



TOWN OF MINTO

MEETING DATE: January 21, 2025
REPORT TO: Mayor and Council
SERVICE AREA: Public Works
SUBJECT: Report PW 2025-001 2024 DWQMS External Audit Outcome

RECOMMENDATIONS:

THAT the Council of the Town of Minto hereby receives report PW 2025-001 2024 DWQMS External Audit Outcome, prepared by the QMS Representative, for information purposes;

AND FURTHER THAT the Council of the Town of Minto approves and endorses the 2024 DWQMS External Audit Outcome report.

BACKGROUND

As Council is aware, Section 19 of the Safe Drinking Water Act is in effect requiring municipal drinking water system owners exercise a “level of care, diligence and skill” in system maintenance. Section 19 contains penalties for any person, including a member of Council, who does not act “*honestly, competently and with integrity*” when “*protecting the safety*” of drinking water users.

COMMENTS:

On October 1st, 2024 (remotely), Intertek SAI Global completed the Town of Minto’s 2024 DWQMS Surveillance System Audit. The audit consisted of a 12-month Remote Systems Audit.

The outcome from the Surveillance System Audit by Intertek SAI Global, is that the Town of Minto continues its accreditation to manage and operate the drinking water systems. Upon review of the completed Surveillance System Audit report by the Town’s DWQMS Representative, there were no Minor/Major Non-Conformances and no Opportunities for Improvement (OFI’s) identified. Results of the External Audit are reported to the Owner through Management Review and Council Reports.

FINANCIAL CONSIDERATION:

The 2025 DWQMS External Audit will be a 1-day Remote Surveillance System Audit. The audit cost has already been impeded in the approved 2025 Operating Budget.

STRATEGIC PLAN

Goal 1 – Manage Our Infrastructure

Maintain, renew and expand our municipally owned infrastructure to enhance healthy growth and our environment.

Attachments - 1

PREPARED BY: Mike Doucette, QMS Representative

RECOMMENDED BY: Gregg Furtney, Chief Administrative Officer