



**Operating Budget Minutes
Tuesday November 5, 2024 3:00 p.m.
Council Chambers**

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Paul Zimmerman
Councillor Ed Podniewicz

Staff Present:

Annilene McRobb, Clerk
Gregg Furtney, C.A.O.
Chris Harrow, Director of Fire Services
Terry Kuipers, Director of Building and Planning Services
Tawnya Robertson, Deputy Treasurer
Gordon Duff, Treasurer
Matt Lubbers, Director of Community Services
Mike McIsaac, Roads & Drainage Manager
Mark Robertson, Wastewater Services Manager
Quinn Foerter, Deputy Clerk/Coordinator, Legislative & Human Resource Services

- 1. Call to Order at 3:11 p.m.**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act-None**
- 3. Resolution Moving Council into Committee of the Whole to Consider 2025 Operating Budget**

RESOLUTION: 2024-194

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Dirksen

THAT The Town of Minto Council convenes into Committee of the Whole to conduct budget deliberations.

Carried

4. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Introduction, Mayor Turton

Mayor Turton noted that the meeting today is for the 2025 operating budget and thanked the staff for their work on the budget.

b. Budget 2025 Operating Presentation to Council

CAO Furtney noted this is a draft budget and we are looking for feedback to make any amendments needed. Furtney stated the theme for the 2025 Budget is "Plans into Actions". The Capital Budget will be held on November 26 and the Public Open House will be December 3 from 5-6 pm. Furtney reviewed the guiding documents. Treasurer Duff provided the operating budget executive summary.

c. Administration

CAO Furtney presented the budget for Mayor and Council, CAO and Clerks and Elections. Treasurer Duff presented the budget for Finance, People and Property and Health and Social Services.

1. Mayor and Council

The proposed 2025 budget for the Mayor and Council is \$211,700.00.

2. CAO and Clerks

The proposed 2025 budget for CAO and Clerks is \$728,600.00.

3. Elections

The proposed 2025 budget for Elections is \$22,000.00.

4. Finance

The proposed 2025 budget for Finance is \$509,200.00.

5. People and Property

The proposed 2025 budget for People and Property is \$286,000.00.

6. Health and Social Services

The proposed 2025 budget for Health and Social Services is \$43,000.00.

d. Economic and Community Development

Treasurer Duff, on behalf of Director of Economic and Community Development Wick-Graham, presented the budget for Economic and Community Development.

1. Economic Development

The proposed 2025 budget for Economic Development is \$502,700.00.

2. Tourism

The proposed 2025 budget for Tourism is \$12,800.00.

3. LaunchIt

The proposed 2025 budget for LaunchIt is \$0.00.

e. **Building and Planning Services**

Director of Building & Planning Services Kuipers presented the budget for Building and Planning Services.

1. Building and Planning Services
The proposed 2025 budget for Building and Planning Services is \$346,900.00.

f. **Fire and Emergency Services**

Director of Fire Services Harrow presented the budget for Fire and Emergency Services.

1. Fire Administration
The proposed 2025 budget for Fire Administration is \$413,000.00.
2. Clifford Fire Hall
The proposed 2025 budget for the Clifford Fire Hall is \$129,000.00.
3. Harriston Fire Hall
The proposed 2025 budget for the Harriston Fire Hall is \$159,100.00.
4. Palmerston Fire Hall
The proposed 2025 budget for the Palmerston Fire Hall is \$105,400.00.
5. Fire Management
The proposed 2025 budget for Fire Management is \$351,800.00
6. Fire Vehicles
The proposed 2025 budget for Fire Vehicles is \$12,800.00

g. **Community Services**

Director of Community Services Lubbers presented the budget for Community Services.

1. After School Program
The proposed 2025 budget for the After School Program is \$38,375.00.
2. Joint Health and Safety
The proposed 2025 budget for the Joint Health and Safety Committee is \$12,500.00.
3. Integrated Youth Services Network (IYSN)
The proposed 2025 budget for the Integrated Youth Services Network (The Grove) is \$32,500.00.
4. Norgan Theatre
The proposed 2025 budget for the Norgan Theatre is \$0.00.
5. Parks Amenities
The proposed 2025 budget for Parks Amenities is \$106,000.00.
6. Parks
The proposed 2025 budget for Parks is \$135,900.00.

7. Programs and Camps
The proposed 2025 budget for Programs & Camps is \$3,000.00.
8. Community Services Administration
The proposed 2025 budget for Community Services Administration is \$600,000.00.
9. Recreation Facilities
The proposed 2025 budget for Recreation Facilities is \$704,900.00.
10. Satellite Facilities
The proposed 2025 budget for Satellite Facilities is \$92,600.00.
11. Swimming Pools
The proposed 2025 budget for Swimming Pools is \$156,000.00.
12. Trails
The proposed 2025 budget for Trails is \$20,800.00.

h. Public Works

Roads & Drainage Manager Mclsaac presented the budget for Public Works.

1. Cemeteries
The proposed 2025 budget for Cemeteries is \$44,000.00.
2. Municipal Drains
The proposed 2025 budget for Municipal Drains is (\$9,600.00.)
3. Roads Administration
The proposed 2025 budget for Roads Administration is \$1,184,100.00.
4. Roads and Sidewalk Maintenance
The proposed 2025 budget for Roads and Sidewalk Maintenance is \$927,200.00.
5. Street Lights
The proposed 2025 budget for Street Lights is \$0.00.
6. Trailer Parks
The proposed 2025 budget for Trailer Parks is (\$31,200.00).
7. Vehicle Cost and Allocation
The proposed 2025 budget for Vehicle Cost and Allocation is (\$252,000.00).
8. Winter Control
The proposed 2025 budget for Winter Control is \$562,800.00.
9. Town Landscape Care (TLC)
The proposed 2025 budget for Town Landscape Care (TLC) is \$181,900.00.
10. Robertson Street
The proposed 2025 budget for Robertson Street is (\$17,100)

i. Wastewater Services

Wastewater Services Manager Robertson presented the budget for Wastewater Services.

1. Wastewater Services
The proposed 2025 budget for Wastewater Services is \$0.00.

j. **Water Services**

Wastewater Services Manager Robertson, on behalf of Water Services Manager Todd Rogers, presented the budget for Water Services.

1. Water Services
The proposed 2025 budget for Water Services is \$0.00.

k. **Non-Departmental**

Treasurer Duff presented the non-departmental budget.

1. Non-Departmental
The proposed 2025 budget for Non-Departmental is (\$1,473,600.00).

Council discussed the proposed 6.5% increase for the operating budget.

5. **Motion to Return To Regular Council**

RESOLUTION: 2024-195

Moved By: Councillor Gunson; Seconded By: Councillor Elliott

THAT The Committee of the Whole convenes into regular Council.

Carried

6. **Notices of Motion- None**

7. **By-laws- None**

8. **Adjournment at 5:10 p.m.**

RESOLUTION: 2024-196

Moved By: Councillor Podniewicz; Seconded By: Councillor Zimmerman

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb