

# 2025 Rates and Fees Guide

Fees shown do not include HST.  
Applicable taxes will be added at the  
time of purchase.



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## Schedule A - Administration

### Photocopies and Facsimiles

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Photocopies (per page)	\$0.22	31-Dec-24	\$0.22	01-Jan-25	0.0%	T
Photocopies - large packages or special interest groups (per page)	\$0.09	31-Dec-24	\$0.09	01-Jan-25	0.0%	T
Facsimile to send or receive (per page)	\$0.88	31-Dec-24	\$0.88	01-Jan-25	0.0%	T
Facsimile to send or receive - for special interest groups (per page)	\$0.22	31-Dec-24	\$0.22	01-Jan-25	0.0%	T

### By-law Compliance

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
By-Law Enforcement Administration Fee (per hour)	\$80.00	31-Dec-24	\$150.00	01-Jan-25	87.5%	E
Property Standards Appeal Fee	\$300.00	31-Dec-24	\$300.00	01-Jan-25	0.0%	E



## Town Clerk's Office

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Marriage Licenses	\$120.00	31-Dec-24	\$120.00	01-Jan-25	0.0%	E
Civil Marriage Ceremony in Council Chambers during business hours	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Civil Marriage Ceremony outside Council Chambers (plus applicable expenses)	\$300.00	31-Dec-24	\$300.00	01-Jan-25	0.0%	T
Rehearsal Fee (plus applicable expenses)	\$75.00	31-Dec-24	\$75.00	01-Jan-25	0.0%	T
Renewal of Vows (plus applicable expenses)	\$75.00	31-Dec-24	\$75.00	01-Jan-25	0.0%	T
Commissioner's Signature for Corporations	\$22.12	31-Dec-24	\$22.12	01-Jan-25	0.0%	T
Commissioner's Signature for Individuals	\$17.70	31-Dec-24	\$17.70	01-Jan-25	0.0%	T
Commissioner's Signature (Multiple signatures, 3 or more)	\$44.25	31-Dec-24	\$44.25	01-Jan-25	0.0%	T
Burial Permit (death originated out of Town)	\$20.00	31-Dec-24	\$20.00	01-Jan-25	0.0%	E
Burial Permit (death originated in the Town of Minto)	\$10.00	31-Dec-24	\$10.00	01-Jan-25	0.0%	E
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)						
Application Fee	\$5.00	31-Dec-24	\$5.00	01-Jan-25	0.0%	E
Other Costs associated with a request under MFIPPA	In accordance with fees set by MFIPPA	31-Dec-24	In accordance with fees set by MFIPPA	01-Jan-25	n/a	E

## Schedule B - Finance

### Finance, Taxation and Revenue

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Tax Certificates personal request (written or verbal)	\$10.00	31-Dec-24	\$10.00	01-Jan-25	0.0%	E
Tax Certificates professional request (written only)	\$40.00	31-Dec-24	\$50.00	01-Jan-25	25.0%	E
Duplicate Receipt or Bill	\$20.00	31-Dec-24	\$20.00	01-Jan-25	0.0%	E
Handling charges for transferring any uncollectable Accounts Receivable arrears to Tax Account	\$20.00	31-Dec-24	\$20.00	01-Jan-25	0.0%	E
Tax Collection Fee (by registered letter)	\$30.00	31-Dec-24	\$30.00	01-Jan-25	0.0%	E
Tax Sale of Land, Tender Packages	\$25.00	31-Dec-24	\$25.00	01-Jan-25	0.0%	E
Finance Charge for unpaid accounts receivable (per month)	2%	31-Dec-24	2%	01-Jan-25	0.0%	E
Minimum charge of	\$2.00	31-Dec-24	\$2.00	01-Jan-25	0.0%	E
Water and Sewer or Tax Arrears Notice (per notice)	\$5.00	31-Dec-24	\$5.00	01-Jan-25	0.0%	E
Returned Item Charge (all services)	\$40.00	31-Dec-24	\$40.00	01-Jan-25	0.0%	E

## Schedule C - Building and Development

### Group A & B – Assembly and Institutional Occupancies

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
New Construction	\$300.00	\$0.65		31-Dec-24	\$300.00	\$0.80		01-Jan-25	0.0%	23.1%	n/a	E
Renovation / Alteration	\$200.00	\$0.45		31-Dec-24	\$300.00	\$0.70		01-Jan-25	50.0%	55.5%	n/a	E

### Group C – Residential Occupancies

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
New Construction – SFD	\$300.00	\$1.20		31-Dec-24	\$300.00	\$1.50		01-Jan-25	0.0%	25.0%	n/a	E
New Construction - Multi-Residential (No Fee For Basement)	\$300.00	\$1.20		31-Dec-24	\$300.00	\$1.50		01-Jan-25	0.0%	25.0%	n/a	E
Finished / Unfinished Basement		\$0.40		31-Dec-24		\$0.00		01-Jan-25	n/a	(100%)	n/a	E
Renovation / Alteration	\$200.00	\$0.80		31-Dec-24	\$300.00	\$0.80		01-Jan-25	50.0%	0.0%	n/a	E
Attached Garage	\$200.00	\$0.45		31-Dec-24	\$300.00	\$0.60		01-Jan-25	50.0%	33.3%	n/a	E
Deck / Porch	\$200.00	\$0.45		31-Dec-24	\$300.00	\$0.60		01-Jan-25	50.0%	33.3%	n/a	E
Accessory Apartments	\$200.00	\$0.80		31-Dec-24	\$300.00	\$0.80		01-Jan-25	50.0%	0.0%	n/a	E

## Group D & E – Occupancies

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
New Construction	\$300.00	\$0.80		31-Dec-24	\$300.00	\$0.80		01-Jan-25	0.0%	0.0%	n/a	E
Renovation / Alteration	\$200.00	\$0.40		31-Dec-24	\$300.00	\$0.70		01-Jan-25	50.0%	75.0%	n/a	E

## Groups F – Occupancies

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
New Construction	\$300.00	\$0.45		31-Dec-24	\$300.00	\$0.70		01-Jan-25	0.0%	55.5%	n/a	E
Renovation / Alteration	\$200.00	\$0.45		31-Dec-24	\$300.00	\$0.60		01-Jan-25	50.0%	33.3%	n/a	E

## Agriculture

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
New Construction	\$200.00	\$0.20		31-Dec-24	\$300.00	\$0.35		01-Jan-25	50.0%	75%	n/a	E
Liquid Manure Tanks **(per linear foot)**			\$4.70	31-Dec-24			\$6.00	01-Jan-25	n/a	n/a	27.7%	E
Grain Bin / Tower Silo			\$325.00	31-Dec-24			\$450.00	01-Jan-25	n/a	n/a	38.5%	E
Bunk Silos			\$400.00	31-Dec-24			\$600.00	01-Jan-25	n/a	n/a	50.0%	E

## Other

Description	Current Admin Fee	Current BP Fee (per sq. ft.)	Current BP Fee (flat fee)	Effective Until	2025 Admin Fee	2025 BP Fee (per sq. ft.)	2025 BP Fee (flat fee)	Effective Date	Increase / (Decrease) Fee	Increase / (Decrease) BP Fee (per sq. ft.)	Increase / (Decrease) BP Fee (flat fee)	HST Status (T = Taxable) (E = Exempt)
Accessory Structures	\$200.00	\$0.45		31-Dec-24	\$300.00	\$0.60		01-Jan-25	50.0%	33.3%	n/a	E
Demolition Permits												
a) Class 'A'			\$115.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	30.4%	E
b) Class 'B'			\$230.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	(34.8)%	E
Class 4 On-Site Septic Systems												
a) New / Replacement System			\$450.00	31-Dec-24			\$600.00	01-Jan-25	n/a	n/a	33.3%	E
b) Replacement Tank			\$150.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	0.0%	E
c) Bed Replacement			\$300.00	31-Dec-24			\$450.00	01-Jan-25	n/a	n/a	50.0%	E
Plumbing Permit			\$138.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	8.7%	E
Conditional Permit (plus completion permit amount)			\$345.00	31-Dec-24			\$350.00	01-Jan-25	n/a	n/a	1.5%	E
Solid Fuel Fired Appliance			\$138.00	31-Dec-24			\$300.00	01-Jan-25	n/a	n/a	117.4%	E
Tent Permit			\$138.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	8.7%	E
Temporary Structure (Temp Dwelling, School Portable, etc)			\$240.00	31-Dec-24			\$300.00	01-Jan-25	n/a	n/a	25.0%	E
Change of Use (No Construction)			\$115.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	30.4%	E
Solar			\$300.00	31-Dec-24			\$300.00	01-Jan-25	n/a	n/a	0.0%	E
Pool Fence Enclosure			\$138.00	31-Dec-24			\$150.00	01-Jan-25	n/a	n/a	8.7%	E

**Notes to tables:**

- a) Where work has commenced prior to the issuance of the required building permit, the administration fee and building permit fee shall be doubled.
- b) Any other building or structure not included above or where square footage cannot be calculated effectively, a rate of \$11.00 per \$1,000.00 of construction value shall be charged for a building permit
- c) Inspection only - no permit required: a fee of \$150.00 per hour shall be applied
- d) Inspection requested and not ready or repeated failed inspections: a fee of \$150.00 shall apply per inspection
- e) The building permit fee shall be indexed annually based on the October Construction Index.

**Refund of Fees**

Stage of Permit Application	Current Refund (% of Entire Fees Payable)	Effective Until	2025 Refund (% of Entire Fees Payable)	Effective Date	Increase / (Decrease)
Application Received No administrative functions done	90%	31-Dec-24	90%	01-Jan-25	0.0%
Application Processed Plans reviewed and permit issued or refused	60%	31-Dec-24	60%	01-Jan-25	0.0%
Permit issued and inspection(s) completed	0%	31-Dec-24	0%	01-Jan-25	0.0%

**Notes to table:**

- a) When an application for a Building Permit has been revoked by the Chief Building Official, the amount refundable, as per above table, will be refunded to the applicant. In cases where the Building Permit fee has not been paid at the time of the application, the amount due at the time of revocation will be the Building Permit fee minus the refundable amount.
- b) No refund will be given when the application for refund has not been made within 12 months of the issuance of the permit.
- c) Grading/ Damage Deposits not eligible to be refunded to the applicant within 3 years from that date of the issuance of the Building Permit shall be retained by the Town.

## Schedule D - Community Services

### Arena and Hall (per day)

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Auditorium, Arena or Curling Floor (Wedding)	\$619.47	31-Dec-24	\$619.47	01-Jan-25	0.0%	T
Auditorium, Arena or Curling Floor (Buck & Doe)	\$398.23	31-Dec-24	\$398.23	01-Jan-25	0.0%	T
Auditorium (Small Gathering)	\$132.74	31-Dec-24	\$141.59	01-Jan-25	6.7%	T
Auditorium (Small Gathering, Licensed)	\$265.49	31-Dec-24	\$287.61	01-Jan-25	8.3%	T
Auditorium, Arena or Curling Floor (Large Gathering)	\$265.49	31-Dec-24	\$287.61	01-Jan-25	8.3%	T
Kitchen	\$66.37	31-Dec-24	\$70.80	01-Jan-25	6.7%	T

### Harriston Train Station

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Full Day - Non-Licensed (per day)	\$88.50	31-Dec-24	\$88.50	01-Jan-25	0.0%	T
Small Meeting / Community Use (per hour)	\$22.13	31-Dec-24	\$22.13	01-Jan-25	0.0%	T

## Norgan Theatre

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Private Rental (per hour)	\$53.10	31-Dec-24	\$53.10	01-Jan-25	0.0%	T
Theatre Area (per day)	\$265.49	31-Dec-24	\$265.49	01-Jan-25	0.0%	T
School (per child)	\$1.77	31-Dec-24	\$1.77	01-Jan-25	0.0%	T

## Arena (per hour)

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Adult	\$146.02	30-Jun-25	\$150.44	01-Jul-25	3.0%	T
Local Youth Organized Sport	\$119.47	30-Jun-25	\$123.89	01-Jul-25	3.7%	T
Out of Town User (Minor Only)	\$146.02	30-Jun-25	\$150.44	01-Jul-25	3.0%	T
Non-Prime Ice (Weekdays 9am-5pm)	\$70.80	30-Jun-25	\$75.22	01-Jul-25	6.2%	T
Sponsor Public Skating (per session)	\$106.19	30-Jun-25	\$106.19	01-Jul-25	0.0%	T
Sponsor Shinny (per session)	\$70.80	30-Jun-25	\$70.80	01-Jul-25	0.0%	T
Arena Floor Sports	\$70.80	31-Dec-24	\$70.80	01-Jan-25	0.0%	T
Local Youth Arena Floor Sports	\$44.25	31-Dec-24	\$44.25	01-Jan-25	0.0%	T



## Ball Diamonds

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Minor (per player)	\$39.82	31-Dec-24	\$39.82	01-Jan-25	0.0%	T
Adult and Single Game - up to 15 games (per game)	\$57.52	31-Dec-24	\$57.52	01-Jan-25	0.0%	T
Fall Tryouts (per team)	\$88.50	31-Dec-24	\$88.50	01-Jan-25	0.0%	T
Tournament - Adult - Friday Night (per diamond)	\$115.04	31-Dec-24	\$115.04	01-Jan-25	0.0%	T
Tournament - Adult - 1 day (per diamond)	\$309.73	31-Dec-24	\$309.73	01-Jan-25	0.0%	T
Tournament - Adult - 2 day (per diamond)	\$353.98	31-Dec-24	\$353.98	01-Jan-25	0.0%	T
Tournament - Minor - Friday Night (per diamond)	\$115.04	31-Dec-24	\$115.04	01-Jan-25	0.0%	T
Tournament - Minor - 1 day (per diamond)	\$221.24	31-Dec-24	\$221.24	01-Jan-25	0.0%	T
Tournament - Minor - 2 day (per diamond)	\$265.49	31-Dec-24	\$265.49	01-Jan-25	0.0%	T
Lights Left On / Washrooms Unlocked (per occurrence)	\$57.52	31-Dec-24	\$57.52	01-Jan-25	0.0%	T

## Soccer Fields

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Minor (per player)	\$39.82	31-Dec-24	\$39.82	01-Jan-25	0.0%	T
Adult and Single Game (per game)	\$57.52	31-Dec-24	\$57.52	01-Jan-25	0.0%	T
Tournament - Small Pitch (per day)	\$88.50	31-Dec-24	\$88.50	01-Jan-25	0.0%	T
Tournament - Large Pitch (per day)	\$176.99	31-Dec-24	\$176.99	01-Jan-25	0.0%	T

## Parks

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Pavilion - Non-Licensed (per day)	\$88.50	31-Dec-24	\$88.50	01-Jan-25	0.0%	T
Lions Park Pavilion and Canteen - Non-Licensed (per day)	\$132.74	31-Dec-24	\$132.74	01-Jan-25	0.0%	T
Outdoor Fitness (per hour)	\$20.00	31-Dec-24	\$20.00	01-Jan-25	0.0%	T

## After School Programs

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Per Day	\$15.00	31-Aug-25	\$16.00	01-Sep-25	6.7%	E
Per Week	\$60.00	31-Aug-25	\$64.00	01-Sep-25	6.7%	E

## Summer Adventure Camps

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Per Day	\$40.00	31-Dec-24	\$45.00	01-Jan-25	12.5%	E
Per Week - 1 Child	\$180.00	31-Dec-24	\$200.00	01-Jan-25	11.1%	E

## Other Programs

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Safe at Home Course	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	E
Babysitter Course	\$75.00	31-Dec-24	\$75.00	01-Jan-25	0.0%	E
Shuffleboard (per season)	\$35.40	31-Dec-24	\$35.40	01-Jan-25	0.0%	T
Pickleball (per person)	\$2.65	31-Dec-24	\$2.65	01-Jan-25	0.0%	T
Grassroots Sports (Non-Ice)	\$60.00	31-Dec-24	\$60.00	01-Jan-25	0.0%	E
Grassroots Sports (Ice)	\$165.00	31-Dec-24	\$170.00	01-Jan-25	3.0%	E
Ball Hockey League (per child)	\$25.00	31-Dec-24	\$25.00	01-Jan-25	0.0%	E

## Swimming Lessons

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Parent and Tot	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	E
Tots and Preschool	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E
Swimmer (Level 1 - 4)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E
Swimmer (Level 5 - 10)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E

## Advanced Programs

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Bronze Star	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E
Bronze Medallion	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	E
Bronze Cross	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	E

## Private Swimming Lessons

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
5 Private Swimming Lessons (1/2 hour)	\$120.00	31-Dec-24	\$125.00	01-Jan-25	4.2%	E

## Pool Programs

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Swim Team Individual	\$60.00	31-Dec-24	\$60.00	01-Jan-25	0.0%	E
Swim Team Family	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E

## Pool Admissions

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Individual Seasons Pass	\$100.00	31-Dec-24	\$110.62	01-Jan-25	10.6%	T
Family Seasons Pass	\$200.00	31-Dec-24	\$221.24	01-Jan-25	10.6%	T
Book of 10 Passes	\$35.40	31-Dec-24	\$39.82	01-Jan-25	12.5%	T
Single Admission (5 years of age +)	\$4.42	31-Dec-24	\$4.42	01-Jan-25	0.0%	T
Single Family Admission (max 6 family members)	\$17.70	31-Dec-24	\$17.70	01-Jan-25	0.0%	T
Aquafit (per visit)	\$8.85	31-Dec-24	\$8.85	01-Jan-25	0.0%	T

## Pool Rentals

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
School (per child)	\$2.00	31-Dec-24	\$2.00	01-Jan-25	0.0%	T
Pool Rental	\$146.02	31-Dec-24	\$150.44	01-Jan-25	3.0%	T

## Other

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Arena Board or Ice Ad	\$350.00	31-Dec-24	\$350.00	01-Jan-25	0.0%	T
Ice Resurfacers Ad	\$1,200.00	31-Dec-24	\$1,200.00	01-Jan-25	0.0%	T
Camping (1 Night)	\$26.55	31-Dec-24	\$26.55	01-Jan-25	0.0%	T
Camping (2 Night)	\$44.25	31-Dec-24	\$44.25	01-Jan-25	0.0%	T
Camping (3 Night)	\$53.10	31-Dec-24	\$53.10	01-Jan-25	0.0%	T
Commemorative Tree	\$600.00	31-Dec-24	\$600.00	01-Jan-25	0.0%	T
Commemorative Bench	\$2,000.00	31-Dec-24	\$2,000.00	01-Jan-25	0.0%	T

## Schedule E - Public Services

### Sewer Rodding

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
During regular hours per call	\$125.00	31-Dec-24	\$125.00	01-Jan-25	0.0%	E
Off hours or weekends per call	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	E
Statutory Holidays per call	\$250.00	31-Dec-24	\$250.00	01-Jan-25	0.0%	E
Camera Fee + Operator & Truck time	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	E

### Municipal Servicing Connections (Water, Wastewater, Storm)

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
New Service- Servicing Permit Fee (see note 1)	\$1,500.00	31-Dec-24	\$1,500.00	01-Jan-25	0.0%	E
Existing Service/Subdivision- Servicing Permit Fee (See note 2)	\$800.00	31-Dec-24	\$495.00	01-Jan-25	(38.1%)	E
Security Deposit for Inspection and Remediation of a Set of Developer Installed Water, Wastewater and Storm Connections (see note 3)	n/a	n/a	\$20,000.00	01-Jan-25	(NEW)	E
Existing Service Connection Fee's - Per Connection (see note 4)						
Connect to Existing Water Service	\$1,210.00	31-Dec-24	\$1,210.00	01-Jan-25	0.0%	E
Connect to Existing Sanitary Service	\$1,650.00	31-Dec-24	\$1,650.00	01-Jan-25	0.0%	E
Connect to Existing Storm Service	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	E
Water Service Connection - Elora Street N Clifford	\$2,500.00	31-Dec-24	\$2,500.00	01-Jan-25	0.0%	E
Sanitary Service Connection - Elora Street N Clifford	\$2,500.00	31-Dec-24	\$2,500.00	01-Jan-25	0.0%	E

Storm Service Connection - Elora Street N Clifford	\$2,500.00	31-Dec-24	\$2,500.00	01-Jan-25	0.0%	E
Existing Service Lateral Cost Recovery (see note 5)	Actual Cost	n/a	Actual Cost	01-Jan-25	n/a	E
Lot Frontage Fees Per Meter (see note 6)						
\$80 per meter - Water \$80 per meter - Sanitary \$61 per meter - Storm	\$221.00	31-Dec-24	\$221.00	01-Jan-25	0.0%	E
Water sampling (if service is 100mm or larger)	n/a	n/a	Time and Lab Fees	01-Jan-25	n/a	E
Municipal Service Installation (via municipal staff) *Cost dependent on depth of main, existing utilities, road service, sidewalk, curb and gutter	Time and Material	31-Dec-24	Time and Material	01-Jan-25	n/a	E

**Note 1:** This Permit Fee applies to all Servicing Permit Applications to recover staff time for review and administration.

**Note 2:** This version of the Servicing Permit Fee is applicable to any property connecting to an existing municipal service where the service has been previously installed to property line.

**Note 3:** All town incurred costs after a Servicing Permit is issued can be deducted from deposit if required, with the balance to be returned to the developer after completion of works.

**Note 4:** Connection Fees are intended to recover the Township's costs of previously installed services from the mains to the property line when the actual cost of installing the service is unknown.

**Note 5:** When the municipality paid to install a service in the past, if the price of the service is known, the actual cost incurred by the municipality is to be charged to the applicant.

**Note 6:** The Frontage fees are to recover the cost of the mains running across the side of a lot on which the services are located, or newly created lots located along existing or newly constructed water/sewer/storm sewer mains, where such costs have not been previously collected and are not already being recovered by another means.

## Entrance and Damage Deposits

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Inspection Fee	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E
Permit Fee	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	E
Urban / Rural Damage Deposit	\$2,000.00	31-Dec-24	\$2,000.00	01-Jan-25	0.0%	E
Hidden Driveway signs installed	\$240.00	31-Dec-24	\$240.00	01-Jan-25	0.0%	E

## Drainage

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Tile Drainage Inspection	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	E

## Parking Permits

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Municipal Parking Permits (annually)	\$225.00	31-Dec-24	\$225.00	01-Jan-25	0.0%	E



## Operator and Machine Time

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Operator Time (per hour)	\$60.00	31-Dec-24	\$60.00	01-Jan-25	0.0%	E
Operator Time (per hour) on weekends or after hours	\$120.00	31-Dec-24	\$120.00	01-Jan-25	0.0%	E
Machine Time - Truck (per hour)	\$45.00	31-Dec-24	\$45.00	01-Jan-25	0.0%	E
Machine Time - Service Truck (per hour)	\$65.00	31-Dec-24	\$65.00	01-Jan-25	0.0%	E
Machine Time - Backhoe / Dump Truck (per hour)	\$85.00	31-Dec-24	\$85.00	01-Jan-25	0.0%	E

## Sidewalk Patio Encroachment

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Annual Encroachment Agreement Fee	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E
Damage Deposit	\$1,000.00	31-Dec-24	\$1,000.00	01-Jan-25	0.0%	E

## Schedule F - Fire and Emergency Services

### Occupant Load Licenses

The following fees shall apply to services related to an application for issuance of licenses defining the maximum occupant load of places of assembly, having more than 60 persons. This includes but is not limited to public halls, arenas, auditoriums and occupancies wherein alcoholic beverages are served.

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Where alcoholic beverages are served	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
All other	\$80.00	31-Dec-24	\$80.00	01-Jan-25	0.0%	T

### Inspections Under the Ontario Fire Code

Application for special building inspections under the Ontario Fire Code shall be charged the following rates based on category.

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Inspections						
Single Residence	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Assembly	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Institutional / Industrial / Commercial	\$125.00	31-Dec-24	\$125.00	01-Jan-25	0.0%	T
Commercial / Retail	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Apartments / Condominiums (plus \$10.00 per unit)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T

Reports						
File Search / Fire Reports / Property Searches	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Letter to Insurance and Real Estate Companies	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
File Search for Environmental Issues	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Reviewing Risk and Safety Management Plans (per hour per staff member)	\$80.00	31-Dec-24	\$80.00	01-Jan-25	0.0%	T

### **Incidents on Public Roadways**

All incidents on all provincial highways, county roads and all other locations to which the Town of Minto Fire Service vehicles are dispatched shall be charged and shall pay to the Town of Minto the cost of such services as per the Ministry of Transportation of Ontario's (MTO) rates. Charges under the Spills Act or the Transportation of Dangerous Goods Act shall be charged in addition, if applicable.

### **Administration and Enforcement of Spills Act and Transportation of Dangerous Goods Act**

The clean-up of hazardous material spills shall be charged at MTO rates plus the cost of any cleanup materials used and shall be payable by the person or persons creating or causing such spill as determined at the sole discretion of the Chief of the Town of Minto Fire Service. The cost of a third-party spill cleaner will be the responsibility of the person or persons creating or causing such spill.

### **Illegal Burning Related Charges**

The Minto Fire Department, at the discretion of any Fire Official, can charge the property owner the same rates as Incidents on Public Roadways if the property owner or occupant is contravening the Town of Minto Burn By-Law and/or the Fire Protection and Prevention Act. The minimum charge will be for one hour and then every half hour thereafter. Current MTO rate is \$477.00 per response unit per hour, and \$238.50 per response unit for each half hour thereafter.

### **Extraordinary Expenses**

If Minto Fire responds to a fire or other emergency at a property and determines, or the Fire Chief or Deputy Chief determines, that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water, and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control

and eliminate an emergency, the property owner shall be charged the expenses incurred by Minto Fire for retaining a private contractor, renting special equipment and/or using consumable materials, as applicable.

If Minto Fire responds to a fire or other emergency at a property and incurs damage or contamination to equipment such as personal protective equipment, hoses or other non-consumable materials that require cleaning and decontamination or replacement thereof, as a result of the service to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency, the property owner shall be charged the expenses incurred by Fire & Emergency Services for cleaning and decontamination or replacement of equipment, as applicable, and shall be recovered as a fee under this By-law.

### **Securing of Premises**

Securing of premises after a fire (i.e., by the sealing or boarding of doors and windows, etc.), shall be charged at an hourly rate plus materials used. If firefighters are employed for barricading the rate shall be \$50.00 per firefighter per hour and such charges shall be payable by the owner or owners of the premises.

## **False Alarms**

The following procedures and fees shall apply only when it has been determined at the sole discretion of the Chief of the Town of Minto Fire Service that the false alarms were preventable. The total shall be calculated within each calendar year with each year being considered separately.

### **First False Alarm**

Fire prevention to follow up and determine why. Registered letter to be sent indicating possible financial implications of re-occurrences.

### **Second False Alarm**

Final notice sent by registered mail.

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Payable by the owner or owner's of the premises						
Third false alarm	\$600.00	31-Dec-24	\$600.00	01-Jan-25	0.0%	E
Fourth false alarm	\$1,200.00	31-Dec-24	\$1,200.00	01-Jan-25	0.0%	E
Each false alarm after the fourth	\$1,200.00	31-Dec-24	\$1,200.00	01-Jan-25	0.0%	E

## Miscellaneous Rates and Fees

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Fire Extinguisher training sessions (per hour / one hour minimum)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Posting a Fire watch under the Ontario Fire Code (per hour / per truck)	\$450.00	31-Dec-24	\$450.00	01-Jan-25	0.0%	T
Each additional half hour or part thereof (per half hour / per truck)	\$225.00	31-Dec-24	\$225.00	01-Jan-25	0.0%	T
Consultation / Advice to Professional Groups (per hour)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Classroom Rental Fire Halls with Kitchen (per day)	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	T
Classroom Rental Fire Halls without Kitchen (per day)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Chemicals used to suppress or prevent fires or explosions (often referred to as foam agents) - per 5 gallon container	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T

## Schedule G - Licensing

### Backyard Hen Licensing

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Backyard Hen Licensing Application Fee	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	E
Backyard Hen Licensing Renewal Fee	\$10.00	31-Dec-24	\$10.00	01-Jan-25	0.0%	E

### Dog Licensing

Description	Current Fee (New or Renewal Tag)	Current Fee (30 Days After Tag Expires)	Effective Until	2025 Fee (New or Renewal Tag)	2025 Fee (30 Days After Tag Expires)	Effective Date	Increase / (Decrease) (New or Renewal Tag)	Increase / (Decrease) (30 Days After Tag Expires)	HST Status (T = Taxable) (E = Exempt)
For a license issued with respect to a dog, the license fee shall be as follows:									
C. 1. a) Per dog for the first, second and third dog	\$20.00	\$35.00	31-Dec-24	\$20.00	\$35.00	01-Jan-25	0.0%	0.0%	E
C. 8. Fee for replacement of lost dog tag	\$5.00	\$5.00	31-Dec-24	\$5.00	\$5.00	01-Jan-25	0.0%	0.0%	E
Inspection fee by Provincial Offences Officer	\$75.00	\$75.00	31-Dec-24	\$75.00	\$75.00	01-Jan-25	0.0%	0.0%	E
E. 4. Per dog for dogs picked up without a current tag	\$50.00	\$50.00	31-Dec-24	\$50.00	\$50.00	01-Jan-25	0.0%	0.0%	E
E. 5. Fee for dog impounded (payable to the Town) - fee + \$45.00 per day	\$150.00	\$150.00	31-Dec-24	\$150.00	\$150.00	01-Jan-25	0.0%	0.0%	E
P. 2. e) Application for Exemption for kennel license	\$100.00	\$100.00	31-Dec-24	\$100.00	\$100.00	01-Jan-25	0.0%	0.0%	E

Note: The lower fee shall apply if such fees are paid within fifteen (15) days of the dog becoming twelve (12) weeks old or upon moving into the municipalities.

## Kennel Fees

Description	Current Fee (before April 1)	Current Fee (after March 31)	Effective Until	2025 Fee (before April 1)	2025 Fee (after March 31)	Effective Date	Increase / (Decrease) (before April 1)	Increase / (Decrease) (after March 31)	HST Status (T = Taxable) (E = Exempt)
4 to 15 dogs	\$150.00	\$200.00	31-Dec-24	\$150.00	\$200.00	01-Jan-25	0.0%	0.0%	E
16 to 25 dogs	\$250.00	\$300.00	31-Dec-24	\$250.00	\$300.00	01-Jan-25	0.0%	0.0%	E
26 to 50 dogs	\$500.00	\$600.00	31-Dec-24	\$500.00	\$600.00	01-Jan-25	0.0%	0.0%	E
Over 51 dogs	\$1,000.00	\$1,150.00	31-Dec-24	\$1,000.00	\$1,150.00	01-Jan-25	0.0%	0.0%	E

## Transient Trader Licensing

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Annual Transient Trader	\$400.00	31-Dec-24	\$400.00	01-Jan-25	0.0%	E
Monthly Transient Trader	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	E
Retail Exhibition / Trade Show	\$350.00	31-Dec-24	\$350.00	01-Jan-25	0.0%	E

## Lottery Licensing

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Lottery Licenses	3% of the total prize value listed on the license	31-Dec-24	3% of the total prize value listed on the license	01-Jan-25	0.0%	E

## Schedule H - Cemetery

### Sale of Interment Rights

Description	Current Fee (Interment Rights)	Current Fee (Maintenance and Care)	Current Fee (Total)	Effective Until	2025 Fee (Interment Rights)	2025 Fee (Maintenance and Care)	2025 Fee (Total)	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Plots (Allows 1 Non-Cremation Burial or 4 Cremations)										
Cost	\$660.00	\$440.00	\$1,100.00	31-Dec-24	\$660.00	\$440.00	\$1,100.00	01-Jan-25	0.0%	T
Cremation Garden (Allows 2 Burials)										
Cost	\$360.00	\$240.00	\$600.00	31-Dec-24	\$360.00	\$240.00	\$600.00	01-Jan-25	0.0%	T
Columbarium (Allows 2 Urns)										
Row 6	\$1,105.00	\$195.00	\$1,300.00	31-Dec-24	\$1,105.00	\$195.00	\$1,300.00	01-Jan-25	0.0%	T
Row 5	\$1,105.00	\$195.00	\$1,300.00	31-Dec-24	\$1,105.00	\$195.00	\$1,300.00	01-Jan-25	0.0%	T
Row 4	\$1,105.00	\$195.00	\$1,300.00	31-Dec-24	\$1,105.00	\$195.00	\$1,300.00	01-Jan-25	0.0%	T
Row 3	\$1,105.00	\$195.00	\$1,300.00	31-Dec-24	\$1,105.00	\$195.00	\$1,300.00	01-Jan-25	0.0%	T
Row 2	\$935.00	\$165.00	\$1,100.00	31-Dec-24	\$935.00	\$165.00	\$1,100.00	01-Jan-25	0.0%	T
Row 1	\$935.00	\$165.00	\$1,100.00	31-Dec-24	\$935.00	\$165.00	\$1,100.00	01-Jan-25	0.0%	T



## Interment Charges (Open and Close)

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
April 16 to November 30 (weekdays 9 am to 4 pm)						
Adult	\$650.00	30-Nov-24	\$650.00	16-Apr-25	0.0%	T
Child (to 8 years)	\$300.00	30-Nov-24	\$300.00	16-Apr-25	0.0%	T
Infant (to 1 year)	\$250.00	30-Nov-24	\$250.00	16-Apr-25	0.0%	T
Cremation	\$300.00	30-Nov-24	\$300.00	16-Apr-25	0.0%	T
Cremation (with vault)	\$400.00	30-Nov-24	\$400.00	16-Apr-25	0.0%	T
Columbarium	\$150.00	30-Nov-24	\$150.00	16-Apr-25	0.0%	T
December 1 to April 15 (weekdays 9 am to 4 pm)						
Adult	\$750.00	15-Apr-25	\$750.00	01-Dec-25	0.0%	T
Child (to 8 years)	\$400.00	15-Apr-25	\$400.00	01-Dec-25	0.0%	T
Infant (to 1 year)	\$350.00	15-Apr-25	\$350.00	01-Dec-25	0.0%	T
Cremation	\$450.00	15-Apr-25	\$450.00	01-Dec-25	0.0%	T
Cremation (with vault)	\$450.00	15-Apr-25	\$450.00	01-Dec-25	0.0%	T
Columbarium	\$250.00	15-Apr-25	\$250.00	01-Dec-25	0.0%	T
Additional Charges for Saturdays, Sundays and Holidays						
Adult	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	T
Child (to 8 years)	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Infant (to 1 year)	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	T
Cremation	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	T
Cremation (with vault)	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	T
Columbarium	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T

## Monument Charges

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Location and Inspection						
Monument Foundations and Markers	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	T
Four corner markers (purchase of 3 or more lots)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Maintenance and Care Funds Surcharge						
Upright monument with dimensions of 48" or less	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Upright monument with any dimension greater than 48"	\$400.00	31-Dec-24	\$400.00	01-Jan-25	0.0%	T
Flat Marker measuring at least 173 square inches	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Other Charges						
Disinterment - April 16 to November 30 (reburial extra)	\$800.00	31-Dec-24	\$800.00	01-Jan-25	0.0%	T
Winter Storage	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	T
Grass and Device Set-Up	\$200.00	31-Dec-24	\$200.00	01-Jan-25	0.0%	T
Transfer of Interment Rights Certificate	\$50.00	31-Dec-24	\$50.00	01-Jan-25	0.0%	T
Winter Burial Extra for Snow Removal (per hour)	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	T

## Schedule I - Water and Sewer

Commencing the first complete billing of each calendar year.

### 1. Non-Metered Rates

Service	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Water	\$64.51	31-Dec-24	\$65.87	01-Jan-25	2.1%	E
Sewer	\$75.70	31-Dec-24	\$79.06	01-Jan-25	4.4%	E

### 2. Monthly Billing Amount Formula:

The monthly amount payable rate shall be calculated for all customers using the following monthly billing formula:

Monthly Billing Amount = Administrative Charge (as per Part a) below) + Volume Charge (as per Part b) below) + Per Unit Charges (as per Part c) below – if applicable)

a) Administration Charge

Based on the meter size in the left column, the applicable charge for water and the applicable charge for sewer in the relevant year shall be included in the monthly billing amount formula.

Meter Size	Water (\$)	Sewer (\$)	Effective Until	Water (\$)	Sewer (\$)	Effective Date	Water Increase / (Decrease)	Sewer Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
	2024			2025					
3/4"	\$25.42	\$29.26	31-Dec-24	\$26.62	\$32.49	01-Jan-25	4.7%	11.0%	E
1"	\$35.59	\$40.96	31-Dec-24	\$37.27	\$45.48	01-Jan-25	4.7%	11.0%	E
1 & 1/2"	\$45.76	\$52.67	31-Dec-24	\$47.92	\$58.48	01-Jan-25	4.7%	11.0%	E
2"	\$73.72	\$84.86	31-Dec-24	\$77.20	\$94.21	01-Jan-25	4.7%	11.0%	E
3"	\$279.63	\$321.87	31-Dec-24	\$292.84	\$357.35	01-Jan-25	4.7%	11.0%	E
4" +	\$355.89	\$409.65	31-Dec-24	\$372.71	\$454.81	01-Jan-25	4.7%	11.0%	E

b) Volume Charge

Based on the consumption rate in the left column, the applicable volume charge for water and the applicable volume charge for sewer in the relevant year shall be included in the monthly billing amount formula.

Water/m3	Water (\$)	Sewer (\$)	Effective Until	Water (\$)	Sewer (\$)	Effective Date	Water Increase / (Decrease)	Sewer Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
	2024			2025					
0 - 250	\$2.52	\$3.18	31-Dec-24	\$2.53	\$3.19	01-Jan-25	0.4%	0.3%	E
251 - 500	\$1.81	\$2.32	31-Dec-24	\$1.82	\$2.33	01-Jan-25	0.6%	0.4%	E
501 - 3,000	\$1.55	\$1.97	31-Dec-24	\$1.55	\$1.97	01-Jan-25	0.0%	0.0%	E
3,001 +	\$1.55	\$1.97	31-Dec-24	\$1.55	\$1.97	01-Jan-25	0.0%	0.3%	E

c) Monthly Per Unit Charges for Multiple Units

For multiple unit properties, the amount payable under the Monthly Billing Amount Formula shall be increased by an additional charge as follows:

Description	Water (\$)	Sewer (\$)	Effective Until	Water (\$)	Sewer (\$)	Effective Date	Water Increase / (Decrease)	Sewer Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
	2024			2025					
Per Unit for Each Unit	\$8.67	\$9.98	31-Dec-24	\$9.08	\$11.08	01-Jan-25	4.7%	11.0%	E

### Service Charges

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Same day disconnecting and reconnecting	\$125.00	31-Dec-24	\$125.00	01-Jan-25	0.0%	E
Same day disconnecting and reconnecting (off hours or weekends)	\$250.00	31-Dec-24	\$250.00	01-Jan-25	0.0%	E
Disconnecting or reconnecting	\$125.00	31-Dec-24	\$125.00	01-Jan-25	0.0%	E
Disconnecting or reconnecting (off hours or weekends)	\$250.00	31-Dec-24	\$250.00	01-Jan-25	0.0%	E
Disconnecting or reconnecting (Statutory holiday)	\$250.00	31-Dec-24	\$250.00	01-Jan-25	0.0%	E

### Water Meter

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Water meter	Cost	31-Dec-24	Cost	01-Jan-25	n/a	E

## Broken Water Meter

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Broken water meter	Time and Material	31-Dec-24	Time and Material	01-Jan-25	n/a	E

## Bulk Water Charges

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Hook-up and disconnect each day of bulk water transfer	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E
Volume charge per cubic meter (2 x Section 2.b) (0-250 rate) of this By-law)	\$5.04	31-Dec-24	\$5.06	01-Jan-25	0.4%	E

## Temporary Removal and Reinstallation Charge

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Temporary removal and reinstallation charge	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E

## Meter Testing Charge

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Meter testing charge (payable prior to testing)	\$275.00	31-Dec-24	Cost of Testing	01-Jan-25	n/a	E

## Schedule J - Planning

### Zoning Amendments

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Zoning Amendments	\$10,000.00	31-Dec-24	\$10,000.00	01-Jan-25	0.0%	E

### Holding Zone Removal By-law

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Holding Zone Removal By-Law	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	E

### Plan of Subdivision or Condominium

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Deposit	\$10,000.00	31-Dec-24	\$10,000.00	01-Jan-25	0.0%	E
Administration	\$5,000.00	31-Dec-24	\$5,000.00	01-Jan-25	0.0%	E



## Site Plan Control Approval and Agreement (Minor / Complex)

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Pre Construction Deposit - Major (External Review)	\$10,000.00	31-Dec-24	\$10,000.00	01-Jan-25	0.0%	E
Pre Construction Deposit - Minor (External Review)	\$10,000.00	31-Dec-24	\$10,000.00	01-Jan-25	0.0%	E
Administration	\$5,000.00	31-Dec-24	\$5,000.00	01-Jan-25	0.0%	E
Site Plan Security Deposit (At Time of Agreement)	110% of Off-Site Work Costs	31-Dec-24	110% of Off-Site Work Costs	01-Jan-25	n/a	E

## Lot Grading Security Deposit

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Lot Grading Security Deposit	\$2,000.00	31-Dec-24	\$2,000.00	01-Jan-25	0.0%	E

## Minor Variance

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Minor Variance	\$2,000.00	31-Dec-24	\$2,000.00	01-Jan-25	0.0%	E

## Proposed Surplus of Lands

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Administration (plus expenses to the selling of the proposed surplus of lands)	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	E

Deposits less the disbursement fees and third-party fees will be refunded. Disbursements may include but are not limited to: postage, laminating, registration of documents and photocopying. Third Party Fees include but are not limited to planners, engineers, solicitors, advertising of notices and similar costs.

## Other Planning Charges

Description	Current Fee	Effective Until	2025 Fee	Effective Date	Increase / (Decrease)	HST Status (T = Taxable) (E = Exempt)
Any other application under the provision of the Planning Act	\$2,000.00	31-Dec-24	\$2,000.00	01-Jan-25	0.0%	E
Part Lot Control (+ \$100 per created parcel)	\$1,000.00	31-Dec-24	\$1,000.00	01-Jan-25	0.0%	E
Certified List of Landowners for any application	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E
Severance Clearance of Conditions	\$150.00	31-Dec-24	\$150.00	01-Jan-25	0.0%	E
Cash in Lieu of Parkland Lots by Severance (per lot)	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	E
Fee for services provided by municipal employee (per hour / per employee)	\$125.00	31-Dec-24	\$125.00	01-Jan-25	0.0%	E
Zoning Compliance Professional Request (written only)	\$100.00	31-Dec-24	\$100.00	01-Jan-25	0.0%	E
Town of Minto Comprehensive Zoning By-law (per copy)	\$25.00	31-Dec-24	\$25.00	01-Jan-25	0.0%	E
Lot Deeming By-law	\$500.00	31-Dec-24	\$500.00	01-Jan-25	0.0%	E
Encroachment Agreement	\$1,000.00	31-Dec-24	\$1,000.00	01-Jan-25	0.0%	E
Pre-Consultation Deposit	\$10,000.00	31-Dec-24	\$10,000.00	01-Jan-25	0.0%	E
Engineering Design Deposit	n/a	n/a	10% of Preliminary Cost Estimate	01-Jan-25	n/a	E

