



**TOWN OF MINTO**

**MEETING DATE:** December 3, 2024  
**REPORT TO:** Mayor and Council  
**SERVICE AREA:** Community Services  
**SUBJECT:** CS 2024-005 – Town of Minto Recreation Plan

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**RECOMMENDATIONS:**

THAT the Council of the Town of Minto hereby receives report CS 2024-005 Town of Minto Recreation Plan, prepared by the Director of Community Services, for information purposes;

AND FURTHER THAT the Council of the Town of Minto officially endorses and adopts the Recreation Plan as presented.

**BACKGROUND:**

In the summer of 2023, the Town of Minto issued a Request for Proposal (RFP) for the procurement of a consulting firm for the development of a Corporate Strategic Plan, a Recreation Plan, an Economic and Community Development Plan, and a Cultural Plan.

The Town of Minto decided on an integrated, multi-faceted approach to a series of plans to guide the Council and staff in addressing community-driven strategic priorities in several key service delivery areas. McQueen Galloway Associates (MGA) was awarded the RFP to complete the four (4) plans.

**COMMENTS:**

Work on the Recreation Plan began in March 2024, and involved meetings with residents and user groups, background reports and studies, staff engagement sessions, stakeholder surveys, 1:1 interviews, and an online public survey.

The recommendations in the plan were broken down into five (5) key areas:

- Corporate Policy
- Funding of Parks and Recreation
- Parks and Open Space
- Indoor Facilities
- Programs and Events

The 'Town of Minto Recreation Plan' attached, outlines in detail the process used to arrive at the final document.

**FINANCIAL CONSIDERATION:**

The new Recreation Plan will be an integral part of the annual budget process in guiding recommendations on the resources required to achieve the Department and Town's goals, priorities, and actions.

**STRATEGIC PLAN:**

Goal 2: Quality of Life

Provide a holistic quality of life which supports the mental, physical, and social health of our community.

2.1 ii. Approve the Parks & Recreation Master Plan which will identify priority recommendations for annual budgets.

**PREPARED BY:** Matthew Lubbers, Director of Community Services

**RECOMMENDED BY:** Gregg Furtney, Chief Administrative Officer (CAO)