



**TOWN OF MINTO**

**MEETING DATE:** February 18, 2025  
**REPORT TO:** Mayor and Council  
**SERVICE AREA:** Public Works  
**SUBJECT:** PW 2025-004- Municipal Drain 3 Improvement Request

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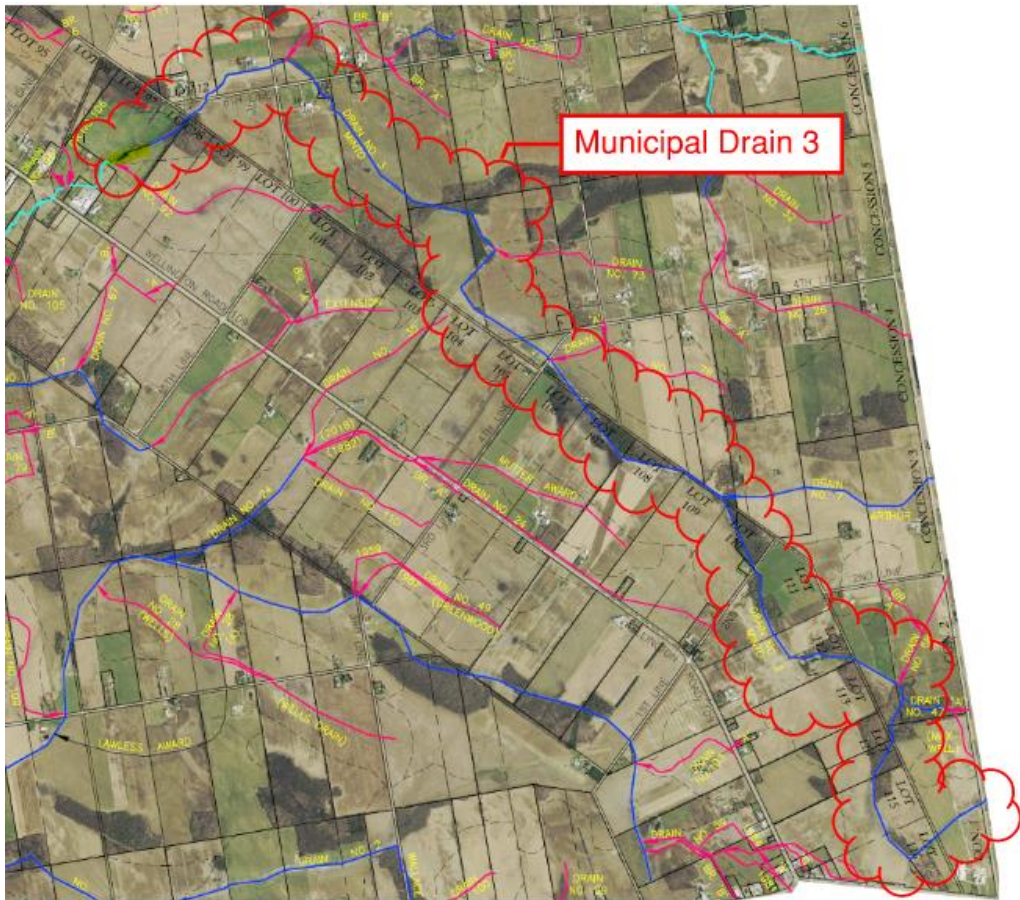
**RECOMMENDATIONS:**

THAT the Council of the Town of Minto hereby receives report PW 2025-004 Municipal Drain 3 Improvement Request, prepared by the Drainage Superintendent, for information purposes;

AND FURTHER THAT Council approves the appointment of Streamline Engineering to represent the Town’s interest in this regard.

**BACKGROUND**

Staff have received a Section 78 request under the Drainage Act from two local landowners seeking to add culvert crossings to the engineer’s report for Municipal Drain 3. All landowners along the drain will have the opportunity to formally include previously installed or new crossings in the engineer’s report. This inclusion will ensure the crossings are officially recognized in the report for future maintenance considerations.



**COMMENTS:**

Municipal Drain 3 was last updated with a Section 78 for a drain improvement in 1981. At that time, the bottom end of the drain was improved under the Drainage Act to include some culverts and improve the open ditch profile.

This improvement will give all the riparian owners of this drain the opportunity to include existing culverts (or add new ones) into the drain report. This is important as the Town has also received requests for maintenance by multiple landowners of Drain 3 through its entirety. Any culvert that is not identified in the current drain report, is not able to be replaced under maintenance, and could be deemed an obstruction if it is inadequately sized or is in poor condition.

This maintenance work is scheduled, with certain tasks set to be completed beforehand to establish the drain's working corridor. This preparation will support engineers during their investigations and surveys, ensuring greater efficiency and accuracy.

**FINANCIAL CONSIDERATION:**

All costs associated with this project will be assessed to the landowners, utilities and road authorities in accordance with the Drainage Act.

**STRATEGIC PLAN**

N/A

**PREPARED BY:** Ryan Binkle, Drainage Superintendent

**RECOMMENDED BY:** Gregg Furtney, Chief Administrative Officer (CAO)