



# Membership Minutes

## Membership Meeting #7-2024

September 18, 2024

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Andrew Fournier, Matt Duncan, Vanessa Kelly, Evan Hickey, Anita Van Hittersum, Ed Podniewicz

**Members Absent:** Sharen Zinn, Matt Duncan

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Services Coordinator  
Patrick Huber-Kidby, Planning and Regulations Supervisor  
Donna Clark, Source Water Protection Specialist  
Erin Gouthro, Watershed Ecologist  
Sarah Gunnewick, Water Resources Engineer  
Jason Moir, Park Superintendent  
Michelle Quipp, Executive Assistant

### 1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #6-2024 held on June 19, 2024.

#### **Motion FA #68-24**

**Moved by:** Alvin McLellan

**Seconded by:** Evan Hickey

THAT the minutes from the General Membership Meeting #6-2024 held on June 19 2024, be approved.

(carried)

4. Business out of the Minutes:

- a) Review of MVCA's Vision, Mission and Ends: Report #47-2024

Report #47-2024 was presented to the members and the following motion was made:

**Motion FA #69-24**

**Moved by:** Alison Lobb

**Seconded by:** Megan Gibson

THAT a change is necessary to shift the short-term goals from "to stabilize MVCA's financial base" to "to ensure MVCA's financial stability."

(carried)

- b) Review of Members Roles and Responsibilities: Report #48-2024

Report #48-2024 was presented to the members and no motions were made.

- c) Emergency Meeting Policy Amendments: Report #49-2024

Report #49-2024 was presented to the members and the following motion was made:

**Motion FA #70-24**

**Moved by:** Anita Van Hittersum

**Seconded by:** Alvin McLellan

THAT the Administrative Regulation be revised to incorporate the revised policy for organizing emergency meetings of the membership.

(carried)

- d) 75<sup>th</sup> Anniversary Planning: Report #50-2024

Report #50-2024 was presented to the members and the following motion was made:

**Motion FA #71-24**

**Moved by:** Alison Lobb

**Seconded by:** Ed Podniewicz

THAT a report be provided from staff with revised details on a meal and tour and year-round activities.

(carried)

5. Presentations:

- a) **Aquatic Health Assessment:** Erin Gouthro, Watershed Ecologist, provided the Members with an overview of the ongoing aquatic health assessment.

- b) **2024 Work Update Plan:** Phil Beard, General Manager-Secretary-Treasurer, provided the Members with an overview of the activities undertaken by MVCA over the summer.

**6. Business Requiring Decision and or Direction:**

- a) Critical Infrastructure and Equipment Strategy: Report #51-2024

Report #51-2024 was presented to the members and the following motion was made:

**Motion FA #72-24**

**Moved by:** Alison Lobb

**Seconded by:** Evan Hickey

THAT the Infrastructure and Equipment Strategy outlined in Report #51-24 be used to develop the 2025-2027 Work Plan and Budget Forecast and that the Forecast be updated in 2025 to incorporate the infrastructure and equipment required for Flood Safety Services.

(carried)

- b) Water and Erosion Control Infrastructure Agreements: Report #52-2024

Report #52-2024 was presented to the members and the following motion was made:

**Motion FA #73-24**

**Moved by:** Alvin McLellan

**Seconded by:** Megan Gibson

THAT the Authority authorize the signing of Recreational WECl cost share agreements with the Municipality of Morris-Turnberry;

AND THAT the Authority authorize the signing of the cost share agreement with the Municipality of Huron East once accepted. (carried)

- c) Pioneer Conservation Area-Possible Transfer of Lands: Report 53-2024

Report #53-2024 was presented to the members and the following motion was made:

**Motion FA #74-24**

**Moved by:** Alison Lobb

**Seconded by:** Megan Gibson

THAT MVCA declare part of the Pioneer Conservation Area as surplus.

(carried)

**Motion FA #75-24**

**Moved by:** Alison Lobb

**Seconded by:** Anita Van Hittersum

THAT MVCA negotiates transfer of part of Pioneer Conservation Area to the Municipality of Morris-Turnberry.

(carried)

d) Administrative Review Policy Development & Status of Technical Guidelines for Natural Hazards-Section 28 Regulation: Report #54-2024

Report #54-2024 was presented to the members and the following motion was made:

**Motion FA #76-24**

**Moved by:** Alison Lobb

**Seconded by:** Evan Hickey

THAT at least three of the following four: Chair, Vice Chair, Second Vice Chair and member who is representing that municipality, will be responsible for making decisions on requests for administrative reviews.

(carried)

e) Purchase of Backhoe Attachment–Fall Reserve Conservation Area: Report #55-2024

Report #55-2024 was presented to the members and the following motions were made:

**Motion FA #77-24**

**Moved by:** Alvin McLellan

**Seconded by:** Anita Van Hittersum

THAT the 2024 Budget for the Falls Reserve Conservation Area be amended to include the purchase of a backhoe attachment that configures and matches with our current owned New Holland Boomer 55 tractor;

AND THAT the New Holland model 935GBH backhoe attachment be purchase from Roberts Farm Equipment for an amount \$19,000 plus HST;

AND THAT the purchase be funded from the Falls Reserve Accumulated Surplus.

(carried)

**7. Correspondence for Direction: Report #56-2024**

Report #56-2024 was presented to the members and the following motions were made:

**Motion FA #78-24**

**Moved by:** Megan Gibson

**Seconded by:** Alison Lobb

THAT MVCA will continue to participate in the Healthy Lake Huron initiative and that the General Manger represents MVCA on the steering committee.

(carried)

**Motion FA #79-24**

**Moved by:** Megan Gibson

**Seconded by:** Evan Hickey

THAT the Letter from Upper Thames River Conservation Authority be noted and filed.

(carried)

**Motion FA #80-24**

**Moved by:** Alison Lobb

**Seconded by:** Evan Hickey

THAT the letter about the Indigenous Collaborative Planning Hub be noted and filed.  
(defeated)

**Motion FA #81-24**

**Moved by:** Alvin McLellan

**Seconded by:** Megan Gibson

THAT MVCA will participant in the Indigenous Collaborative Planning Hub.  
(carried)

**Motion FA #82-24**

**Moved by:** Alison Lobb

**Seconded by:** Alvin McLellan

THAT the letter from Fern Wylie be noted and filed.  
(carried)

**8. Chair and Member Reports**

Chair and General Manager met with the Minister of Environment, Conservation and Parks, as well as MPP, Lisa Thompson, to discuss support for Healthy Lake Huron.

**9. Consent Agenda:**

The following items were circulated to the Members for their information:

- a) 2024 Work Plan and Budget Update: Report #57a&b-2024
- b) Revenue/Expenditure Report for June, July & August 2024: Report #58-2024
- c) Agreements Signed: Reeport #59-2024

**Motion FA #83-24**

**Moved by:** Alvin McLellan

**Seconded by:** Vanessa Kelly

THAT Report #57b-59 along with the respective motions as outlined in the Consent Agenda be approved.  
(carried)

**10. Adjournment:** Next meeting: October 16, 2024, at 7:00 pm at the Administrative Centre, Wroxeter.

**Motion FA #84-24**

**Moved by:** Megan Gibson

**Seconded by:** Alison Lobb

THAT the Members Meeting be adjourned at 9:27 pm.  
(carried)



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Ed McGugan  
Chair



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Phil Beard  
General Manager / Secretary-Treasurer