master Plan tie into it as well as the Cultural Plan, that is nearing completion.

The presentation included an overview of the methodology used to craft the recommendations. Members of the committee gave input on the proposed recommendations and discussed various items throughout the presentation. Councillor Elliott thanked Mr. Goldie and his team for the work that they completed on this plan and are excited about the next steps.

**MOTION:**

Moved by: Trevor Smith Seconded by: Mike Manto

The draft Recreation Master Plan and presentation be accepted as information.

CARRIED

**Ontario Elementary Curling Championships**

Director of Community Services Lubbers reported that the Town of Minto is a platinum sponsor of the Ontario Elementary Curling Championships as the facility rental fees have been waived.

**Community Sport and Recreation Infrastructure Fund**

Director of Community Services Lubbers spoke about the possibility of applying for the Community Sport and Recreation Infrastructure Fund. Funding for municipalities in either the Repair and Rehabilitation or New Builds stream is 50% (70% under unique and exceptional

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circumstances) including between \$150,000 - \$1 million for repair and rehabilitation as well as up to \$10 million for new builds.

The challenge when determining a project to apply for is that if successful, the municipality must plan to come up with their share of funding. Town staff have met with the Rotary Club of Clifford over the past few months to discuss the viability of building a splash pad in Clifford. At their meeting tomorrow night, they will consider making a significant financial contribution towards this project. Anticipated project cost of a splash pad is \$250,000.

**MOTION:**

Moved by: Trevor Smith Seconded by: Mike Manto

THAT:

C.S.A.C. endorses the Town of Minto applying for the Community Sport and Recreation Infrastructure Fund to build a splash pad in Clifford.

CARRIED

**New Business:**

Discussion around the possibility of offering spring ice and the hourly rental rate was deferred to the next meeting.

**MOTION:**

Moved by: Scott Richardson

THAT: The C.S.A.C. meeting adjourn at 6:30 p.m.

CARRIED

The next meeting will be held at the call of the Chair.

Matthew Lubbers  
Director of Community Services  
Community Services Advisory Committee