



Council Minutes
Tuesday, December 17, 2024 7:00 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Staff Present:

Annilene McRobb, Clerk
Gregg Furtney, Chief Administrative Officer
Terry Kuipers, Director of Building and Planning Services
Belinda Wick-Graham, Director of Economic and Community Development
Gordon Duff, Treasurer
Tawnya Robertson, Deputy Treasurer
Quinn Gorecki, Deputy Clerk/Coordinator, Legislative & Human Resource Services

- 1. Call to Order at 7:00 p.m.**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**

Councillor Dirksen noted a pecuniary interest for the winter control portion of Item 9 b) 2) as her husband is employed part time for winter control activities.

- 3. Minutes of Previous Meeting**
 - a. Regular Council Minutes of December 3, 2024
 - b. Operating Budget Minutes of November 5, 2024
 - c. Capital Budget Minutes of November 26, 2024

RESOLUTION: 2024-216

Moved By: Councillor Gunson; Seconded By: Councillor Dirksen

THAT minutes of the Town of Minto December 3, 2024 Regular Council meeting, the

November 5, 2025 Operating Budget meeting, and the November 26, 2024 Capital Budget meeting be approved.

Carried

4. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2024-217

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Zimmerman

THAT the Town of Minto Council convenes into Committee of the Whole.

Carried

5. Public Meeting

a. ZBA 2024-10. 6739 Wellington Road 109, Teviotdale -Taylor

Mayor Turton acted as the Chair of the Public Meeting and called the meeting to order at 7:00 p.m.

Chair Turton stated a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Land Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

Clerk McRobb stated the property subject to the proposed amendment is located at Concession D Part Lot 114 RP;61R8320 Part 1, in the Town of Minto. The subject property is approximately 8.26 ha (20.41 ac) in size. The purpose and effect of the proposed zoning by-law amendment is to rezone the subject lands from Agricultural Site Specific (A-61) to Rural Industrial Site Specific (RIN-X) to facilitate the proposed Draft Plan of Subdivision (23T-24005). The notices were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies and posted on the subject property on November 27th, 2024. Reports/comments were received from Zach Prince, Senior Planner; Wellington County, Sama Haghighi, Planning Coordinator; Town of Minto and correspondence from Judi Wass.

Chair Turton called on the County Planner to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. Zach Prince reviewed the County report noting that the meeting provides an opportunity for the public to provide input.

Chair Turton called on the Town of Minto's Director of Building & Planning Services to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. Terry Kuipers reviewed the Town report and noted that the road and storm management pond would be owned by the Town of Minto. Easements for the Municipal drains will also be provided for.

Chair Turton called on the owner/applicant to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86. Pierre Chauvin, of MHBC Planner spoke on behalf of the owner and provided a PowerPoint presentation showing the proposal for the property.

Chair Turton requested any persons wishing to speak to the application to come forward. Judy Wass, neighbouring property owner noted concerns with the loss of agricultural land with the term of Rural Industrial, and possible property value change. Wass noted that although a noise study has been done, you would not know until it was complete. Wass asked about a berm going between the industrial park and her home as it would be good for noise and aesthetics.

Alex Beatty, consultant representing Chalmers Fuels noted the Risk and Safety Management Plan for Chalmers Fuels and noted that the compatible use shows School or Studio and stated that the Risk and Safety Management Plan does not allow for schools, homes for the aged, hospitals or residential uses within this zone. Chalmers Fuels does not want to hinder but does require to remain in compliance.

Chair Turton gave members of Council an opportunity to ask questions. Questions included if a nitrate study was done on the property, what the use of the 1-foot reserve is, how to handle specific items not being allowed within the zoning (schools), berms between industrial land and residential land, private wells and sewage and meaning of Rural Industrial. A further report will come forward to Council.

Chair Turton stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at annilene@town.minto.on.ca With no further comments, Chair Turton adjourned the Public Meeting at 7:46 p.m.

- 6. Delegations – none.**
- 7. Public Question Period – None.**
- 8. Correspondence Received for Information or Requiring Direction of Council**

- a. Saugeen Valley Conservation Authority, SVCA Environmental Planning and Regulations Policies Manual Consultation
- b. Northern Ontario Women's Caucus, Resolution Calling for Resignation of Member of Provincial Parliament

MOTION: COW 2024-176

Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott

THAT Council receives the correspondence as information.

Carried

9. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Approval
 1. Economic Development Minutes of December 5, 2024

MOTION: COW 2024-177

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Anderson

THAT Council of the Town of Minto receives the Economic Development and Planning Committee minutes of December 5, 2024 for information and approves any recommendations contained therein.

Carried

- b. Staff Reports
 1. County of Wellington Planning Department, OP-2024-03: Official Plan Amendment - Part Lot 61, Concession D, 41 Park Street Clifford

MOTION: COW 2024-178

Moved By: Councillor Elliott; Seconded By: Councillor Podniewicz

THAT Council of the Town of Minto receives the report regarding Draft Official Plan Amendment for 41 Park Street in Clifford prepared by the County of Wellington Planning Department as information;

AND FURTHER THAT Council supports this Official Plan Amendment as proposed.

Carried

Councillor Dirksen assumed the Chair

2. FIN 2024-025, 2025 Operating and Capital Budget Adoption

MOTION: COW 2024-179

Moved By: Councillor Podniewicz; Seconded By: Councillor Gunson

THAT the Council of the Town of Minto hereby receives report FIN 2024-025 2025 Operating and Capital Budget Adoption, prepared by the Treasurer, for information purposes;
AND FURTHER THAT the 2025 Current Budget for the Town of Minto, excluding the compensation portion of Public Works – Winter Control. as presented on November 5, 2024, and amended on November 26, 2024, be approved;
AND FURTHER THAT the 2025 Capital Budget for the Town of Minto as presented on November 26, 2024, be approved; and
AND FURTHER THAT the Council of the Town of Minto considers passing the related By-law in open session.

Carried

Councillor Dirksen removed herself from her seat for the next Motion having previously declaring a pecuniary interest.

Mayor Turton resumed the Chair

MOTION: COW 2024-180

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Elliott

THAT the 2025 Current Budget for the compensation portion of Public Works – Winter Control as presented on November 5, 2024, and amended on November 26, 2024 be approved.

Carried

3. CL 2024-012, City of Guelph (EMS) Agreement

MOTION: COW 2024-181

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Gunson

**THAT the Council of the Town of Minto hereby receives report CL 2024-012 City of Guelph (EMS) Agreement, prepared by the Clerk, for Information purposes;
AND FURTHER THAT an amending By-law for the continued lease of 122 Robertson Street, Harriston be considered during open session.**

Carried

4. CL 2024-013, Appointment Bylaw Updates

MOTION: COW 2024-182

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

**THAT the Council of the Town of Minto hereby receives report CL 2024-013 Appointment By-law Update, prepared by the Clerk, for information purposes;
AND FURTHER THAT a By-law reflecting the changes made to the Appointment By-law be**

considered during open session;

AND FURTHER THAT a By-law reflecting the change to the Committee of Adjustment for the alternate Secretary-Treasurer be considered during open session.

Carried

c. Announcements

Councillor Dirksen announced that December is Christian Heritage Month noting many local churches are having Christmas services during the holiday season. Councillor Dirksen noted there are lots of opportunities in Minto and encouraged residents to take part if they would like to.

Councillor Zimmerman stated that on December 19th the Seniors Centre of Excellence is hosting a concert at the Mount Forest Legion at 1 p.m. free of charge. The Harriston United Church is hosting their annual cantata on Sunday 22nd at 7:30 p.m. and Christmas Eve Service December 24th at 6:30 p.m. Fire and Ice will be at the Palmerston arena on December 29 from 6 pm – 8 pm in Palmerston

Deputy Mayor Anderson stated that the Annual Christmas dinner on December 25th will have take out from 11:30-12:30 and dinner at 1 pm. Deputy Mayor Anderson encouraged those that will be attending to bring someone with them.

CAO Gregg Furtney announced that staff met with MPP Matthew Rae this week for pre-budget consultation proposing flood mitigation funding request. Furtney thanked MPP Rae for the opportunity to present.

Councillor Elliott noted that the holiday decorations throughout the Town of Minto are amazing and thanked staff and volunteers.

Councillor Podniewicz wished everyone a Merry Christmas asking residents to support the local food bank.

Councillor Gunson noted that Blessings to You have sponsored public skating and shinney for over the holiday break.

Mayor Turton thanked CAO Furtney for the work he did on the pre-budget. Mayor Turton thanked the three Fire Stations on the work they did on the parades this year. Turton also thanked the staff for putting together the float. Turton noted that February is the Big Brothers and Big Sisters Bowl-a-thon and on February 22nd is the “Coldest Night of the Year” event in Minto. Belinda Wick-Graham noted that the DEI committee will be putting in a team in the event and further information will be coming forward January 7, 2025.

10. Motion to Return To Regular Council

RESOLUTION: 2024-218

**Moved By: Councillor Podniewicz; Seconded By: Councillor Zimmerman
THAT the Committee of the Whole convenes into Regular Council.**

Carried

11. Notices of Motion

12. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2024-219

**Moved By: Deputy Mayor Anderson; Seconded By: Councillor Gunson
THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

13. By-laws

- a. 2024-068, Appointment of Deputy Chief Building Official
- b. 2024-069, Lease Extension City of Guelph EMS
- c. 2024-070, Adoption of 2025 Budget
- d. 2024-071, Appointment Bylaw
- e. 2024-072, Committee of Adjustment Appointments

RESOLUTION: 2024-220

**Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen
THAT By-laws 2024-068 through 2024-072 be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

- f. 2024-073, Confirmatory

RESOLUTION: 2024-221

**Moved By: Councillor Gunson; Seconded By: Councillor Podniewicz
THAT By-law 2024-073; To confirm actions of the Council of the Corporation of the Town of Minto respecting a meeting held December 17, 2024; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

14. Adjournment at 8:20 p.m.

RESOLUTION: 2024-222

Moved By: Councillor Elliott; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb