



TOWN OF MINTO

MEETING DATE: January 7, 2025
REPORT TO: Mayor and Council
SERVICE AREA: Community Services
SUBJECT: CS 2025-001 – Fees & Charges Amendments

RECOMMENDATIONS:

THAT the Council of the Town of Minto hereby receives report CS 2025-001 Fees & Charges Amendments, prepared by the Director of Community Services and the Deputy Treasurer, for information purposes;

AND FURTHER THAT the Council of the Town of Minto directs the Treasurer to amend the Fees and Charges Bylaw 2024-059 to include the Community Services and Treasury Department amendments.

BACKGROUND:

Rep A and Rep B minor hockey is being introduced to the area for the 2025-26 season. WOAA Zone 6 will consist of the following minor hockey associations: Minto, Drayton, Howick, Listowel, Mount Forest, Wallace, and Central Perth.

Together, they will be known as the Southeast Surge.



Tryouts will take place in April and May of 2025 and an arena is required. In Minto, the ice season typically ends in late March or early April annually. Town staff have been asked to and

are prepared to keep the ice in at the Harriston Arena to accommodate these inaugural tryouts as well as other rentals.

COMMENTS:

- 1.) **Community Services:** The Rep A and Rep B initiative is a two-year pilot project of the WOAA. Given the timing of the tryouts, a Spring Ice Rate is recommended by staff. Neighbouring municipalities with ice in April and/or August have prime rates that vary from \$197.75 - \$223.74 per hour HST included.

The suggested prime rate by staff for Minto is \$200.00 per hour, HST included. The suggested non-prime (weekday ice before 4:00 PM) rate is \$100.00 per hour plus HST.

Extending the season this year at the Harriston Arena will not set a precedent for the duration of future ice seasons. This will be reviewed on an annual basis.

- 2.) **Treasury Department:** Upon review, the Finance department noted a couple of housekeeping changes. HST must be added to Municipal Parking (Schedule E- Public Services) and the cost of Water meters (Schedule I- Water and Wastewater). HST is not exempt. This was a clerical error that needs to be corrected.

Description	Schedule	2025 Fee	Effective Date	HST Status (T = Taxable) (E = Exempt)	HST Inclusive
Spring Ice	D	\$200.00	7-Apr-25	T	Yes
Non-Prime Spring Ice (Weekdays 9am-5pm)	D	\$100.00	7-Apr-25	T	Yes
Municipal Parking Permits (annually)	E	\$225.00	1-Jan-25	T	No
Water meter	I	Cost	1-Jan-25	T	No

FINANCIAL CONSIDERATION:

Town staff will monitor the revenues and expenses incurred from prolonging the season. The proposed Spring Ice Rates would be effective as of April 7, 2025. The cost of certain utilities, mainly hydro, is higher in warmer weather months.

Additional interest in renting ice from other organizations is difficult to project, but it is anticipated that there will be demand.

STRATEGIC PLAN:

Goal 2: Quality of Life

Provide a holistic quality of life which supports the mental, physical, and social health of our community.

PREPARED BY: Matthew Lubbers, Director of Community Services

RECOMMENDED BY: Gregg Furtney, Chief Administrative Officer (CAO)