



TOWN OF MINTO

MEETING DATE: December 17, 2024
REPORT TO: Mayor and Council
SERVICE AREA: Clerks
SUBJECT: CL 2024-013 Appointment By-law Updates

RECOMMENDATION:

THAT the Council of the Town of Minto hereby receives report CL 2024-013 Appointment By-law Update, prepared by the Clerk, for information purposes;

AND FURTHER THAT a By-law reflecting the changes made to the Appointment By-law be considered during open session;

AND FURTHER THAT a By-law reflecting the change to the Committee of Adjustment for the alternate Secretary-Treasurer be considered during open session.

BACKGROUND:

Community members and Council members are appointed to Committees of Council through an Appointment By-law. Changes in membership of these committees require changes to the By-law. The current By-law was passed in 2022. The By-law to establish a Committee of Adjustment was passed in 2022.

COMMENTS:

The requested changes to the Appointment By-law are to update the current members appointed previously to the Property Standards Committee, Community Services Advisory Committee, Cultural Roundtable Committee, Economic Development and Planning Committee, and the Diversity, Equality and Inclusion Committee. The changes also include moving the Diversity, Equity and Inclusion (DEI) Committee from a sub-committee of the Cultural Roundtable to be a Committee of Council as passed on the November 5th Council meeting and removing the Minto Pride sub-committee as it will be a working group under the DEI Committee.

Minor changes were also made to the appointment of Finance and Personnel, Fire and Emergency Measures, Public Works and Community Services. The word Committee was removed and the addition of the wording “during the Committee of the Whole” was added to make it clear that these are not committees but instead the confirmation of Council member names that will be chair all reports that fall within the scope of the Departments during the Committee of the Whole portion of the Council meetings.

The EarlyON Advisory Group appointment was removed as this Group no longer exists.

The only change requested to the Committee of Adjustment By-law is to replace the alternate Secretary-Treasurer.

A further and fulsome review of the current committees will take place in 2025 in accordance with the Strategic Plan *Item 5.3, iv. Review council committee and sub-committee structure and numbers of committees to ensure effective mandates.*

FINANCIAL CONSIDERATIONS:

N/A

STRATEGIC PLAN:

GOAL 5: Responsible Government

5.3 Ensuring organizational capacity to support our growing community.

- iv. Review council committee and sub-committee structure and numbers of committees to ensure effective mandates.

PREPARED BY: Annilene McRobb, Clerk

RECOMMENDED BY: Gregg Furtney, Chief Administrative Officer (CAO)