



THE COUNCIL OF THE TOWN OF MINTO  
PUBLIC MEETING AGENDA

Notice of Engineer's Report Section 4 Drainage Act Municipal  
Drain No. 120 in the Town of Minto, County of Wellington

A Public Meeting to consider the Engineers report regarding Drain No.  
120-2024

1. Mayor Turton to act as the Chair of the Public Meeting
2. Clerk McRobb to outline the purpose of the meeting is to consider the Engineering report prepared by Headway Engineering of Kitchener, Ontario dated August 23, 2024, for Drain No. 120.

Notices of the meeting were sent to 12 Landowners along with the report. As well, copies of the report were circulated to Town Staff, Maitland Valley Conservation Authority, Ministry of Agriculture, Food and Rural Affairs, Hydro One Networks, Enbridge Gas and Wellington County.

3. Clerk McRobb to advise of any speakers registered to participate in the Public Meeting.
4. Chair Turton to call on the Engineer to provide a summary of the report
5. Chair Turton to call on Town staff to provide any additional comments.
6. Chair Turton to call on any speakers registered to participate and. wishing to provide information that might influence Council's decision on the matter.
7. Council questions and further comments.
7. Chair Turton to ask the if there are any members of the public who wish to add or remove their name from the petition.
8. Chair Turton to state: "Council must decide whether or not to proceed with the project by provisionally adopting the engineer's report by by-law or referring the report back to the engineer for modifications. There is no right to appeal assessments or other aspects of the engineer's report at this meeting; these appeal rights will be made available later in the procedure".
9. Clerk McRobb will note a by-law, if appropriate, will be presented during open Council if that is the wish of Council.
10. Chair Turton to officially adjourn the meeting considering the engineer's report Drain No. 120.